

Postage Statement— Nonprofit USPS Marketing Mail

Post Office: Note Mail Arrival
Date & Time (Do Not Round-Stamp)

Mailer	Permit Holder Name, Address, Email, Telephone		Mailing Agent (If other than permit holder) Name, Address, Telephone		Mail Owner (If other than permit holder) Name, Address	
	USPS Nonprofit Auth. No. _____		CRID _____		USPS Nonprofit Auth. No. _____	
CAPS Cust. Ref. No. _____		CRID _____		CRID _____		
Mailing	Post Office of Mailing		Mailer's Mailing Date		Federal Agency Cost Code	
	Statement Seq. No.		For Automation Pieces, Enter Date of Address Matching and Coding ___/___/___		No. & Type of Containers	
	Type of Postage <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered		Processing Category <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Marketing Parcels		Total # of Pieces in Mailing	
	SSSF Transaction #		Permit #		For Carrier Route Pieces, Enter Date of Address Matching and Coding ___/___/___	
	For Mail Enclosed within Another Class <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Periodicals <input type="checkbox"/> Media Mail		Move Update Method <input type="checkbox"/> Ancillary Service Endorsement <input type="checkbox"/> NCOA ^{Link} <input type="checkbox"/> ACS		Weight of a Single Piece 0. _____ pounds	
Alternative Method <input type="checkbox"/> Multiple <input type="checkbox"/> OneCode ACS <input type="checkbox"/> n/a Alternative Address Format		Mailpiece is a product sample ___ % Samples		For Carrier Route Price Pieces, Enter Date of Carrier Route Sequencing ___/___/___		
Combined Mailing <input type="checkbox"/> Mixed Class <input type="checkbox"/> Single Class		This is a Political Campaign Mailing <input type="checkbox"/> Yes <input type="checkbox"/> No		For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method ___/___/___		
This is Official Election Mail <input type="checkbox"/> Yes <input type="checkbox"/> No				Other		
Parts Completed (Select all that apply): <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> L <input type="checkbox"/> S <input type="checkbox"/> NSA						
Postage	1		Subtotal Postage (Add parts totals)			
	2		Price at Which Postage Affixed (Check one). <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither Complete if mailing includes pieces bearing metered/PC Postage or precanceled stamps.		___ pcs. x \$ _____ = Postage Affixed	
	3		Incentive/Discount Flat Dollar Amount		-	
	4		Fee Flat Dollar Amount		+	
	5		Permit # _____		Net Postage Due (Line 1 +/- Lines 2, 3, 4)	
USPS Use Only	Additional Postage Payment (State reason)					
	For postage affixed, add additional payment to net postage due; for permit imprint, add additional payment to total postage.				Total Adjusted Postage Affixed	
	Postmaster: Report Total Postage in AIC 125 [Permit Imprint Only, Excluding Simplified Addressing (EDDM)]				Total Adjusted Postage Permit Imprint	
Postmaster: Report Total Postage in AIC 208 [Simplified Addressing (EDDM), Permit Imprint Only]				Total Adjusted Postage Simplified Addressing (EDDM)		
Certification	Incentive/Discount Claimed: _____ Type of Fee: _____ The mailer's signature certifies that: (1) the mailing complies with DMM 703; (2) the income derived from the sale of any products or services advertised in the mailing is not subject to the Unrelated Business Income Tax (UBIT) and any products and services advertised are substantially related to the nonprofit organization's authorized purpose within the meaning of 39 U.S.C. 3626(j)(1)(d)(ii)(I) and 26 U.S.C. 513(A); (3) the mailing if made by a voting registration official is required or authorized under the National Voter Registration Act of 1993; and (4) it will agree to pay, subject to appeal, any revenue deficiencies assessed on this mailing. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.					
	Signature of Owner or Agent		Printed Name of Mailer or Agent Signing Form		Telephone	
USPS Use Only	Weight of a Single Piece _____ pounds		Total Weight		Are postage figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, reason:	
	Total Pieces		Total Postage			
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No					
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)				Date Mailer Notified	
					Contact	
USPS Employee's Signature				Print USPS Employee's Name		
Round Stamp (Required) Payment Date						

Nonprofit USPS Marketing Mail

Part A—Automation letters Check box if prices are populated in this section.

Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
A1	None	5-Digit	\$0.136					
A2	None	AADC	0.159					
A3	None	Mixed AADC	0.172					
A4	DNDC	5-Digit	0.112					
A5	DNDC	AADC	0.135					
A6	DNDC	Mixed AADC	0.148					
A7	DSCF	5-Digit	0.105					
A8	DSCF	AADC	0.128					

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information

A9	Part A Total (add lines A1–A8)							
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Full Service Intelligent Mail Option

A10	DISPLAY ONLY	Letters—Number of Pieces that Comply _____ x \$0.001 =	
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Nonprofit USPS Marketing Mail

Part B—Nonautomation letters Check box if prices are populated in this section.

Machinable Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B1	None	AADC	\$0.172					
B2	None	Mixed AADC	0.185					
B3	DNDC	AADC	0.148					
B4	DNDC	Mixed AADC	0.161					
B5	DSCF	AADC	0.141					

Nonmachinable Letters 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B6	None	5-Digit	\$0.364					
B7	None	3-Digit	0.435					
B8	None	ADC	0.458					
B9	None	Mixed ADC	0.531					
B10	DNDC	5-Digit	0.340					
B11	DNDC	3-Digit	0.411					
B12	DNDC	ADC	0.434					
B13	DNDC	Mixed ADC	0.507					
B14	DSCF	5-Digit	0.333					
B15	DSCF	3-Digit	0.404					
B16	DSCF	ADC	0.427					

Nonmachinable Letters Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
B17	None	5-Digit	\$0.109				\$0.764						
B18	None	3-Digit	0.193				0.764						
B19	None	ADC	0.245				0.764						
B20	None	Mixed ADC	0.277				0.764						
B21	DNDC	5-Digit	0.109				0.601						
B22	DNDC	3-Digit	0.193				0.601						
B23	DNDC	ADC	0.245				0.601						
B24	DNDC	Mixed ADC	0.277				0.601						
B25	DSCF	5-Digit	0.109				0.553						
B26	DSCF	3-Digit	0.193				0.553						
B27	DSCF	ADC	0.245				0.553						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part B Total (add lines B1–B27)													
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Nonprofit USPS Marketing Mail

Part C—Carrier Route Letters Check box if prices are populated in this section.

(Automation) Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C1	None	Saturation	\$0.111					
C2	None	High Density Plus	0.117					
C3	None	High Density	0.118					
C4	None	Basic	0.210					
C5	DNDC	Saturation	0.089					
C6	DNDC	High Density Plus	0.095					
C7	DNDC	High Density	0.096					
C8	DNDC	Basic	0.183					
C9	DSCF	Saturation	0.083					
C10	DSCF	High Density Plus	0.089					
C11	DSCF	High Density	0.090					
C12	DSCF	Basic	0.175					

Letters EDDM (Auto) 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C13	None	Saturation	\$0.111					
C14	DNDC	Saturation	0.089					
C15	DSCF	Saturation	0.083					

Nonautomation Letters 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C16	None	Saturation	\$0.136					
C17	None	High Density Plus	0.144					
C18	None	High Density	0.166					
C19	None	Basic	0.213					
C20	DNDC	Saturation	0.096					
C21	DNDC	High Density Plus	0.104					
C22	DNDC	High Density	0.126					
C23	DNDC	Basic	0.183					
C24	DSCF	Saturation	0.082					
C25	DSCF	High Density Plus	0.090					
C26	DSCF	High Density	0.112					
C27	DSCF	Basic	0.175					

Letters EDDM (Nonauto) 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C28	None	Saturation	\$0.136					
C29	DNDC	Saturation	0.096					
C30	DSCF	Saturation	0.082					

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information.

Part C continued on next page

Nonprofit USPS Marketing Mail

Part C—Carrier Route Letters—Continued Check box if prices are populated in this section.

Nonautomation Letters Over 4 oz. but less than 16oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C31	None	Saturation	\$0.027				\$0.436						
C32	None	High Density Plus	0.035				0.436						
C33	None	High Density	0.057				0.436						
C34	None	Basic	0.081				0.528						
C35	DNDC	Saturation	0.027				0.275						
C36	DNDC	High Density Plus	0.035				0.275						
C37	DNDC	High Density	0.057				0.275						
C38	DNDC	Basic	0.081				0.408						
C39	DSCF	Saturation	0.027				0.220						
C40	DSCF	High Density Plus	0.035				0.220						
C41	DSCF	High Density	0.057				0.220						
C42	DSCF	Basic	0.081				0.376						

Letters EDDM (Nonauto) Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C43	None	Saturation	\$0.027				\$0.436						
C44	DNDC	Saturation	0.027				0.275						
C45	DSCF	Saturation	0.027				0.220						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

C46	Part C Total (add lines C1–C45)											
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Full Service Intelligent Mail Option

C47	DISPLAY ONLY	Letters— Number of Pieces that Comply _____ x \$0.001 =
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Nonprofit USPS Marketing Mail

Part D—Automation Flats Check box if prices are populated in this section.

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D1	None	5-Digit	\$0.227					
D2	None	3-Digit	0.334					
D3	None	ADC	0.401					
D4	None	Mixed ADC	0.432					
D5	DNDC	5-Digit	0.186					
D6	DNDC	3-Digit	0.293					
D7	DNDC	ADC	0.360					
D8	DNDC	Mixed ADC	0.391					
D9	DSCF	5-Digit	0.174					
D10	DSCF	3-Digit	0.281					
D11	DSCF	ADC	0.348					

Flats Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D12	None	5-Digit	\$0.036				\$0.764						
D13	None	3-Digit	0.143				0.764						
D14	None	ADC	0.210				0.764						
D15	None	Mixed ADC	0.241				0.764						
D16	DNDC	5-Digit	0.036				0.601						
D17	DNDC	3-Digit	0.143				0.601						
D18	DNDC	ADC	0.210				0.601						
D19	DNDC	Mixed ADC	0.241				0.601						
D20	DSCF	5-Digit	0.036				0.553						
D21	DSCF	3-Digit	0.143				0.553						
D22	DSCF	ADC	0.210				0.553						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information.

D23	Part D Total (add lines D1–D22)											
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Full Service Intelligent Mail Option

D24	DISPLAY ONLY	Flats—Number of Pieces that Comply _____ x \$0.001 =
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Nonprofit USPS Marketing Mail

Part E—Nonautomation Flats Check box if prices are populated in this section.

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E1	None	5-Digit	\$0.300					
E2	None	3-Digit	0.384					
E3	None	ADC	0.436					
E4	None	Mixed ADC	0.468					
E5	DNDC	5-Digit	0.259					
E6	DNDC	3-Digit	0.343					
E7	DNDC	ADC	0.395					
E8	DNDC	Mixed ADC	0.427					
E9	DSCF	5-Digit	0.247					
E10	DSCF	3-Digit	0.331					
E11	DSCF	ADC	0.383					

Flats Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
E12	None	5-Digit	\$0.109				\$0.764						
E13	None	3-Digit	0.193				0.764						
E14	None	ADC	0.245				0.764						
E15	None	Mixed ADC	0.277				0.764						
E16	DNDC	5-Digit	0.109				0.601						
E17	DNDC	3-Digit	0.193				0.601						
E18	DNDC	ADC	0.245				0.601						
E19	DNDC	Mixed ADC	0.277				0.601						
E20	DSCF	5-Digit	0.109				0.553						
E21	DSCF	3-Digit	0.193				0.553						
E22	DSCF	ADC	0.245				0.553						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part E Total (add lines E1–E22)	
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Nonprofit USPS Marketing Mail

Part F—Carrier Route Flats Check box if prices are populated in this section.

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F1	None	Saturation**	\$0.136					
F2	None	High Density Plus	0.144					
F3	None	High Density	0.166					
F4	None	Basic	0.213					
F5	None	Basic—CR Bundles/Pallet	0.194					
F6	DNDC	Saturation**	0.096					
F7	DNDC	High Density Plus	0.104					
F8	DNDC	High Density	0.126					
F9	DNDC	Basic	0.183					
F10	DNDC	Basic—CR Bundles/Pallet	0.164					
F11	DSCF	Saturation**	0.082					
F12	DSCF	High Density Plus	0.090					
F13	DSCF	High Density	0.112					
F14	DSCF	Basic	0.175					
F15	DSCF	Basic—CR Bundles/Pallet	0.156					
F16	DDU	Saturation**	0.073					
F17	DDU	High Density Plus	0.081					
F18	DDU	High Density	0.103					
F19	DDU	Basic	0.164					
F20	DDU	Basic—CR Bundles/Pallet	0.145					
F21	Detached Address Label		0.036					
F22	Detached Marketing Label		0.036					

Flats EDDM 4 oz. (0.25 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F23	None	Saturation	\$0.137					
F24	DNDC	Saturation	0.097					
F25	DSCF	Saturation	0.083					
F26	DDU	Saturation	0.074					

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information.

** Full Service Intelligent Mail Option not available

Part F continued on next page

Nonprofit USPS Marketing Mail

Part F—Carrier Route Flats—Continued Check box if prices are populated in this section.

Flats Over 4 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F27	None	Saturation**	\$0.027				\$0.436						
F28	None	High Density Plus	0.035				0.436						
F29	None	High Density	0.057				0.436						
F30	None	Basic	0.081				0.528						
F31	None	Basic—CR Bundles/Pallet	0.062				0.528						
F32	DNDC	Saturation**	0.027				0.275						
F33	DNDC	High Density Plus	0.035				0.275						
F34	DNDC	High Density	0.057				0.275						
F35	DNDC	Basic	0.081				0.408						
F36	DNDC	Basic—CR Bundles/Pallet	0.062				0.408						
F37	DSCF	Saturation**	0.027				0.220						
F38	DSCF	High Density Plus	0.035				0.220						
F39	DSCF	High Density	0.057				0.220						
F40	DSCF	Basic	0.081				0.376						
F41	DSCF	Basic—CR Bundles/Pallet	0.062				0.376						
F42	DDU	Saturation**	0.027				0.184						
F43	DDU	High Density Plus	0.035				0.184						
F44	DDU	High Density	0.057				0.184						
F45	DDU	Basic	0.081				0.332						
F46	DDU	Basic—CR Bundles/Pallet	0.062				0.332						
F47		Detached Address Label	0.036										
F48		Detached Marketing Label	0.036										

Flats EDDM Over 4 oz. but less than 16 oz.**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F49	None	Saturation	\$0.028				\$0.436						
F50	DNDC	Saturation	0.028				0.275						
F51	DSCF	Saturation	0.028				0.220						
F52	DDU	Saturation	0.028				0.184						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

* May contain both Full Service Intelligent Mail and other discount—see Instructions page for additional information.

** Full Service Intelligent Mail Option not available

F53	Part F Total (add lines F1–F52)											
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Full Service Intelligent Mail Option

F54	DISPLAY ONLY	Flats—Number of Pieces that Comply _____ x \$0.001 =
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Nonprofit USPS Marketing Mail

Part G—Marketing Parcels Check box if prices are populated in this section.

Presorted 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
G1	None	NDC	\$1.106					
G2	None	Mixed NDC	1.440					
G3	DNDC	5-Digit	0.649					
G4	DNDC	SCF	0.742					
G5	DNDC	NDC	1.056					
G6	DSCF	5-Digit	0.599					
G7	DSCF	SCF	0.692					
G8	DDU	5-Digit	0.554					
G9	Nonbarcoded Surcharge		0.058					

Presorted Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
G10	None	NDC	\$0.912				\$0.941						
G11	None	Mixed NDC	1.246				0.941						
G12	DNDC	5-Digit	0.505				0.696						
G13	DNDC	SCF	0.598				0.696						
G14	DNDC	NDC	0.912				0.696						
G15	DSCF	5-Digit	0.505				0.454						
G16	DSCF	SCF	0.598				0.454						
G17	DDU	5-Digit	0.505				0.236						
G18	Nonbarcoded Surcharge		0.058										

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part G Total (add lines G1-G18)	
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Nonprofit USPS Marketing Mail—Marketing Parcels

Part H—Carrier Route Parcels Check box if prices are populated in this section.

Parcels—Simple Samples

	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
H1	Targeted Small						
H2	Targeted Large						
H3	Every Door (Saturation) Small						
H4	Every Door (Saturation) Large						
H5	Detached Address Label						
H6	Detached Marketing Label						

Pallet Fee

	Entry Point	Pallet Type	No. of Pallets	Price	Total Postage
H7	DSCF	5-Digit			\$31.586
H8	DNDC	5-Digit			67.176
H9	DNDC	3-Digit			41.314

Carton/Sack Fee

	Pallet Type	No. of Cartons	Price	Total Postage
H10	3-Digit Pallet with 5-Digit Cartons/Sacks			\$5.730

Part H Total (add lines H1–H10)				
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Part I—Machinable Parcels Check box if prices are populated in this section.

Parcels 3.5 oz. or more but less than 16.oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
I1	None	NDC	\$0.912				\$1.057						
I2	None	Mixed NDC	1.308				1.057						
I3	DNDC	5-Digit	0.626				0.812						
I4	DNDC	NDC	0.912				0.812						
I5	DSCF	5-Digit	0.626				0.549						
I6	DDU	5-Digit	0.626				0.352						
I7	Nonbarcoded Surcharge		0.058										

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part I Total (add lines I1–I7)													
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Nonprofit USPS Marketing Mail

Part J—Irregular Parcels Check box if prices are populated in this section.

Parcels 3.3 oz. (0.2063 lbs.) or less.

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
J1	None	NDC	\$1.387					
J2	None	Mixed NDC	1.637					
J3	DNDC	5-Digit	0.793					
J4	DNDC	SCF	0.955					
J5	DNDC	NDC	1.336					
J6	DSCF	5-Digit	0.739					
J7	DSCF	SCF	0.901					
J8	DDU	5-Digit	0.699					
J9	Nonbarcoded Surcharge		0.058					

Parcels Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
J10	None	NDC	\$1.169				\$1.057						
J11	None	Mixed NDC	1.419				1.057						
J12	DNDC	5-Digit	0.626				0.812						
J13	DNDC	SCF	0.788				0.812						
J14	DNDC	NDC	1.169				0.812						
J15	DSCF	5-Digit	0.626				0.549						
J16	DSCF	SCF	0.788				0.549						
J17	DDU	5-Digit	0.626				0.352						
J18	Nonbarcoded Surcharge		0.058										

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part J Total (add lines J1–J18)													
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Part L—Customized MarketMail Check box if prices are populated in this section.

Pieces 3.3 oz. (0.2063 lbs.) or less.

	Price	No. of Pieces	Total Postage
L1	\$0.334		

Part L Total			
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Nonprofit USPS Marketing Mail

Part S—Extra Services and Fees

Check box if prices are populated in this section.

Items mailed with Extra Services must meet the mailing standards for the extra service.

		Fee	No. of Pcs. or Lbs.	Subtotal Postage	Discount Total	Total Postage
S4	USPS Tracking (electronic only)*					
S5	Insurance**					
S8	Return Receipt (electronic)					
S9	Return Receipt (Form 3811)					
S17	Picture Permit Imprint					
S19	Certificate of Bulk Mailing (Form 3606-D)					
S25	Live Animal Transportation					
S28	Hazardous Material Transportation					
S31	Insurance Restricted Delivery**					
S34	Return Receipt for Merchandise					

* Parcels only

** Bulk insurance on parcels only

Part S Total (add lines S4–S34)						
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Nonprofit USPS Marketing Mail—Instructions

Use this form for Nonprofit USPS Marketing prices.

Step 1: Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

Mailing Agent: The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

Mail Owner: The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

Step 2: Before you complete the Postage section, go to parts A through S. Complete the part(s) that pertain to your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

Parts A–C: Letters

Part A: Automation Letters. Enter total in Part A Total box.

Part B: Nonautomation Letters. Enter total in Part B Total box.

Part C: Carrier Route Letters. Enter total in Part C Total box.

Parts D–F: Flats

Part D: Automation Flats. Enter total in Part D Total box.

Part E: Nonautomation Flats. Enter total in Part E Total box.

Part F: Carrier Route Flats. Enter total in Part F Total box.

Parts G–H: Marketing Parcels

Part G: Marketing Parcels. Enter total in Part G Total box.

Part H: Carrier Route Marketing Parcels. Enter total in Part H Total box.

Parts I–J: Parcels

Part I: Machinable Parcels. Enter total in Part I Total box.

Part J: Irregular Parcels. Enter total in Part J Total box.

Part L: Customized MarketMail (CMM)—Enter total in Part L Total box.

Part S: Extra Services—Report any combined Extra Services on the lines provided for them, e.g., Insured mail that is also Restricted Delivery would be reported on line S31—Insurance Restricted Delivery. Enter total in Part S Total box.

Step 3: Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places.

Step 4: Return to the Postage section on page 1. Check the boxes that correspond to the form parts used. Add the postage amounts for all parts and enter on Line 1 Subtotal Postage, rounded off to two decimal places. For postage affixed mailings round off to three decimal places.

Step 5: Complete Line 2 for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

Step 6: Lines 3 and 4 are for postage adjustments that apply to the entire mailing. Report any Incentive/Discount Flat Dollar Amount on Line 3 and any Fee Flat Dollar Amount on Line 4.

Instructions continued on next page

Nonprofit USPS Marketing Mail—Instructions—Continued

Use this form for regular Nonprofit USPS Marketing Mail prices.

Step 7: Calculate Line 5 Net Postage Due by subtracting any Postage Affixed and Incentive/Discount (Lines 2 and 3) from the Subtotal Postage (Line 1) and adding any Fee (Line 4). For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit # box in the Mailing section. For postage affixed mailings, the Net Postage due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit # on Line 5.

Step 8: Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing.

Further Information About Discount Total Column

Mailings that qualify for Full Service Intelligent Mail Option will report the discount in the Discount Total column of each line of the postage statement. The Full Service Intelligent Mail Option lines are for display and data gathering purposes only.

When there is a Full Service discount but no other incentive discount, the Full Service discount is reported directly in the Discount Total column.

When there is both a Full Service discount and an incentive discount, the Discount Total must include both discounts so it must be calculated in an offline calculation with the resulting value reported in the Discount Total column. The calculation is performed as follows:

The Subtotal Postage (SP) amount is not affected and is calculated in the usual way. The Discount Total (DT) is calculated by, first, determining the Full Service discount (FSD) by multiplying the number of Full Service pieces by the per-piece Full Service discount. Then you must calculate the Incentive Discount (ID) by subtracting the Full Service discount (FSD) from the Subtotal Postage (SP) and multiplying the result by the Incentive Discount percentage (ID%) expressed in decimal form, such as .02. Then add the Full Service discount (FSD) and the Incentive Discount (ID) to get the Discount Total (DT).

This calculation can be expressed as an equation as follows:

$$DT = FSD + ID \quad \text{or} \quad DT = FSD + ((SP - FSD) \times ID\%)$$

For more information on mailing standards, prices, and fees please go to Postal Explorer at pe.usps.com.