

1307 0590 0000 0001 2633

United States Postal Service®

**INSURED MAIL - DOMESTIC ONLY**



1307 0590 0000 0001 2633

**NOTE:** To file a claim for damage or loss of contents, the article, container, and packaging must be presented.

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# U.S. Postal Service® INSURED MAIL RECEIPT

## DOMESTIC ONLY \$500 and under

### OFFICIAL USE

**Special Handling, No Fee** (check box)

- Perishable
- Hazardous Material Transportation

**Special Handling, With Fee** (check box)

- Fragile \$ \_\_\_\_\_
- Live Animal Transportation \$ \_\_\_\_\_

**Insurance Fee**

\$ \_\_\_\_\_

**Insurance Coverage**

**Signature Confirmation™ Fee**

\$ \_\_\_\_\_

**Signature Confirmation™ Restricted Delivery Fee**

\$ \_\_\_\_\_

**Postage**

\$ \_\_\_\_\_

**Total Postage and Fees**

\$ \_\_\_\_\_

Postmark  
Here

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

**INSURANCE RECEIPT (\$500 AND UNDER)**  
**SAVE THIS RECEIPT UNTIL THE PACKAGE IS ACCOUNTED FOR**

INSURANCE COVERAGE: Insurance is provided only in accordance with postal regulations in the Domestic Mail Manual (DMM®). The DMM sets forth the specific types of coverage, terms of insurance and conditions of payment. The DMM is available online at <http://pe.usps.gov>. Limitations on coverage include, but are not limited to the following:

- Coverage extends to the lesser of: actual (depreciated) value of the contents at the time of mailing, cost of repairs, or the limit fixed for the insurance coverage obtained.
- No coverage is provided for articles improperly packaged or too fragile to withstand normal handling, concealed damage, spoilage of perishable items, prohibited articles, consequential losses or delay.

*Other limitations are set forth in the DMM. Coverage, terms and limitations are subject to change.*

**Filing a Claim**

*Claim for loss:* File a claim no sooner than 15 days but no later than 60 days from the mailing date — for an APO/FPO/DPO item, file no sooner than 45 days and no later than 1 year from the mailing date. Retain the original mailing receipt and proof of value.

*Claim for damage or missing contents:* File a claim immediately but no later than 60 days from the mailing date. Retain the original mailing receipt and proof of value, and also retain the article and mailing container.

Please file your domestic claim online at [www.usps.com/domestic-claims](http://www.usps.com/domestic-claims). If you are unable to file online, call toll free 800-275-8777 for additional information.

**Important: Save this receipt and present it when making a claim.**

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SAMPLE