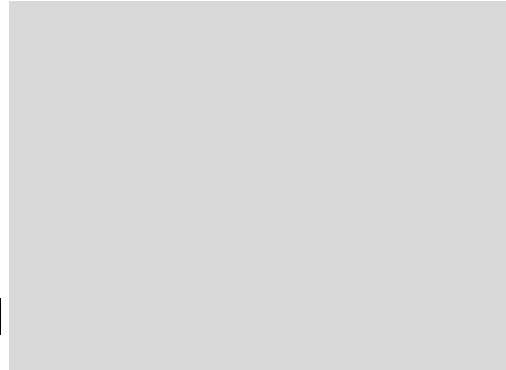


MPFR Data Entry Page

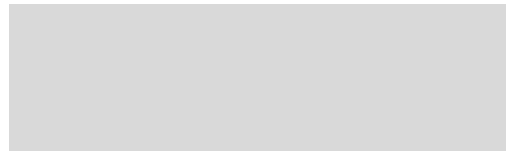
1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Reno NV P&DC
Street Address: 2000 Vassar St
City: Reno
State: NV
5D Facility ZIP Code: 89510
Retail & Delivery District: NV-UT
Retail & Delivery Area: Westpac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 894-895, 897, 961
Shape: Letters, Flats, and Parcels
Miles to "Transfer To" Facility: 142
Processing Region: Western
Processing Division: Western
Plant Manager: Aaron Wagner
Sr. Division Director: Felipe Flores



N/A

N/A



2. "Transfer To" Facility Information

Facility Name & Type: Sacramento CA P&DC
Street Address: 3775 Industrial Blvd
City: West Sacramento
State: CA
5D Facility ZIP Code: 95799
Retail & Delivery District: California 2
Retail & Delivery Area: Westpac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 942, 952-953, 956-960
Shape: Letters, Flats, and Parcels
Processing Region: Western
Processing Division: Pacific Northwest
Plant Manager: Renee Jones-Chaney
Sr. Division Director: Brian Gaines

N/A

N/A

N/A

N/A

N/A

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan-01-2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John DiPeri
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Reno NV P&DC
Facility ZIP Code: 89510
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 894-895, 897, 961

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Sacramento CA P&DC
Facility ZIP Code: [REDACTED]
Finance Number: 056679
Current SCF ZIP Code(s): 942, 952-953, 956-960

Shape: Letters, Flats, and Parcels

Transfer To Facility Name and Type: N/A
Facility ZIP Code: N/A
Finance Number: N/A
Current SCF ZIP Code(s): N/A

Shape: N/A

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:

E-SIGNED by Aaron.C Wagner
on 2024-04-11 10:44:32 CDT

Aaron Wagner

Printed Name

Signature

Date

Western Sr. Division Director

E-SIGNED by Felipe Flores
on 2024-04-15 11:03:38 CDT

Felipe Flores

Printed Name

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

E-SIGNED by RENEE.A CHANEY
on 2024-04-11 12:30:07 CDT

Renee Jones-Chaney

Printed Name

Signature

Date

Pacific Northwest Sr. Division Director:

E-SIGNED by BRIAN.C GAINES
on 2024-04-11 14:57:39 CDT

Brian Gaines

Printed Name

Signature

Date

REGION:

Western Regional Vice President:

E-SIGNED by JOHN.J DIPERI
on 2024-04-16 13:05:28 CDT

John DiPeri

Printed Name

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

E-SIGNED by DANE.A COLEMAN
on 2024-04-16 18:20:10 CDT

Dane A Coleman

Printed Name

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Reno NV P&DC

Street Address: 2000 Vassar St

City, State: Reno, NV

Current 3D ZIP Code(s): 894-895, 897, 961

Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Sacramento CA P&DC

Current 3D ZIP Code(s): 942, 952-953, 956-960

Miles between facilities: 142

Transfer To Facility Name and Type: N/A

Current 3D ZIP Code(s): N/A

Miles between facilities: N/A

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$650K - \$870K</u>	From Processing Tab
Management Workhour Savings =	<u>\$90K - \$120K</u>	From Management Complement Tab
Transportation Savings =	<u>\$1.8M - \$2.4M</u>	From Logistics Tab
Maintenance Savings =	<u>\$600K - \$800K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$3.1M - \$4.2M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$3.1M - \$4.2M</u>	

Staffing Positions

Net Craft Position Loss =	<u>19</u>	From Craft Complement Tab
Net Management Position Loss =	<u>1</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 308 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Reno NV P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 894-895, 897, 961. The Reno facility is 247,234 square feet. The Reno facility is located 142 miles from the Sacramento CA P&DC. The Mail Processing Facility Review (MPFR) proposal to move originating letters, flats, and parcels from Reno NV P&DC to Sacramento CA P&DC was announced on January 10, 2024, under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Reno facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Reno facility would not change due to the MPFR implementation. A local postmark is still available at retail service counters.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 308 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023 - December 31, 2023.

The MPFR shows an estimated annual savings between \$3.1M - \$4.2M. There are no projected one-time costs associated with this MPFR.

Savings / Costs		
Mail Processing Craft Workhour Savings	=	\$650K - \$870K
Management Workhour Savings	=	\$90K - \$120K
Transportation Savings	=	\$1.8M - \$2.4M
Maintenance Savings	=	\$600K - \$800K
Space Savings	=	\$0
Total Annual Savings	=	\$3.1M - \$4.2M
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$3.1M - \$4.2M

Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$650K - \$870K. The Reno MPFR identified a net reduction of 11 craft positions and 0 management positions. Organization Design will determine the future Sacramento CA P&DC management staffing.

Net Craft Staffing Impacts - Both Sites											
Reno P&DC				Sacramento P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-78	-8	0	-86	67	0	0	67	-11	-8	0	-19

Net Management Impacts											
Reno NV P&DC				Sacramento P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-3	-1	0	-4	3	0	0	3	0	-1	0	-1

Maintenance

The MPFR is projecting an annual maintenance savings between \$600K - \$800K due to supporting different equipment sets. The MPFR identified a net reduction of 8 craft positions and 1 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

The MPFR shows an annual savings between \$1.8M - \$2.4M due to modifying and eliminating existing HCR and PVS service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Reno made available due to the transfer of operations to Sacramento would be evaluated for future utilization.

Conclusion

The Reno facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Reno NV P&DC to Sacramento CA P&DC MPFR projects an annual savings between \$3.1M - \$4.2M with no proposed one-time costs.

This go-forward plan for the Reno facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



Craft Complement

Career Impacts by Craft - Reno P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-49	11	<u>-38</u>	-23	6	<u>-17</u>	<u>-8</u>	<u>0</u>	-63

This is only the impact to the Reno P&DC facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Reno P&DC				Sacramento P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-78	-8	0	-86	67	0	0	67	-11	-8	0	-19

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	-11
F3A Logistics	0
F3B Maint.	-8
Total	-19

Management Complement

Management Impacts - Reno P&DC Only			
Reno P&DC			
Processing	Maintenance	Logistics	Total
-3	-1	0	-4

This is only the impact to the Reno P&DC facility

Net Management Impacts											
Reno P&DC				Sacramento P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-3	-1	0	-4	3	0	0	3	0	-1	0	-1

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	
F3A Logistics	0	
F3B Maint.	-1	
Total	-1	
Estimated Savings Range		\$90K - \$120K

Function F1 Hourly Rate



Run Date: 01/22/24

Run Time: 07:29:11 CT

SAP Organizational Management Data			Payroll Form 50 Data			
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Function	LDC
	RENO NV P&DC					
23020038	PLANT MANAGER	1	1	0	8	80
23550020	MGR MAINTENANCE	1	1	0	3B	35
23150067	MGR DISTRIBUTION OPERATIONS	3	3	0	1	10
23550021	MGR MAINTENANCE SUPPORT	1	1	0		
23150106	PROCESSING SUPPORT SPECIALIST	1	1	0		
23150066	SUPV DISTRIBUTION OPERATIONS	7	7	0	1	10
23150103	SUPV DISTRIBUTION OPS (RELIEF)	1	1	0	0	3
23550010	SUPV MAINTENANCE OPERATIONS	4	4	0	3B	35
Report	Total	19	19			

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.
There will be an expected 308 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrade	Downgrade	Total
GAL	44	0	44
FCM	80	0	80
MKT	32	0	32
PER	80	0	80
PKG	28	0	28
GAH	44	0	44
	308	0	308

Customer Service Analysis

Transfer From Facility: Reno NV P&DC

Current 3-Digit ZIP Code(s): 894-895, 897, 961
 Data Extraction Date: 01/15/24

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 894		3-Digit ZIP Code: 895		3-Digit ZIP Code: 897		3-Digit ZIP Code: 961	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
23	55	1	9	0	0	# 27	76
68	40	25	23	29	30	# 80	26
32	8	37	10	15	0	# 10	3
123	103	63	42	44	30	117	105

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

NV-UT District

Quarter/FY	Percent
Gov Q1 2024	48.18%
Gov Q4 2023	39.61%
Gov Q3 2023	40.52%
Gov Q2 2023	43.61%

% Carriers returning after 1700

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	17:30	9:00	17:30
Tuesday	9:00	17:30	9:00	17:30
Wednesday	9:00	17:30	9:00	17:30
Thursday	9:00	17:30	9:00	17:30
Friday	9:00	17:30	9:00	17:30
Saturday	9:00	15:00	9:00	15:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	10:00	17:30	10:00	17:30
Tuesday	10:00	17:30	10:00	17:30
Wednesday	10:00	17:30	10:00	17:30
Thursday	10:00	17:30	10:00	17:30
Friday	10:00	17:30	10:00	17:30
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Sacramento CA P&DC - Letters, Flats, and Parcels
 Transfer To Facility: N/A - N/A

9. What postmark will be printed on collection mail?
 Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$0

Processing

Reno NV P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			53
Flats			18
Packages			66
Other			73
Grand Total			210

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	FY23 YTD workhour rate	
			Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			6,629	40
Flats			6,616	12
Packages			3,346	34
Other			1,675	46
Grand Total			18,266	132
Current On Rolls				203
Impact				(71)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			3,607	13	4,148		11	(2)	\$ 198,083
Flats			5,922	6	6,811		5	(1)	\$ 99,041
Packages			6,279	32	7,221		28	(4)	\$ 396,165
Other			1,743	27	2,004		23	(4)	\$ 396,165
Grand Total				78			68	(11)	\$ 1,089,454

Estimated Savings Range	\$650K - \$870K
-------------------------	------------------------

Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA	1	0
AFCS	2	0
AFSM100	1	1
AIAFSM	1	1
APBS	1	1
ASD CA	2	2
ASD DA	2	2
ATU	1	1
BDS	3	0
CIOSS	1	1
CONTU	2	2
DBCS CI	2	2
DBCS CJ	3	3
DIOSS	2	1
DPRC	1	0
FRES	1	1
UCAFSM	1	0
LAN	1	1
LCREM	1	1
LMS AA	1	0
MSWYB AC	4	4
MSWYB AD	4	4
SDUS/SIPS	2	1
SHRED	1	1
TACS	1	1
TESTDECK	1	1
VFS AA	3	0
VFS BA	2	0

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
RENO NV PDC	6	28	4	20	2	60

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
RENO NV PDC	\$905,509	\$3,511,654	\$506,087	\$2,009,798	\$226,512	\$7,159,559

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$6,254,051
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$905,509
Total Annual Cost	\$7,159,559

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-1799	-1	-\$150,918
36			-14264	-8	-\$1,003,330
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-16063	-9	-\$1,154,248

IV. Productive Workyear Factors.

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, servicewide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
RENO NV PDC	5	20	4	20	2	51

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
RENO NV PDC	\$754,591	\$2,508,324	\$506,087	\$2,009,798	\$226,512	\$6,005,312

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$5,250,721
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$754,591
Total Annual Cost	\$6,005,312

Savings	
Maintenance Craft Work Hour Savings	\$1,003,330
Maintenance EAS Work Hour Savings	\$150,918
Total Annual Savings	\$1,154,248

Total Employee Reduction	-9
---------------------------------	-----------

Estimated Savings Range	\$600K - \$800K
--------------------------------	------------------------

\$\$\$/FTE	(\$128,249.76)
------------	----------------

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
840L4 HCR						(\$921.59)
89035 HCR						(\$1,418,844.00)
894VS PVS						(\$16,774.73)
913L3 HCR						(\$1,230,095.99)
94890 HCR						(\$2,112,155.83)
956BD HCR						\$3,548,029.86
956VS PVS						\$115,578.61
975L0 HCR						(\$714,617.32)
980GE HCR						(\$1,163,346.01)
Grand Total						(\$2,993,147.00)

Estimated Savings Range	\$1.8M - \$2.4M
-------------------------	-----------------

0 Net Craft Impacts