

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office
Facility Name & Type: Swainsboro GA
Street Address: 211 W Moring St
City: Swainsboro
State: GA
5D Facility ZIP Code: 30401
District: North Florida
Area: Southwest
Finance Number: 128459
Current 3D ZIP Code(s): 304
Miles to Gaining Facility: 93.3
EXFC office: Yes
Plant Manager: Jerry Lawson
Senior Plant Manager: Arthur Rosenberg
District Manager: Eric Chavez
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Macon GA P&DC
Street Address: 451 College St
City: Macon
State: GA
5D Facility ZIP Code: 31213
District: North Florida
Area: Southwest
Finance Number: 125490
Current 3D ZIP Code(s): 310, 312
EXFC office: Yes
Plant Manager: Michael Willard (A)
Senior Plant Manager: Arthur Rosenberg
District Manager: Eric Chavez

3. Background Information

Start of Study: 9/15/2011
Date Range of Data: Jul-01-2010 : Jun-30-2011
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,745
EAS Hours per Year: 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/
 Facility Start-up Costs Update** **New**

June 16, 2011

Date & Time this workbook was last saved:

2/19/2012 13:14

4. Other Information

Area Vice President: Jo Ann Feindt
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Steve Jackson
HQ AMP Coordinator: Sarah Grover

rev 10/10/2011

Approval Signatures

Losing Facility Name and Type: Swainsboro GA
Street Address: 211 W Moring St
City: Swainsboro
State: GA
Facility ZIP Code: 30401
Finance Number: 128459
Current 3D ZIP Code(s): 304
Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Macon GA P&DC
Street Address: 451 College St
City: Macon
State: GA
Facility ZIP Code: 31213
Finance Number: 128490
Current 3D ZIP Code(s): 310, 312

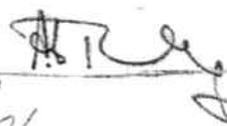
ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

LOSING FACILITY:

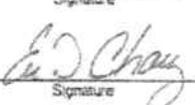
Postmaster or Plant Manager:

Jerry Lawson
Printed Name _____ Signature _____

Senior Plant Manager:

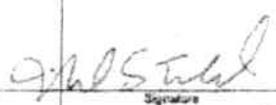
Arthur Rosenberg
Printed Name _____ Signature  Date 12/2/11

District Manager:

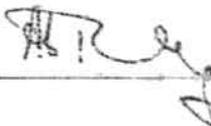
Eric Chavez
Printed Name _____ Signature  Date 12/2/11

GAINING FACILITY:

Plant Manager:

Michael Willard (A)
Printed Name _____ Signature  Date 12/2/11

Senior Plant Manager:

Arthur Rosenberg
Printed Name _____ Signature  Date 12/2/11

District Manager:

Eric Chavez
Printed Name _____ Signature  Date 12/2/11

AREA OFFICE:

Area Vice President:

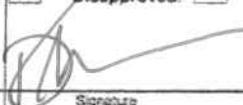
Linda Welch
Printed Name _____ Signature  Date 1/18/12

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:

David E. Williams
Printed Name _____ Signature  Date 2/20/12

Comments: _____

rev 12/31/2008

Approval Signatures

Losing Facility Name and Type: Swainsboro GA
Street Address: 211 W Moring St
City: Swainsboro
State: GA
Facility ZIP Code: 30401
Finance Number: 128459
Current 3D ZIP Code(s): 304
Type of Distribution to Consolidate: Orig & Desl

Gaining Facility Name and Type: Macon GA P&DC
Street Address: 451 College St
City: Macon
State: GA
Facility ZIP Code: 31213
Finance Number: 125490
Current 3D ZIP Code(s): 310, 312

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers

LOSING FACILITY:

Postmaster or Plant Manager:
 Jerry Lawson
Printed Name _____ Signature _____ Date _____

Senior Plant Manager:
 Arthur Rosenberg
Printed Name _____ Signature _____ Date 12/2/11

District Manager:
 Eric Chavez
Printed Name _____ Signature _____ Date 12/2/11

GAINING FACILITY:

Plant Manager:
 Michael Willard (A)
Printed Name _____ Signature _____ Date 12/2/11

Senior Plant Manager:
 Arthur Rosenberg
Printed Name _____ Signature _____ Date 12/2/11

District Manager:
 Eric Chavez
Printed Name _____ Signature _____ Date 12/2/11

AREA OFFICE:

Area Vice President:
 Linda Welch
Printed Name _____ Signature _____ Date _____

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:
 David E. Williams
Printed Name _____ Signature _____ Date _____

Comments: _____

rev 12/31/2008

Executive Summary

Last Saved: January 12, 2012

Losing Facility Name and Type: Swainsboro GA
Street Address: 211 W Moring St
City, State: Swainsboro , GA
Current 3D ZIP Code(s): 304

Type of Distribution to Consolidate: Orig & Dest

Miles to Gaining Facility: 93.3

Gaining Facility Name and Type: Macon GA P&DC
Current 3D ZIP Code(s): 310, 312

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$249,192</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$0</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$0</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$316,690</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>(\$165,335)</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$400,546</u>	
Total One-Time Costs =	<u>\$0</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$400,546</u>	

Staffing Positions

Craft Position Loss =	<u>3</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>2</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>1,573,321</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

	UPGRADED ADV	DOWNGRADED ADV	Unchanged + Upgrades ADV	Unchanged + Upgrades %
First-Class Mail®	0	0	0	#DIV/0!
Priority Mail®	0	0	0	#DIV/0!
Package Services	0	0	0	#DIV/0!
Periodicals	N/A*	N/A*	N/A*	N/A*
Standard Mail	N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: February 19, 2012

Losing Facility Name and Type: Swainsboro GA

Current 3D ZIP Code(s): 304

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Macon GA P&DC

Current 3D ZIP Code(s): 310, 312

BACKGROUND

This feasibility study is for the consolidation the Swainsboro CSMPC (ZIP code 304) to the Macon P&DC (ZIP codes 310, 312). The Swainsboro CSMPC is approximately 93.3 miles from the Macon P&DC. This AMP feasibility study is due to the significant decline in originating and destinating volumes and to increase efficiencies. This AMP study includes the full closure of the Swainsboro CSMPC mail processing operations while Retail, BMEU, Box Section and Carrier Units will be considered in an additional Node Study. The Macon Annex/P&DC will process the originating and destinating Priority Mail and FCM SPRS's for SCF 304 if approved. There is an additional study for Augusta P&DC into Macon P&DC as well that is not part of this study.

FINANCIAL SUMMARY

The annual baseline data for this AMP feasibility study is taken from the period of July 1, 2010 – June 30, 2011. Financial savings proposed for this consolidation from the Swainsboro CSMPC (304) into the Macon GA P&DC are:

Total First Year Savings	\$ 400,546
Total Annual Savings	\$ 400,546

Swainsboro CSMPC is a leased facility. Costs are associated with this AMP study only as further Node studies for the Swainsboro CSMPC will be conducted. No equipment relocation costs will be associated with this study.

CUSTOMER & SERVICE IMPACTS

There will be no changes to collection box times and a local postmark will continue to be available at retail service locations.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service Standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

FSO PRELIMINARY DISPOSITION STUDY RECOMMENDATION & DESCRIPTION OF FACILITY IMPACTS

Swainsboro MPO (Retain)

Carriers, Retail, PO Box, Caller Service and BMEU will remain at this site with the current hours of operation.

rev 06/10/2009

Summary Narrative *(continued)*

TRANSPORTATION

Transportation supporting the Swainsboro CSMPC is HCR service.

Route 30012: Eliminate entire route of Atlanta to Swainsboro to Savannah for a savings of \$639,876.59

Route 30432a: Current trip has Swainsboro to Portal to Statesboro to Savannah. Cost savings would be to eliminate Swainsboro and Savannah. Portal is only 12.45 miles from Statesboro. Savings of \$61,072.29

Route 30432b, Savannah to Swainsboro run. Eliminate entire trip for cost savings of \$39,625.34.

TRANSPORTATION CHANGES:

The Swainsboro GA Post Office is located 93 miles and two hours travel time from the Macon GA P&DC. The current facility located at 211 W. Moring Lane, Swainsboro, GA 30401, a window unit (closes at 1700 Weekdays, 1600 on Saturday) and a carrier unit. It is suggested the transfer hub remain in the current facility, because this facility has 4 dock doors and adequate space to house the transfer hub operations. This facility does not have a PVS operation.

Because no reduction in mileage is possible, no direct transportation between the Macon P&DC and the 304 offices will be used.

Collection mail for the 304 associate offices will be dropped at the Swainsboro GA Hub on existing HCR transportation. The truck arrival profile into Swainsboro by the half-hour is shown below:

	Between the Times of:	HCR
Collection Trips Arriving in Half- Hour Intervals	1630 - 1659	0
	1700 - 1729	2
	1730 - 1759	1
	1800 - 1829	0
	1830 - 1859	5
	1900 - 1929	3

The following dispatches will added to take collection mail from the Swainsboro GA Hub to the Macon P&DC:

<u>LV Swainsboro GA</u>	<u>Arrive Macon P&DC</u>
1840 ET	2040 ET
2040 ET	2240 ET
2340 ET	0140 ET
0235 ET	0440 ET

DPS and processed mail will be dispatched from the Macon P&DC to the Swainsboro Hub on the HCR trips as shown below (new transportation added to transport volume from Swainsboro Hub to Macon P&DC):

<u>LV Macon P&DC</u>	<u>Arrive Swainsboro GA</u>
1600 ET	1820 ET
1800 ET	2020 ET
2120 ET	2320 ET
0001 ET	0220 ET

Summary Narrative *(continued)*

Mail for the 304 associate offices will be dispatched from the Swainsboro GA Hub in the following half-hour intervals on existing highway contract transportation.

Number of Dispatches Departing in Half-Hour Intervals	Between the Times of:		HCR
		0430 - 0459	0
	0500 - 0530	0	
	0530 - 0559	6	
	0600 - 0629	1	
	0630 - 0659	0	
	0700 - 0729	1	
	0730 - 0759	0	

EXPRESS MAIL NETWORK

Current Express Mail Dispatches

Swainsboro GA currently dispatches Express Mail for intra district and the Atlanta ZIPs to the Macon P&DC on HCR 310A0-2 at 1930. The mail arrives at the Macon P&DC at 2130.

Swainsboro currently dispatches Express Mail for FedEx to Savannah, GA on HCR 30012-5 at 1910; arriving in Savannah at 2100.

Express Mail Dispatches with AMP Implementation

The CET for Express Mail to FedEx in ATL is 1945 with a dispatch time of 2035.

EMPLOYEE IMPACTS

In this feasibility study, 3 F4 craft, and 2 management positions will be impacted.

Management and Craft Staffing Impacts							
	Swainsboro GA CSMPC			Macon GA P&DC			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft ¹	28	22	(6)	273	276	3	(3)
Management	2	2	-			-	-

¹ Craft = FTR+PTR+PTF+Casuals

Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft ₂ Ratios	Current		Proposed	
	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)
Swainsboro GA CSMPC	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Macon GA P&DC	1 : 29	1 : 21	1 : 30	1 : 26

¹ Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS

The Swainsboro CSMPC Retail and Business Mail Entry Units will not be impacted by this AMP. They will remain in their current location and with the current hours and staffing. They are under the same finance number as the mail processing operations and the staffing is reflected with these operations staying in their current location.

EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS

There are minimal maintenance operations in Swainsboro. The costs incurred for maintenance at the Macon P&DC are not associated with this AMP study.

Swainsboro only has 6 CSBCS machines, which will not be moved to Macon. Excessed equipment relocation costs will not be incurred in this study. All equipment relocation costs associated with Macon will be applied to the Augusta – Macon study.

SPACE IMPACTS

This facility is a leased facility and further usage will be considered in a separate Node study.

IMPLEMENTATION PLAN

The implementation of the mail movement would be accomplished in one phase. Additional transportation plans will be tendered to utilize Swainsboro hub proposal. All of the 304 volumes will be processed at Macon P&DC.

OTHER CONCURRENT INITIATIVES

The Swainsboro main CSMPC is a leased facility and its function will be studied in a separate Node Study. In these cases, the workhour and volumes are included for the main facility with further node studies. All of these concurrent AMP's will affect the total staffing and savings from this AMP feasibility study.

SUMMARY

There is a First year savings of \$400,546. The first year savings reflects only the operations included in the AMP study. This also does not account for the workload, cost, and savings from other concurrent initiatives being conducted at these facilities. The Swainsboro CSMPC closure will be studied in a separate Node study.

The Area Mail Processing project to consolidate all of the Swainsboro CSMPC operations into the Macon GA P&DC will result in a savings to the Postal Service of approximately \$400,546 per year if approved. There are additional savings from the sale of the facility which are not included in this study and will be reviewed in a separate Node study. This consolidation of operations will create substantial financial savings, and will be accomplished with no inconvenience to our customers.

24 Hour Clock

Last Saved: January 12, 2012

Losing Facility Name and Type: Swainsboro GA

Current 3D ZIP Code(s): 304

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Macon GA P&DC

Current 3D ZIP Code(s): 310, 312

No data for Swainsboro

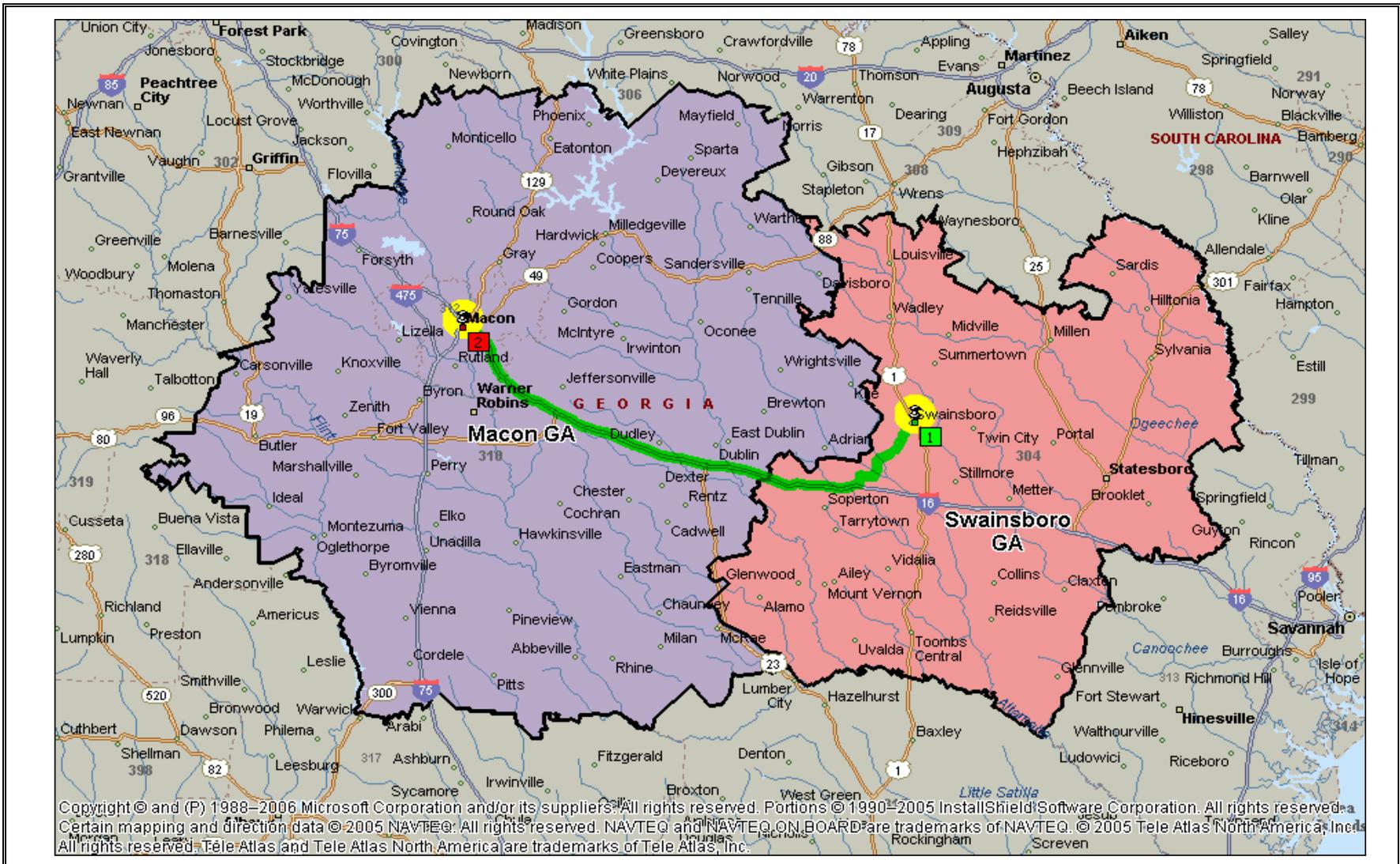
24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day			Facility	Cancelled by 2000 Data Source = EDW/MCRS	CGP Cleared by 2300 Data Source = EDW ECR	CGS Cleared by 2400 Data Source = EDW ECR	MMP Cleared by 2400 Data Source = EDW ECR	MMP Volume On-Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW ECR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES
				%							
16-Apr	SAT	4/16	MACON P&DC	70.6%	92.5%	96.3%	93.5%	0.1	100.0%	100.0%	84.2%
23-Apr	SAT	4/23	MACON P&DC	62.0%	88.6%	96.5%	93.3%	0.1	99.9%	100.0%	78.1%
30-Apr	SAT	4/30	MACON P&DC	58.1%	89.4%	89.7%	93.9%	0.1	100.0%	100.0%	84.2%
7-May	SAT	5/7	MACON P&DC	57.0%	89.3%	97.7%	93.9%	0.2	100.0%	99.9%	71.3%
14-May	SAT	5/14	MACON P&DC	60.7%	89.9%	98.8%	92.8%	0.2	100.0%	100.0%	86.6%
21-May	SAT	5/21	MACON P&DC	59.9%	90.3%	99.5%	92.7%	0.2	100.0%	99.8%	81.1%
28-May	SAT	5/28	MACON P&DC	55.3%	82.4%	86.6%	89.3%	0.1	100.0%	99.9%	59.3%
4-Jun	SAT	6/4	MACON P&DC	57.2%	92.3%	90.3%	93.8%	0.1	100.0%	99.4%	86.9%
11-Jun	SAT	6/11	MACON P&DC	59.0%	97.1%	100.0%	96.0%	0.2	100.0%	100.0%	88.1%
18-Jun	SAT	6/18	MACON P&DC	60.3%	96.7%	100.0%	93.0%	0.1	100.0%	99.9%	86.9%
25-Jun	SAT	6/25	MACON P&DC	54.3%	91.8%	99.7%	92.5%	0.2	99.9%	99.9%	78.8%
2-Jul	SAT	7/2	MACON P&DC	50.9%	93.9%	100.0%	86.1%	0.3	100.0%	96.7%	65.2%
9-Jul	SAT	7/9	MACON P&DC	53.7%	94.0%	99.9%	92.9%	0.3	100.0%	98.6%	63.1%
16-Jul	SAT	7/16	MACON P&DC	65.5%	92.8%	100.0%	87.9%	0.3	100.0%	98.8%	73.8%
23-Jul	SAT	7/23	MACON P&DC	53.2%	88.4%	100.0%	91.1%	0.2	100.0%	99.2%	63.1%
30-Jul	SAT	7/30	MACON P&DC	62.5%	86.3%	100.0%	94.7%	0.3	100.0%	99.9%	82.5%
6-Aug	SAT	8/6	MACON P&DC	55.4%	85.7%	99.6%	94.2%	0.2	100.0%	99.2%	78.1%
13-Aug	SAT	8/13	MACON P&DC	58.0%	87.6%	100.0%	91.8%	0.3	100.0%	100.0%	73.1%
20-Aug	SAT	8/20	MACON P&DC	55.1%	88.9%	100.0%	92.7%	0.3	99.9%	100.0%	80.0%
27-Aug	SAT	8/27	MACON P&DC	51.2%	87.0%	99.5%	94.4%	0.1	99.9%	99.8%	83.1%
3-Sep	SAT	9/3	MACON P&DC	56.3%	92.1%	100.0%	93.7%	#VALUE!	100.0%	100.0%	80.7%

MAP

Last Saved: January 12, 2012

Losing Facility Name and Type: Swainsboro GA
Current 3D ZIP Code(s): 304
Miles to Gaining Facility: 93.3

Gaining Facility Name and Type: Macon GA P&DC
Current 3D ZIP Code(s): 310, 312



rev 03/20/2008

Service Standard Impacts

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA

Losing Facility 3D ZIP Code(s): 304

Gaining Facility 3D ZIP Code(s): 310, 312

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE															TBD	
DOWNGRADE															TBD	
TOTAL															TBD	
NET UP+NO CHNG															TBD	
VOLUME TOTAL															TBD	

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change						
UPGRADE															TBD	
DOWNGRADE															TBD	
TOTAL															TBD	
NET															TBD	

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 12, 2012

Stakeholder Notification Page 1

Losing Facility: Swainsboro GA

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA

Gaining Facility: Macon GA P&DC

Date Range of Data: 07/01/10 to #REF!

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
065				\$860,647	065				\$0
355				\$145,518	355				\$554
421				\$633,236	421				\$0
713				\$172,007	713				\$0
714				\$66,005	714				\$0
731				\$5,551	731				\$0
743				\$1,367	743				\$0
747				\$83,566	747				\$1,246,979
					515				\$317
					566				\$5,500
					571				\$349
					581				\$438,504
					592				\$1,796
					595				\$2,368
					615				\$127
					616				\$750
					665				\$55,854
					668				\$103,230
					673				\$90,476
					680				\$203,230
					745				\$37,618
					750				\$1,932,178
					752				\$180,954
					753				\$814,408
					765				\$491,643

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
065		\$860,647	065		\$0
355		\$145,518	355		\$554
421		\$633,236	421		\$0
713		\$172,007	713		\$0
714		\$66,005	714		\$0
731		\$5,551	731		\$0
743		\$1,367	743		\$0
747		\$83,566	747		\$1,246,979
			515		\$317
			566		\$5,500
			571		\$349
			581		\$438,504
			592		\$1,796
			595		\$2,368
			615		\$127
			616		\$750
			665		\$55,854
			668		\$103,230
			673		\$90,476
			680		\$203,230
			745		\$37,618
			750		\$1,932,178
			752		\$180,954
			753		\$814,408
			765		\$491,643

Staffing - Management

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA

Data Extraction Date: _____

Finance Number: 128459

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-20	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	1	1	1	0
3					0	
4					0	
5					0	
6					0	
7					0	
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11						
12						
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	Totals		2	2	2	0

Retirement Eligibles: 0

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	PLANT MANAGER (4)	PCES-01	1	1	1	0
2	MGR DISTRIBUTION OPERATIONS	EAS-22	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-22	1	1	1	0
4	MGR IN-PLANT SUPPORT	EAS-21	1	1	1	0
5	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	1	0	0	0
6	MGR DISTRIBUTION OPERATIONS	EAS-20	2	2	0	-2
7	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
8	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	0	0	0
9	MGR TRANSPORTATION/NETWORKS	EAS-18	1	0	0	0
10	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	1	1	0
11	OPERATIONS SUPPORT SPECIALIST	EAS-17	5	2	2	0
12	SUPV DISTRIBUTION OPERATIONS	EAS-17	8	7	7	0
13	SUPV MAINTENANCE OPERATIONS	EAS-17	4	3	3	0
14	NETWORKS SPECIALIST	EAS-16	1	1	1	0
15	OPERATIONS SUPPORT SPECIALIST	EAS-15	1	0	0	0
16	SECRETARY (FLD)	EAS-12	1	1	1	0
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	Total		31	22	20	(2)

Retirement Eligibles: 0

Position Loss: 2

Total PCES/EAS Position Loss: 2 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

Staffing - Craft

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA

Finance Number: 128459

Data Extraction Date: 10/01/11

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0		0	0
Function 4 - Clerk	0	13	5	18	12	(6)
Function 1 - Mail Handler	0	0	0		0	0
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	0	13	5	18	12	(6)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	1	0	1	1	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	1	8	9	9	0
Total	0	15	13	28	22	(6)

Retirement Eligibles: 4

Gaining Facility: Macon GA P&DC

Finance Number: 125490

Data Extraction Date: _____

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	14	0	127	141	144	3
Function 1 - Mail Handler	6	9	49	64	64	0
Function 1 Sub-Total	20	9	176	205	208	3
Function 3A - Vehicle Service	0	0	8	8	8	0
Function 3B - Maintenance	0	0	55	55	55	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	2	2	2	0
Other Functions	0	0	3	3	3	0
Total	20	9	244	273	276	3

Retirement Eligibles: 85

Total Craft Position Loss: 3 (This number carried forward to the *Executive Summary*)

(13) Notes: Remaining clerks will have window and box section duties.

rev 11/05/2008

Maintenance

Last Saved: February 19, 2012

Losing Facility: Swainsboro GA

Gaining Facility: Macon GA P&DC

Date Range of Data: Jul-01-2010 : Jun-30-2011

Workhour Activity		(1) Current Cost	(2) Proposed Cost	(3) Difference
LDC 36	Mail Processing Equipment	\$ 0	\$ 0	0
LDC 37	Building Equipment	\$ 0	\$ 0	0
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 83,566	\$ 83,566	0
LDC 39	Maintenance Operations Support	\$ 0	\$ 0	0
LDC 93	Maintenance Training	\$ 0	\$ 0	0
Workhour Cost Subtotal		\$ 83,566	\$ 83,566	0
Other Related Maintenance & Facility Costs		Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 46,000	\$ 0	(46,000)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>		\$ 0		
Grand Total		\$ 129,566	\$ 83,566	(46,000)

Workhour Activity		(4) Current Cost	(5) Proposed Cost	(6) Difference
LDC 36	Mail Processing Equipment	\$ 2,113,133	\$ 2,113,133	0
LDC 37	Building Equipment	\$ 814,408	\$ 814,408	0
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 1,246,979	\$ 1,246,979	0
LDC 39	Maintenance Operations Support	\$ 241,598	\$ 241,598	0
LDC 93	Maintenance Training	\$ 29,852	\$ 29,852	0
Workhour Cost Subtotal		\$ 4,445,969	\$ 4,445,969	0
Other Related Maintenance & Facility Costs		Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 1,056,675	\$ 1,268,010	211,335
Adjustments <i>(from "Other Curr vs Prop" tab)</i>		\$ 0		
Grand Total		\$ 5,502,644	\$ 5,713,979	211,335

Annual Maintenance Savings: (\$165,335) (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA
Finance Number: 128459
Date Range of Data: 07/01/10 -- to -- 06/30/11

Gaining Facility: Macon GA P&DC
Finance Number: 125490

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$491,643	\$491,643	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$491,643	\$491,643	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<<< (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: _____

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	1,123,794			749,477		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	0			0		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): \$316,690

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$316,690

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: January 12, 2012

Lossing Facility: Swainsboro GA

Gaining Facility: Macon GA P&DC

Data Extraction Date: _____

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS		0	0
AFCS200		0	0
AFSM - ALL		0	0
APPS		0	0
CIOSS		0	0
CSBCS	6	0	(6)
DBCS		0	0
DBCS-OSS		0	0
DIOSS		0	0
FSS		0	0
SPBS		0	0
UFSM		0	0
FC / MICRO MARK		0	0
ROBOT GANTRY		0	0
HSTS / HSUS		0	0
LCTS / LCUS		0	0
LIPS		0	0
MPBCS-OSS		0	0
TABBER		0	0
PIV			
LCREM			

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	3	0	0	
AFCS200		0	0	0	
AFSM - ALL	1	1	0	0	
APPS		0	0	0	
CIOSS	2	0	(2)	(2)	
CSBCS		0	0	(6)	
DBCS	5	9	4	4	
DBCS-OSS	0	0	0	0	
DIOSS	2	3	1	1	
FSS		0	0	0	
SPBS	0	0	0	0	
UFSM		0	0	0	
FC / MICRO MARK		0	0	0	
ROBOT GANTRY		0	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS		0	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV				#VALUE!	
LCREM				#VALUE!	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$0 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Originally 9 DBCS

No relocation will be incurred to this study. MPE Relocation will come from Augusta - Macon study.

Relocation costs for excessed equipment will not be incurred in this study.

rev 03/04/2008

Customer Service Issues

Last Saved: January 12, 2012

Losing Facility: Swainsboro GA
5-Digit ZIP Code: 30401
Data Extraction Date: _____

1. Collection Points

Number picked up before 1 p.m. _____
 Number picked up between 1-5 p.m. _____
 Number picked up after 5 p.m. _____
 Total Number of Collection Points _____

3-Digit ZIP Code:							
Current		Current		Current		Current	
Mon. - Fri.	Sat.						
3	1						
0	1						
7	0						
10	2	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

% Carriers returning before 5 p.m. _____

Quarter/FY	Percent
Q4/FY11	94.86%
Q3/FY11	97.84%
Q2/FY11	97.96%
Q1/FY11	96.88%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	18:00	8:30	18:00
Tuesday	8:30	18:00	8:30	18:00
Wednesday	8:30	18:00	8:30	18:00
Thursday	8:30	18:00	8:30	18:00
Friday	8:30	18:00	8:30	18:00
Saturday	10:00	16:00	10:00	16:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	11:00	17:00	11:00	17:00
Tuesday	11:00	17:00	11:00	17:00
Wednesday	11:00	17:00	11:00	17:00
Thursday	11:00	17:00	11:00	17:00
Friday	11:00	17:00	11:00	17:00
Saturday	CLOSED	CLOSED	CLOSED	CLOSED

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? _____

8. Notes: Carriers, Retail, PO Box, Caller Service and BMEU will remain at this site with the current hours of operation.

Gaining Facility: Macon GA P&DC

9. What postmark will be printed on collection mail?

Line 1 MACON GA PDC 312

Line 2 _____

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: January 12, 2012

Loosing Facility: Swainsboro GA

Space Evaluation

1. Affected Facility

Facility Name: Swainsboro GA
Street Address: 211 W Moring St
City, State ZIP: Swainsboro, GA 30401

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: _____
Enter lease expiration date: Apr-12
Enter lease options/terms: _____

3. Current Square Footage

Enter the total interior square footage of the facility: 8056 sq ft
Enter gained square footage expected with the AMP: _____

4. Planned use for acquired space from approved AMP

Facility construction costs of \$520K applied to Augusta - Macon study.

5. Facility Costs

Enter any projected one-time facility costs: \$0
(This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
(This number carried forward to the *Executive Summary*)

7. Notes

facility cost _____

One-Time Costs

Employee Relocation Costs: _____

Mail Processing Equipment Relocation Costs: \$0
(from MPE Inventory)

Facility Costs: \$0
(from above)

Total One-Time Costs: \$0
(This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Loosing Facility: Swainsboro GA

Gaining Facility: Macon GA P&DC