PERSONALIZED STAMPED ENVELOPES AND CARDS

PERSONALIZE YOUR ENVELOPES with up to seven printed lines—stamped cards may feature up to 5 lines. Envelope size, fonts and/or endorsement selections may modify the number of lines available. Contact your Post Office™ for information on USPS® endorsements (Return Service Requested, Address Service Requested, Forwarding Service Requested and Change Service Requested, or Temp-Return Service Requested). Please note: Nothing can be printed below the City, State and ZIP Code™ line except official postal endorsements.

For Envelopes: Lines may not exceed 47 characters and spaces—40 if all uppercase characters are used utilizing Arial, 8 point font. Selecting another font style or size may modify these maximums. Each line within the return address must be the same style, size and color.

For Stamped Cards: Lines may not exceed 31 characters and spaces—24 if all uppercase characters. Cards may only be ordered in the default font (Arial, 8 point, black). Printing is limited to 5 lines.

HOW TO ORDER

Online » usps.com/pse  
By telephone » Call 1-800-782-6724 (Monday–Friday, 7:00 am and 3:30 pm CST, excluding holidays)  
By fax » Fax order form to 1-816-545-1201  
By mail » Send order(s) to:  
Personalized Stamped Envelope Program  
U.S. Postal Service  
Stamp Fulfillment Services  
PO Box 7247  
Philadelphia PA 19101-7103

PAYMENT INFORMATION

You may pay for your order by credit card, check or money order made payable to U.S. Postal Service for the total amount due. All orders must be prepaid and include any prior balances. Insufficient payment will result in either reduced quantities ordered or your order not being processed. We accept the following credit cards: VISA, MasterCard, Discover / Novus, American Express.

FONT OPTIONS

For Envelopes: Your return address will be printed with a flush left margin. USPS now offers a variety of font styles, sizes and colors to personalize your envelopes. Choose from Arial, Rockwell, Script or Times New Roman fonts; black, blue, green or red ink; sized at 8, 10 or 12 points. The default option is Arial, 8 point, printed in black ink. This selection is included in the base price for envelopes. However, for a minor additional charge, you may select from any combination of fonts, colors and sizes listed. You may also elect to uppercase all type and/or bold individual lines at no additional charge. (The default option, Arial 8 point black, will be used if no premium options are selected.)

For Stamped Cards: Cards may only be ordered in the default font (Arial, 8 point, black).

SAMPLE FONT STYLES

Sample text for 8 point Arial. (default)  
Sample text for 10 point Arial.  
Sample text for 12 point Arial.  
Sample text for 8 point Rockwell.  
Sample text for 10 point Rockwell.  
Sample text for 12 point Rockwell.

HANDLING CHARGES

Please allow 2–3 weeks for delivery of telephone and fax orders. Please allow 3–4 weeks for delivery of mail orders.

For expedited delivery, call 1-800-782-6724 (questions or telephone orders) or to placing your order to obtain the additional handling cost for Express Mail® or Priority Mail® service.

For Envelopes

BOXES OF 50 »  
QUANTITY  
FEE

1 box.................$5.25  
2 boxes..............$6.50  
3 boxes.............$7.65  
4 boxes.............$8.70  
5 boxes.............$10.70  
6 boxes.............$11.50  
7 boxes.............$12.70  
8 boxes.............$14.00  
9+ boxes...........$15.75

BOXES OF 500 »  
QUANTITY  
FEE

1 box..................$9.50  
2+ boxes.............$15.75

For orders greater than 8 boxes of 50, a box of 500 is your best buy.

Handling charges and premium option fees must be included for each preprinted return address you order. Maximum handling charge $15.75 for each printed address.

For Stamped Cards: There are no handling charges unless expedited shipping is requested.

FOR INQUIRIES

Stamp Fulfillment Services  
U.S. Postal Service  
PO Box 219208  
Kansas City, MO 64121-9208

EMAIL » Stampfulfillment.services@usps.gov

PHONE » 1-800-782-6724

PS Form 3203-X, March 2017 (page 1 of 4)
#6¾ ENVELOPE

<table>
<thead>
<tr>
<th>QTY PER BOX</th>
<th>PSA ITEM #</th>
<th>PSA COST</th>
<th>WAG ITEM #</th>
<th>WAG COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>REGULAR 500</td>
<td>280525</td>
<td>$287.25</td>
<td>280725</td>
<td>$271.50</td>
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#9 SECURITY

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<tr>
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#10 ENVELOPE

<table>
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<th>QTY PER BOX</th>
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<th>WAG COST</th>
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FOLK ART EAGLE ENVELOPE

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<td>234725</td>
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<td>232525</td>
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<td>234725</td>
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<td>232526</td>
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<td>$31.20</td>
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</tbody>
</table>
**PERSONALIZED STAMPED ENVELOPES AND CARDS**

- **Convenient**
- **Affordable**
- **Distinctive**

**Tree Card**

<table>
<thead>
<tr>
<th>Stamped Card</th>
<th>QTY Per Box</th>
<th>Item#</th>
<th>Price Per Box</th>
</tr>
</thead>
<tbody>
<tr>
<td>TREE</td>
<td>1,000</td>
<td>227945</td>
<td>$430.00</td>
</tr>
<tr>
<td>TREE</td>
<td>250</td>
<td>227946</td>
<td>$115.00</td>
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</tbody>
</table>

*Available while supplies last*

**Fanciful Flowers Card**

<table>
<thead>
<tr>
<th>Stamped Card</th>
<th>QTY Per Box</th>
<th>Item#</th>
<th>Price Per Box</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLOWER</td>
<td>1,000</td>
<td>222125</td>
<td>$430.00</td>
</tr>
<tr>
<td>FLOWER</td>
<td>250</td>
<td>222126</td>
<td>$115.00</td>
</tr>
</tbody>
</table>
make an impression with
PERSONALIZED STAMPED ENVELOPES AND CARDS

NEW CUSTOMER? Please mark □

RETURNING CUSTOMER? Please write account number*

Account Number

RETURN ADDRESS*

Clearly print how you would like your return address to appear on your envelope. Please follow instructions on left panel. For bolded lines, please check appropriate box.

1
2
3
4
5
6 *
7 *

MARK FOR ALL UPPERCASE # Lines 6 & 7 are not available when using font size 10 or 12 for envelopes. # Lines 6 & 7 are not available for stamped cards.

FONT OPTIONS

FOR ENVELOPES

Default Option Pricing » There is no additional charge if you choose only default options (Arial, 8 point type in black).

Premium Option Pricing » New premium options are shown in chart at left. Select any combination of font style, color and/or size for this low additional fee: $1.05 per box of 50; $2.25 per box of 500

FOR STAMPED CARDS

Default Option Pricing » All stamped cards are printed in black ink and feature Arial, 8 point font.

Premium Option Pricing » Does not apply.

METHOD OF PAYMENT*

Insufficient payment will result in reduced quantities shipped or the order not being processed. Please do not send cash.

CHECK
(Payable to U.S. Postal Service) CHECK NO. _______ AMT ($) _______

CREDIT CARD

AMEX
DISCOVER
MASTERCARD
VISA

CARD NO. _______ EXP DATE mm/yy SIGNATURE ____________________________

Permission to adjust credit card as needed

Please provide your billing address for credit card orders.

Name ____________________________

Street ____________________________

City ____________________________ State _______ ZIP _______

** See instructions for handling charges.

** See instructions for handling charges.

SUBTOTAL $ _______

**HANDLING CHARGE $ _______

GRAND TOTAL $ _______

SHIPPING ADDRESS

If you prefer this order to be shipped to an address other than what is printed on the envelope, please indicate ‘Ship To’ address below:

RETURN ADDRESS* Please write account number*

CONVENIENT
AFFORDABLE
DISTINCTIVE

DAYTIME TELEPHONE NUMBER INCLUDING AREA CODE ( )

DIRECTIONS:
1. PERFORATE ORDER FORM
2. FOLD ORDER FORM IN HALF
3. INSERT INTO REPLY ENVELOPE