

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Gulfport P&DC
Street Address: 10285 Corporate Dr
City: Gulfport
State: MS
5D Facility ZIP Code: 39503
Retail & Delivery District: AL-MS
Retail & Delivery Area: Southern
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 394-395
Shape: All
Miles to "Transfer To" Facility: 160
Processing Region: Eastern
Processing Division: Gulf Atlantic
Plant Manager: Dwain E Boggs
Sr. Division Director: Mark D. Dahlstrom



2. "Transfer To" Facility Information

Facility Name & Type: Jackson P&DC
Street Address: 401 E South St
City: Jackson
State: MS
5D Facility ZIP Code: 39201
Retail & Delivery District: AL-MS
Retail & Delivery Area: Southern
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 369, 387, 389-393, 396-397
Shape: All
Processing Region: Eastern
Processing Division: Gulf Atlantic
Plant Manager: Henry Dominguez
Sr. Division Director: Mark D Dahlstrom

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan 1 2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: Todd Hawkins
Vice President, Proc & Maint Ops: Dane Coleman
Division Coordinator: [REDACTED] [REDACTED] [REDACTED] [REDACTED]
HQ MPFR Coordinator: [REDACTED] [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Gulfport P&DC
Facility ZIP Code: 39503
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 394-395

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Jackson P&DC
Facility ZIP Code: [REDACTED]
Finance Number: 273784
Current SCF ZIP Code(s): 369, 387, 389-393, 396-397

Shape: All

Transfer To Facility Name and Type:
Facility ZIP Code:
Finance Number:
Current SCF ZIP Code(s):

Shape:

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:

Dwain E Boggs

Printed Name

E-SIGNED by Dwain.E Boggs
on 2024-04-18 15:37:10 CDT

Signature

Date

Gulf Atlantic Sr. Division Director

Mark D. Dahlstrom

Printed Name

E-SIGNED by MARK.D DAHLSTROM
on 2024-04-18 15:35:07 CDT

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

Henry Dominguez

Printed Name

E-SIGNED by HENRY DOMINGUEZ
on 2024-04-19 12:15:23 CDT

Signature

Date

Plant Manager:

Printed Name

Signature

Date

Gulf Atlantic Sr. Division Director:

Mark D Dahlstrom

Printed Name

E-SIGNED by MARK.D DAHLSTROM
on 2024-04-18 15:35:09 CDT

Signature

Date

Sr. Division Director:

Printed Name

Signature

Date

REGION:

Eastern Regional Vice President:

Todd Hawkins

Printed Name

E-SIGNED by Todd.S Hawkins
on 2024-04-23 10:54:03 CDT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2024-04-23 12:51:59 CDT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Gulfport P&DC
Street Address: 10285 Corporate Dr
City, State: Gulfport, MS
Current 3D ZIP Code(s): 394-395
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Jackson P&DC
Current 3D ZIP Code(s): 369, 387, 389-393, 396-397
Transfer To Facility Name and Type: 0
Current 3D ZIP Code(s):

Miles between facilities: 160

Miles between facilities: 0

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$240K - \$320K</u>	From Processing Tab
Management Workhour Savings =	<u>\$180K - \$240K</u>	From Management Complement Tab
Transportation Savings =	<u>\$1.0M - \$1.4M</u>	From Logistics Tab
Maintenance Savings =	<u>\$440K - \$590K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$1.9M - \$2.6M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$1.9M - \$2.6M</u>	

Staffing Positions

Net Craft Position Loss =	<u>10</u>	From Craft Complement Tab
Net Management Position Loss =	<u>2</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 328 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Gulfport MS P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 394 and 395. The Gulfport facility is 52,612 square feet. The Gulfport facility is located 160 miles from the Jackson P&DC. The Mail Processing Facility Review (MPFR) proposal to move originating letters, flats, and packages from Gulfport P&DC to Jackson P&DC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Gulfport facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Gulfport facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 328 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$1,900,000 to \$2,600,000. There are no projected one-time costs associated with this MPFR.

Savings / Costs		
Mail Processing Craft Workhour Savings	=	\$240K - \$320K
Management Workhour Savings	=	\$180K - \$240K
Transportation Savings	=	\$1.0M - \$1.4M
Maintenance Savings	=	\$440K - \$590K
Space Savings	=	\$0
Total Annual Savings	=	\$1.9M - \$2.6M
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$1.9M - \$2.6M

Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$240,000 to \$320,000. The Gulfport MPFR identified a net reduction of 4 craft positions and 0 management position. Organization Design will determine the future Jackson P&DC management staffing.

Net Craft Staffing Impacts - Both Sites											
Gulfport P&DC				Jackson P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-27	-6	0	-33	23	0	0	23	-4	-6	0	-10

Net Management Impacts											
Gulfport P&DC				Jackson P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	-2	0	-3	1	0	0	1	0	-2	0	-2

Maintenance

The MPFR is projecting an annual maintenance savings between \$440,000 to \$590,000 due to supporting different equipment sets. The MPFR identified a net reduction of 6 craft positions and 2 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

The MPFR shows an annual savings between \$1,000,000 to \$1,400,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Gulfport made available due to the transfer of operations to Jackson would be evaluated for future utilization.

Conclusion

The Gulfport facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Gulfport P&DC to Jackson P&DC MPFR projects an annual savings between \$1.9M and \$2.6M with no proposed one-time costs.

This go-forward plan for the Gulfport facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



394-395 Gulfport

369, 387, 389-393, 396-397 Jackson

Craft Complement

Career Impacts by Craft - Gulfport P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-18	6	-12	-8	7	-1	-6	0	-19

This is only the impact to the Gulfport facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Gulfport P&DC				Jackson P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-27	-6	0	-33	23	0	0	23	-4	-6	0	-10

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	4
F3A Logistics	0
F3B Maint.	6
Total	10

Management Complement

Management Impacts - Gulfport Only			
Gulfport P&DC			
Processing	Maintenance	Logistics	Total
-1	-2	0	-3

This is only the impact to the Gulfport facility

Net Management Impacts											
Gulfport P&DC				Jackson P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	-2	0	-3	1	0	0	1	0	-2	0	-2

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	\$0
F3A Logistics	0	\$0
F3B Maint.	2	\$[REDACTED]
Total	2	\$[REDACTED]
Estimated Savings Range		\$180K - \$240K

OM to Payroll Staffing Condition Report

Run Date: 09/18/23

SAP Organizational Management Data				Payroll Form 50 Data						
Occupation Series/Code	Title	Pay Scale/Grade Type & Group	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Emp ID	Name	Emp RSC & Level	Func	LDC
GULFPORT P&DF										
23150006	MGR MAIL PROCESSING OPERATIONS	EAS-22	1	1	0	OCC		E22	8	80
16407040	MGR MAINTENANCE	EAS-19	1	1	0	OCC		E19	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	EAS-17	1	1	0	OCC		E17	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	EAS-17	2	3	1	OVC		E17	1	10
								E17		
								E17		

23550010	SUPV MAINTENANCE OPERATIONS	EAS-17	1	2	1	OVC	E17	3B	35
							E17		
Cost Center	Total		6	8	2				
Report	Total		6	8					

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Service Standard Impacts

Gulfport to Jackson

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 328 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
FCM	152	0
MKT	18	0
PER	140	0
PKG	18	0

Total **328**

Customer Service Analysis

Transfer From Facility: Gulfport P&DC

Current 3-Digit ZIP Code(s): 394-395
 Data Extraction Date: 01/08/24

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 394		3-Digit ZIP Code: 395		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
6	38	0	1				
39	9	5	4				
6	1	3	2				
51	48	8	7	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

AL-MS District

% Carriers returning after 1700

Quarter/FY	Percent
Q2 FY23	39.7%
Q3 FY23	41.5%
Q4 FY23	45.1%
Q1 FY24	51.8%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	11am	6pm	11am	6pm
Tuesday	11am	6pm	11am	6pm
Wednesday	11am	6pm	11am	6pm
Thursday	11am	6pm	11am	6pm
Friday	11am	6pm	11am	6pm
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: No retail in this building. The Main PO is located 4.2 miles away. BMEU closed from 2pm - 2:30pm daily.

Transfer To Facility: Jackson P&DC - All
 Transfer To Facility: -

9. What postmark will be printed on collection mail?

Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$000K

Processing

Gulfport P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			14
Flats			4
Packages			18
Other			29
Grand Total			65

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			10,607	11
Flats			12,359	3
Packages			3,706	2
Other			1,850	22
Grand Total				38
Current On Rolls				65
Impact				(27)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			15,463	3	17,782		2	(1)	\$ 99,041
Flats			12,167	1	13,992		1	-	\$ -
Packages			3,528	16	4,057		14	(2)	\$ 198,083
Other			3,787	7	4,355		6	(1)	\$ 99,041
Grand Total				27			23	(4)	\$ 396,165

Estimated Savings Range **\$240,000-\$320,000**
 Estimated Savings Range **\$240K - \$320K**

Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA		
ADUS		
AFCS200	1	0
AFSM100	1	1
AFTL		
AFTU		
AGV_UP		
AIAFSM		
APBS		
APPS		
ASD_DA		
ATSIATSU		
ATU		
BCS		
BDS	2	0
CBS		
CFPS		
CFS_DACFS_FACFS		
CIOSS		
COMPACTCOMPACT		
CONT/CONTU	2	2
CVY		
DBCS	4	4
DIOSIS	1	0
DP/RCRDULL		
EAA		
ELEC		
EPFS		
FMPCS		
FRESFRES	1	1
FRS		
HDUMP		
HOPS		
HSTS		
LCAFSM		
LAN	1	1
LCREM	1	1
LCTSLCTSLCTS		
LGUS		
LMS	1	0
MAPS		
MSWYB	3	3
PARSPARS_ABPARS		
PVIMS		
PRS		
PSM		
RBUS		
RCS		
SDUS/SIPS		
SPSS		
USS		
VFS	3	0

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
GULFPORT MS PDC	3	13	1	9	1	27

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
GULFPORT MS PDC	\$452,754	\$1,630,411	\$126,522	\$904,409	\$113,256	\$3,227,352

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$2,774,598
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$452,754
Total Annual Cost	\$3,227,352

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-3598	-2	-\$301,836
36			-8915	-5	-\$627,081
37			0	0	\$0
38			0	0	\$0
39			-1783	-1	-\$113,256
Grand Total			-14296	-8	-\$1,042,173

IV. Productive Workyear Factors.

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/oaipa/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
GULFPORT MS PDC	1	8	1	9	0	19

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
GULFPORT MS PDC	\$150,918	\$1,003,330	\$126,522	\$904,409	\$0	\$2,185,178

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$2,034,260
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$150,918
Total Annual Cost	\$2,185,178

Savings	
Maintenance Craft Work Hour Savings	\$740,337
Maintenance EAS Work Hour Savings	\$301,836
Total Annual Savings	\$1,042,173

Total Employee Reduction	-8
Craft	-6
EAS	-2
\$\$\$/FTE	(\$130,271.69)

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	W
35	
36	
37	
38	
39	

Logistics

Gulfport to Jackson

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
301V8 HCR						(\$441,159.00)
365M0 HCR						(\$50,770.68)
365M3 HCR						(\$338,415.32)
395U0 HCR						(\$309,684.25)
753EE HCR						(\$386,770.88)
770L2 HCR						(\$722,158.08)
FA HCR						(\$189,389.20)
New HCR						\$694,346.80
Grand Total						(\$1,744,000.61)
Estimated Savings Range						\$1.0M - \$1.4M

0 Net Craft Impacts