

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Yakima WA P&DC
Street Address: 205 W Washington Ave
City: Yakima
State: WA
5D Facility ZIP Code: 98903
Retail & Delivery District: Washington
Retail & Delivery Area: WestPac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 989
Shape: Parcels
Miles to "Transfer To" Facility: 188
Processing Region: Western
Processing Division: Pacific Northwest
Plant Manager: Candice M Pratt
Sr. Division Director: Brian C Gaines

N/A

N/A

2. "Transfer To" Facility Information

Facility Name & Type: Spokane WA P&DC
Street Address: 2928 S Spotted Rd
City: Spokane
State: WA
5D Facility ZIP Code: 99224
Retail & Delivery District: Washington
Retail & Delivery Area: Westpac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 835, 838, 990-994
Shape: Parcels
Processing Region: Western
Processing Division: Pacific Northwest
Plant Manager: Earl R Eisenrich
Sr. Division Director: Brian C Gaines

N/A

N/A

N/A

N/A

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan-01-2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John J DiPeri
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Yakima WA P&DC
 Facility ZIP Code: 98903
 Finance Number: [REDACTED]
 Current SCF ZIP Code(s): 989

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Spokane WA P&DC Shape: Parcels
 Facility ZIP Code: 99224
 Finance Number: [REDACTED]
 Current SCF ZIP Code(s): 835, 838, 990-994

Transfer To Facility Name and Type: N/A Shape: N/A
 Facility ZIP Code: N/A
 Finance Number: N/A
 Current SCF ZIP Code(s): N/A

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:

E-SIGNED by Candice.M Pratt
 on 2024-04-12 10:26:22 CDT

Candice M Pratt

Printed Name

Signature

Date

Pacific Northwest Sr. Division Director

E-SIGNED by BRIAN.C GAINES
 on 2024-04-11 14:57:28 CDT

Brian C Gaines

Printed Name

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

E-SIGNED by Earl.R Eisenrich
 on 2024-04-12 10:58:06 CDT

Earl R Eisenrich

Printed Name

Signature

Date

Pacific Northwest Sr. Division Director:

E-SIGNED by BRIAN.C GAINES
 on 2024-04-11 14:57:26 CDT

Brian C Gaines

Printed Name

Signature

Date

REGION:

Western Regional Vice President:

E-SIGNED by JOHN.J DIPERI
 on 2024-04-13 10:36:52 CDT

John J DiPeri

Printed Name

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

E-SIGNED by DANE.A COLEMAN
 on 2024-04-15 16:59:54 CDT

Dane A Coleman

Printed Name

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Yakima WA P&DC
Street Address: 205 W Washington Ave
City, State: Yakima, WA
Current 3D ZIP Code(s): 989
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Spokane WA P&DC
Current 3D ZIP Code(s): 835, 838, 990-994
Transfer To Facility Name and Type: N/A
Current 3D ZIP Code(s): N/A

Miles between facilities: 188

Miles between facilities: N/A

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	\$0	From Processing Tab
Management Workhour Savings =	\$0	From Management Complement Tab
Transportation Savings =	\$80K - \$110K	From Logistics Tab
Maintenance Savings =	\$0	From Site A Maintenance Tab
Space Savings =	\$0	
Total Annual Savings =	\$80K - \$110K	
Total One-Time Costs =	\$0	From One-Time Costs Tab
Total First Year Savings =	\$80K - \$110K	

Staffing Positions

Net Craft Position Loss =	0	From Craft Complement Tab
Net Management Position Loss =	0	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 0 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Yakima WA P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 989. Yakima facility is postal owned 74,550 square feet. The Yakima facility is located 188 miles from the Spokane Processing and Distribution Center (PDC). The Mail Processing Facility Review (MPFR) proposal to move originating packages from Yakima P&DC to Spokane P&DC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Yakima facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Yakima facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter. The co-located Post Office is the nearest retail services location with services expected to remain unchanged.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to the MPFR. There will be no Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$80,000 to \$110,000.

Savings / Costs			
Mail Processing Craft Workhour Savings	=		\$0
Management Workhour Savings	=		\$0
Transportation Savings	=	\$80K - \$110K	
Maintenance Savings	=		\$0
Space Savings	=		\$0
Total Annual Savings	=	\$80K - \$110K	
Total One-Time Costs	=		\$0
Total First Year Savings	=	\$80K - \$110K	

Mail Processing Employee Impacts

The Yakima P&DC MPFR identified a net reduction of 0 craft positions.

Net Craft Staffing Impacts - Both Sites											
Yakima P&DC				Spokane P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-3	0	0	-3	3	0	0	3	0	0	0	0

Net Management Impacts											
Yakima P&DC				Spokane P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

Maintenance

The MPFR is projecting no annual maintenance savings due to supporting different equipment sets. The MPFR identified a net reduction of 0 craft positions.

Transportation

The MPFR shows an annual savings between \$80,000 to \$110,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There is no proposed one-time cost due to equipment relocation costs for this MPFR. Any space in Yakima P&DC made available due to the transfer of operations to the Spokane P&DC would be evaluated for future utilization.

Conclusion

The Yakima facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Yakima WA P&DC to Spokane WA P&DC MPFR projects an annual savings is between \$80,000 to \$110,000 with no proposed one-time costs.

This go-forward plan for the Yakima facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



989 Yakima

835, 838, 990-994 Spokane

Craft Complement

Career Impacts by Craft - Yakima P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-2	6	0	0	0	0	0	0	0

This is only the impact to the Yakima facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Yakima P&DC				Spokane P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-3	0	0	-3	3	0	0	3	0	0	0	0

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	0
F3A Logistics	0
F3B Maint.	0
Total	0

Management Complement

Management Impacts - Yakima Only			
Yakima P&DC			
Processing	Maintenance	Logistics	Total
0	0	0	0

This is only the impact to the Yakima facility

Net Management Impacts											
Yakima P&DC				Spokane P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	
F3A Logistics	0	
F3B Maint.	0	
Total	0	
Estimated Savings Range		\$000K - \$0.0M

Function F1
Hourly Rate [REDACTED]

OM to Payroll Staffing Condition Report

Run Date: 1/10/2024

SAP Organizational Management Data			Payroll Form 50 Data			
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
23150002	MGR MAIL PROCESSING OPERATIONS	1	1	0	8	80
23150106	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	2	2	0	1	10
23550010	SUPV MAINTENANCE OPERATIONS	1	1	0	3B	35
Cost Center	Total	5	5	0		

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 0 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL	0	0
FCM	0	0
PER	0	0
MKT	0	0
PKG	0	0
GAH	0	0
Total	0	0

Customer Service Analysis

Transfer From Facility: Yakima WA P&DC

Current 3-Digit ZIP Code(s): 989
 Data Extraction Date: 01/08/24

1. Collection Points	3-Digit ZIP Code: 989		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	9	59					#	
Number picked up between 1-5 p.m.	82	42					#	
Number picked up after 5 p.m.	43	12					#	
Total Number of Collection Points	134	113	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Washington District

Quarter/FY	Percent
QTR2/FY23	47.6%
QTR3/FY23	46.8%
QTR4/FY23	47.6%
QTR1/FY24	54.0%

% Carriers returning after 1700

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	17:30	8:30	17:30
Tuesday	8:30	17:30	8:30	17:30
Wednesday	8:30	17:30	8:30	17:30
Thursday	8:30	17:30	8:30	17:30
Friday	8:30	17:30	8:30	17:30
Saturday	closed	closed	closed	closed

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	16:00	9:00	16:00
Tuesday	9:00	16:00	9:00	16:00
Wednesday	9:00	16:00	9:00	16:00
Thursday	9:00	16:00	9:00	16:00
Friday	9:00	16:00	9:00	16:00
Saturday	closed	closed	closed	closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Spokane WA P&DC - Parcels
 Transfer To Facility: N/A - N/A

9. What postmark will be printed on collection mail?
 Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$000K

Processing

YAKIMA			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			11
Flats			4
Packages			9
Other			14
Grand Total			38

FY23 YTD workhour rate				
Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			7,849	11
Flats			10,837	4
Packages			10,830	7
Other			1,056	13
Grand Total				35
Current On Rolls				36
Impact				(1)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			9	-	10		-	-	\$ -
Flats			-	-	-		-	-	\$ -
Packages			8,384	2	9,642		2	-	\$ -
Other			1,020	1	1,173		1	-	\$ -
Grand Total				3			3	-	\$ -

Estimated Savings Range	\$000K - \$0.0M
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Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA		
ADUS	1	1
AFCS200		
AFSM100	1	1
AFTL		
AFTU		
AGV_UP		
AIAFSM		
APBS		
APPS		
ASD_DA		
ATSIATSU		
ATU		
BCS		
BDS		
CBS		
CFPS		
CFS_DACFS_FACFS		
CIOSS		
COMPACTCOMPACT		
CONTLCONTU		
CVY		
DBCS	2	2
DIOSS	1	1
DPRRCULL		
EAA		
ELEC		
EPPS		
FMPCS		
FRESFRES		
FRS		
HDUMP		
HOPS		
HSTS		
IICAFSM		
LAN	1	1
LCREM		
LCTSLCTSLCTS		
LCUS		
LMS		
MaRS		
MSWYB	3	3
PARSPARS_ABPARS		
PIVMS		
PRS		
PSM		
RBUS		
RCS		
SDUS/SIPS		
SPSS		
USS		
VFS		
010 Conveyor Length		
Tray Transport System Length		
Parcel Feed System (incl sack conveyor)		

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
YAKIMA WA PDC	1	9	1	5	0	16

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
YAKIMA WA PDC	\$150,918	\$1,128,746	\$126,522	\$502,449	\$0	\$1,908,635

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$1,757,717
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$150,918
Total Annual Cost	\$1,908,635

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			0	0	\$0
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			0	0	\$0

IV. Productive Workyear Factors

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining	Supervisor
1,783 hours	1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, servicewide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link:
<https://blue.usps.gov/cape/page2.htm>
<https://blue.usps.gov/cape/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
YAKIMA WA PDC	1	9	1	5	0	16

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
YAKIMA WA PDC	\$150,918	\$1,128,746	\$126,522	\$502,449	\$0	\$1,908,635

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$1,757,717
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$150,918
Total Annual Cost	\$1,908,635

Savings	
Maintenance Craft Work Hour Savings	\$0
Maintenance EAS Work Hour Savings	\$0
Total Annual Savings	\$0

Total Employee Reduction	0
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\$\$\$/FTE	#DIV/0!
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Note:

Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
980L7 HCR						\$0.00
990N0 HCR						(\$132,311.04)
Grand Total						(\$132,311.04)

Estimated Savings Range	\$80K - \$110K
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0 Net Craft Impacts