Global Direct Notification of Mailing

Before completion, see the *International Mail Manual (IMM)* and USPS publications on Global Direct Service for terms, conditions, and design guidelines.

### A. General
1. **Mailer's Name**
2. **Mailer's Address** (No., street., ste. no., city, state, ZIP + 4)
3. **Contact Person**
4a. **Telephone No.** *(Include area code)*
4b. **Fax No.** *(Include area code)*
5. **Destination Country**
6. **Date Notified**
7. **Global Direct Customer ID No.**

### B. Mailing Information
1. **Mailing Date**
2. **Estimated Total Mailing Weight**
   - **Trays**
   - **Pallets**
3. **Container Quantity**
4. **Acceptance Location**
   - **Plant-Verification Drop Shipment Location:**
   - **Global Direct Acceptance Location:**
5. **Return Address** *(See PS Form 3681 including Global Direct Customer Identification Number.)* Check the appropriate box:
   - I will use my own in-country return address
   - I will use the following USPS-provided in-country return address:
6. I am requesting the return of "Undeliverable-As-Addressed" items to the USPS in-country return address. I would like these items sent to the following US address *(No., street., ste. no., city, state, ZIP + 4):*

### NOTE:
General correspondence and other items may occasionally be sent to this address by customers in the destination country. I agree to pay the USPS for the return of such items to my designated US address. For rate information, see the *IMM* and USPS publications on Global Direct Service.

### C. Comments

Submit this completed form to:

GLOBAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
1735 N LYNN ST RM 2018
ARLINGTON VA 22209-6026

-or-
Fax No.: 703-292-3581

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