

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Mid Missouri PDC/PDF
Street Address: 11450 S. Airport Dr.
City: Columbia
State: Missouri
5D Facility ZIP Code: 65299
Retail & Delivery District: KS-MO
Retail & Delivery Area: Central Retail & Delivery
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 635, 650-653
Miles to Gaining Facility: 128
Processing Region: Western
Processing Division: Midwest
Postmaster or Plant Manager: Alan Sommers
Sr. Division Director: Kathy Hand (A)

2. "Transfer To" Facility Information

Facility Name & Type: Saint Louis P&DC
Street Address: 1720 Market St.
City: Saint Louis
State: Missouri
5D Facility ZIP Code: 63155
Retail & Delivery District: KS-MO
Retail & Delivery Area: Central Retail & Delivery
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 620, 622, 628-631, 633-634, 636-639
Processing Region: Western
Processing Division: Midwest
Plant Manager: Michael Behrands (A)
Sr. Division Director: Kathy Hand (A)

3. Background Information

Start of Study: Oct-18-2023
Date Range of Data: Oct-01-2022 Sep-30-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John DiPeri
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Mid Missouri PDC/PDF
Facility ZIP Code: 65299
Finance Number: 281685
Current SCF ZIP Code(s): 635, 650-653
Type of Distribution Consolidated: Originating
Transfer To Facility Name and Type: Saint Louis P&DC
Facility ZIP Code: 63155
Finance Number: 287142
Current SCF ZIP Code(s): 620, 622, 628-631, 633-634, 636-639

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Postmaster or Plant Manager:

Alan Sommers

Printed Name

E-SIGNED by Alan Sommers
on 2023-12-22 17:29:41 GMT

Signature

Date

Sr. Division Director:

Kathy Hand

Printed Name

E-SIGNED by Kathy Hand
on 2023-12-26 17:14:13 GMT

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

Michael Behrend (A)

Printed Name

E-SIGNED by Michael.O Behrend
on 2023-12-19 01:44:47 GMT

Signature

Date

Sr. Division Director:

Kathy Hand

Printed Name

E-SIGNED by Kathy Hand
on 2023-12-26 17:14:17 GMT

Signature

Date

REGION:

Regional Vice President:

John DiPeri

Printed Name

E-SIGNED by JOHN.J DIPERI
on 2024-01-04 01:29:04 GMT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane A Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2024-01-11 13:43:35 GMT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Mid Missouri PDC/PDF

Street Address: 11450 S. Airport Dr.

City, State: Columbia, Missouri

Current 3D ZIP Code(s): 635, 650-653

Type of Distribution to Consolidate: Originating

Miles between facilities: 128

Transfer To Facility Name and Type: Saint Louis P&DC

Current 3D ZIP Code(s): 620, 622, 628-631, 633-634, 636-639

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$240K-\$320K</u>	From Processing Tab
Management Workhour Savings =	<u>\$180K - \$240K</u>	From Management Complement Tab
Transportation Savings =	<u>\$700K - \$940K</u>	From Logistics Tab
Maintenance Savings =	<u>\$530k - \$700K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$1.7M-\$2.2M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$1.7M-\$2.2M</u>	

Staffing Positions

Net Craft Position Loss =	<u>(11)</u>	From Craft Complement Tab
Net Management Position Loss =	<u>(2)</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected XXX Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Columbia MO P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 620, 622, 628-631, 633-634, 636-639. The Columbia facility is 102,814 square feet and is located 128 miles from St. Louis MO P&DC.

The Mail Processing Facility Review (MPFR) proposal to move originating mail and packages from Columbia MO P&DC to St. Louis MO P&DC was announced on 10/18/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer

Facility Future

The Columbia MO facility is not closing and will remain open and be modernized as a Local Processing Center (LPC).

Customer Service Impacts

Retail and business mail acceptance services currently provided would not change due to the MPFR implementation. A local postmark is still available at retail locations.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 910 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of October 01, 2022, through Ju30,

The MPFR shows an estimated annual savings between \$1.7M to \$2.2M. There are no one-time costs for this MPFR.

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$240K-\$320K</u>	From Processing Tab
Management Workhour Savings =	<u>\$180K - \$240K</u>	From Management Complement Tab
Transportation Savings =	<u>\$700K - \$940K</u>	From Logistics Tab
Maintenance Savings =	<u>\$530k - \$700K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$1.7M-\$2.2M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$1.7M-\$2.2M</u>	

Mail Processing

The Columbia MPFR identified a net reduction of 11 craft positions and 2 management positions. Organizational Design will determine the future St. Louis RPDC Management staffing.

Craft Staffing Impacts									
Transfer From Site	Transfer From Impacts			Transfer To Impacts			Net Impacts		
	F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
COLUMBIA MO P&DC	-31	-7	-38	27	0	27	-4	-7	-11

Craft Career Impact (Transfer From Site)							
F1 Clerk Impact	F1 Mail Handler Impact	F1 PSE On-rolls	F1 MHA On Rolls	F1 Clerk Impact Less PSEs	F1 Mail Handler Impact Less MHAs	Maint Impact	Updated Career Craft Impact
-4	-15	6	3	0	-12	-7	-19

Maintenance

The MPFR is projecting an annual maintenance savings due to supporting different equipment sets. The MPFR identified a net reduction of 7 craft positions and 2 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

Transportation supporting the Columbia MPFR study contains both PVS and HCR service. The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There are no one-time costs for this MPFR. Any space in Columbia made available due to the transfer of operations to the St. Louis P&DC would be evaluated for future utilization.

Conclusion

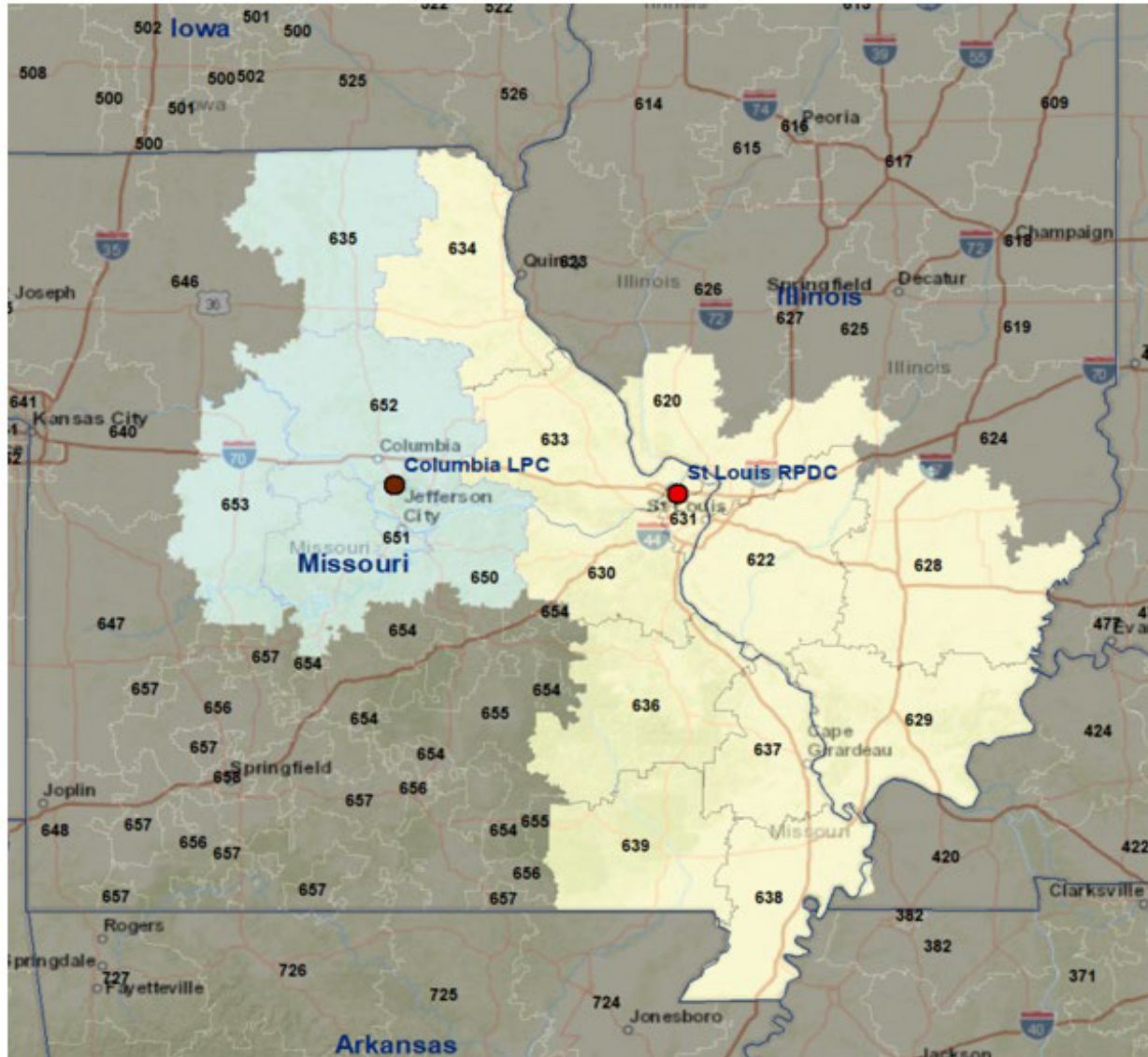
The Columbia facility will remain open and be modernized as a Local Processing Center (LPC). There will be no career layoffs as part of this initiative.

The MPFR identified a total net reduction of positions as being (11) craft positions and (2) management positions.

The Columbia to St. Louis P&DC MPFR projects a first-year savings between \$1.7M to \$2.2M. There will be no one time cost savings. The projected total annual savings is between \$1.7M to \$2.2M.

This go-forward plan for the Columbia facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our

Map of Service Areas



Craft Complement

Craft Staffing Impacts									
Transfer From Site	Transfer From Impacts			Transfer To Impacts			Net Impacts		
	F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
COLUMBIA MO P&DC	-31	-7	-38	27	0	27	-4	-7	-11

Craft Career Impact (Transfer From Site)							
F1 Clerk Impact	F1 Mail Handler Impact	F1 PSE On-rolls	F1 MHA On Rolls	F1 Clerk Impact Less PSEs	F1 Mail Handler Impact Less MHAs	Maint Impact	Updated Career Craft Impact
-4	-15	6	3	0	-12	-7	-19

Net Complement Impacts

F1 Mail Processing	-4
F3A Logistics	0
F3B Maintenance	-7
Total	-11

Management Complement

OM to Payroll Staffing Condition Report

Run Date: 09/13/23

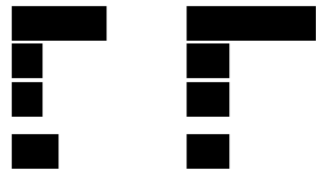
SAP Organizational Management Data		Payroll Form 50 Data				
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
281685 COLUMBIA MO P&DC						
23020038	PLANT MANAGER	1	1	0	8	80
23150087	MGR DISTRIBUTION OPERATIONS (SDA)	3	3	0	1	10
16407040	MGR MAINTENANCE	1	1	0	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	2	1	-1	1	10
23550010	SUPV MAINTENANCE OPERATIONS	2	1	-1	3B	35
23550022	SUPV MAINTENANCE SUPPORT	1	1	0	3B	35
Cost Center	Total	11	9	-2		

Future EAS Staffing

Occupation Series/Code	Title	Total Authorized	On Rolls Count
281685 COLUMBIA MO P&DC			
23020038	PLANT MANAGER	1	1
23150087	MGR DISTRIBUTION OPERATIONS (SDA)	3	3
16407040	MGR MAINTENANCE	1	1
23150106	PROCESSING SUPPORT SPECIALIST	1	1
23150066	SUPV DISTRIBUTION OPERATIONS	1	1
23550010	SUPV MAINTENANCE OPERATIONS	0	1
23550022	SUPV MAINTENANCE SUPPORT	1	1
Cost Center	Total	11	9

Summary

	Net Mgt Impacts	Management Savings \$
F0	0	
F1	0	
F3B	2	
Total	2	
Estimated Savings Range		\$180,000-\$240,000
\$181,102	\$241,469	\$180K - \$240K



Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Columbia MO P&DC	-1	-2	-3	St. Louis MO P&DC	1	0	1	Both	0	-2	-2

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected XXX Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

MID-MISSOURI

	Upgrade	Downgrade	Total
GAL	0	0	0
FCM	405	0	405
MKT	60	0	60
PER	385	0	385
PKG	60	0	60
GAH	0	0	0
Total	910	0	910

Customer Service Analysis

Transfer From Facility: Mid Missouri PDC/PDF

5-Digit ZIP Code: 635, 650-653

Data Extraction Date: 10/30/23

1. Collection Points	3-Digit ZIP Code: 635		3-Digit ZIP Code: 650		3-Digit ZIP Code: 651		3-Digit ZIP Code: 652		3-Digit ZIP Code: 653	
	Current		Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	17	35	33	74	1	1	24	55	18	42
Number picked up between 1-5 p.m.	19	0	60	6	15	13	53	21	57	27
Number picked up after 5 p.m.	0	0	0	0	3	1	10	2	3	2
Total Number of Collection Points	36	35	93	80	19	15	87	78	78	71

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Quarter/FY	Percent
QTR4/FY22	40.9%
QTR1/FY23	44.4%
QTR2/FY23	38.9%
QTR3/FY23	38.9%

% Carriers returning after 1700

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	19:00	8:30	19:00
Tuesday	8:30	19:00	8:30	19:00
Wednesday	8:30	19:00	8:30	19:00
Thursday	8:30	19:00	8:30	19:00
Friday	8:30	19:00	8:30	19:00
Saturday	9:30	14:00	9:30	14:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	15:30	9:00	15:30
Tuesday	9:00	15:30	9:00	15:30
Wednesday	9:00	15:30	9:00	15:30
Thursday	9:00	15:30	9:00	15:30
Friday	9:00	15:30	9:00	15:30
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Saint Louis P&DC

9. What postmark will be printed on collection mail?

Line 1 _____
Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost

Processing

COLUMBIA MO P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			53
Flats			13
Packages			20
Other			32
Grand Total			118

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			5,633	43
Flats			5,448	10
Packages			5,561	10
Other			255	24
Grand Total				87

Current On Rolls 109
Impact (22)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			4,565	9	5,249		8	(1)	\$ 99,041
Flats			6,420	3	7,383		3	-	\$ -
Packages			6,453	11	7,421		9	(2)	\$ 198,083
Other			303	8	349		7	(1)	\$ 99,041
Grand Total				31			27	(4)	\$ 396,165

Estimated Savings Range **\$240K-\$320K**

60% \$237,699.07

80% \$316,932.10

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
COLUMBIA MO P&DC	4	17	1	8	1	31

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
COLUMBIA MO P&DC	2	10	1	8	1	22

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
COLUMBIA MO P&DC	\$603,672	\$2,132,076	\$126,522	\$803,919	\$113,256	\$3,779,445

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
COLUMBIA MO P&DC	\$301,836	\$1,254,162	\$126,522	\$803,919	\$113,256	\$2,599,695

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$3,175,773
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$603,672
Total Annual Cost	\$3,779,445

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$2,297,859
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$301,836
Total Annual Cost	\$2,599,695

Savings			
Maintenance Craft Work Hour Savings	\$877,914	Estimated Savings Range	\$530k - \$700K
Maintenance EAS Work Hour Savings	\$301,836		
Total Annual Savings	\$1,179,750		

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-3598	-2	-\$301,836
36			-12481	-7	-\$877,914
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-16079	-9	-\$1,179,750

Total Employee Reduction	-9
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\$\$\$ / FTE	(\$131,083.31)
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Note: Calculation include projected Operational

Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA	1	0
ADUS	1	1
AFCS (Legacy)	2	0
AFSM100AFSM100	1	1
AIAFSM	1	1
ASD_DA	1	1
ATSIATSU	1	1
BDS	3	0
CVY	1	1
DBCS	3	3
DIOSS	2	1
HDUMP	1	1
IJCAFSM	1	0
LAN	1	1
LCREM	1	1
LCTSLCTSLCTS	1	1
LMS	1	0
MSWYB	5	0
SDUS/SIPS	1	1
VFS	3	0

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Route		Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
625M4	HCR						(\$151,930.64)
630L3	HCR						(\$58,965.35)
630VS	PVS						\$294,378.00
64011	HCR						\$106,558.88
640GE	HCR						(\$216,675.19)
650D3	HCR						(\$140,763.57)
650D5	HCR						(\$152,988.85)
650D7	HCR						(\$194,969.46)
66322	HCR						(\$486,016.82)
663L0	HCR						(\$176,167.33)
Grand Total							(\$1,177,540.33)

Estimated Savings Range	\$700K - \$940K
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0 Net Craft Impacts