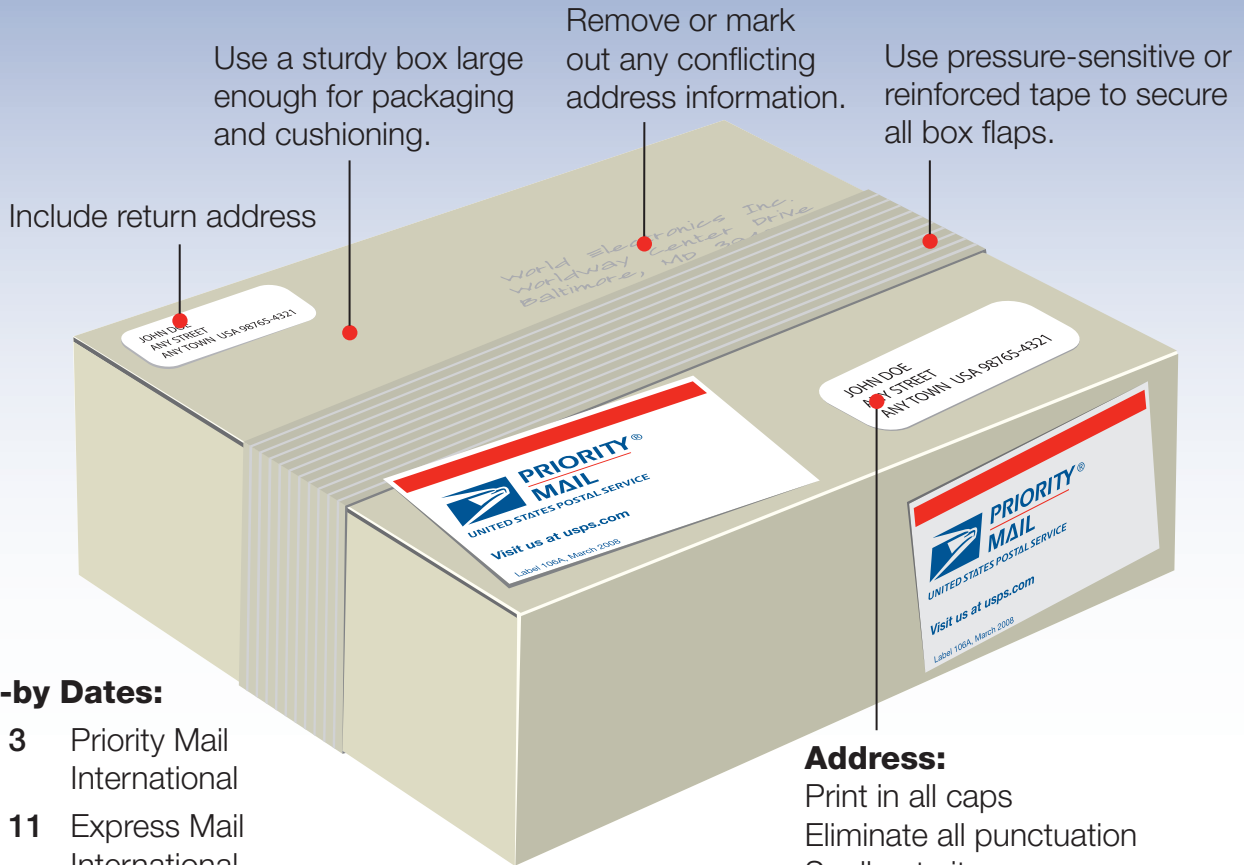


IT'S TIME FOR THE HOLIDAYS

QUICK TIPS FOR HOLIDAY MAILING



Mail-by Dates:

- Dec. 3** Priority Mail International
- Dec. 11** Express Mail International
- Dec. 14** Parcel Post
- Dec. 20** First-Class Mail
- Dec. 21** Priority Mail
- Dec. 22** Express Mail

Address:

- Print in all caps
- Eliminate all punctuation
- Spell out city name
- Abbreviate state names
- Include apartment numbers
- Use abbreviations:

AVE (avenue)	S (south)
ST (street)	E (east)
LN (lane)	W (west)



 **UNITED STATES
POSTAL SERVICE®**