

**Instructions:** Complete the following steps to have the Postal Service™ test your packaging:

1. Provide 10 samples of each package you want tested. The samples must be identical to the package you want to mail, including the material you use in the package and the contents of the package.
2. Mark each package you want tested in numerical order (e.g., Package 1, Package 2). Label the 10 samples for each package with the package number and a letter (e.g., 1a, 1b, 1c, 1d, and 1e).

3. Complete the columns below for each package, as applicable.
4. Submit all 10 samples with this completed form, to the following address:

MANAGER  
PRICING AND CLASSIFICATION SERVICE CENTER  
90 CHURCH ST, STE 3100  
NEW YORK NY 10007-2951

Sample Package Number <sup>1</sup>	Description and Size <sup>2</sup>	Container Type <sup>3</sup>	Packaging Material <sup>4</sup>	Package Thickness <sup>5</sup>	Single or Multi-size <sup>6</sup>	Sealing Method <sup>7</sup>	Addressing Method <sup>8</sup>

**Definitions**

- |  |   |   |   |
|--|---|---|---|
| <p><b>1. Sample Package Number:</b> List in numerical order the number for each package you submit (e.g., 1, 2, 3). You do not need to list all 10 samples for each package.</p> <p><b>2. Description and Size:</b> The dimensions and brief description of the contents of each package (e.g., two bottles and printed material in poly that is 12" by 6" and has 2" of selvage).</p> | <p><b>3. Container Type:</b> The type of container you use for the package (e.g., box, polywrap, polybag, tyvek or other type of envelope).</p> <p><b>4. Material:</b> Type of material (e.g., high-density poly ethylene or polypropylene) of which the package is made.</p> | <p><b>5. Thickness:</b> Measurement of how thick the package is.</p> <p><b>6. Single or Multi-size:</b> Note "Y" if you use a multi-size container that can adjust to the package's contents (e.g., three bottles of different sizes) or "N" if you use a single size (e.g., two bottles one size).</p> | <p><b>7. Sealing Method:</b> The type of method you use to seal the package (e.g., heat seal).</p> <p><b>8. Addressing Method:</b> How you address the package (e.g., on a label or ink-jetted onto the package).</p> |
|--|---|---|---|

Company Name:	Company Contact Name:	Company Contact Email Address:
Company Contact Address:		Company Contact Telephone Number:

<b>FOR USPS® USE ONLY</b>	
Date received by Pricing and Classification Service Center:	Date received by Engineering (if applicable):