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MAILBOX IMPROVEMENT WEEK: May 18-24, 2014

See page 3



Contents

COVER STORY

Delivery

Mailbox Improvement Week, May 18–24, 2014 3

POLICIES, PROCEDURES, AND FORMS UPDATES

Manuals

ELM Revision: Employment and Placement 20
 ELM Revision: Smoking 20
 ELM Revision: Labor Relations 21
 ELM Revision: Pay Administration 23
 POM Revision: Smoking 49

Handbooks

Handbook EL-801 Revision: Smoking 49
 Handbook F-15 Revision: Travel Cards 50

Publications

Publication 52 Revision: Updates and Consolidation of DMM Requirements 51
 Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups 52

Management Instructions

Management Instruction: FM-640-2014-2, Government-Issued, Individually Billed Travel Charge Cards 53

Notices

Clarification — Priority Mail Included Insurance — Returns Exclusion 53

ORGANIZATION INFORMATION

Corporate Communications

2013 Dog Attack Rankings by City 54

Human Resources

New Employee Password Replaces 4-digit USPS PIN for Online HR Access 54
 RIF Competitive Areas for the Postal Service 56

Information Security

Information Security Awareness 58

Mailing and Shipping Services

Mail Alert 58

Retail

Changes to Age Verification for Mailing of Cigarettes and Smokeless Tobacco Products 59
 Stamps by Mail — Brochure Ordering Information 59

Stamp Services

Stamp Announcement 14-30: Hot Rods Stamps 60
 Pictorial Postmarks Announcement 62
 How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks 65

PULL-OUT INFORMATION

Fraud

Domestic Orders 25
 Invalid USPS Corporate Account Numbers 27
 Missing, Lost, or Stolen U.S. Money Order Forms 29
 Missing, Lost, or Stolen Canadian Money Order Forms 35
 Verifying U.S. Postal Service Money Orders 38
 Counterfeit Canadian Money Order Forms 38
 Toll-Free Number Available to Verify Canadian Money Orders 38

Other Information

Overseas Military/Diplomatic Mail 39

Postal Bulletin Index

Annual Index PB 22381 (1-23-14)

USPS National Emergency Hotline
 Is your facility operating? Call 888-363-7462



Cover Story

Delivery

Mailbox Improvement Week, May 18–24, 2014

Each year, the Postal Service™ designates the third full week of May as Mailbox Improvement Week to encourage customers on city motorized, rural, or contract delivery service routes (formerly highway contract box delivery routes) to examine and, where necessary, improve the appearance of their mailboxes. Neat, attractive mailboxes make a significant contribution to the appearance of the countryside and streets in suburban areas. Mailbox Improvement Week, May 18–24, calls attention to the need for providing mailboxes that are:

1. Approved by the Postmaster General.
2. Fully operational.
3. Designed to protect the mail from weather.
4. Safe to use.
5. Conveniently located.
6. Neat in appearance.

Additional information is available on the Delivery and Post Office Operations website at http://blue.usps.gov/delret/L4CityDelvry_GROWTH.htm.

Mailboxes that meet these six important requirements help delivery and collection operations and improve service to the entire route. There are three approved styles of curbside mailboxes:

1. Traditional design (see Exhibit A, page 4).
2. Contemporary design (see Exhibit B, page 4).
3. Locked, full, or limited service.

USPS-STD-7B governs the design and specifications of curbside mailboxes and includes provisions for improved quality of the product.

Notice 209

Postmasters should send Notice 209, *Mailbox Improvement Week*, to all rural and highway contract box delivery route customers the week before Mailbox Improvement Week to alert them of the event.

Notice 209 for Mailbox Improvement Week may be ordered through the U.S. Postal Service eBuy2 Ordering System under the MDC eBuy2 catalog or the Touch Tone Order Entry (TTOE) system.

The National Stock Number (NSN) to search under is 7610-03-000-9145 and the Postal Service Item Number

(PSIN) is NOT209. If you already have a 10-digit access code for Touch Tone Order Entry, please dial 800-273-1509 to place your order. If you do not already have an access code, dial 800-332-0317 to register for Touch Tone Order Entry.

Ordering Information

Use the following information to order Notice 209:

PSIN:	NOT209
PSN:	7610-03-000-9145
Unit of Issue:	EA
Quick Pick Number:	496
Bulk Pack Quantity:	3,000
Minimum Order Quantity:	50
Price:	\$0.0260

City Motorized, Rural, and Contract Delivery Service Routes

Customers must use only approved traditional, contemporary, or locked full/limited service curbside mailboxes for new installations or replacements. When new delivery is established or extended, Postmasters must ensure that customers use delivery equipment that is approved by the Postmaster General. However, a customer may use a custom-built *curbside mailbox* if the local Postmaster gives prior approval and the mailbox conforms generally to the same requirements as approved manufactured curbside mailboxes relative to the flag, size, strength, and quality of construction.

Note: Postmasters *do not have the authority* to approve mailbox systems such as USPS-STD-4C wall-mounted units or cluster box units (CBUs) that are not approved by the Postmaster General through the normal USPS® approval process.

Carriers on motorized city routes may continue to serve mailboxes that are designed primarily for use by customers receiving door delivery and that have been erected and served under previous regulations (see Exhibit C, page 4). However, carriers should advise customers that they may use only approved curbside mailboxes when replacing these types of mailboxes. A list of approved manufacturers of traditional curbside mailboxes appears on pages 8–11.

Exhibit A

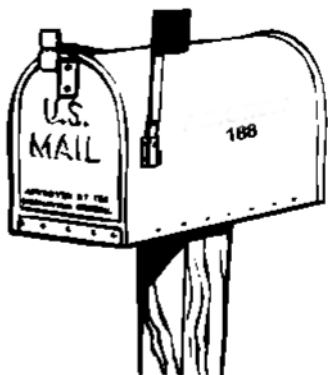


Exhibit B



Exhibit C

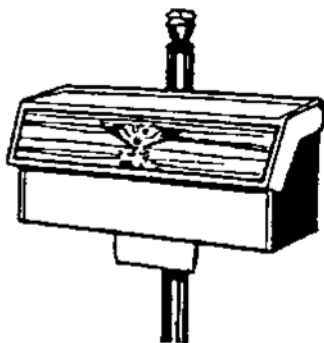
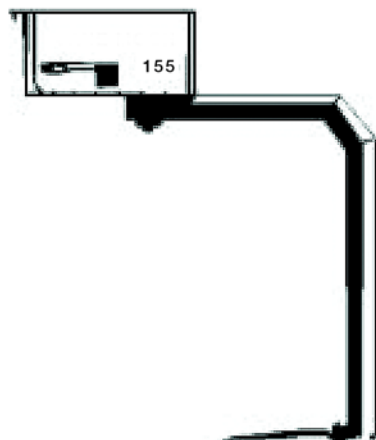


Exhibit D



For motorized city routes, and where the use of street names and house numbers is authorized on rural and contract delivery service routes, the mailbox must display the number on the side of single mailboxes or on the door of grouped mailboxes. If the mailbox is on a street other than the one on which the customer resides, the street name and house number must be on the mailbox. When rural and contract delivery service route customers have assigned box numbers, the numbers must appear on the side of single mailboxes or on the doors of grouped mailboxes, visible to the approaching carrier. The street number, box number, and any other address information must be inscribed in contrasting color in neat letters and numerals not less than 1 inch in height. In all instances, placing the owner's name on the box is optional, but not recommended by the Postal Service.

Motorized city, rural, and contract delivery service route customers should be encouraged, but not required, to group mailboxes whenever practical, especially where many mailboxes are located at or near crossroads, service turnouts, or similar locations. Customers should also paint mailboxes and supports/posts and keep them rust-free. Advertising on mailboxes and mailbox supports is prohibited.

In areas where snow removal is a problem, the Postal Service suggests using a semi-arch or extended arm-type support (see Exhibit D, below), which allows snowplows to sweep near or under mailboxes without damaging supports and provides easy access to the mailboxes by carriers and customers.

Generally, mailboxes should be installed at a height of 41–45 inches from the road surface to the bottom of the mailbox or point of mail entry. Mailboxes should be set back 6–8 inches from the front face of the curb or road edge to the mailbox door. However, because of varying road and curb conditions and other factors, the Postal Service recommends that customers contact their local Post Office™ before erecting or replacing mailboxes and supports.

Location

Customers must place mailboxes on motorized city, rural, and contract delivery service routes so a carrier can safely and conveniently serve them without leaving his or her vehicle. The mailboxes must be on the right-hand side of the road in the carrier's travel direction in all cases where traffic conditions make it dangerous for the carrier to drive to the left to reach the mailboxes, or where doing so would constitute a violation of traffic laws and regulations. *Postal Operations Manual (POM) 632.6* specifies postal regulations regarding locations for apartment houses and other multiple unit dwellings. On new rural and contract delivery service routes, all mailboxes must be on the right-hand side of the road in the direction of the route line of travel. Mailbox placement must conform with state laws and highway regulations. City motorized, rural, and highway contract box delivery route carriers are subject to the same traffic laws and regulations as other motorists. Customers must remove obstructions, including vehicles, trash cans, and snow, that impede safe and efficient delivery. Except when a mailbox is temporarily blocked, carriers must have access to the mailbox without leaving the vehicle unless authorized to dismount.

Location of centralized delivery equipment is discussed during planning and prior to the start of construction whenever possible. Discussing equipment locations early in the process allows for builders and USPS officials to determine the safest and most efficient locations for equipment. By co-locating boxes, USPS and the building industry realize the best return on the investments of centralized delivery. Factors to consider when determining locations for centralized delivery equipment include but are not limited to the following:

- Co-locating delivery equipment.

- Carriers' line of travel.
- Customer and carrier safety.
- Customer accessibility (sufficient turnaround space and access for customers with mobility disabilities).
- Equipment security.

Mailbox Supports

The Postal Service does not regulate mailbox supports in any way except for purposes of carrier safety and delivery efficiency. Posts and other supports for curbside mailboxes are owned and controlled by customers, who are responsible for ensuring that posts are neat and adequate in strength and size. Heavy metal posts, concrete posts, and miscellaneous items of farm equipment, such as milk cans filled with concrete, are examples of potentially dangerous supports. The ideal support is an assembly that bends or falls away when struck by a vehicle. Post or support designs may not represent effigies or caricatures that disparage or ridicule any person. Customers may attach the box to a fixed or movable arm. POM 632.5 specifies postal regulations regarding construction and placement of mailboxes and supports on motorized city, rural, and contract delivery service routes.

The Federal Highway Administration (FHWA) has determined that wooden mailbox supports no larger than 4 inches by 4 inches, or a 2-inch diameter standard steel or aluminum pipe, buried no more than 24 inches, should safely break away if struck by a vehicle. According to FHWA, the mailbox must also be securely attached to its post to prevent separation if struck. See Exhibits E (page [6](#)) and F (page [7](#)) for examples of mailbox mountings and supports suggested by the FHWA.

Exhibit E
Cantilever Mailbox Supports

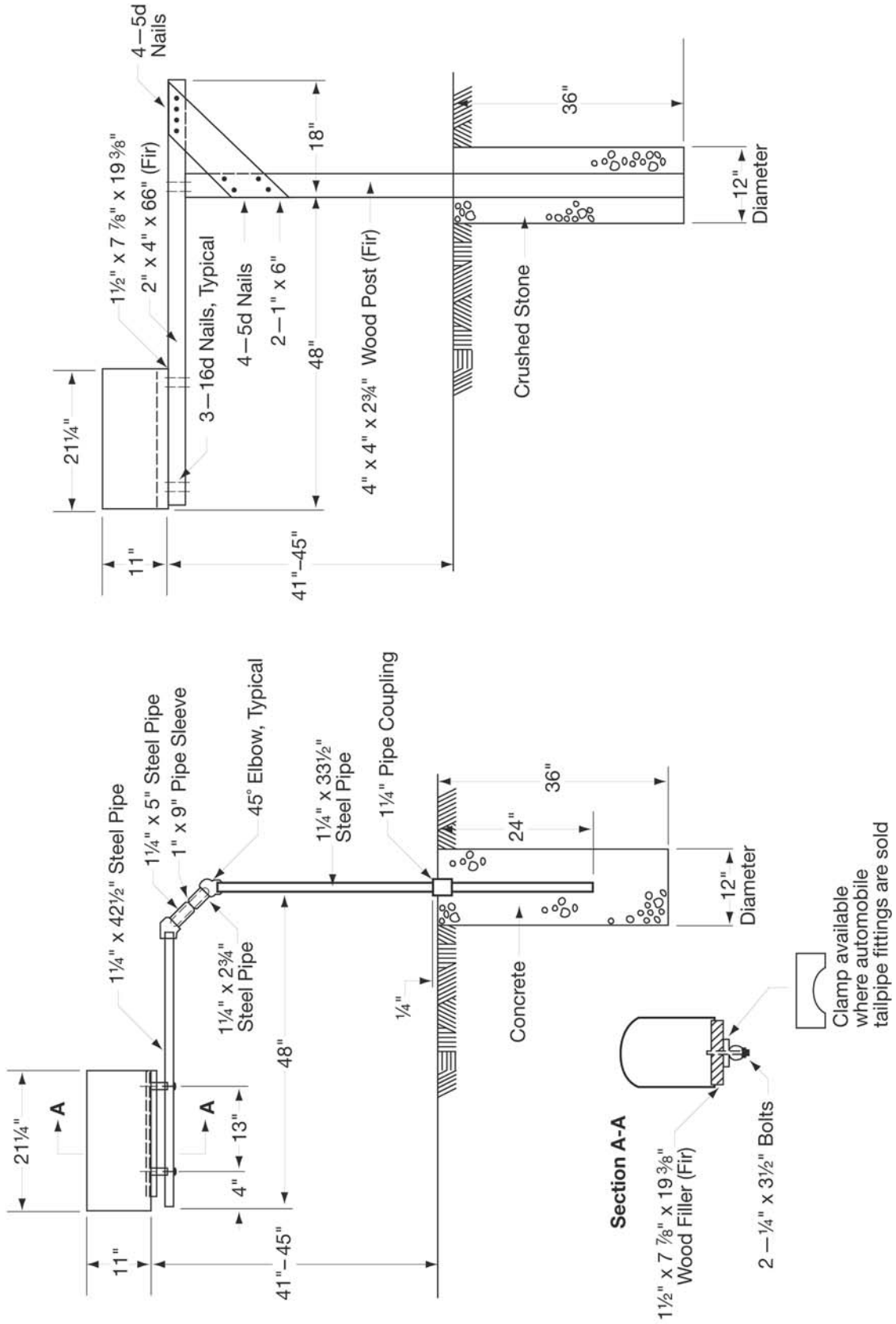
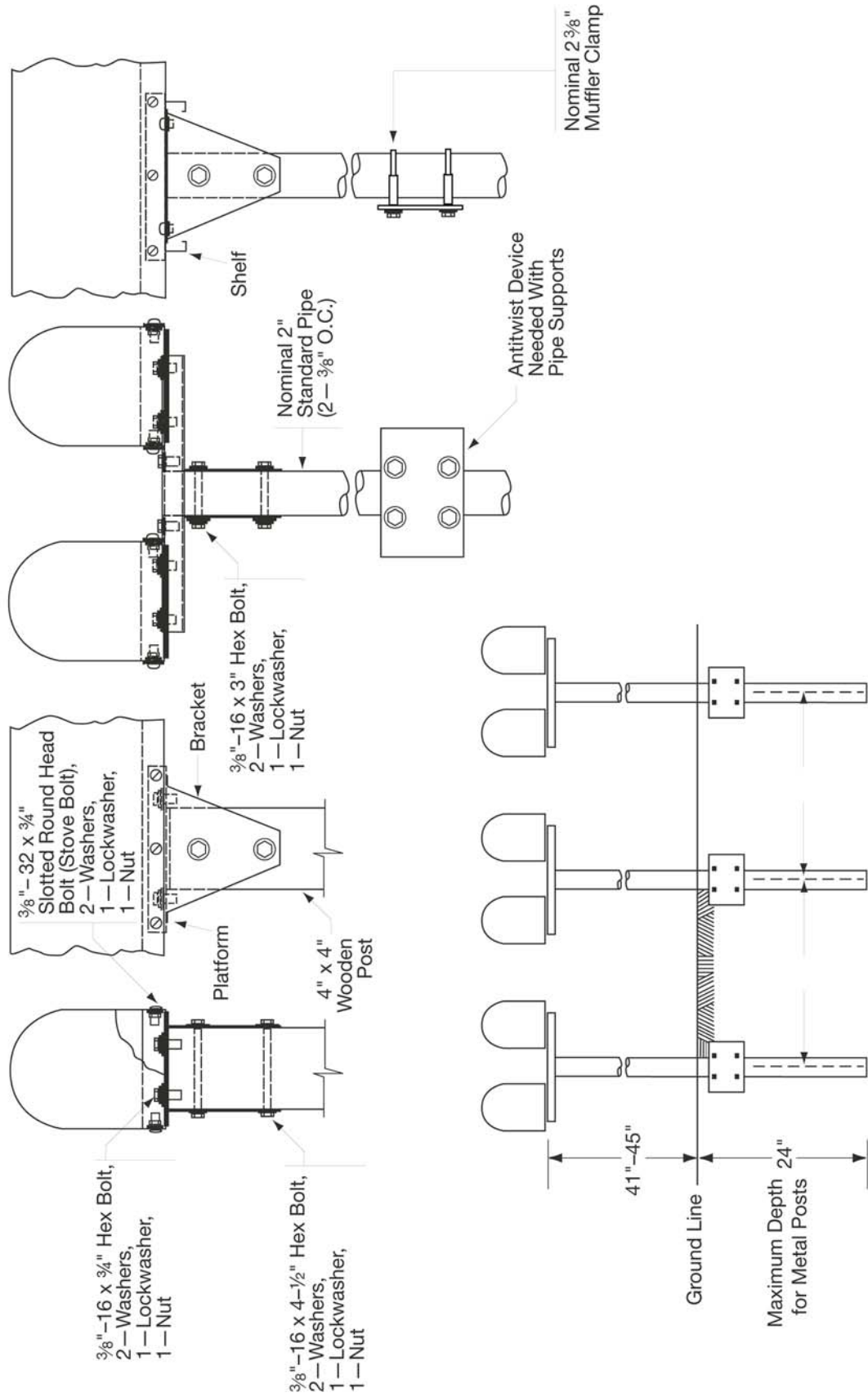


Exhibit F
Single and Double Mailbox Installations



Make Your Mailbox Green — Rightsize Your Mailbox

There are many items to consider when selecting your curbside mail receptacle. Your mailbox is where your Postal Service carrier places your mail at the time of delivery, but what about your packages?

A mail receptacle that can accommodate small packages will protect them from inclement weather and offer a safe haven for packages that may otherwise be left at your doorstep.

A mail receptacle large enough for larger packages to be placed inside can also be a convenient area for your carrier to pick up your outgoing packages through the USPS free Carrier Pickup™ program. By saving a trip to the Post Office, you conserve gasoline, save time, and help the environment.

Greener Mailboxes Lead to Greener Neighborhoods

Every mailbox appropriately constructed, installed, and in good physical condition allows the Postal Service to deliver the mail safely and efficiently, thus eliminating a trip to the Post Office for our customers, which saves fuel, thereby reducing carbon dioxide emissions.

However, the “greenest” form of mail delivery occurs where centralized mail delivery systems are located in neighborhoods that serve multiple residents from a single location.

Sometimes referred to as “clustered mailboxes” or “community mailboxes”, these neighborhood mailbox centers provide the greatest amount of fuel savings and carbon emission reductions because of the built-in efficiency of less truck idle time due to the carrier’s ability to deliver mail to multiple customers during a single stop.

Consider these statistics: For every 1 million curblines delivery points added, had they instead been added as centralized delivery at an average of 13 customer mailboxes per stop...

- Postal delivery trucks would stop only 76,923 times per day versus 1,000,000 times for each curblines start/stop.
- When expanded to include the entire delivery year, 280,000,000 stops per year — every year — would be saved for a whopping 92 percent reduction!

When the Postal Service increases the use of centralized delivery for new and existing customers, the benefits to our environment are significant. We realize immediate fuel savings, reductions in carbon emissions, and “greener” neighborhoods everywhere across the country.

In addition to fostering a sense of community, centralized delivery provides the added benefits of secure equip-

ment for mail and package delivery, outgoing mail collection, and reduced carbon emissions.

So, if you’re establishing or extending centralized delivery in your area of operations, or as a customer, moving into or living in a neighborhood served through centralized mail delivery, know that you are also helping to improve your environment because your neighborhood is served using the greenest form of mail delivery.

Curbside Mailboxes Approved by the Postmaster General

USPS-STD-7B (Supersedes all previously published lists of approved manufacturers)

Address Art

PO Box 90018
Indianapolis, IN 46290-0018

www.addressart.com

Applicables 1 (Accessory)
Applicables 2 (Accessory)
Applicables 3 (Accessory)
Applicables/Purdue (Accessory)
Applicables/IU (Accessory)
Applicables/US Flag (Accessory)
Applicables/Seasonal

Alpha Products

5570 West 70th Pl.
Chicago, IL 60638-5326

www.alphaproductsinc.com

MV1215 (Locking)

American Postal Manufacturing

500 W. Oklahoma Ave.
Milwaukee, WI 53207-2649

www.mailproducts.com

1812 (Contemporary)
N1926045 (Contemporary)

Architectural Mailboxes, LLC

123 W. Torrance Blvd., Suite 201
Redondo Beach, CA 90277

www.architecturalmailboxes.com

5100 (Locking)
5500 (Contemporary)
6200 — (Locking)
7500 — (Contemporary)

Armadillo Enclosures

PO Box 462199
Escondido, CA 92046-2199

www.armadillomailbox.com

1000F (Traditional)
1000R (Locking)

Bobi Company

32 Hillcrest Ave.
Collingswood, NJ 08108-1315

www.bobi.com

BO37000A (Locking)
BO39000A (Locking)
BO22000 (Locking)
BO25000 (Locking)
BO55000 (Locking)

Brandon Industries

1601 W. Wilmeth Rd.
McKinney, TX 75069-8250

www.brandonindustries.com

M1 (Contemporary)
M2 (Contemporary)
M3 (Contemporary)
M4 (Contemporary)
M5 (Contemporary)

Brightlight Solutions

201 S.W. 25th Ave.
Cape Coral, FL 33991-1236

www.brightlightsolutions.net

1000 (Contemporary)

Creative Solutions, LLC

22 Millbranch Rd., S-710
Hattiesburg, MS 39402-1670
PP10

Crown Expressions

1095 N.W. Nuff Rd.
Atlanta, GA 30318-4176

www.crownexpressions.com

BA12 (Accessory)
BA12 (It's a Beautiful World)
BA12 (Be My Valentine)
BA12 (Season Greetings)
BA12 (Have a Beautiful Day)
BA12 (It's a Boy)
BA12 (It's a Girl)

Davis Tool

3740 N.W. Alockek Pl.
Hillsboro, OR 97124-7142

www.lockingmailbox.com

1022-X (Locking)
1025-X (Locking)
1123-X (Locking)
1125-X (Locking)

dVault Company, Inc.

9800 Mount Pyramid Court
Englewood, CO 80112-2669

www.dvault.com

DVCS0015 (Locking)
DVU0050 (Locking)

Energy Technology Labs

976 United Circle
Sparks, NV 89431-6514

www.energytechlabs.com

Secure Mail Vault (Locking)

Epoch Design

17617 N.E. 65 St., Ste. 2
Redmond, WA 98052-4979

www.epochbydesign.com

Mail Boss-7104 (Locking)

Estes Design and Manufacturing

345 S. Post Rd.
Indianapolis, IN 46219

www.estesdesigns.com

EPS2640437 (Contemporary)
EPS2640319 (Contemporary)

Euroasia Products

3956 Town Center Blvd. #166
Orlando, FL 32837-6103

www.euroasiaproducts.com

UWWRX060401 (Contemporary)
UBBDX060403 (Contemporary)
UBBXX060404 (Contemporary)
USBXX060407 (Contemporary)

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675

www.florencemailboxes.com

MB2000 (Locking)

Florida Aluminum Products

359 Douglas Rd.
Oldsmar, FL 34677-2973

www.creativemailboxdesigns.com

ME (Contemporary)

Fort Knox Mailbox

265 Tech Way
Grants Pass, OR 97526-8530

www.fortknoxmailbox.com

Large Standard Mailbox (Locking)

The Fortress (Locking)

Fuoriserie Imports

351 37th St.
Brooklyn, NY 11232-2505

www.ecco-products.com

ECCO 3 (Traditional)

Gaines Manufacturing

12200 Kirkham Rd.
Poway, CA 92064-6806

www.gainesmfg.com

Keystone (Contemporary)

Imperial Mailbox Systems

3901 Norris Ln.
Millbrook, AL 36054-2433

www.imperialmailboxsystems.com

001-01 (Contemporary)
001-04 (Contemporary)
001-06 (Contemporary)
001-07 (Contemporary)
001-08 (Contemporary)
001-09 (Contemporary)
002-00 (Contemporary)

Jamestown Advanced Products, Inc.

2855 Girls Rd.
Jamestown, NY 14701-9666

www.jamestownadvanced.com

56 (Traditional)
49 (Traditional)
54 (Traditional)
23 (Traditional)

Janzer

9 Chelton Way
Trenton, NJ 08638-5000

www.janzer.com

StoneyBrae (Traditional)

Kaps

6357 Myrtle Grove Rd.
Wilmington, NC 28409-4526

www.quickreachtray.com

Toll Free: 877-872-9868

1981 (Small Mailbox Tray Accessory)
1982 (Medium Mailbox Tray Accessory)
1983 (Large Mailbox Tray Accessory)

Kay Jay Novelties

PO Box 96
Naselle, WA 98638-3780

kayjay@wwest.net

FF0100 (Accessory)

Letter Locker

21483 Waalew Rd.
Apple Valley, CA 92307-1025

www.LetterLocker.com

Supreme Letter Locker (Locking)
Standard Letter Locker (Locking)

Mailcase

PO Box 241
Midvale, UT 84047-0241

www.mailcase.com

801-859-2679
92107 (Locking)

Mackenzie-Childs LLC

3260 State Rd. 90
Aurora, NY 13026-8704

www.mackenzie-childs.com

1000 (Contemporary)

Mackenzie Enterprise LLC

12391 Broy St.
Marcellus, MI 49067-9745

www.themailsig.com

20408 OS (Accessory)
20408 ST (Accessory)

Mail Systems NW

12365 S.W. Tooze Rd.
Sherwood, OR 97140-7205

<http://www.mailsystems.com>

Belaire 14 (Locking)
Belaire 16 (Locking)
Belaire BR16 (Locking)
Belaire 20 (Locking)
Senator 16 (Locking)
Senator 18 (Locking)
Senator 24 (Locking)
Senator XL (Locking)

Mailbox Solutions

19350 S.W. 118th Ave.
Tualatin, OR 97062-7293

www.MBXS.com

SteelHead (Locking)
Columbia (Locking)

Postal Vault

4620 Royal Ln.
Dallas, TX 75229-4203

www.postalvault.com

PV101 (Locking)
PV201 (Locking)
PV300 (Locking)
PV400 (Locking)

Salsbury Industries

1010 East 62nd St.
Los Angeles, CA 90001-1598

www.mailboxes.com

4850 (Contemporary)
4855 (Contemporary)
4325 (Locking)
4350 (Locking)
4375 (Locking)
4550 (Locking)

Security Manufacturing

2701 Regent Blvd.
Suite 200
DFW Airport, TX 75261

www.securitymanufacturing.com

Trailmaster (Locking)

Solar Group

107 Fellowship Rd.
PO Box 525
Taylorsville, MS 39168-0525

www.thesolargroup.com

ST-10 (Traditional)
ST-15 (Traditional)
E-16 (Traditional)
ST-20 (Traditional)
ST-11 (Traditional)
ES15 Estate (Traditional)
ST-16 (Traditional)
PL-10 (Traditional)
CENTURY 2000 (Contemporary)
CL-1 (Contemporary)
E-11 (Contemporary)
RSK (Locking)
A15 (Contemporary)
Gentry (Contemporary)
PED (Locking)
MB-950BSN Seville (Traditional)
MB-550 Georgian (Traditional)
MB-158 Tuscany (Traditional)
MB-950 BRBC Seville (Traditional)
MB-170 Mainstreet (Traditional)
MB-541 Northpointe (Traditional)
MB-970AB Westminster (Traditional)
MB-950WBC Seville (Traditional)
MB-370 Ventura (Traditional)
MB-320 Hamilton (Traditional)
MB-801 Ironsides (Traditional)
MB-384BC Alta Vista (Traditional)
MB-386C Monterey (Traditional)
MB-388B Hillcrest (Traditional)
MB-382T Fremont (Traditional)
MB-386OBR Monterey (Traditional)
MB-380B Sierra (Traditional)
MB-505 (Traditional)
MB-515 (Traditional)
MB-981B Reliant (Locking)
VM-000 B01 (Contemporary)

Spring City Electrical Manufacturing Company

PO Box 19
Spring City, PA 19475-0019

www.springcity.com

Estate (Contemporary)

Step 2

PO Box 2412
Streetsboro, OH 44241-0412

www.step2.com

5402 (Contemporary)
5452 (Contemporary)
5317 (Locking)
5605 MailMinder (Accessory)
5209 (Contemporary)

Veeders Mailbox

10050 Montgomery Rd. #324
Cincinnati, OH 45242-5322

www.veedersmailbox.com

LGVMB-G (Traditional)
LGVMB-SS (Traditional)
SMVMB-B (Traditional)
SMVMB-SS (Traditional)

Whitehall Products

8786 Water St.
Montague, MI 49437

www.whitehallproducts.com

Whitehall (Contemporary)
Capitol (Contemporary)

Y'All Got Mail

3088 Ragsdale Dr.
Milan, TN 38358-3420

yallgotmail@charter.net

Y'All Got Mail (Accessory)

Cluster Box Units and All-Weather Parcel Lockers

During Mailbox Improvement Week, Postmasters and managers or their designees must review all cluster box units (CBUs), neighborhood delivery and collection box units (NDCBUs), and outdoor parcel lockers (OPLs) in their delivery areas to identify any hazards or irregularities, and they must record the results of the review.

The USPS has introduced three new products in Fiscal Year (FY) 2013 that support greater flexibility in deploying CBU equipment into the field. These three new models are designed to support business delivery as well as increase the USPS presence of parcel lockers in residential neighborhoods. This brings the total to 7 Postal Service approved and designed CBUs for use in any residential and business delivery application.

The 3 new models are:

1. 1570-4T5AF — (4 Unit Customer Compartment (oversize) w/2 Parcel Lockers)
2. 1570-8T6AF — (8 Unit Customer Compartment w/4 Parcel Lockers)
3. 1590-T2AF — (4 Unit Outdoor Parcel Locker-only)

Note: NDCBUs are not approved for use in new delivery or as replacement units for existing NDCBUs — even when privately purchased. Postal Service officials must not install Arrow locks in new NDCBUs or initiate delivery to NDCBU units installed as replacements.

Upon completing the reviews, keep a copy in your local office and send consolidated copies to the designated growth coordinator for each district. Use PS Form 8143, *Equipment Checklist and Followup Review*, in conducting and recording the reviews. PS Form 8143 is available in this *Postal Bulletin* (see Exhibit G on page 17). PS Form 8143 is also available on the PolicyNet website at <http://blue.usps.gov/cpim/>; click *Forms*. Employees conducting

the reviews must complete PS Form 1624, *Delivery/Collection Equipment Work Request*, for any equipment that poses a safety hazard to postal customers or employees. You can order PS Form 1624 from the MDC using touch-tone order entry (see page 3 for MDC ordering instructions), or download it from the PolicyNet website at <http://blue.usps.gov/cpim/>. Ordering information for PS Form 1624 is as follows:

PSIN:	PS1624
PSN:	7530-01-000-9392
Unit of Issue:	SE
Quick Pick Number:	N/A
Bulk Pack Quantity:	10,000
Minimum Order:	100
Price:	\$0.0119

Cluster Box Units

USPS-B-1118G

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

Unit is powder-coated aluminum.

Contract #1CDSEQ-11-B-1004 — Place orders through eBuy2.

Note: You must use eBuy2 to purchase supplies from this contract supplier.

Cluster Box Unit Accessories

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

Decorative CBU Accessories
Vogue-Vogue C1 Crown Molding Cap
Vogue-Vogue P114 Short Pedestal Cover
Vogue-Vogue P128 Tall Pedestal Cover

Regency — 1201, Tall Pedestal Cover

Regency — 1202, Short Pedestal Cover

Regency — 1200, Top Cover

Regency — Flame & Ball, Top Cover Finials

Note: CBU accessories are optional equipment that is intended to enhance the aesthetic appearance of commercially purchased units.

High Security Cluster Box Units

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 785-323-4470
800-275-5081 (toll-free)

www.florencemailboxes.com

Unit is powder-coated aluminum and stainless steel.

Contract #1CDSEQ-11-B-1004 — Place orders through eBuy2.

Note:

- 1) You must use eBuy2 to purchase supplies from this contract supplier.
- 2) Unit is anodized, painted aluminum. Pedestal is anodized, painted stainless steel.

Contract No. 1CDSEQ-05-B-3001, available on eBuy2.

Outdoor Parcel Locker (OPL)

USPS-B-1116B

Florence Manufacturing Company
5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

Contract #1CDSEQ-11-B-1004 — Place orders through eBuy2.

Note: You must use eBuy2 to purchase supplies from this contract supplier.

Replacement Pedestals — CBU, NDCBU, and OPL Universal

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

NDCBU Universal Pedestal is anodized aluminum — does not fit Superior units

Replacement Pedestal — OPL

Replacement Pedestal — American Locker CBU

Replacement Pedestal — American Locker OPL

Contract #1CDSEQ-11-B-1004 — Place orders through eBuy2.

Note: You must use eBuy2 to purchase supplies from this contractor.

Wall-Mounted Centralized Mail Receptacles

USPS-STD-4C

USPS-STD-4C was fully implemented on October 6, 2006. All new multi-unit constructions with building permits submitted before October 6, 2006, retain the option of using apartment-style receptacles built to the specifications of USPS-STD-4B+.

All multi-unit construction with building plans submitted on October 6, 2006, or later are required to use wall-mounted mail receptacles built and approved to the specifications of USPS-STD-4C.

The receptacles offer:

- Improved compartment security.
- Customer-friendly compartment designs, which allow mail to be placed flat into the compartment.
- Increased ease of use for carriers
- Larger customer compartment capacity for small parcels and rolls (SPRs), small parcels, and large volumes of mail.
- One parcel locker for every 10 customer compartment ratios for installations with 10 customer compartments or more.
- Secure outgoing mail compartments.

The use of USPS-STD-4C boxes is primarily intended for new construction and not as a means of retrofitting existing complexes. However, buildings undergoing significant renovations or rehabilitations may be required to convert to wall-mounted receptacles that are USPS-STD-4C compliant. If these renovations include significant structural changes and present an opportunity for more complete makeovers, the builders should include 4C receptacles. Buildings that are simply remodeling or changing the outward/surface appearance of the lobby are *not* considered examples of renovations that would trigger the use of 4C receptacles.

If you have additional questions, contact your area or district growth coordinators for further information, or send an email to wallmountedreceptacles@usps.gov.

Approved Manufacturers

USPS-STD-4C

2BGlobal

16 Technology Dr., Ste. 172
Irvine, CA 92618-2328
Telephone: 800-650-2606
949-502-3778

Fax: 949-502-3772

www.2B-Globalmailboxes.com

Front Loader Designs

1 & 2 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High) Customer Boxes

Bommer Industries, Inc.

PO Box 187
Landrum, SC 29356-0187
Telephone: 800-334-1654
864-457-3301

Fax: 864-457-5370

www.bommer.com

Front Loader Designs

1 & 2 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High) Customer Boxes

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)

785-323-4470

www.florencemailboxes.com

Front Loader Designs

Rear Loader Designs

1, 2, 3, & 4 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High) Customer Boxes

Jensen Mailboxes

www.jensenmailboxes.com

Front Loader Designs

1 & 2 High Customer Compartments

Largest Approved Double-Column Unit has 17 (1 High) Customer Boxes

Postal Products Unlimited

500 West Oklahoma Ave.
Milwaukee, WI 53207-2649
Telephone: 800-229-4500

www.mailproducts.com

Front Loader Designs

1 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High) Customer Boxes

Salsbury Industries

1010 E. 62nd St.
Los Angeles, CA 90001-1598
Telephone: 800-624-5269

Fax: 800-624-5299

www.mailboxes.com

Front Loader Designs

Rear Loader Designs

1, 2, 3, & 4 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High) Customer Boxes

Security Manufacturing Corp.

2701 Regent Blvd., Suite 200
DFW Airport, TX 75261

Telephone: 800-762-6937

Fax: 817-481-3993

www.securitymanufacturing.com

Front Loader Designs

1 High Customer Compartments

Largest Approved Double-Column Unit has 20 (1 High)
Customer Boxes

Apartment House Mail Receptacles — Horizontal and Vertical

Note: The Postal Service has revised USPS-STD-4B. The new standard is USPS-STD-4C.

For replacement of existing equipment, security enhanced versions of both horizontal and vertical boxes are now available. They are referred to as “USPS-STD-4B+” boxes and are designed to fit cleanly into buildings with old USPS-STD-4B boxes.

USPS-STD-4B+ boxes are approved for Postal Service mail delivery for existing indoor installations or existing protected outdoor locations. However, the Postal Service does not approve the purchase of this equipment for new installations and will not install Arrow locks in any such equipment. You may only order *replacement* parts for Postal Service-owned equipment that was installed in the past.

Approved Manufacturers**USPS-STD-4B+****American Device Manufacturing**

5935 Corporate Dr.
Manhattan, KS 66503-9675

Telephone: 800-275-1747

785-323-4400

Fax: 800-275-5081 (toll-free)

785-323-4470

www.florencemailboxes.com

Horizontal units only

American Eagle Mailboxes

PO Box 070099
Milwaukee, WI 53207-2649

Telephone: 866-263-2454

Fax: 800-570-0007

www.americaneaglemailbox.com

Horizontal units only

Bommer Industries, Inc.

PO Box 187
Landrum, SC 29356-0187

Telephone: 800-334-1654

864-457-3301

Fax: 864-457-5370

www.bommer.com

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675

Telephone: 800-275-1747

785-323-4400

Fax: 800-275-5081 (toll-free)

785-323-4470

www.florencemailboxes.com

Jensen Mailboxes

www.jensenmailboxes.com

Horizontal units only

Salsbury Industries

1010 E. 62nd St.
Los Angeles, CA 90001-1598

Telephone: 800-624-5269

Fax: 800-624-5299

www.mailboxes.com

Security Manufacturing Corp.

2701 Regent Blvd., Suite 200
DFW Airport, TX 75261

Telephone: 800-762-6937

Fax: 817-481-3993

www.securitymanufacturing.com

Locks

PSIN O910A & B, O910HS (per USPS-L-1172D), O913A through K cams, O306P1 (per USPS-L-1294B), O306A1 and A2, O306B and D, O308 (per USPS-K-852H)

CompX Security Products*

200 Old Mill Rd.
PO Box 200
Mauldin, SC 29662-0200

www.compx.com

*Formerly National Cabinet Lock

Contact: Larry Springgate

Telephone: 864-286-1696

Fax: 864-286-1698

Contract No. 1CDSEQ-11-B-1005

Note:

- 1) In accordance with Helping Hand Issue #23, return all nonfunctioning Post Office box locks (PSIN O306B, O306D, O308, O306A1 and O306A2) and excess keys, and Rev. E CBU Parcel Locker Locks (PSIN O306P, see MMO-123-06 and *Postal Bulletin* 22204 (4-12-07, pages 93–94), reorder using PSIN O306P1), to CompX at the address shown below. This should now include Armor Safe Corporation (ASC) and Royal (RL) Post Office box locks needing replacement keys, which were previously returned to the Mail Equipment Shop.

Lock Refurb Program
CompX Security Products
PO Box 200
Mauldin, SC 29662-0200

- 2) The preferred method to order locks is from eBuy2, Supplier — MDIMSCAT, which is the Topeka Material Distribution Center. Use the following information to order locks:

Material Distribution Center
Attn. Supply Requisitions
500 S.W. Gary Ormsby Dr.
Topeka, KS 66624-9702
e-mail: mdc.customerservice@usps.gov
TTOE: 800-273-1509
Option 1, followed by option 2

Licensing

USPS licenses two products of USPS-approved delivery and collection equipment for sale to customers other than USPS itself: a) customer compartment locks (O910A and B) used in centralized delivery equipment, and b) the CBU, which, when combined with the O910 lock, surpasses a required security level. Commercial manufacturers who wish to become licensed suppliers of either the O910 lock (USPS-L-1172D) or the CBU (USPS-B-1118G) should contact the following office for application procedures.

USPS Licensing Contact

Delivery Team Licensing
3190 S. 70th St. Rm. 601
Philadelphia, PA 19153-9990

Current O910 Lock Licensees

CompX Security Products*

200 Old Mill Rd.
PO Box 200
Mauldin, SC 29662-0200
www.compX.com

*Formerly National Cabinet Lock

Telephone: 864-286-1696
Fax: 864-286-1698
License Number: 1CDSEQ-08-B-0011

Current CBU Licensees

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

Unit is powder-coated aluminum in a choice of six colors: Sandstone, Black, Bronze, White, Green, and Postal Gray

License Number: 1CDSEQ-08-B-0012

Salsbury Industries

1010 E. 62nd St.
Los Angeles, CA 90001-1598
Telephone: 800-624-5269
Fax: 800-624-5299

www.mailboxes.com

Unit is powder-coated aluminum in a choice of five colors: Sandstone, Black, Bronze, White, and Green

License Number: 1CDSEQ-08-B-0026

Postal Products Unlimited, Inc.

500 West Oklahoma Ave.
Milwaukee, WI 53207-2649
Telephone: 800-229-4500
Fax: 800-570-0007

www.mailproducts.com

License Number: 1CDSEQ-10-B-0011

Premium Post Office Boxes

Florence Manufacturing Company

5935 Corporate Dr.
Manhattan, KS 66503-9675
Telephone: 800-275-1747
785-323-4400

Fax: 800-275-5081 (toll-free)
785-323-4470

www.florencemailboxes.com

Place orders through eBuy2,
eBuy PPO-13AF or PPO-16AF.

Equipment Review Procedure

Employees must use the CBU and parcel locker equipment checklist and follow-up review procedure when examining the condition of CBUs, NDCBUs, and OPLs. You must:

- List the 5-digit, USPS-marked postal ID number of the unit. This is usually visible on the front or side of the body or pedestal. If a postal ID number is not available, list the unit location, equipment type, and manufacturer in the left-hand column. If you are able to access the back of the unit, list the unit's vendor-supplied serial number. You *must* distinguish the type listed as an NDCBU or CBU.
- Assign each checklist item one of the following ratings:
 - OK — Equipment does not need attention for this item.
 - X — Equipment needs attention for this item.
 - NA — Item does not apply to this particular piece of equipment.
- When examining the equipment, use the instructions below to complete PS Form 8143:
 - Check equipment. All delivery and collection equipment should be straight, vertical, and firmly mounted. For safety concerns, please ensure that customer compartments are facing **away** from the street (refer to the safety note below) or are oriented such that safe collection and delivery of the mail may occur. Visually verify that four bolts/nuts are firmly in place securing the pedestal to the concrete pad and to the delivery equipment. Apply hand pressure to the top edge of the unit from the front side. While the unit may flex under

the load, verify that the pedestal stays firmly mounted to the concrete and that the unit does not separate from the pedestal.

Note: For safety concerns, ensure that customer compartments are located such that customers do not have to stand in the street to access their mail or that letter carriers do not have to stand in the street to deliver mail. Consider all factors of equipment location including setbacks from streets that may allow customer compartments to face the road, but be of such a distance so as not to affect the safe delivery and collection of mail.

- b. Check visible welds. Make note of cracked, broken, or rusted welds. For NDCBUs and OPLs only, tap the pedestal with a lightweight hammer, especially along the seams, to check for corrosion from the inside out or perforated corrosion.
 - c. For CBUs and NDCBUs, observe whether the carrier access door is locked and secure. Open it and observe whether it is bowed or warped and whether the door and locking bar operate smoothly. With the carrier access door open, check whether restraining devices prevent the two master doors from blowing closed. These devices, which may have to be set manually, should be serviceable.
 - d. Ensure that the Arrow lock operates smoothly and easily and that the mounting hardware is tight. For NDCBUs, CBU parcel doors, and OPLs, the protective cover that shields the Arrow lock from customer tampering or theft must be serviceable and firmly attached.
 - e. For OPLs, secure the cover that protects the Arrow lock from theft with the proper quantity of tamper-resistant screws.
 - f. Ensure that all customer access doors are present, closed, and locked with no visible damage or signs of forced entry. Check that customer door numbers are legible.
 - g. Ensure that the exterior surface of the unit is free from rust and graffiti.
 - h. Examine the unit. Check it for defects or damage and whether it reflects a proper Postal Service image.
 - i. Check whether the unit and any protecting structure appears watertight and in good repair. Check whether there are any noticeable watermarks inside the unit or any wet mail.
 - j. Note any other conditions that require attention. Also, look for signs of vandalism such as pry marks on doors and locks.
4. Record the results of the inspection on the checklist.

5. Submit the completed PS Form 1624 for each unit reviewed to the maintenance office responsible for centralized delivery equipment installation or repair in the area.

Carriers must note equipment deficiencies and report them to the Postmaster, supervisor, or designee. The Postmaster or designee must then submit PS Form 1624 reporting the equipment defects. In addition, carriers should complete PS Form 1767, *Report of Hazard, Unsafe Condition, or Practice*, for items that pose an immediate threat to safety, such as an improperly secured or leaning NDCBU/CBU. You can order PS Form 1767 from the MDC using touch-tone ordering procedures (see page 3). Ordering information for PS Form 1767 is as follows:

PSIN:	PS1767
PSN:	7530-01-000-9422
Unit of Issue:	SE
Quick Pick Number:	141
Bulk Pack Quantity:	1000
Minimum Order:	25
Price:	\$0.0570

The Postmaster or supervisor must immediately notify by telephone the office responsible for repair of reported hazards. The Postmaster or supervisor must follow up to ensure that the work is satisfactorily completed and documented. The office responsible for repair should use its local buying authority to accomplish the repairs.

In January of 1999, the Postal Service announced that NDCBUs cannot be installed for delivery of mail beginning in FY 2000. As previously stated, there are no waivers granted for this policy. Place all orders for CBUs and OPLs against the national contracts listed below. Use eBuy2 to place all orders.

Graffiti on mailboxes? There is a new special soy-based cleaner available through eBuy or the MDC identified as "Cleaner, Graffiti Remover, Collection Box" PSN: 7930-13-000-4764. Cost \$17.41 per 22 oz. bottle.

This product has proven successful in removing graffiti from collection boxes. While most effective on the most current collection boxes when treated as graffiti-resistant, this cleaner may still prove effective with any legacy equipment that has a good quality paint coating. For older collection boxes, test the product in an inconspicuous spot on the collection box to ensure it does not damage the current paint coating.

For eBuy2 ordering instructions, go to the Postal Service Intranet at <http://blue.usps.gov>; and in the left-hand column, click *eBuy/eBuy2*. You may also call 800-USPS-HELP for additional help.

State and Local Regulations

Some states have enacted laws that are more stringent and specific about the type of mailbox that may be used, the post or support that must be used to mount the mailbox, and the location of the delivery equipment. Regulations and recommendations published in this notice might not reflect appropriate requirements for your area. When providing guidance to the general public concerning mailbox placement and replacement, advise them not only of Postal Service regulations but also of any mailbox regulations that you know have been enacted by state or local authorities. Further information is available from the following:

American Association of State Highway
and Transportation Officials
444 N. Capitol St. N.W., Ste. 249
Washington, DC 20001-1512

Federal Highway Administration
Office of Highway Safety HHS-10
400 7th St. S.W.
Washington, DC 20590-0003

Publicity

Postmasters must give these guidelines and suggestions maximum local publicity. Consult your area Corporate Communications representative for further guidance and assistance in publicizing Mailbox Improvement Week. The news release on page [19](#) is provided for Postmasters to distribute to daily or weekly newspapers or broadcast stations in their delivery area to promote Mailbox Improvement Week. You may also find it helpful to alert the media to locations of particularly interesting mailboxes in your delivery area.

Responsibility

Motorized city, rural, and highway contract box delivery route carriers must cooperate to ensure the success of this endeavor, and later report the results to the Postmaster. In addition, Postmasters should use the most up-to-date list of manufacturers and mailbox suppliers when providing motorized city, rural, and highway contract box delivery route customers with information about the type of box to install.

— *Delivery Programs Support,
Delivery and Post Office Operations, 5-15-14*



FOR IMMEDIATE RELEASE
[Insert Date]

POSTAL NEWS

Contact: [Insert Your Name]
[Insert Your Phone Number]
Internet: www.usps.com

Mailbox Improvement Week Arrives in Time for Spring Cleaning

The U.S. Postal Service® is asking all [city name] homeowners to inspect and repair their mailboxes during Mailbox Improvement Week, May 18–24, says Postmaster [full name].

“Repairing suburban and rural mailboxes improves the appearance of our community and makes delivering and receiving mail safer for our carriers and customers,” [last name] says.

The Postal Service™ makes this annual request because of the wear and tear that occurs to mailboxes every year. “This is especially important after the effects of last winter,” [he/she] adds [if applicable].

Some of the typical activities that may need to be done include:

- Replacing loose hinges on a mailbox door.
- Repainting a mailbox that may have rusted or started peeling.
- Remounting a mailbox post if loosened.
- Replacing or adding house numbers.

“If a homeowner plans to install a new mailbox or replace a worn one, he or she must use only Postal Service–approved traditional, contemporary or locking full/limited service mailboxes,” said [last name]. “Customers should be careful when purchasing curbside mail receptacles because the use of unapproved boxes is prohibited. Customers may use a custom-built mailbox, but they must consult with my office to ensure it conforms to guidelines applying to flag, size, strength and quality of construction.”

For more information on the use of names or numbers on mailboxes, or answers to any other questions, contact Postmaster [full name] at [phone number] or call your local Postmaster at [phone number].

#

Policies, Procedures, and Forms Updates

Manuals

ELM Revision: Employment and Placement

Effective May 15, 2014, the Postal Service™ is revising the *Employee and Labor Relations Manual* (ELM) section 383.2 to redefine who establishes executive positions.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
3					
	*	*	*	*	*
380					
	*	*	*	*	*
383					
	*	*	*	*	*

383.2 Other Executive Positions

[Revise the text of 383.2 to read as follows:]

The vice president, Employee Resource Management, establishes executive positions (PCES I), subject to approval of the Postmaster General.

* * * * *

We will incorporate this revision into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Human Resources (HQ),
Employee Resource Management, 5-15-14

ELM Revision: Smoking

Effective May 15, 2014, the Postal Service™ is revising the *Employee and Labor Relations Manual* (ELM) subchapter 880 to clarify the definition of smoking.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
8					
	*	*	*	*	*
880					
	*	*	*	*	*
881					
	*	*	*	*	*

[Revise the text of 881 to read as follows:]

Smoking is defined as having a lighted or activated electronic cigar, cigarette, pipe, or other smoking material.

* * * * *

We will incorporate these revisions into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Injury Compensation and Medical Services,
Employee Resource Management, 5-15-14

ELM Revision: Labor Relations

Effective May 15, 2014, the Postal Service™ is revising the *Employee and Labor Relations Manual* (ELM) subchapter 920 to:

- update the terminology associated with recent collective bargaining agreements;
- update the filing procedures location from the Eagan Accounting Services Center to the Human Resources Shared Service Center; and
- add the option for using an Employee Identification Number.

Employee and Labor Relations Manual (ELM)

* * * * *

9 Labor Relations

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920 Dues Withholding for Employee Organizations

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923 Eligible Organizations

* * * * *

[Revise the text of 923 a. to read as follows:]

Recognized Bargaining Agent	Code
NATL POSTAL PROFESSIONAL NURSES PO BOX 1605 TEMPLE HILLS MD 20757-1605	D
POSTAL POLICE OFFICERS ASSOCIATION PO BOX 5522 WILLOWICK OH 44095-5522	C
NATL POSTAL MAIL HANDLERS UNION 1101 CONNECTICUT AVE NW STE 500 WASHINGTON DC 20036-4304	H
NATL ASSOC OF LETTER CARRIERS AFL-CIO 100 INDIANA AVE NW WASHINGTON DC 20001-2196	L
NATL RURAL LETTER CARRIERS ASSOC 1630 DUKE ST 4TH FLOOR ALEXANDRIA VA 22314-3465	R
AMER POSTAL WORKERS UNION AFL-CIO 1300 L ST NW WASHINGTON DC 20005-4128	W
INTERNATINOAL ASSOCIATION OF MACHINISTS AUTOMOTIVE LODGE 1486 12303 SCOTCH BONNET CT RESTON VA 20191-1110	T

Other Labor Organization	Code
AMER FEDER OF GOVT EMPLOYEES AFL-CIO 80 F ST NW WASHINGTON DC 20001-1528	A
NATL ALLIANCE OF POSTAL EMPLOYEES 1628 11TH ST NW WASHINGTON DC 20001-5011	E

* * * * *

924 Authorization for Dues Withholding

* * * * *

924.1 Authorization Forms

* * * * *

924.12 Labor Organizations

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[Revise the text of 924.12 a. to read as follows:]

- a. For city carrier assistant employees, SF 1187, *Authorization for Deduction of Union Dues for City Carrier Assistants*.

* * * * *

924.31 Function of Organization Representative

* * * * *

[Revise the text of 924.31 b. to read as follows:]

- b. Makes certain that the top portion of the form is completed: indicating the name and alpha code (see 923) of the organization; identifying each member by name, address, and Social Security number or Employee Identification Number; and showing the name and finance number of the installation where such member is officially assigned.

* * * * *

924.4 Submission of Completed Authorization Form

924.41 General

[Revise the text of 924.41 as follows:]

The organization representative submits the original SF 1187 to the postal installation where the member is employed. The installation head makes sure that the “date of delivery to employer” is entered and the form is promptly forwarded to the Human Resources Shared Service Center (HRSSC). This date cannot be entered by the organization representative, except as noted in 924.422.

* * * * *

924.42 Exceptions

924.421 Postmasters

[Revise the text of 924.421 to read as follows:]

The National League of Postmasters (the League) may submit the original SF 1187 through regular payroll channels to the servicing HRSSC. The National Association of Postmasters of the United States (NAPUS) processes the SF 1187 for its members to initiate dues withholding.

* * * * *

924.5 Implementation of Dues Withholdings

[Revise the text of 924.5 to read as follows:]

The Eagan Accounting Services begins dues withholdings with the first full pay period following the receipt of a properly completed SF 1187 at the HRSSC. In the event that an SF 1187 is received at the HRSSC without the date of delivery filled in, the HRSSC enters the date of receipt as the “date of delivery,” and proceeds to process the form, using the “date of delivery” as the anniversary date. The HRSSC sends a copy of this annotated form with an appropriate explanation to the installation of origin for transmittal to the organization.

924.6 Certification of Amount to Be Withheld

924.62 Change by Organization

[Revise the text of 924.62 to read as follows:]

When the organization changes the amount to be withheld, a blanket authorization listing the affected employees is accepted and used for such purpose by the Eagan Accounting Services. Such notice includes the employee’s name, Social Security number, finance number, effective date, and “from” and “to” dues amounts. The notice is certified by a regional or national official of the organization and forwarded to the manager of Human Resources in the area office, who indicates approval and forwards it to the Eagan Accounting Services.

924.7 Confirmation of Correct Deduction

924.71 Notation or Earnings Statement

[Revise the text of 924.71 to read as follows:]

The amount withheld for dues is shown on PS Form 1223-B, *Earnings Statement*, or Electronic Earnings Statement in ePayroll.

924.72 Procedure in Case of Error

[Revise the text of 924.72 to read as follows:]

If an erroneous dues amount is withheld, the employee follows normal payroll inquiry procedures in questioning such deduction. The personnel office maintaining the employee’s official personnel folder (OPF) rechecks the amount authorized by the employee on the current SF 1187, and the HRSSC changes the employee payroll master record if it is in error. The Eagan Accounting Services does not make a retroactive adjustment unless the Postal Service is responsible for the error in dues withholding; e.g., if it fails to process a properly submitted SF 1187, or deducts an incorrect amount, or makes deductions for the wrong organization.

925 Cancellation of Dues Withholding Authorization

* * * * *

925.1 Voluntary Cancellations

* * * * *

925.122 Special Circumstances

* * * * *

[Revise the text of 925.122 a.-d. to read as follows:]

- a. Employees who enrolled in any organization before July 1, 1971, or who are members of supervisory or managerial organizations designated by Codes N, P, or S, may submit their cancellation notice at any time, but it is not processed until the first full pay period following March 1 or September 1, whichever occurs first after receipt of the form. These employees submit PS Form 1188 to the installation head, who forwards the form to the servicing HRSSC, except as noted in 925.122f.
- b. An employee using the revised SF 1187 described in 924.12 may cancel only by submitting PS Form 1188 to the installation head and via certified mail to the organization’s national office not more than 20 days, and not less than 10 days before the anniversary date (date of the delivery to employer). PS Form 1188 must be date-stamped upon receipt. It is this date that is used to determine if the cancellation request was received in accordance with the above requirements.

Example: Assume an anniversary date of December 1. The employee signs and dates PS Form 1188 on November 10 and certifies that Copy 3 of the form has been sent to the organization’s national office by certified mail. To comply with the 20/10 day requirement specified above, the employing office must receive and date stamp part B of the form between November 11 and November 21. If the HRSSC receives all three copies of PS Form 1188, the entire form is returned to the employee with the reason(s) noted. The 20/10 day rule is a requirement of the revised SF 1187 that can be waived only by the union.

- c. An employee whose documented position is not within a recognized bargaining unit (such as a supervisor), but who is having dues withheld for a labor organization that is recognized as a bargaining agent (see 923a), may voluntarily cancel the dues withholding authorization, effective the first full pay period after the request for cancellation is received at the HRSSC. The PS Form 1188 should be annotated to reflect the employee’s current job title and effective date.
- d. The SF 1187 of a non-career employee stays in effect for 180 days following termination, even though the Postal Service does not withhold dues, to allow the employee the option of continued withholding if the employee is rehired within that 180-day period. If a non-career employee wants to cancel dues withholding when rehired, he or she may do so within 10 days by submitting PS Form 1188. A non-career employee

may also cancel dues withholding according to the 20/10 day requirement, i.e., not more than 20 days, and not less than 10 days before the anniversary date. This anniversary date is the “date of delivery to employer” of the SF 1187 originally authorizing dues withholding, and this date remains fixed regardless of the number of consecutive appointments.

* * * * *

925.2 Discontinued Withholding

925.21 Separation

[Revise the text of 925.21 to read as follows:]

The Postal Service discontinues dues withholding upon separation of any employee enrolled in the dues withholding program, although the process is modified for non-career employees. Dues withholding is discontinued for a non-career employee at the end of a term of employment, but the SF 1187 stays in effect for 180 days. If the employee is rehired within 180 days, the dues deduction restarts, unless the employee submits a cancellation as specified in 925.122d. After 180 days, a rehired employee must complete another SF 1187 in order to activate dues withholding.

* * * * *

925.4 Cancellation Procedures

[Revise the text of 925.4 to read as follows:]

The postal installation receiving a properly executed PS Form 1188 promptly forwards the original and Copy 2 to

the HRSSC. The HRSSC promptly notifies the installation head or designee of any refusal to honor PS Form 1188, and the reason for doing so, by returning Copy 2 of the completed PS Form 1188 to the employing office. The installation head or designee, in turn, notifies the employee.

925.5 Filing Procedures

[Revise the text of 925.5 to read as follows:]

All SFs 1198 (as provided by the various eligible postal organizations as specified in 923) and PS Forms 1188 requiring a payroll adjustment are sent to the HRSSC for processing. The forms are files with the permanent documents in the employee’s eOPF.

* * * * *

We will incorporate these revisions into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— *Labor Relations Policy and Programs, Labor Relations, 5-15-14*

ELM Revision: Pay Administration

Effective May 15, 2014, the Postal Service™ is revising the *Employee and Labor Relations Manual (ELM)* part 436 to correct the title of the annotated Management Instruction. We are also revising part 636 and Exhibit 637 to clarify how eIDEAS records are retained and to update the eIDEAS processing steps.

Employee and Labor Relations Manual (ELM)

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4 Pay Administration

* * * * *

430 Basic and Special Pay Provisions

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436 Back Pay Reference Note

[Revise the text of 436 Reference Note to read as follows:]

For additional material concerning the subject matter found in 436, refer to:

- Management Instruction EL-430-2012-4, *Back Pay*, or its replacement.

* * * * *

6 Employee Relations

* * * * *

630 Ideas Program

* * * * *

636 Records

[Revise the text of 636 to read as follows:]

Records of all formally submitted ideas are maintained in eIDEAS. Awards made as a result of the Ideas Program are maintained in eAwards. Records for both eIDEAS and eAwards are retained as described in Handbook AS-353, *Guide to Privacy, the Freedom of Information Act, and Records Management*.

* * * * *

637.3 Presentation Ceremonies

* * * * *

**DID YOU
KNOW** 

**A USPS study
shows 26 percent
of households
use the mail to
pay their bills.**



Pull-Out Information

Fraud

Domestic Orders

False representation is enforced by Postmasters at the cities listed below.

State, City, ZIP Code	Names and Addresses Covered	Product
DC, Washington 20016-5561	Gia Business Grant Fund, 4410 Massachusetts Ave NW, #328	Free grant money scheme
IL, Skokie 60077-2224	Eagle Enterprises, 8820 Skokie Blvd., Suite #265	Work at home and short paid postage scheme
NY, New York 10007-2621	100 Church Street, 8th Floor	False billing scheme
PA, Philadelphia 19128-2111	Yellow Page America Inc., 8500 Henry Avenue, Ste. 45-61	False billing scheme
WA, Sumas 98295-1743	Grants in America LLC and Grants in America, PO Box 1743	Free grant money scheme
WA, Sumas 98295-2884	Consumer Grant Research and Grantor's Institute of America, PO Box 2885	Free grant money scheme

— Judicial Officer, 5-15-14

DID YOU **KNOW** ?

Click-N-Ship generated more than **\$510 million** in postage sales last year.

The image displays a collage of USPS Click-N-Ship labels. The labels are for Priority Mail 1-Day, 2-Day, and 3-Day services. Each label includes the following information:

- Service Type:** Click-N-Ship, Priority Mail 1-DAY™, Priority Mail 2-DAY™, Priority Mail 3-DAY™.
- Postage:** \$7.24, \$16.38, \$16.38.
- Tracking #:** 9405 5036 9930 0200 0347 81, 9405 5036 9930 0200 0347 81, 9405 5036 9930 0200 0347 81.
- Delivery Date:** 0006, 0024.
- Origin:** 12054-1405.
- Destination:** 02021, 20260-0004.
- Sender:** JOHN DOE, 232 DELAWARE AVE, DELMAR NY 12054-1405.
- Recipient:** JANE DOE, 475 LENOX ST, BOSTON MA 02111.
- Barcode:** USPS Tracking barcode.
- Electronic Rate Approved #:** #03855749.

Invalid USPS Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. The online validation process is outlined in the USPSCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Priority Mail Express™ shipments bearing an invalid USPSCA number in the “Payment by Account” or “Agreement Number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

006093	023428	029635	089410	102639	210537	301492	331305	334120	494279	602227	685265	802440
006118	023608	029649	089676	104120	210550	301495	331368	334123	495369	602433	685296	802445
006269	023666	029697	089958	105385	210552	301507	331390	334132	503037	602440	722242	802453
006780	025175	029788	091588	108038	210558	301548	331400	334137	515031	602658	723061	802455
006800	025205	029820	091853	108307	210561	301572	331401	334152	515085	602822	723090	802458
007117	025479	029840	092131	108787	210566	301590	331412	334158	531597	602999	730852	802462
007248	026168	029841	092152	108876	210655	301593	331413	334160	531621	603020	735074	802463
007348	026260	035004	092693	109120	210859	301910	331424	334163	531654	603064	740527	802465
007350	026279	040006	092745	109421	212564	301954	331427	334205	531730	604367	741406	802469
008103	026422	060005	093024	112132	216027	301973	331442	334344	551033	606057	750058	802470
008109	027008	060491	093199	114429	220312	302001	331505	335221	551213	606069	760008	802477
008420	027058	060509	093200	117050	220409	302311	331507	335518	551272	606112	760011	802479
008528	027084	061552	093651	119290	220480	303522	331557	335856	551667	606116	760012	802599
008566	027126	061737	095019	121029	220483	303985	331576	336216	551691	606322	761005	802690
008825	027131	063427	095752	124020	220485	305504	331604	339075	551784	606334	761108	802952
008837	027169	064059	096111	127074	221205	305660	331614	342008	551878	606339	761414	803036
008991	027420	064140	096113	135236	223057	305782	331645	347129	551929	606398	761799	803102
009161	027461	064315	096192	142015	223120	306570	331674	349570	553015	606430	761802	803133
009332	027561	065198	096557	142414	223382	307020	331688	349784	554506	606591	762003	803135
009466	027574	065379	096599	142972	223390	311080	331702	349804	564023	606609	762067	803136
009533	027638	065799	096726	146115	255411	311139	331703	349903	570024	606622	763001	803138
009569	027834	068256	096920	146389	276004	311201	331705	349963	597515	606647	765630	803139
009796	027906	068372	097153	152144	280089	312207	331715	352001	598670	606653	768002	803140
009895	028058	069235	097405	152216	280174	312318	332002	358001	599900	606879	770571	803253
009924	028071	069382	097712	152530	280175	314971	332081	386051	600027	607026	773078	803254
009925	028082	070034	098197	152890	282935	317246	332500	392738	600070	607109	784618	803321
009930	028083	070263	098547	173066	283589	320053	332501	397043	600111	607220	790027	803337
009952	028089	071271	098553	191026	292685	321045	333009	402614	600179	607343	790060	804029
009971	028122	074180	098700	192475	292745	321164	333018	405007	600219	607364	791223	804052
009991	028126	075016	098851	192543	294304	327316	333167	432376	600260	607368	794013	804218
011413	028130	075067	098881	192585	294464	328104	333169	432748	600263	607599	794151	804229
013244	028138	075100	100331	192763	294493	328256	333201	441252	600304	607603	799130	805005
014156	028208	075834	100372	192933	294528	328441	333202	441359	600421	607658	800100	805007
015006	028270	075872	100505	192968	294549	328713	333203	441764	600467	607730	800108	805008
015621	028332	076833	100681	193165	294554	329689	333208	445094	600504	607788	801423	805009
016243	028346	077742	100685	193591	294576	330208	333215	447005	600527	607998	801449	805038
016488	028353	077934	100688	207320	294578	330262	333216	449032	600529	608131	801481	805105
018747	028483	078002	100690	207701	295290	330617	333504	452806	600530	608210	801483	805193
019919	028627	078201	100740	207850	295381	330721	333694	454831	600539	608228	801501	805562
020600	028782	078213	100762	210062	295447	330957	333700	460180	600547	608268	801511	805603
021312	028804	078415	100782	210070	300105	331019	333833	460181	600685	608320	801513	805619
021599	028990	079059	100790	210092	300307	331070	333850	480058	600728	610123	801516	806211
022321	029089	080262	100793	210158	300494	331142	333962	480422	600859	610156	802136	806214
022542	029097	080325	100798	210169	300506	331155	333975	480669	600916	610158	802192	807028
023002	029110	085404	100802	210236	301001	331211	334007	481259	601002	631609	802263	808011
023015	029169	085590	100817	210452	301103	331215	334084	481411	601006	652525	802305	809024
023096	029197	088033	100893	210471	301119	331216	334092	481933	601029	677001	802322	809032
023127	029356	088120	101241	210475	301252	331222	334104	483361	601039	681189	802371	809113
023145	029365	088130	102135	210477	301359	331229	334112	486347	602004	681666	802393	809164
023320	029536	089324	102310	210479	301405	331232	334113	490683	602087	684024	802398	809213
023426	029546	089385	102376	210531	301432	331237	334115	492050	602169	685108	802433	809220

809249	816176	853518	900157	917371	926570	940646	951326	968558	970936	971105	973262	982688
809253	816235	856223	900167	917641	926583	948183	951577	968741	970960	971111	973277	983125
809315	820102	870101	900419	918014	926735	948867	951799	968953	970962	972316	973299	992279
809318	820107	871675	901448	918444	926816	949307	951898	969047	970968	972318	973309	992634
809428	825063	891266	901634	920129	927213	949636	951949	969207	970970	972354	973328	995384
810034	826103	895268	901954	921228	927407	950025	967052	970066	970972	972361	973333	995392
810043	826125	895295	907662	921335	927873	950037	967170	970156	970994	972446	974048	995507
810076	826141	895336	907693	921629	928121	950190	967201	970356	971001	972486	974101	995538
810077	828103	895366	911174	922056	928523	950296	967229	970455	971036	972493	974154	995963
811052	828104	895464	911198	922073	928524	950373	967307	970650	971039	972553	974182	998302
813085	829500	895512	911259	922076	928544	950377	967308	970660	971060	972607	976041	999325
814210	829502	895527	913056	925082	930066	950658	967389	970686	971065	972618	976058	
815018	829519	895560	913641	926130	931106	950745	967525	970725	971073	972674	977044	
815027	832065	898019	914665	926220	933112	951030	968151	970748	971074	972790	980199	
815031	837005	898057	915356	926253	933284	951052	968226	970780	971075	972799	982212	
816003	837149	898062	915447	926308	937522	951082	968332	970845	971078	972943	982336	
816005	850575	898071	917239	926319	937792	951127	968457	970848	971087	972960	982469	
816039	852004	900012	917241	926320	939615	951309	968536	970852	971102	973239	982647	

— Product Information Requirements, Mail Entry and Payment Technology, 5-15-14

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the num-

bers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	040 688 8816 to 8899	077 999 4001 to 4090	127 500 2328 to 2399
010 504 1932 to 1999	041 299 6752 to 6799	078 174 4475 to 4499	160 901 2254 to 2299
011 582 1889 to 1899	041 623 8889 to 8899	078 219 4931 to 4999	161 103 6581 to 6599
011 588 2900 to 3099	041 803 6565 to 6599	078 250 4756 to 4799	161 194 2857 to 0899
012 441 0784 to 0799	043 129 1968 to 1997	078 823 8312 to 8399	162 032 4447 to 4499
012 579 5675 to 5699	043 205 5922 to 5999	079 374 0300 to 2499	163 257 1085 to 1099
013 289 6176 to 6199	044 087 3457 to 3499	079 807 2342 to 2399	164 359 2406 to 2499
013 610 0014 to 0099	044 087 4000 to 4099	082 721 0228 to 0254	166 101 1433 to 1499
014 932 1000 to 1099	044 306 4200 to 4299	083 140 5000 to 7499	167 555 5201 to 5212
014 972 0800 to 0899	044 306 4370 to 4599	083 784 8886 to 8899	167 555 5214 to 5299
015 363 0065 to 0099	045 524 4121 to 4298	083 913 6915 to 6999	169 618 6274 to 6299
017 028 3200 to 3299	046 800 9870 to 9899	084 478 3920 to 3999	171 806 6878 to 6893
018 569 5333 to 5399	047 352 4000 to 4099	086 000 8271 to 8299	173 639 4685 to 4699
018 986 5264 to 5299	048 383 7650 to 7659	086 798 3840 to 3849	174 238 2779 to 2799
019 518 2814 to 2899	048 396 3647 to 3699	088 404 4472 to 4499	174 281 9347 to 9399
020 698 5159 to 5199	051 142 0755 to 0799	088 404 5584 to 5699	175 251 2600 to 0699
020 844 7307 to 7399	051 774 8857 to 8899	088 757 8688 to 8699	176 281 7937 to 7950
020 972 8948 to 8999	051 781 2875 to 2885	088 757 9400 to 9499	176 281 7963 to 7999
022 021 9110 to 9181	051 977 7010 to 7023	089 358 2248 to 2257	176 731 6586 to 6599
022 037 1411 to 1499	052 058 7115 to 7199	090 663 9678 to 9684	178 254 5000 to 9999
022 527 9201 to 9210	054 450 1130 to 1167	091 818 0071 to 0099	178 881 9900 to 9999
022 529 1882 to 1899	057 670 0563 to 0599	093 106 9346 to 9355	180 031 2089 to 2098
023 637 7169 to 7199	058 187 3836 to 3899	093 203 0500 to 0599	180 403 7723 to 7741
024 380 4100 to 4199	058 523 3003 to 3099	093 684 3630 to 3699	180 428 4580 to 0599
024 496 6870 to 6896	058 591 1153 to 1299	094 081 5074 to 5099	182 368 7544 to 0599
025 092 0987 to 0999	058 895 3746 to 3799	094 216 2555 to 2599	182 475 3229 to 3258
025 369 5535 to 5599	059 986 0814 to 0899	094 580 7062 to 7099	182 475 3904 to 3933
025 729 1151 to 1199	060 406 7650 to 7699	094 639 4200 to 4299	182 631 0031 to 0099
025 729 1643 to 1799	063 491 8122 to 8199	095 070 7186 to 7199	184 218 2760 to 2799
026 492 3180 to 3199	063 916 9968 to 9999	095 076 8300 to 8399	185 828 1474 to 1499
027 361 0430 to 0499	064 091 4500 to 4599	095 354 6864 to 6899	186 132 7583 to 0599
027 369 4482 to 4495	065 170 0471 to 0499	097 224 1350 to 1599	186 629 0589 to 0599
027 671 8762 to 8776	065 255 7909 to 7999	100 160 3800 to 3899	187 184 6177 to 0199
027 787 9886 to 9899	065 392 6345 to 6399	104 667 6400 to 6499	187 323 8200 to 8299
027 965 9487 to 9499	066 099 2014 to 2099	104 876 8937 to 8999	187 441 6080 to 6099
028 100 8069 to 8099	066 648 2880 to 2899	112 049 4413 to 4499	188 831 6774 to 6799
028 191 1852 to 1999	066 787 3639 to 3699	112 870 9765 to 9799	188 835 6370 to 6399
028 850 3000 to 3199	066 845 7500 to 9999	113 319 2000 to 2099	189 083 1064 to 1099
029 510 1500 to 1599	067 093 3869 to 3899	114 402 3850 to 3899	189 660 9583 to 9599
030 687 0903 to 0999	068 895 0334 to 0399	114 866 5368 to 5397	191 179 0377 to 0399
030 701 3442 to 3499	070 724 4488 to 4499	116 154 2800 to 2899	192 050 5762 to 5781
031 077 4507 to 4799	070 841 9181 to 9199	116 986 4400 to 4499	194 456 8600 to 0699
032 295 7500 to 9999	070 844 2546 to 2599	117 175 1647 to 5169	195 194 6881 to 6899
034 394 1000 to 1099	070 916 1340 to 1399	117 951 4687 to 4699	198 285 2556 to 2566
034 943 0400 to 0799	071 047 5768 to 5799	117 951 5200 to 5299	199 105 0778 to 0799
035 035 4337 to 4399	071 179 9800 to 9899	119 786 3051 to 3064	199 678 2968 to 2999
037 312 7500 to 7599	071 386 3682 to 3699	119 815 8961 to 6199	202 748 5133 to 5199
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7400 to 7499	202 748 5245 to 5299
037 805 3677 to 3699	072 045 9641 to 9699	119 850 7700 to 7999	202 748 5300 to 5399
037 909 5490 to 5499	072 675 8287 to 8299	121 634 0460 to 0499	202 748 5400 to 5499
037 931 4660 to 4699	073 763 0867 to 0876	122 451 9879 to 9899	203 256 1240 to 1299
039 145 6521 to 6595	073 763 0878 to 0887	122 714 6805 to 6900	204 230 3577 to 3595
040 024 3901 to 3999	073 763 0889 to 0898	124 916 0304 to 0499	205 019 0174 to 0199
040 674 7100 to 7199	077 617 5481 to 5499	126 423 0136 to 0169	207 196 9900 to 9999

207 204 0700	to 0799	393 650 0074	to 0099	412 485 6500	to 6599	434 482 7060	to 7199
207 204 0800	to 0899	393 838 8316	to 8499	412 485 6610	to 6699	434 513 2386	to 2399
207 514 3857	to 3899	393 893 6007	to 6099	412 885 5953	to 5999	434 968 3076	to 3092
208 556 4707	to 4799	394 126 6907	to 6999	414 193 3608	to 3674	435 303 1831	to 1842
210 057 4038	to 4047	394 189 0405	to 0599	414 193 3677	to 3699	435 303 1986	to 1999
210 221 0548	to 0599	394 822 3243	to 3278	414 411 7348	to 7399	435 666 6092	to 6399
214 303 6311	to 6325	394 990 1810	to 1899	414 640 0757	to 0799	436 082 6400	to 6899
214 303 6239	to 6258	395 343 3264	to 3299	414 965 1727	to 1799	436 160 6441	to 6499
214 877 4251	to 4273	395 373 3035	to 3099	417 302 8104	to 8199	437 316 7115	to 7199
215 252 3918	to 3992	395 396 9649	to 9799	417 387 6532	to 6599	437 427 0500	to 3499
218 746 0800	to 0899	395 970 3240	to 3299	417 496 6800	to 6999	439 179 2300	to 2399
219 095 0100	to 0399	397 622 4054	to 4099	417 871 9250	to 9299	439 310 0458	to 0499
227 275 9400	to 9999	397 819 8902	to 8999	417 930 9533	to 9599	440 698 1947	to 1999
273 070 8059	to 8099	398 149 7200	to 7699	418 164 6500	to 6799	440 858 6300	to 6399
273 775 7700	to 7899	399 070 0872	to 0899	418 423 9863	to 9899	440 858 6420	to 7299
302 000 0000	to 9999	399 156 7119	to 7199	418 633 5922	to 5999	441 199 1655	to 1699
349 746 2056	to 2099	399 203 5064	to 5099	418 719 8520	to 8599	443 127 3648	to 3699
350 518 7350	to 7374	399 296 9910	to 9999	418 744 2235	to 2299	443 127 4000	to 4099
360 011 1690	to 1699	399 396 8935	to 8999	418 962 2848	to 2899	443 673 7900	to 7999
360 168 6008	to 6099	399 792 7775	to 7799	419 543 0286	to 0299	443 800 9335	to 9399
360 173 8800	to 8899	399 792 8300	to 8399	419 730 0300	to 0399	444 382 8822	to 8899
360 324 2326	to 2399	400 427 1051	to 1999	420 277 0015	to 0049	444 390 1667	to 1699
362 861 3064	to 3099	401 045 1505	to 1549	420 599 0734	to 0798	444 457 3854	to 3899
373 006 2176	to 2199	401 045 1571	to 1599	420 661 4115	to 4199	450 048 4173	to 4199
374 768 2600	to 2699	401 294 2700	to 2799	420 758 9500	to 9699	450 048 4442	to 4699
375 169 4400	to 4599	401 310 9505	to 9599	420 969 3951	to 3971	450 560 5173	to 5199
375 829 3400	to 3499	401 382 5312	to 5399	420 969 3973	to 3999	450 620 3077	to 3099
375 851 9100	to 9199	402 578 7876	to 7899	421 116 3565	to 3599	450 620 3135	to 3199
376 196 0911	to 0999	403 125 6744	to 6799	421 130 9300	to 9399	450 780 2716	to 2799
378 085 3679	to 3699	403 260 7000	to 7499	421 313 4500	to 4999	450 801 2700	to 2799
378 351 1063	to 1099	403 280 6470	to 6499	421 364 5537	to 5599	451 109 2967	to 2984
379 843 5100	to 5199	403 685 8600	to 8699	421 656 2609	to 2699	451 115 4110	to 4125
380 093 9600	to 9699	404 003 0300	to 0399	421 988 9700	to 9799	451 115 4127	to 4199
380 165 1165	to 1199	404 041 8838	to 8899	422 172 4667	to 4699	451 746 0700	to 0799
381 325 4500	to 4599	404 071 4268	to 4299	422 484 4212	to 4299	452 265 0074	to 0099
381 604 2510	to 2699	404 347 5356	to 5399	422 556 1270	to 1299	452 265 0246	to 0299
381 645 9525	to 9599	404 347 5548	to 5599	422 587 7024	to 7099	452 265 0335	to 0999
383 314 3968	to 3999	404 726 4500	to 4599	422 819 7533	to 7599	452 509 1169	to 1199
383 892 1000	to 1344	404 961 5001	to 5199	422 842 5073	to 5087	452 855 6471	to 6499
383 892 1382	to 1399	405 325 0188	to 0198	422 907 7563	to 7599	452 890 4679	to 4799
384 925 3641	to 3654	406 009 4587	to 4599	424 500 6050	to 6099	452 900 8215	to 8238
385 568 2331	to 2399	406 260 6830	to 6899	424 641 8500	to 8599	453 117 9146	to 9199
385 599 7554	to 7575	406 459 6641	to 6999	424 871 6600	to 6699	453 334 3631	to 3699
385 774 2024	to 2099	406 733 3000	to 3999	425 298 2352	to 2399	453 603 7841	to 7891
386 624 1412	to 1599	407 545 1557	to 1599	425 418 4269	to 4299	453 650 1140	to 1199
386 883 8936	to 8999	407 594 0412	to 0599	425 418 4405	to 4499	453 741 1300	to 1399
387 314 5574	to 5599	407 692 9100	to 9299	426 547 4566	to 4599	454 013 2919	to 2999
387 837 6300	to 6399	407 959 2190	to 2199	427 412 6337	to 6499	454 186 2411	to 2499
388 828 0656	to 0699	408 265 2275	to 2288	427 481 0900	to 0999	454 268 4883	to 4899
389 696 2400	to 2799	408 499 7700	to 7799	428 027 2742	to 2752	454 302 5400	to 5499
389 846 3104	to 3135	408 499 7900	to 7999	429 474 4172	to 4199	454 490 8300	to 8399
389 846 3145	to 3195	408 682 8484	to 8599	429 889 2900	to 2999	454 547 7434	to 7499
389 887 9211	to 9230	408 698 7015	to 7099	430 150 4401	to 4599	454 922 4867	to 4895
389 887 9234	to 9299	409 072 3941	to 3999	430 172 9800	to 9899	455 221 1348	to 1499
390 001 3182	to 3199	410 491 2311	to 2399	430 177 1900	to 2099	455 364 2147	to 2199
390 001 3500	to 3699	410 694 8400	to 8599	430 444 9500	to 9699	455 399 5400	to 5499
390 545 5974	to 5999	410 775 1500	to 1599	430 664 4070	to 4099	455 476 0676	to 0699
391 104 6146	to 6199	410 795 7927	to 7999	432 168 8419	to 8499	455 543 0618	to 0699
391 574 1466	to 1499	410 867 0917	to 0966	432 708 6800	to 6999	456 410 9006	to 9099
391 783 3020	to 3599	410 867 0970	to 0999	432 744 1544	to 1599	456 470 4146	to 4299
391 792 6100	to 6199	411 868 1023	to 1199	432 995 9775	to 9799	456 619 4460	to 4499
392 668 2956	to 2999	411 922 2322	to 2399	433 003 5800	to 5899	457 333 2686	to 2699
392 854 8500	to 8899	412 193 0900	to 0999	433 757 3047	to 3099	457 729 1767	to 1777
393 584 7566	to 7699	412 395 8599	to 8699	433 765 4003	to 4099	457 937 8615	to 8699

458 028 9810	to	9899	475 340 6400	to	6599	491 567 1376	to	1399	602 555 2400	to	2799
458 057 2712	to	2999	475 424 8410	to	8499	492 254 4800	to	4899	602 829 7061	to	7099
458 069 9537	to	9599	475 629 9156	to	9199	492 283 5100	to	5199	603 483 9572	to	9599
458 069 9665	to	9699	475 850 6101	to	6199	492 610 6813	to	6899	603 490 7200	to	7299
458 337 5222	to	5299	475 875 2500	to	2599	493 394 5568	to	5599	603 678 7100	to	7199
458 354 7653	to	7999	476 169 8264	to	8299	493 470 2562	to	2599	603 678 7662	to	7699
458 671 8678	to	8699	476 189 3000	to	3499	493 473 7700	to	7799	603 678 7902	to	7999
458 671 8721	to	8798	476 331 2480	to	2499	493 716 2153	to	2199	603 678 8418	to	8499
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459 274 7624	to	7699	477 681 5206	to	5299	494 217 3446	to	3999	604 086 0880	to	0899
459 365 5432	to	5499	478 010 4243	to	4268	494 224 0500	to	0599	604 349 1414	to	1499
459 378 5764	to	5799	478 010 4270	to	4291	495 145 0600	to	0699	604 503 7776	to	7799
459 472 4816	to	4999	478 450 5071	to	5099	496 209 7425	to	7499	605 520 9037	to	9099
460 349 6878	to	6899	478 469 7838	to	7858	496 213 8728	to	8799	605 685 4010	to	4099
460 550 1909	to	1999	478 469 7883	to	7899	496 474 5226	to	5248	605 988 6467	to	6499
460 997 5234	to	5299	479 280 9800	to	9899	497 053 8517	to	8699	607 689 7951	to	7960
461 973 6443	to	6499	479 365 9116	to	9176	497 854 8673	to	8699	607 728 1276	to	1299
462 152 0107	to	0299	479 412 9900	to	9999	498 449 8888	to	8899	608 727 7100	to	7199
462 274 1072	to	1099	479 667 6190	to	6199	498 929 8285	to	8499	608 727 7273	to	7599
462 277 8373	to	8399	479 748 9680	to	9699	498 936 5310	to	5399	608 813 9950	to	9999
462 554 6051	to	6099	479 860 7000	to	7199	499 016 5425	to	5499	609 067 5325	to	5399
463 011 5529	to	5540	480 526 2000	to	2099	499 440 8575	to	8899	609 067 5488	to	5499
463 176 4115	to	4199	480 640 6330	to	6399	499 731 6717	to	6799	609 067 5600	to	5699
463 176 4229	to	4299	480 658 0568	to	0599	500 064 1858	to	1869	609 289 6123	to	6199
463 185 2600	to	2799	480 689 5100	to	5199	500 070 5725	to	7799	609 438 4400	to	4499
463 227 7711	to	7799	481 072 9463	to	9499	501 058 0016	to	0026	609 493 1100	to	1199
463 414 4869	to	4899	481 673 0074	to	0095	501 331 0300	to	0399	609 766 8091	to	8999
463 808 3484	to	3499	482 527 1500	to	1599	501 460 0977	to	0999	609 825 4100	to	4115
463 945 7400	to	7899	482 541 5255	to	5299	502 227 7645	to	7699	609 884 2981	to	2999
464 629 9000	to	9399	482 729 6800	to	6899	502 424 0200	to	0499	609 893 1000	to	1099
464 711 4332	to	4399	483 363 7207	to	7299	502 424 0600	to	0699	610 092 3200	to	3299
465 692 3963	to	3999	483 402 2356	to	2399	502 496 6923	to	6999	610 582 4200	to	4299
465 698 8300	to	8599	483 486 5100	to	5199	503 003 2700	to	2899	611 879 6939	to	6999
465 743 7745	to	7799	483 632 1521	to	1599	503 194 5144	to	5153	612 291 8013	to	8099
466 798 6056	to	6067	483 632 2600	to	2799	503 790 9922	to	9948	612 751 5171	to	5199
467 147 4300	to	4399	483 849 1615	to	1699	504 045 4030	to	4099	612 751 5226	to	5299
468 079 5782	to	5799	484 174 4803	to	5299	504 166 0200	to	0599	612 751 6083	to	6099
469 067 2817	to	2899	484 323 8900	to	9199	504 240 1062	to	1399	612 751 6268	to	6299
469 127 8000	to	8199	484 680 5000	to	5038	504 805 3300	to	3499	612 751 6572	to	6599
469 213 0359	to	0399	484 680 5040	to	5074	505 096 0662	to	0699	612 774 2111	to	2199
469 213 0500	to	0599	484 680 5077	to	5099	505 893 7739	to	7799	612 774 2254	to	2299
469 561 8011	to	8099	485 029 4913	to	4999	505 893 7800	to	7999	612 774 2500	to	2599
469 658 1961	to	1999	486 176 0600	to	0699	506 124 0800	to	0999	614 469 0979	to	0999
469 666 9900	to	9999	486 559 7555	to	7599	506 165 7027	to	0099	614 474 3000	to	3099
469 678 1900	to	1999	486 696 3023	to	3199	506 502 5209	to	5299	614 521 3490	to	3499
469 781 4900	to	4999	488 173 7900	to	7999	506 756 1682	to	1699	614 645 1800	to	1899
469 947 6960	to	6999	488 206 4100	to	4199	506 756 1700	to	1799	614 832 1100	to	2099
470 755 5800	to	5818	488 226 0200	to	0299	506 756 1800	to	1899	615 017 7505	to	7599
471 918 0300	to	0999	488 709 3906	to	3999	506 836 5326	to	5399	617 711 6609	to	6699
471 985 2408	to	2419	488 855 8359	to	8399	508 488 6226	to	6299	617 760 5266	to	5299
472 191 6700	to	6799	489 181 8963	to	8999	508 789 8332	to	8399	617 813 3601	to	3699
472 270 2555	to	2599	489 223 2000	to	2099	508 789 8400	to	8499	618 840 9200	to	9299
472 987 0213	to	0241	489 311 1930	to	1999	510 150 2400	to	2499	619 551 7229	to	7299
472 987 0290	to	0299	489 318 6200	to	6300	510 381 3200	to	3299	619 859 3000	to	3099
473 151 2069	to	2199	489 384 0027	to	0099	510 587 9500	to	9599	620 073 9400	to	9499
473 666 9138	to	9199	489 427 0658	to	0899	510 587 9659	to	9699	621 614 7907	to	7930
473 952 3429	to	3499	489 997 5252	to	5299	510 269 9770	to	9999	621 614 7932	to	7999
474 108 5402	to	5499	490 669 5850	to	6099	600 645 3223	to	3299	621 648 8021	to	8199
474 356 5193	to	5299	490 717 7080	to	7099	601 339 1200	to	1399	621 648 8500	to	8599
474 949 3366	to	3399	490 721 6000	to	6099	601 653 5884	to	5899	621 904 8351	to	8599
475 134 9362	to	9399	490 793 1500	to	2099	601 661 7700	to	7799	621 916 1978	to	1989
475 167 9667	to	9699	490 886 8171	to	8199	601 682 5343	to	5399	622 989 8032	to	8099
475 319 3415	to	3499	490 977 9221	to	9240	601 928 1600	to	1699	623 076 9300	to	9399
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624 665 3162 to 3198
625 088 6735 to 6799
625 916 9500 to 9799
625 968 8956 to 8999
627 005 3938 to 3999
627 384 3907 to 4099
627 496 7549 to 7599
627 708 3605 to 3699
627 776 2500 to 2599
628 226 3100 to 3199
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701 772 0870	to	0899	808 784 8000	to	8299	854 529 2200	to	2299	900 556 4178	to	4199
701 838 2800	to	2899	830 125 0672	to	0699	854 532 0000	to	2999	900 845 0044	to	0099
701 941 0600	to	0699	830 602 5800	to	5999	855 001 6204	to	6249	900 936 0217	to	0299
702 171 1603	to	1699	830 610 3700	to	3799	855 319 9364	to	9399	900 936 0435	to	0499
702 195 5109	to	5199	830 983 3500	to	3599	855 361 3390	to	3399	901 058 5255	to	5280
702 254 9300	to	9399	830 983 3635	to	3699	856 226 0490	to	0499	901 273 1082	to	1099
702 264 7569	to	7599	831 354 1387	to	1399	856 656 5800	to	5999	901 287 5143	to	5199
702 519 0513	to	0524	831 815 8240	to	8299	856 752 0200	to	0299	901 291 2789	to	2799
702 713 1800	to	1809	832 525 3810	to	3899	857 111 1352	to	1399	901 525 7122	to	7199
702 821 5730	to	5799	833 159 1884	to	1899	857 279 3450	to	3499	902 089 1253	to	1299
702 821 5805	to	5899	833 456 2567	to	2599	857 843 4000	to	4099	902 198 9769	to	9799
702 844 6975	to	6994	833 566 3015	to	3071	858 124 7644	to	7699	902 948 1269	to	1299
702 846 6331	to	6399	834 130 5200	to	5299	858 756 3111	to	3299	902 985 0833	to	0899
702 848 3900	to	3999	834 316 5444	to	5499	859 063 8200	to	8699	903 370 6934	to	6999
702 857 7302	to	7499	834 354 8747	to	8766	859 190 0600	to	0644	904 600 6523	to	6599
702 878 0114	to	0199	834 354 8824	to	8838	859 437 5538	to	5599	904 892 0378	to	0399
703 364 1707	to	1799	835 269 5700	to	5799	859 811 2888	to	2899	904 892 0648	to	1299
740 002 7710	to	7719	835 496 7303	to	7399	859 855 8873	to	8999	905 056 2216	to	2299
740 119 2275	to	2284	835 539 5200	to	5999	860 240 8520	to	8599	905 510 6647	to	6799
740 130 6688	to	6698	835 813 3015	to	3099	860 275 3900	to	3999	905 510 6900	to	7099
740 144 2780	to	2795	837 672 8967	to	8999	860 518 9629	to	9699	905 794 0000	to	0199
740 241 9049	to	9099	837 784 3282	to	3299	860 600 0021	to	0999	905 794 0288	to	0299
740 252 9265	to	9294	838 176 8377	to	8399	861 158 2350	to	2599	905 873 6900	to	6999
740 255 1718	to	1799	838 518 1257	to	1299	861 367 5400	to	5499	905 873 7100	to	7299
740 274 2602	to	2619	839 718 8257	to	8299	861 637 6010	to	6099	905 880 8900	to	8999
740 277 0366	to	0392	840 323 0600	to	0699	861 979 7292	to	7499	905 889 7100	to	7199
740 332 7658	to	7671	840 875 6235	to	6299	862 216 6100	to	6199	906 158 1508	to	1599
740 348 6641	to	6658	840 910 0900	to	0999	862 263 9213	to	9299	906 558 8812	to	8899
740 351 4790	to	4799	841 349 5000	to	5099	862 271 0800	to	0999	906 982 2214	to	2299
740 374 7416	to	7499	841 805 7747	to	7899	862 271 5000	to	5099	907 725 8500	to	8599
740 470 2420	to	2443	841 805 7944	to	8099	863 871 5138	to	5199	907 815 0216	to	0257
740 514 0300	to	0499	842 226 0685	to	0695	863 949 5300	to	5399	908 622 4225	to	4235
740 523 7432	to	7449	842 685 4600	to	4699	864 088 8200	to	8299	908 936 9254	to	9299
740 535 1555	to	1580	842 685 4742	to	4999	864 426 3972	to	3999	909 066 4494	to	7499
740 557 3570	to	3579	842 860 0300	to	0399	864 520 6117	to	6136	909 067 7400	to	7499
740 650 4104	to	4140	842 898 5582	to	5599	865 151 0526	to	0599	909 100 1787	to	1799
740 684 0620	to	0800	843 062 7100	to	7199	865 500 4034	to	4099	909 100 1900	to	2099
740 701 6105	to	6114	843 077 6288	to	6299	865 883 6082	to	6099	909 355 0422	to	0499
740 705 9790	to	9799	843 077 6378	to	6399	866 004 3000	to	3999	909 568 8900	to	9099
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740 748 8319	to	8329	843 786 2554	to	2699	867 366 9108	to	9118	909 725 7307	to	7399
740 765 3306	to	3399	845 656 8165	to	8199	867 633 7403	to	7499	909 833 0947	to	0999
740 774 8434	to	8499	845 727 2100	to	2199	867 737 5623	to	5699	910 219 8631	to	8699
740 786 1885	to	1899	845 746 2618	to	2635	868 169 4529	to	4599	910 265 1100	to	1199
740 790 5989	to	5999	846 390 7531	to	7599	868 173 8400	to	8599	910 471 7273	to	7299
740 820 4854	to	7836	846 918 0572	to	0599	868 514 9000	to	9099	910 536 2505	to	2599
740 827 7578	to	7594	847 237 7690	to	7699	868 566 9200	to	9299	910 958 7499	to	7599
740 917 7490	to	7499	847 284 2481	to	2499	869 200 0000	to	9999	911 140 1000	to	2199
740 918 5531	to	5549	847 374 7055	to	7065	869 387 1150	to	1199	911 245 2545	to	2599
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742 030 6135	to	6149	847 636 5304	to	5399	869 523 7033	to	7099	911 400 8948	to	8999
742 033 2663	to	2674	847 700 5447	to	5499	869 566 6150	to	6167	911 508 1620	to	1799
742 040 3300	to	3309	847 723 7500	to	7599	869 800 0000	to	999 9999	911 509 9310	to	9399
742 151 5000	to	5014	849 485 3427	to	3499	870 054 4814	to	4899	911 523 3000	to	3999
742 192 5210	to	5224	849 520 9850	to	9899	870 491 4812	to	4849	912 057 9922	to	9999
742 228 9660	to	9669	849 608 1357	to	1399	870 536 5820	to	5829	912 882 0563	to	0899
805 885 8411	to	8499	849 792 2600	to	2699	870 541 7167	to	7239	913 605 2218	to	2299
806 087 1100	to	1499	850 546 1862	to	1899	870 575 8155	to	8999	913 709 2429	to	2499
806 268 9275	to	9299	851 143 6826	to	6844	870 589 0485	to	0494	913 818 3501	to	3999
806 534 3400	to	3477	851 209 9880	to	9899	870 691 7060	to	7099	914 063 4300	to	4399
807 342 3283	to	3399	851 928 9221	to	9299	872 028 4850	to	4899	914 346 7621	to	7644
808 086 7100	to	7199	852 589 6560	to	6599	872 029 9306	to	9399	914 453 1366	to	1399
808 090 3440	to	3499	853 049 3646	to	3699	872 078 3709	to	3799	914 529 6185	to	6299
808 325 5161	to	5699	854 304 4089	to	4999	872 100 0445	to	0459	914 896 4658	to	4699

915 187 8774	to	8779	919 814 3095	to	3199	923 484 3600	to	3699	930 335 7810	to	7819
915 300 2783	to	2799	919 889 5110	to	5134	923 493 9403	to	9599	931 097 9259	to	9299
915 546 6822	to	6999	919 889 5137	to	5176	923 493 9681	to	9699	931 156 1502	to	1579
915 646 5183	to	5199	919 889 5178	to	5199	923 604 4424	to	4499	931 156 1600	to	1625
915 671 3963	to	3980	919 889 5030	to	5070	923 810 7800	to	8299	931 156 1671	to	1699
915 671 3982	to	3999	919 889 5090	to	5099	924 252 1200	to	1299	932 506 6400	to	6599
915 675 2217	to	2299	919 915 2774	to	2787	924 252 1400	to	1499	932 732 1796	to	1799
916 440 3377	to	3399	920 155 4662	to	4687	924 533 0711	to	0799	932 827 9026	to	9099
916 670 6352	to	6399	920 309 9039	to	9199	924 533 2343	to	2399	932 957 2300	to	2399
916 682 5300	to	5399	920 771 5321	to	5399	924 533 2428	to	2499	933 060 6160	to	6189
916 694 1414	to	1499	920 857 5500	to	5899	924 685 1957	to	1999	933 387 2541	to	2561
916 703 0802	to	0821	920 864 3480	to	3499	924 946 6300	to	6699	933 760 3609	to	4199
917 089 0709	to	0799	920 963 4567	to	4599	925 333 5900	to	6099	933 894 0928	to	0999
917 089 0842	to	0899	921 333 7400	to	7499	925 336 2300	to	2399	934 018 2729	to	2741
917 216 2928	to	2999	921 477 3762	to	3799	926 432 5907	to	5999	934 180 0300	to	0399
917 370 6300	to	6499	922 278 1048	to	1399	926 436 3600	to	3699	934 236 3954	to	3999
917 486 4900	to	4999	922 280 2019	to	2099	927 765 6257	to	6299	934 622 8717	to	8999
918 460 0602	to	0699	922 280 2233	to	2299	928 197 8100	to	8199	935 216 0312	to	0399
918 951 7231	to	7299	922 773 0459	to	0499	928 197 8283	to	8299	935 843 2202	to	2247
919 519 2786	to	2799	923 032 7000	to	7399	928 856 2059	to	2068	936 024 8889	to	8899
919 536 0770	to	0799	923 045 3630	to	3699	930 219 1722	to	1799	936 339 4455	to	4499

— Criminal Investigations Group, Postal Inspection Service, 5-15-14

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money

order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
720 227 871	to	7 930	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	730 077 683	to	7 840	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	750 071 587	to	1 610
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	740 011 517	to	1 530	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	789 257 191	to	7 250	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	790 448 020	to	8 460	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	810 323 734	to	3 760
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
760 004 596	to	4 610	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	770 216 071	to	6 100	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380
762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200	818 962 492	to	2 530
762 524 158	to	4 220	773 179 320	to	9 410	800 044 320	to	4 410	819 032 341	to	2 730
762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440	819 127 054	to	7 080
762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540	819 278 540	to	8 670

819 544 681	to	4 740	822 900 991	to	1 020	826 582 951	to	3 430	828 732 331	to	2 390
819 928 441	to	8 650	822 925 951	to	6 100	826 720 201	to	0 230	828 807 781	to	7 840
820 034 406	to	4 430	823 284 931	to	4 990	827 005 671	to	5 830	828 830 952	to	0 963
820 070 761	to	1 540	823 293 031	to	3 210	827 287 861	to	7 950	828 939 781	to	0 050
820 191 342	to	1 360	823 556 011	to	6 100	827 291 502	to	1 520	829 002 721	to	2 870
820 274 856	to	4 880	824 078 341	to	8 370	827 575 381	to	5 470	829 005 301	to	5 540
820 600 171	to	0 230	824 156 325	to	6 340	827 609 085	to	9 100	829 080 241	to	0 330
821 172 241	to	2 360	824 511 252	to	1 270	827 619 811	to	9 840	829 160 986	to	1 000
821 229 661	to	9 720	824 588 281	to	8 370	827 883 511	to	3 600	829 176 841	to	6 930
821 229 743	to	9 780	825 140 397	to	0 460	828 160 441	to	0 530	829 471 561	to	1 590
821 903 731	to	3 910	825 409 651	to	9 680	828 376 201	to	6 260	829 561 065	to	1 080
821 927 841	to	7 850	825 472 171	to	2 200	828 441 602	to	1 630	829 566 481	to	6 510
822 505 801	to	5 830	826 042 898	to	2 920	828 539 316	to	9 340	829 569 931	to	9 960
822 703 442	to	3 470	826 226 644	to	6 670	828 539 341	to	9 370			

— Criminal Investigations Group, Postal Inspection Service, 5-15-14

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/accepting-money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail Channel Operations, 5-15-14

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,
Postal Inspection Service, 5-15-14

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,
Postal Inspection Service, 5-15-14

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to the Military Postal Service Agency at <https://amps.mpsa.mil/jy2/frm.htm>.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09009	Add Z1	05/15/2014	A1-A2-B-C-D-E-H-M-R-U-Z1
APO AE 09012	Add Z1	05/15/2014	A1-A2-B-C-D-E-H-M-R-U-Z1
APO AE 09016	Remove P	05/15/2014	A1-A2-B-C-D-E-H-M-R
APO AE 09021	Add Z1	05/15/2014	A1-A2-B-C-D-E-H-M-R-U-Z1
APO AE 09060	Add Z1	05/15/2014	A1-A2-B-C-D-E-F1-H-M-R-U-Z1
APO AE 09094	Add Z1	05/15/2014	A1-A2-B-C-D-H-M-P-R-Z1
APO AE 09104	Add Z1	05/15/2014	A1-A2-B-C-D-H-M-R-U-Z1
APO AE 09123	Add Z1	05/15/2014	A1-A2-B-C-D-E-H-M-R-U-Z1
APO AE 09126	Add Z1	05/15/2014	A1-A2-B-C-D-H-M-P-R-Z1
APO AE 09214	Add Z1	05/15/2014	A1-A2-B-C-D-E-H-M-R-U-Z1
APO AE 09261	Add Z1	05/15/2014	A1-A2-B-C-D-E-F1-H-M-R-U-V-Z1
APO AE 09399	Close	05/15/2014	
APO AE 09403	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09421	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09447	Add Z1	05/15/2014	A1-A2-B-C-C1-R-U-V-Z1
APO AE 09454	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-V-Z1
APO AE 09459	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09461	Add Z1	05/15/2014	A1-A2-B-C-C1-M-P-R-U-Z1
APO AE 09463	Add Z1	05/15/2014	A1-A2-B-C-C1-R-U-Z1
APO AE 09464	Add Z1	05/15/2014	A1-A2-B-C-C1-R-U-Z1
APO AE 09468	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09469	Add Z1	05/15/2014	A1-A2-B-C-C1-R-U-Z1
APO AE 09470	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09494	Add Z1	05/15/2014	A1-A2-B-C-C1-M-R-U-Z1
APO AE 09496	Add Z1	05/15/2014	A1-A2-B-C-C1-R-U-V-Z1
APO AE 09603	Add Z1	05/15/2014	A1-A2-B-C-F-F1-R-U-V-Z1
APO AE 09604	Add Z1	05/15/2014	A1-A2-B-C-F-F1-P-R-U-V-Z1
APO AE 09610	Add Z1	05/15/2014	A1-A2-B-C-F-F1-M-R-U-V-Z1
APO AE 09643	Add Z1	05/15/2014	A1-A2-B-M-R-U-V-Z1
APO AE 09706	Add Z1	05/15/2014	A1-A2-B-C-N-R-U-V-Z1
APO AE 09717	Add Z1	05/15/2014	A-A1-A2-B-M-R-V-W-Z1
APO AE 09719	Add Z1	05/15/2014	A1-A2-B-C-D-M-R-U-V-Z1
APO AE 09720	Add Z1	05/15/2014	A1-A2-B-M-R-U-V-Z1
APO AE 09754	Open	05/15/2014	A-A1-A2-B-F-H-N-Q-V-Z-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-B-C-D-E-H-M-R-U	09096	A1-A2-B-C-D-E-H-M-R-U	09265	A1-A2-B-C-D-F-F1-H-L-M-N-R-T-U	09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V
09003	A1-A2-B-C-D-E-H-M-P-R-U	09103	A1-A2-B-C-D-E-H-U	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1	09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09004	A1-A2-B-C-D-E-H-M-R-U	09104	A1-A2-B-C-D-H-M-R-U-Z1	09304	A-A1-A2-C-C1-D-E2-F-F1-H1-J-K-L-M-N-R-R1-T-V-Z1	09383	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09005	A1-A2-B-C-D-E-H-M-P-R-U	09107	A1-A2-B-C-D-E-H-M-R-U	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-T-V-Z-Z1
09006	A1-A2-B-C-D-E-H-M-R-U	09112	A1-A2-B-C-D-E-H-M-R-U	09307	A1-A2-B-N-V-Z1	09403	A1-A2-B-C-C1-M-R-U-Z1
09009	A1-A2-B-C-D-E-H-M-R-U-Z1	09114	A1-A2-B-C-D-E-H-M-R-U	09309	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09421	A1-A2-B-C-C1-M-R-U-Z1
09011	A1-A2-B-C-D-E-H-M-R-U	09123	A1-A2-B-C-D-E-H-M-R-U-Z1	09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09447	A1-A2-B-C-C1-R-U-V-Z1
09012	A1-A2-B-C-D-E-H-M-R-U-Z1	09126	A1-A2-B-C-D-H-M-P-R-Z1	09315	A-A1-A2-B-C1-E2-F-N-R-R1-V-Z1	09454	A1-A2-B-C-C1-M-R-U-V-Z1
09013	A1-A2-B-C-D-E-F-F1-H-M-R-U-Z1	09128	A1-A2-B-C-D-E-H-M-R-U	09320	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-A2-B-C-C1-M-R-U-Z1
09014	A1-A2-B-C-D-E-H-M-R-U	09131	A1-A2-B-C-D-E-H-M-R-U	09321	A-A1-A2-B-C1-E2-F-H1-N-R-R1-V-Z1	09461	A1-A2-B-C-C1-M-P-R-U-Z1
09016	A1-A2-B-C-D-E-H-M-R-U	09136	A1-A2-B-C-D-E-F1-H-M-P-R	09328	A-A1-A2-B-C1-E2-F-H1-R-R1-V-Z1	09463	A1-A2-B-C-C1-R-U-Z1
09020	A1-A2-B-C-D-E-H-M-R-U	09138	A1-A2-B-C-D-H-M-R-U	09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09464	A1-A2-B-C-C1-R-U-Z1
09021	A1-A2-B-C-D-E-H-M-R-U-Z1	09139	A1-A2-B-C-D-E-H-M-R-U	09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09468	A1-A2-B-C-C1-M-R-U-Z1
09028	A1-A2-B-C-D-E-H-M-R-U	09140	A1-A2-B-C-D-E-H-M-R-U	09340	A-A1-A2-B-C1-F-H-N-R-V	09469	A1-A2-B-C-C1-R-U-Z1
09033	A1-A2-B-C-D-E-H-M-R-U	09142	A1-A2-B-C-D-E-H-M-R-U	09343	A-A1-A2-B-C1-F-M-N-V-Z1	09470	A1-A2-B-C-C1-M-R-U-Z1
09034	A1-A2-B-C-D-E-H-M-R-U	09143	A1-A2-B-C-D-E-H-M-R-U	09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-A2-B-C-C1-M-R-U-Z1
09038	A1-A2-B-C-D-E-H-M-R-U	09154	A1-A2-B-C-D-E-H-M-R-U	09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09496	A1-A2-B-C-C1-R-U-V-Z1
09046	A1-A2-B-C-D-E-H-M-R-U	09172	A1-A2-B-C-D-E-H-M-R-U	09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1
09049	A1-A2-B-C-D-E-H-M-R-U	09173	A1-A2-B-C-D-E-H-M-R-U	09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09501	A1-A2-B-V
09053	A1-A2-B-C-D-E-H-M-R-U	09177	A1-A2-B-C-D-E-H-M-R-U	09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-A2-B-V
09054	A1-A2-B-C-D-E-H-M-R-U	09180	A1-A2-B-C-D-H-M-R-U	09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-A2-B-V
09055	A1-A2-B-C-D-E-F-H-M-R-R1-U-V	09186	A1-A2-B-C-D-E-H-M-R-U	09360	A1-A2-B-V	09505	A1-A2-B-V
09059	A1-A2-B-C-D-E-H-M-R-U	09211	A1-A2-B-C-D-E-H-M-P-R-U	09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09506	A1-A2-B-V
09060	A1-A2-B-C-D-E-F1-H-M-R-U-Z1	09213	A1-A2-B-C-D-F-F1-H-L-M-N-R-U	09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09507	A1-A2-B-V
09067	A1-A2-B-C-D-E-H-M-R-U	09214	A1-A2-B-C-D-E-H-M-R-U-Z1	09365	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09068	A1-A2-B-C-D-E-H-U-Z1	09226	A1-A2-B-C-D-E-H-M-R-U	09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09513	A1-A2-B-F-F1-R-R1-V
09069	A-A1-A2-B-C-D-E-H-N-U-V	09227	A1-A2-B-C-D-E-H-M-R-U	09367	A-A1-A2-B-B2-C1-E2-F-H1-M-N-R-R1-V-Z1	09517	A1-A2-B-F-F1-R-R1-V
09075	A1-A2-B-C-D-E-H-M-R-U	09245	A1-A2-B-C-D-E-H-M-R-U	09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09520	A1-A2-B-F-F1-R-R1-V
09079	A1-A2-B-C-D-E-H-M-R-U	09250	A1-A2-B-C-D-E-H-M-R-U	09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09522	A1-A2-B-V
09090	A1-A2-B-C-D-E-H-M-P-R-U	09261	A1-A2-B-C-D-E-F1-H-M-R-U-V-Z1	09370	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09524	A1-A2-B-F-F1-R-R1-V
09094	A1-A2-B-C-D-H-M-P-R-Z1	09263	A1-A2-B-C-D-E-H-M-R-U	09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09532	A1-A2-B-F-F1-R-R1-V
09095	A1-A2-B-C-D-E-H-M-R-U	09264	A1-A2-B-C-D-E-H-M-R-U			09534	A1-A2-B-F-F1-R-R1-V
						09543	A1-A2-B-F-F1-R-R1-V
						09554	A1-A2-B-F-F1-R-R1-V
						09556	A1-A2-B-F-F1-R-R1-V
						09564	A1-A2-B-F-F1-R-R1-V
						09565	A1-A2-B-F-F1-R-R1-V
						09566	A1-A2-B-F-F1-R-R1-V
						09567	A1-A2-B-F-F1-R-R1-V
						09568	A1-A2-B-V
						09569	A1-A2-B-F-F1-R-R1-V
						09570	A1-A2-B-F-F1-R-R1-V
						09573	A1-A2-B-F-F1-R-R1-V

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09574	A1-A2-B-F-F1-R-R1-V	09701	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09737	A-A1-A2-B-B2-C-C1-F-F1-I-L-M-N-R-R1-T-V-W-Y-Z-Z1	09813	A-A1-A2-B-B2-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1
09575	A1-A2-B-F-F1-R-R1-V	09702	A1-A2-B-C-C1-F1-M-R-R1-U	09738	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09814	A1-A2-B-E2-E3-F-F1-I-L-N-R-T-U-V-Z-Z1
09576	A1-A2-B-F-F1-R-R1-V	09703	A1-A2-B-C-F1-H-U	09739	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09816	A-A1-A2-B-B2-C-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1
09577	A1-A2-B-V	09704	A1-A2-B-C-O-V-V1	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1
09578	A1-A2-B-F-F1-R-R1-V	09705	A1-A2-B-U	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09818	A-A1-A2-B-C-F-M-V-Z1
09579	A1-A2-B-F-F1-R-R1-V	09706	A1-A2-B-C-N-R-U-V-Z1	09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09820	A-A1-A2-B-B2-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1
09581	A1-A2-B-F-F1-R-R1-V	09707	A1-A2-B-C-F1-J-L-M-N-R-T-U-V	09744	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09821	A-A1-A2-B-F-N-R-V-Z1
09582	A1-A2-B-F-F1-R-R1-V	09708	A1-A2-B	09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1	09822	A-A1-A2-B-F-R-V-Z1
09586	A1-A2-B-F-F1-R-R1-V	09710	A1-A2-B-C-C1-F1-L-M-N-R-R1-T-U-V	09747	A1-A2-B-F-J-N-U-V-Z1	09823	A-A1-A2-B-F-F1-L-N-R-T-V-Z1
09587	A1-A2-B-F-F1-R-R1-V	09711	A1-A2-B-F1-N-R-Z1	09748	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09824	A-A1-A2-B-F-R-V-Z1
09588	A1-A2-B-V	09712	A-A1-A2-B-F-H-N-U-V-Z1	09749	A-A1-A2-B-F-H-N-U-V-Z1	09825	A-A1-A2-B-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1
09589	A1-A2-B-V	09713	A1-A2-B-C-F1-R	09750	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-F1-L-M-N-R-R1-T-V-W-Z1
09590	A1-A2-B-V	09714	A1-A2-B-C-C1-F1-M-R-R1-U	09751	A1-A2-B-C-D-E-H-M-R-U	09827	A-A1-A2-B-F-F1-L-N-R-T-V-Z1
09591	A1-A2-B-F-F1-R-R1-V	09715	A1-A2-B-F1-L-M-N-R-T-V	09754	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09828	A-A1-A2-B-F-F1-J-L-N-T-V-Z1
09593	A1-A2-B-V	09716	A1-A2-B-C-F-F1-L-M-N-R-V	09755	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09829	A1-A2-B-C-N-R-V-Z1
09594	A1-A2-B-V	09717	A-A1-A2-B-M-R-V-W-Z1	09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09830	A1-A2-B-C-M-N-R-V-Z1
09595	A1-A2-B-F-F1-R-R1-V	09718	A1-A2-B-F-F1-L-M-N-R-T-U-V	09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09831	A1-A2-B-F-F1-L-N-T-U-V-Z1
09599	A1-A2-B-F-F1-R-R1-V	09719	A1-A2-B-C-D-M-R-U-V-Z1	09769	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09832	A-A1-A2-B-U1-V-Z1
09602	A1-A2-B-C-F-F1-N-R-U-V	09720	A1-A2-B-M-R-U-V-Z1	09777	A-A1-A2-B-C-E1-F-F1-L-M-N-R-T	09833	A1-A2-B-U1-V-Z1
09603	A1-A2-B-C-F-F1-R-U-V-Z1	09722	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09780	A-A1-A2-B-F-H-N-R-V	09834	A1-A2-B-E2-E3-F-F1-R-R1-U-V-Z1
09604	A1-A2-B-C-F-F1-P-R-U-V-Z1	09723	A1-A2-B-F-F1-L-M-N-R-T-U-V-Z1	09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09835	A-A1-A2-B-N-V-Z1
09605	A1-A2-B-C-D-H-M-R-U-V	09724	A1-A2-B-C-C1-F1-M-R-R1-U	09802	A-A1-A2-B-F-R-V-Z1	09836	A-A1-A2-B-C-F-F1-L-M-N-T-V-Z1
09606	A1-A2-B-C-D-H-M-R-U-V	09725	A-A1-A2-B-F-H-N-O-Q-V-V1-Z-Z1	09803	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09837	A1-A2-B-E2-E3-V-Z1
09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09726	A1-A2-B-F-F1-L-M-N-R-T-U-V	09804	A-A1-A2-B-F-F1-N-R-V-Z1	09838	A1-A2-B-E2-E3-U-V-Z1
09608	A1-A2-B-C-F-N-U-V	09727	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1	09805	A-A2-B-E2-E3-F-F1-R-R1-V-Z1	09839	A-A1-A2-B-U-V-Z1
09609	A1-A2-B-C-F-U	09728	A-A1-A2-B-B2-C-C1-F-F1-J-L-N-R-R1-T-V-Z1	09806	A-A1-A2-B-C1-E2-F-F1-H1-L-M-N-R-R1-T-V-Z1	09840	A-A1-A2-B-E2-E3-V-Z1
09610	A1-A2-B-C-F-F1-M-R-U-V-Z1	09729	A1-A2-B-C-F-N-R-R1-U-V	09809	A1-A2-B-F-F1-L-N-T-V-Z1	09841	A-A1-A2-B-N-R-U-Z1
09613	A1-A2-B-C-F-N-U-V	09730	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09810	A-A1-A2-B-F-F1-N-R-V-Z1	09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1
09617	A1-A2-B-C-F-U	09731	A-A2-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1	09811	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1	09846	A-A1-A2-B-B2-C1-F-F1-J-L-N-R-R1-T-V-Z1
09618	A1-A2-B-C-F-U	09732	A1-A2-B-N-V-Z1	09812	A1-A2-B-E2-E3-F-F1-I-L-N-R-T-U-V-Z1	09848	A-A1-A2-B-F-M-R-V-Z1
09620	A1-A2-B-C-F-U	09733	A1-A2-B-N-V			09852	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1
09621	A1-A2-B-C-F-U	09734	A-A1-A2-B-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1			09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1
09622	A1-A2-B-C-F-U	09735	A1-A2-B-N-V-Z1			09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1
09623	A1-A2-B-C-F-U	09736	A-A1-A2-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1			09858	A1-A2-B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1
09624	A1-A2-B-C-F-N-U						
09625	A1-A2-B-C-F-U						
09626	A1-A2-B-C-F-U						
09627	A1-A2-B-C-F-U						
09630	A1-A2-B-C-F-U-V						
09631	A1-A2-B-C-F-U						
09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1						
09636	A1-A2-B-C-F-U						
09642	A1-A2-B-M-N-R-U						
09643	A1-A2-B-M-R-U-V-Z1						
09645	A1-A2-B-C-F-F1-U						
09647	A1-A2-B-N-R-U						
09648	A1-A2-B-N-U-V-Z1						
09649	A1-A2-B-N-U-Z1						

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09859	A1-A2-B-C1-E2-E3-F-F1-H1-R-R1-V-Z1	34036	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96319	A1-A2-B-M-W	96507	A-A1-A2-B-F-F1-H-L-N-T-V
09861	A-A1-A2-B-F-F1-N-O-R-R1-Z-Z1	34037	A1-A2-B-C-F-F1-H-I-L-M-N-T-V-Z-Z1	96321	A1-A2-B-F-F1-F2-H-M-W-Z1	96510	A1-A2-B-I-N-V
09865	A-A1-A2-B-V-Z1	34038	A1-A2-B-L-M-N-U-V-Z1	96322	A1-A2-B-F-F1-F2-H-M-W-Z1	96511	A1-A2-B-I-N-V
09868	A-A1-A2-B-N-U-V-Z1	34039	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96323	A1-A2-B-M-V-W	96515	A1-A2-B-D-F-U3
09870	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34041	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96326	A1-A2-B-M-W	96516	A1-A2-B-D-F-Z1
09873	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34042	A1-A2-B-D-F-M-N-V-Z1	96328	A1-A2-B-M-W	96517	A1-A2-B-F-U3-V-Z1
09874	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34044	A-A1-A2-B-D-F-M-N-O-R-R1-V-V1-Z-Z1	96330	A1-A2-B-M-W	96520	A1-A2-B-F-N-U3-V
09875	A-A1-A2-B-C1-E2-F-F1-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1	34055	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96336	A1-A2-B-M-V-W	96521	A1-A2-B-F-F1-L-N-T-U3
09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1	34058	A1-A2-B-F-F1-R-R1-V-Z1	96337	A1-A2-B-M-W	96522	A1-A2-B-F-N-U-Z1
09890	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1	34060	A1-A2-B-B2-C1-E2-F-F1-J-L-N-R-R1-T-V-Z1	96338	A1-A2-B-M-W	96530	A-A1-A2-B-F-F1-H-H1-L-M-N-T-U-V
09892	A-A1-A2-B-E2-F-F1-L-N-R-R1-T-V-Z1	34078	A1-A2-B-F1-N-V-Z1	96339	A1-A2-B-M-V-W	96531	A-A1-A2-B-F-F1-H-M-N-U-V
09898	A1-A2-B-E2-F-F1-N-R-R1-U2-V-Z1	34090	A1-A2-B-F-F1-R-R1-V	96343	A1-A2-B-M-W	96532	A-A1-A2-B-F-F1-H-J-L-M-N-T-U-V
34002	A1-A2-B-F-F1-J-L-N-T-U-Z1	34091	A1-A2-B-F-F1-R-R1-V	96346	A1-A2-B-F-F1-F2-H-M-V-W-Z1	96534	A-A1-A2-B-F-U-Z1
34004	A1-A2-B-F-F1-J-L-N-T-V	34092	A1-A2-B-F-F1-R-R1-V	96347	A1-A2-B-F-F1-F2-H-M-W-Z1	96535	A-A1-A2-B-F-F1-L-N-T-V
34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1	34093	A1-A2-B-F-F1-R-R1-V	96348	A1-A2-B-F-F1-F2-H-M-W-Z1	96537	A1-A2-B-V-Z1
34008	A1-A2-B-B2-D-E1-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1	34094	A1-A2-B-F-F1-R-R1-V	96349	A1-A2-B-F-F1-F2-H-M-W-Z1	96538	A1-A2-B-V-Z1
34011	A1-A2-B-B2-C1-E2-F-F1-J-L-M-N-R-R1-T-V-Z1	34098	A1-A2-B-V	96350	A1-A2-B-F-F1-F2-H-M-W-Z1	96540	A1-A2-B-V-Z1
34020	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	34099	A1-A2-B-V	96351	A1-A2-B-F-F1-F2-H-M-W-Z1	96541	A1-A2-B-V
34021	A1-A2-B-F-F1-T-J-L-M-N-V-Z1	96201	A-A1-A2-B-F1	96362	A1-A2-B-F-F1-F2-H-M-W-Z1	96542	A1-A2-B-V-Z1
34022	A1-A2-B-D-F-F1-J-L-M-N-T-V-Z1	96202	A-A1-A2-B-F1-U	96365	A1-A2-B-M-V-W	96543	A1-A2-B-P-V-Z1
34023	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96203	A-A1-A2-B-F1	96367	A1-A2-B-L-M-W	96546	A1-A2-B-F-U3
34024	A1-A2-B-F-F1-L-M-N-T-V-Z1	96204	A-A1-A2-B-F1	96368	A1-A2-B-M-W	96548	A-A1-A2-B-H-M-U
34025	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96205	A-A1-A2-B-F1-U	96370	A1-A2-B-F-F1-F2-H-M-W-Z1	96549	A-A1-A2-B-H-M-N-U
34030	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96206	A-A1-A2-B-F1-U	96372	A1-A2-B-M-W	96550	A-A1-A2-B-H-M-U-V-Z1
34031	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96207	A-A1-A2-B-F1-V	96373	A1-A2-B-M-W	96551	A-A1-A2-B-F-F1-H-L-M-N-T-U
34032	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96209	A-A1-A2-B-F-F1-J-L-N-T-U	96374	A1-A2-B-M-W	96552	A1-A2-B-Z1
34033	A1-A2-B-C-F-F1-J-L-M-N-T-V-Z1	96213	A-A1-A2-B-F1-U	96375	A1-A2-B-M-W	96553	A-A1-A2-B-F-F1-H-M-U
34034	A1-A2-B-F-F1-J-L-M-N-T-V-Z1	96214	A-A1-A2-B-F1-U	96376	A1-A2-B-M-W	96554	A-A1-A2-B-F-F1-H-L-M-N-T-U
34035	A1-A2-B-F-F1-H-J-L-M-N-T-V-Z1	96218	A-A1-A2-B-F1-U	96377	A1-A2-B-M-W	96555	A1-A2-B-F-M-V
		96224	A-A1-A2-B-F1-U	96378	A1-A2-B-M-W	96557	A1-A2-B-F-M-V
		96257	A-A1-A2-B-F1-U	96379	A1-A2-B-M-W	96562	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1
		96258	A-A1-A2-B-F1-U	96380	A1-A2-B-M-W	96577	A-A1-A2-B-F-H-M-N-U
		96264	A-A1-A2-B-F1-U	96382	A1-A2-B-M-W	96578	A1-A2-B-B2-F1-H-J-N-R
		96266	A-A1-A2-B-F1-U	96384	A1-A2-B-M-W	96595	A1-A2-B-F-U3-V-Z1
		96267	A-A1-A2-B-F1-U-V	96385	A1-A2-B-M-W	96598	A1-A2-B-N-O-V-V1
		96269	A-A1-A2-B-F1-U-Z1	96386	A1-A2-B-M-W	96599	A1-A2-B-N-V
		96271	A-A1-A2-B-F1-U	96387	A1-A2-B-M-W	96601	A1-A2-B-V
		96275	A-A1-A2-B-F1-V	96388	A1-A2-B-M-W	96602	A1-A2-B-V
		96276	A-A1-A2-B-F1	96389	A1-A2-B-M-W	96603	A1-A2-B-V
		96278	A-A1-A2-B-F1-U	96401	A1-A2-B-F-N-O-V-V1-Z1	96604	A1-A2-B-V
		96283	A-A1-A2-B-F1-U	96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96605	A1-A2-B-V
		96284	A-A1-A2-B-F1-U-V	96447	A1-A2-B-F-N-U3-V-V1	96606	A1-A2-B-V
		96303	A1-A2-B-F-F1-H-J-L-M-N-T-W	96501	A-A1-A2-B-N-V	96607	A1-A2-B-V
		96306	A1-A2-B-F-F1-F2-H-M-W-Z1	96502	A1-A2-B-F-N-U3-V-Z1	96608	A1-A2-B-V
		96309	A1-A2-B-M-V-W	96503	A1-A2-B-F-N-U3-V	96609	A1-A2-B-V
		96310	A1-A2-B-M-W			96610	A1-A2-B-V
						96611	A1-A2-B-V
						96615	A1-A2-B-F-F1-R-R1-V

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96616	A1-A2-B-F-F1-R-R1-V	96631	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96665	A1-A2-B-V	96675	A1-A2-B-F-F1-R-R1-V
96617	A1-A2-B-F-F1-R-R1-V			96666	A1-A2-B-V	96677	A1-A2-B-F-F1-R-R1-V
96619	A1-A2-B-V	96643	A1-A2-B-F-F1-R-R1-V	96667	A1-A2-B-F-F1-R-R1-V	96678	A1-A2-B-F-F1-R-R1-V
96620	A1-A2-B-F-F1-R-R1-V	96650	A1-A2-B-F-F1-R-R1-V	96668	A1-A2-B-F-F1-R-R1-V	96679	A1-A2-B-F-F1-R-R1-V
96621	A1-A2-B-V	96657	A1-A2-B-F-F1-R-R1-V	96669	A1-A2-B-F-F1-R-R1-V	96681	A1-A2-B-V
96622	A1-A2-B-F-F1-R-R1-V	96660	A1-A2-B-F-F1-R-R1-V	96670	A1-A2-B-V	96682	A1-A2-B-V
96624	A1-A2-B-F-F1-R-R1-V	96661	A1-A2-B-F-F1-R-R1-V	96671	A1-A2-B-F-F1-R-R1-V	96683	A1-A2-B-V
96628	A1-A2-B-F-F1-R-R1-V	96662	A1-A2-B-F-F1-R-R1-V	96672	A1-A2-B-F-F1-R-R1-V	96686	A1-A2-B-V
96629	A1-A2-B-F-F1-R-R1-V	96663	A1-A2-B-F-F1-R-R1-V	96673	A1-A2-B-V	96698	A1-A2-B-V
		96664	A1-A2-B-V	96674	A1-A2-B-F-F1-R-R1-V		

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

A2. APO/FPO/DPO addresses shall not include a city and/or country name.

B. Regardless of mail class, a customs declaration (PS Form 2976 or, if the customer prefers, PS Form 2976-A) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an APO, FPO, or DPO ZIP Code. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as official mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. USPS Tracking is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,
Global Business, 5-15-14*

ELM Revision: Pay Administration (continued)

Exhibit 637.1 Idea Proposal Processing Summary

[Revise the text of Exhibit 637.1 to read as follows:]

<p>Initiation Employee or Group of Employees</p>	<p>Submits idea to an immediate supervisor by logging into the eIDEAS application at https://eideas.usps.gov/eideas/.</p>
<p>Level 1 Evaluator (Submitting employee's immediate supervisor or manager, including Postmasters and executives)</p> <p>Note: If the Level 1 evaluator's Rate Schedule Code (RSC) is E (EAS), and the budget authorization code (BA Code) starts with 1 or 4 (i.e., Processing & Distribution or Customer Services), and the level is 22 or below, he or she can escalate an idea to another career nonbargaining unit employee with an RSC of E, V (HQ Pay Band), S (PCES), or U (Postal Attorneys), that is assigned to the same BA Code. (The Level 2 evaluator must be in the same Area and Function as the Level 1 evaluator.)</p> <p>If the Level 1 evaluator's RSC is E, and the BA Code starts with 1 or 4, and the level is 23 or higher, he or she can escalate an idea to another career nonbargaining unit employee in the same area regardless of the BA Code.</p> <p>If the Level 1 evaluator is an A-E Postmaster (RSC F), and the BA Code starts with 4, he or she can escalate an idea to another career nonbargaining unit employee that has the same BA Code.</p> <p>If the Level 1 evaluator's RSC is E and the BA Code starts with 5 or 6, he or she can escalate an idea to another career nonbargaining unit employee.</p> <p>If the Level 1 evaluator's RSC is V, S or U, he or she can escalate an idea to any career nonbargaining unit employee.</p>	<ul style="list-style-type: none"> ■ The Level 1 evaluator logs onto eIDEAS and opens the idea within 3 working days of initial email notification. Reviews and evaluates the suggestion against the criteria in 634 to determine its eligibility. <ul style="list-style-type: none"> ■ If ineligible, completes the <i>Evaluate process</i> with a finding of <i>Ineligible Suggestion</i> and closes the idea with comments. ■ If eligible, continues evaluation. ■ Researches and evaluates idea for overall value to the Postal Service, and whether implementation of the idea would offer an advantage. <ul style="list-style-type: none"> ■ If, in the evaluator's opinion, there is no advantage to adopting the idea, evaluator completes the <i>Evaluate process</i> with a finding of <i>Not Adopted</i> and an explanation as to why, and closes the idea with comments. ■ If, in the evaluator's opinion, the idea does potentially offer an advantage to the Postal Service, he or she determines the next step. ■ Can idea be adopted and implemented locally? <ul style="list-style-type: none"> ■ Considers Local Idea Award in conjunction with idea implementation. ■ Informs idea submitter of his or her decision and the action taken. ■ If idea appears to have value, but cannot be implemented within the evaluator's scope. <ul style="list-style-type: none"> ■ Completes <i>Evaluate process</i> and chooses finding of <i>Escalate to Next Level for Further Review or Escalate to Next Level with Modifications</i>, as appropriate, and escalates idea to the Level 2 evaluator. ■ Informs idea submitter of his or her decision and the action taken. ■ If unable to evaluate or determine value of suggestion. <ul style="list-style-type: none"> ■ Level 1 evaluator may either return the idea to the submitter for more information, or reassign it to a subject matter expert in the same district or performance cluster for evaluation. ■ To return the idea to the submitter, the Level 1 evaluator completes the <i>Evaluate process</i> with the finding of <i>Unable to Evaluate</i>, and returns the idea to the submitter with comments explaining why the idea is being returned. ■ To reassign the idea, the Level 1 evaluator first confirms the new evaluator's availability before reassigning idea. ■ Completes Steps 5 and 6 of the <i>Evaluate process</i> with the evaluation finding of <i>Unable to Evaluate</i> and reassigns idea to new evaluator. The new evaluator now has full responsibility for the employee suggestion and completes the processing steps. ■ Original evaluator personally informs idea submitter of his or her decision and action taken. ■ If idea appears to have value but requires testing. <ul style="list-style-type: none"> ■ Arranges for testing in accordance with Postal Service policy and regulations. See 634.2 for information on testing equipment. ■ Evaluates idea based on results of test and takes the next appropriate action, i.e., adopts, closes, and/or escalates the idea. ■ Informs idea submitter of his or her decision and action taken. ■ Informs idea submitter of all higher level evaluators' findings and actions.

<p>Initiation Employee or Group of Employees Level 2 Evaluator <i>(PCES plant, district, area, or Headquarters manager, or designee)</i></p>	<p>Submits idea to an immediate supervisor by logging into the eIDEAS application at https://eideas.usps.gov/eideas/.</p> <ul style="list-style-type: none"> ■ The Level 2 evaluator logs onto eIDEAS and opens the idea within 3 working days of initial email notification. Evaluates the suggestion against the criteria in 634 to determine its eligibility. <ul style="list-style-type: none"> ■ If ineligible, the Level 2 evaluator completes the <i>Evaluate process</i> with a finding of <i>Ineligible Suggestion</i> and closes the idea with appropriate comments. ■ If eligible, continues evaluation. ■ Informs the Level 1 evaluator of her or his decision and action taken. ■ Reviews idea for overall value to the Postal Service, determines whether implementation of the idea would offer an advantage. <ul style="list-style-type: none"> ■ If in the evaluator's opinion it does not, he or she completes the <i>Evaluate process</i> with a finding of <i>Not Adopted</i> and an explanation of why and closes the idea with appropriate comments. ■ If in the evaluator's opinion it does offer an advantage, the evaluator determines the next step. ■ Informs the Level 1 evaluator of his or her decision and the action taken. ■ Can idea be adopted and implemented within Level 2 evaluator's span of control? <ul style="list-style-type: none"> ■ If yes, and wider application is not practical, the Level 2 evaluator completes the <i>Evaluate process</i> with a finding of <i>Adopt as Recommended</i> or <i>Adopt with Modifications</i>, as appropriate, and closes idea with appropriate comments. ■ Arranges for implementation of the idea, and considers appropriate monetary award for submitter. (See 635.31 for information on operation-wide idea awards.) ■ If yes, and wider implementation is a possibility, the Level 2 evaluator selects the finding of either <i>Adopt as Recommended</i> or <i>Adopt with Modifications</i>, as appropriate. The evaluator will escalate the idea to the proper Headquarters Group for Level 3 evaluation. ■ Informs the Level 1 evaluator of her or his decision and the action taken.
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Initiation Employee or Group of Employees	Submits idea to an immediate supervisor by logging into the eIDEAS application at https://eideas.usps.gov/eideas/ .
Note: When ideas are escalated from Level 2 to Level 3, they are assigned to a Headquarters Contact identified by functional area, not an individual evaluator's name.	<ul style="list-style-type: none"> ■ If idea appears to have value, but cannot be implemented within the Level 2 evaluator's span of control. <ul style="list-style-type: none"> ■ The Level 2 evaluator completes the <i>Evaluate</i> process and selects finding of <i>Escalate to Next Level for Further Review</i> or <i>Escalate to Next Level with Modifications</i>, as appropriate, and escalates the idea to the appropriate Headquarters Group listed in eIDEAS for evaluation at Level 3. ■ Informs the Level 1 evaluator of his or her decision and the action taken. ■ Level 2 evaluator is unable to evaluate or determine value of the suggestion. <ul style="list-style-type: none"> ■ The Level 2 evaluator may either return the idea to the submitter for more information, or reassign it to a subject matter expert in the same district, performance cluster, or area for evaluation. ■ To return the idea to the submitter, the Level 2 evaluator completes the Evaluate process with the finding of Unable to Evaluate and returns the idea to the submitter with comments explaining why the idea is being returned. ■ To reassign the idea, the evaluator first confirms the new evaluator's availability before reassigning idea. ■ The Level 2 evaluator completes Steps 5 and 6 of the <i>Evaluate</i> process with the evaluation finding of <i>Unable to Evaluate and reassigns</i> idea to new evaluator in the same district, performance cluster or area at the same or higher grade level. The new Level 2 evaluator now has full responsibility for the employee suggestion and completion of the processing steps. ■ The Level 2 evaluator personally informs the Level 1 evaluator of his or her decision and action taken. ■ If idea appears to have value but requires testing. <ul style="list-style-type: none"> ■ The Level 2 evaluator arranges for testing in accordance with Postal Service policy and regulations. See 634.2 for information on testing equipment. ■ Evaluates idea based on results of test and takes the next appropriate action, i.e., adopts, closes, and/or escalates the idea. ■ Informs the Level 1 evaluator of his or her decision and the action taken. ■ Informs the Level 1 evaluator of the Level 3 evaluator's actions if idea is escalated.
Level 3 Evaluator (Functional area vice president or designee)	<ul style="list-style-type: none"> ■ The Level 3 evaluator logs onto eIDEAS and opens the idea within 3 working days of initial email notification. Evaluates suggestion against the criteria in 634 to determine its eligibility. <ul style="list-style-type: none"> ■ If ineligible, completes the <i>Evaluate</i> process with a finding of <i>Ineligible Suggestion</i> and closes the idea with appropriate comments. ■ If eligible, continues evaluation. ■ Informs the Level 2 evaluator of his or her decision and action taken. ■ Reviews idea for overall value to the Postal Service, decides whether implementation of the idea would offer an advantage. <ul style="list-style-type: none"> ■ If in the evaluator's opinion it does not, completes the <i>Evaluate</i> process with a finding of <i>Not Adopted</i> with an explanation, and closes idea with appropriate comments. ■ If in the evaluator's opinion it does offer the Postal Service an advantage, the Level 3 evaluator arranges for the idea to be implemented service wide. ■ Submits and approves a National Level Idea eAward for an amount commensurate with value of suggestion within the guidelines of 635.31. The final amount of award to be determined by VP responsible for nationwide implementation. ■ Informs the Level 2 evaluator of his or her decision and the action taken.

Initiation Employee or Group of Employees	Submits idea to an immediate supervisor by logging into the eIDEAS application at https://eideas.usps.gov/eideas/.
<p>Note: Since Level 3 is the highest level of evaluation, there is no further escalation of the idea. At Level 3, ideas can only be reassigned to another HQ employee, including Headquarters-related field unit employees, identified by their designation-activity code.</p>	<ul style="list-style-type: none"> ■ Unable to evaluate worthiness of suggestion. <ul style="list-style-type: none"> ■ The Level 3 evaluator may either return the idea to the submitter for more information, or reassign it to a subject matter expert at Headquarters for evaluation. ■ To return the idea to the submitter, the evaluator completes the <i>Evaluate</i> process with the finding of <i>Unable to Evaluate</i>, and returns the idea to the submitter with comments explaining why the idea is being returned. ■ To reassign the idea, the evaluator first confirms the new evaluator’s availability before reassigning the idea. ■ Completes the <i>Evaluate</i> process with the evaluation finding of <i>Unable to Evaluate</i> and reassigns idea to a new Headquarters evaluator. The new evaluator now has full responsibility for the employee suggestion and completion of the processing steps. ■ The Level 3 evaluator informs the Level 2 evaluator of his or her decision and the action taken. ■ If idea appears to have value but requires testing. <ul style="list-style-type: none"> ■ The Level 3 evaluator arranges for testing in accordance with Postal Service policy and regulations. See 634.2 for information on testing equipment. ■ Evaluates idea based on test results and takes the appropriate next action, i.e., adopts and implements and/or closes the idea with comments, as determined by testing. ■ Personally informs idea submitter of his or her decision and action taken. ■ If adopted, submits and approves National Level Idea eAward for amount commensurate with value of suggestion within the guidelines of 635.31. The final amount of award to be determined by VP responsible for nationwide implementation. ■ Closes idea. All ideas must be closed in eIDEAS after final evaluation is complete. ■ Informs the Level 2 evaluator of his or her findings and actions.
<p>Idea Submitter Believes Another Review of a Not Adopted Idea is Warranted or that Adopted Idea Should Be Evaluated at a Higher Level (Idea submitters can request reevaluation of an idea in eIDEAS one time.)</p>	<ul style="list-style-type: none"> ■ The submitter logs onto eIDEAS, reviews <i>My Ideas</i>, and Requests Re-evaluation of his or her closed idea. <ul style="list-style-type: none"> ■ The submitter will be required to add a comment, providing additional information as to why he or she is requesting a re-evaluation. After adding the comment, he or she will click on the Save button and their <i>Request for Re-evaluation</i> will be submitted to a District/PFC employee with HR System Administrator access to eIDEAS. ■ HR Admin user receives email notification of idea reassigned to them. ■ HR Admin user opens and reviews idea within 5 working days of email notification and determines the appropriate next course of action. ■ Based on the above determination, the HR Admin user either: <ul style="list-style-type: none"> ■ Reassigns the idea to another evaluator for further evaluation; ■ Returns the idea to the submitter for more information; or ■ Completes an evaluation and closes the idea, based on his or her determination. ■ HR Admin user personally informs idea submitter of final determination.
<p>Ideas Program Coordinators (Nonbargaining employee users with HR System Administrator access to eIDEAS application that are designated to be a program coordinator by vice president, HR manager, or equivalent.)</p>	<ul style="list-style-type: none"> ■ Ideas Program Coordinators may at any time for valid business reasons: <ul style="list-style-type: none"> ■ Evaluate and close ineligible or frivolous ideas. ■ Reassign ideas to a new evaluator. ■ Return ideas to the original submitter. ■ Reopen closed ideas. ■ View idea submissions, details, and history. ■ Create reports available in eIDEAS. ■ Take any other necessary action to maintain an effective Ideas Program in their district, performance cluster, area, or function.

* * * * *

We will incorporate these revisions into the next online update of the ELM, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

POM Revision: Smoking

Effective May 15, 2014, the Postal Service™ is revising the *Postal Operations Manual* (POM) section 124.532 to clarify the definition of smoking.

Postal Operations Manual (POM)

	*	*	*	*	*
1					
	*	*	*	*	*
12					
	*	*	*	*	*
124					
	*	*	*	*	*

124.532 Smoking

[Revise the text of 124.532 to read as follows:]

Smoking (having a lighted or activated electronic cigar, cigarette, pipe, or other smoking material) is strictly prohibited in all buildings or office space (including service lobbies).

We will incorporate these revisions into the next online version of the POM, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— *Injury Compensation and Medical Services, Employee Resource Management, 5-15-14*

Handbooks

Handbook EL-801 Revision: Smoking

Effective May 15, 2014, the Postal Service™ is revising Handbook EL-801, *Supervisor’s Safety Handbook*, section 8-21 to clarify the definition of smoking.

Handbook EL-801, Supervisor’s Safety Handbook

	*	*	*	*	*
8					
	*	*	*	*	*

8-21 Smoking

[Revise the text of 8-21 to read as follows:]

Smoking is defined as having a lighted or activated electronic cigar, cigarette, pipe, or other smoking material. Smoking is strictly prohibited in all buildings or office space (including service lobbies) owned or leased by the Postal Service. Smoking indoors by any occupant of such space is not allowed.

Local managers, with input from employee representatives, may decide whether or not to permit smoking in designated outdoor locations on Postal Service property.

Smoking is prohibited in any General Service Administration interagency fleet management system vehicles.

We will incorporate these revisions into the next online version of Handbook EL-801, *Supervisor’s Safety Handbook*, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Manuals*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— *Injury Compensation and Medical Services, Employee Resource Management, 5-15-14*

Handbook F-15 Revision: Travel Cards

Effective May 15, 2014, Handbook F-15, *Travel and Relocation*, is revised to reflect the elimination of cash advances for nonbargaining unit employees utilizing the cash withdrawal feature of the government-issued individually billed travel card.

Handbook F-15, *Travel and Relocation*

* * * * *

3 Tools for the Traveler

* * * * *

3-2 Government Travel Card System

3-2.1 What It Is

[Revise the first sentence in the second paragraph of 3-2.1 to read as follows:]

In addition, bargaining unit employees who have individually billed travel cards *must* use the ATM feature of their card to obtain travel advances.

3-2.2 Who May Be Issued a Card

[Revise the text of 3-2.2 to read as follows:]

If you are a bargaining unit employee and you are designated a frequent traveler by your facility manager, it is strongly suggested, but not required, that you request an individual government travel card for official travel.

If you are a nonbargaining unit employee, you must have a card.

* * * * *

4 Preparing to Travel

* * * * *

4-1 Getting Approval

* * * * *

4-1.3 For International Travel

4-1.3.1 What's Required

[Revise the fourth sentence in the first paragraph of 4-1.3.1 to read as follows:]

***The office of the deputy postmaster general will forward the approvals to the office of the vice president, Global Business, which will coordinate any necessary arrangements to facilitate the travel.

* * * * *

[Revise the first sentence in the third paragraph of 4-1.3.1 to read as follows:]

Important: If you do not hold a valid official passport — the one with a red brown cover — your request must also

include an application for an official passport through Global Business.***

* * * * *

4-1.3.3 To Attend an International Conference, Congress, or Meeting of an International Postal Organization

[Revise the text of 4-1.3.3 to read as follows:]

If you are attending an international conference, congress, or a meeting of an international postal organization, your immediate supervisor or manager submits your request to the vice president, Global Business, who is responsible for preparing the necessary documents and for approving travel.

* * * * *

4-2.1 What's Allowed

[Add a third sentence to 4-2.1 to read as follows:]

Travel advances for nonbargaining employees are not allowed.

* * * * *

[Revise the title and 1st sentence of 4-2.1.2 to read as follows:]

4-2.1.2 If You Are a Bargaining Unit Employee Who Has an Individually Billed Travel Card

If you are a bargaining unit employee who has an individually billed travel card, you are limited to a maximum of \$50 for each day that you are on official travel, rounded up to the next increment required by the ATM feature of your individual government travel card.***

* * * * *

[Revise the title of 4-2.3.2 to read as follows:]

4-2.3.2 If You Are a Bargaining Unit Employee Who Has an Individually Billed Travel Card

* * * * *

8 While You're Traveling

* * * * *

8-3 Handling Emergencies

* * * * *

[Revise the title of 8-3.3.2 to read as follows:]

8-3.3.2 Bargaining Unit Employees Who Have an Individually Billed Travel Card

* * * * *

10 Getting Reimbursed and Repaying Advances

* * * * *

10-2 Repaying Advances

* * * * *

10-2.1.1 When to Repay Your Advance

[Revise item b in the table to read as follows:]

If You Are a...	Then You Must Repay Your Advance...
a. Bargaining unit employee who does not have an individually billed government travel card	As soon as possible after your trip is complete.
b. Bargaining unit employee who has an individually billed government travel card	When you receive your travel card bill.

* * * * *

Appendix B – Instructions for Submitting Forms

B-2.1 What You Need to Know

[Revise item c in B-2.1 to read as follows:]

- c. If you are a bargaining unit employee who does not have an individually billed government travel card, to

convey your request for a travel advance. (If you are a bargaining unit employee who has an individually billed travel card, you must use the ATM feature of your individual government travel card for your advance.)

* * * * *

These revisions will be published in the next online issue of Handbook F-15, *Travel and Relocation*, available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column, under “Essential Links,” click *PolicyNet*.
- Click *HBKs*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Corporate Accounting, Controller, 5-15-14

Publications

Publication 52 Revision: Updates and Consolidation of DMM Requirements

Effective July 7, 2014, the Postal Service™ will revise Publication 52, *Hazardous, Restricted, and Perishable Mail*, to incorporate sections 601.8 through 601.12 of the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), and to align the publication with current requirements of the Postal Service and other federal agencies. These updates include:

Overall

The entire publication is amended to remove or revise reference links, add definitions, provide agency contact information, provide clarity, separate domestic and international requirements for ease-of-use, and revise packaging instructions.

DMM

Without changing the overall standards, the DMM is currently being streamlined by consolidating and removing duplicate information. DMM sections 601.8 through 601.12, contain the Postal Service standards on hazardous, restricted, and perishable matter which are better suited for Pub 52. These sections are relocated from the DMM and incorporated in Pub 52 which will provide all the Postal Service and federal requirements, applicable to the

mailing of hazardous, restricted, or perishable matter, in one manual.

ORM-D

The Department of Transportation (DOT) recently extended the deadline for mailers to use the square-on-point label for surface transportation from January 1, 2015, to January 1, 2021. For the most part, this date is not included in the general text of the publication because it is almost seven years in the future, but is included in sections relevant only to ORM-D eligibility (as opposed to a marking requirement) and in the “Definitions” section in Appendix D.

International

In many instances the classes of mail at which an item could be mailed have been updated; for instance, changing “registered airmail letter package” to “First-Class Package International Service with Registered Mail service.” Additionally, any instance that addresses an APO or FPO destination has been revised to also include DPO.

Department of Transportation (DOT) Special Permit Authorization (SP 9275)

On April 17, 2014, the DOT removed the requirement for mailers to apply for Special Permit 9275 (DOT SP-9275)

when shipping items containing ethyl alcohol. Current special permit holders will temporarily be permitted to mail under this exception. Otherwise, shipments of hazard Class 3 flammable liquids will fall under the requirements of section 343 and Packaging Instruction 3A.

Lithium Batteries – Domestic and International

The domestic and international requirements for lithium cells and batteries were separated to provide ease-of-use for customers. New mailability tables were designed and incorporated for quick reference.

Publication 14, Prohibitions and Restrictions on Mailing Animals, Plants, and Related Matter

This Postal Service publication is a compilation of requirements and statutes of the U.S. Department of Agriculture (Animal and Plant Health Inspection Service) and the Department of the Interior (U.S. Fish and Wildlife Service) which closely aligns with the content of Pub 52. It is the intent of the Postal Service to incorporate, over the next few months, the content of Pub 14 into Pub 52 which will provide all the Postal Service requirements in one manual. In the interim, certain sections on Quarantines have been incorporated as part of this revision.

Appendix A

The Hazardous Material Table is under construction and will be added to the publication at a later date. This table closely follows the DOT 49 CFR hazardous materials table, but instead notes Postal Service mailability. Over the course of time, many new chemicals have been added or changed and the mailability of over 100 new chemical items is being reviewed for mailability.

New Packaging Instruction for Manufactured Devices that Contain Small Amounts of Mercury

New Packaging Instruction 8C has been developed to enable customers to mail manufactured items, such as

compact fluorescent lamps (CFLs), containing minute amounts (less than 100 mg) of mercury. These items will require triple packaging.

Separation of Packaging Instructions for Domestic and International Lithium Cells and Batteries

Domestic Packaging Instruction 9D on lithium and lithium-ion cells and batteries has been revised to remove the international component. New Packaging Instruction 9E will incorporate the international standards. Both instructions have the new lithium battery mailability table inserted specific to domestic or international mail.

New Packaging Instruction for Cremated Remains

New Packaging Instruction 9F has been developed to assist customers in the requirements for mailing cremated remains. The packaging requirement is based on Postal Service standards for “powder” material. These items require sift-proof double packaging. Both domestic and international mailings are included. A recommendation to provide, in the interior package, a slip of paper with sender and recipient’s contact information in case of damage to the outer container or loss of mailing label, is also included.

Appendix E

Metric conversion table is deleted as unnecessary because this information can readily be found on the Internet.

We will incorporate these revisions into the next online version of Publication 52, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 5-15-14

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective May 15, 2014, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups

* * * * *

[Add the following entries:]

ZIP Code	Fee Group
63123D	39

* * * * *

[Revise the following entries:]

ZIP Code	Fee Group
21645	6
50515	7

* * * * *

[Delete the following entries:]

ZIP Code	Zip Code
13041M	36110A
21283	36581
21522	42702B
24855	73107
25632	77986
25686	85722
26586	87056

* * * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Retail Services,
Retail Channel Operations, 5-15-14

Management Instructions

Management Instruction: FM-640-2014-2, Government-Issued, Individually Billed Travel Charge Cards

Effective May 15, 2014, Management Instruction (MI) FM-640-2014-2, *Government-Issued, Individually Billed Travel Charge Cards*, is published to reflect the elimination of cash advances for nonbargaining unit employees using the cash withdrawal feature of the government-issued individually billed travel cards. This change will not affect any of the other features of the travel card or the ability to pay for official travel-related expenses.

You are reminded that the Government-issued, individually billed travel cards are issued to employees to use for official USPS® travel-related expenses ONLY.

Management Instruction FM-640-2014-2 is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column, under “Essential Links,” click *PolicyNet*.
- Click *MIs*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Corporate Accounting,
Controller, 5-15-14

Notices

Clarification — Priority Mail Included Insurance — Returns Exclusion

Effective July, 28, 2013, the Postal Service™ revised *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to introduce standards providing either \$50 or \$100 of included insurance coverage for Priority Mail® pieces, with the exclusion of Priority Mail pieces sent using the following services: Merchandise Return Service (MRS), Priority Mail Open and Distribute®, or Premium Forwarding Service®.

This article serves to clarify that Priority Mail Return Service, one of three USPS Returns® products using scan based payment, is a sub-category of MRS. Therefore, the included insurance for Priority Mail excludes all MRS pieces, including Priority Mail Return Service pieces.

— Product Classification,
Pricing, 5-15-14

Organization Information

Corporate Communications

2013 Dog Attack Rankings by City

As mentioned in the Dog Bite Awareness Kit in *Postal Bulletin* 22388, (5-1-14, page 3), the Dog Attack Rankings for 2013 are shown below. A total of 5,581 Postal Service™ employees were attacked by dogs in 2013. Sixty two cities comprise the top 30 rankings as some cities reported the same number of attacks.

RANKING	CITY, STATE	ATTACKS
1	HOUSTON, TX	63
2	LOS ANGELES, CA	61
3	CLEVELAND, OH	58
4	SAN DIEGO, CA	53
5	CHICAGO, IL	47
6	BALTIMORE, MD	46
7	DALLAS, TX	45
8	DENVER, CO	41
9	COLUMBUS, OH	39
10	KANSAS CITY, MO	33
11	MINNEAPOLIS, MN	32
	PHOENIX, AZ	
12	PORTLAND, OR	31
13	SACRAMENTO, CA	30
14	INDIANAPOLIS, IN	29
15	PHILADELPHIA, PA	28
	SEATTLE, WA	
	ST LOUIS, MO	
16	CINCINNATI, OH	26
	FORT WORTH, TX	
	SAN JOSE, CA	
17	CHARLOTTE, NC	25
18	MIAMI, FL	23
19	FRESNO, CA	22
	LONG BEACH, CA	
	OAKLAND, CA	
	SAN ANTONIO, TX	
	WICHITA, KS	
20	DETROIT, MI	21

RANKING	CITY, STATE	ATTACKS
21	JACKSONVILLE, FL	20
	OKLAHOMA CITY, OK	
	SAN FRANCISCO, CA	
	TULSA, OK	
22	MEMPHIS, TN	19
23	BROOKLYN, NY	18
	ROCHESTER, NY	
24	WASHINGTON, DC	17
25	PITTSBURGH, PA	16
26	AUSTIN, TX	15
	LOUISVILLE, KY	
27	BATON ROUGE, LA	14
	EL PASO, TX	
	FLUSHING, NY	
	SPRINGFIELD, MO	
28	BAKERSFIELD, CA	13
	DAYTON, OH	
	FORT WAYNE, IN	
	LAS VEGAS, NV	
	NEW ORLEANS, LA	
	VAN NUYS, CA	
29	ATLANTA, GA	12
	AURORA, CO	
	MILWAUKEE, WI	
	SAN JUAN, PR	
	YOUNGSTOWN, OH	
30	CEDAR RAPIDS, IA	11
	DES MOINES, IA	
	EVANSVILLE, IN	
	RICHMOND, CA	
	RICHMOND, VA	
	SALT LAKE CITY, UT	
	SANTA ANA, CA	

— *Community Relations,
Corporate Communications, 5-15-14*

Human Resources

New Employee Password Replaces 4-digit USPS PIN for Online HR Access

Effective April 28, 2014, employees must use new, more secure passwords to access the USPS® *LiteBlue* website and online Human Resources (HR) self-service applications including *PostalEASE*, *eReassign*, *eIDEAS*, and *eOPF*.

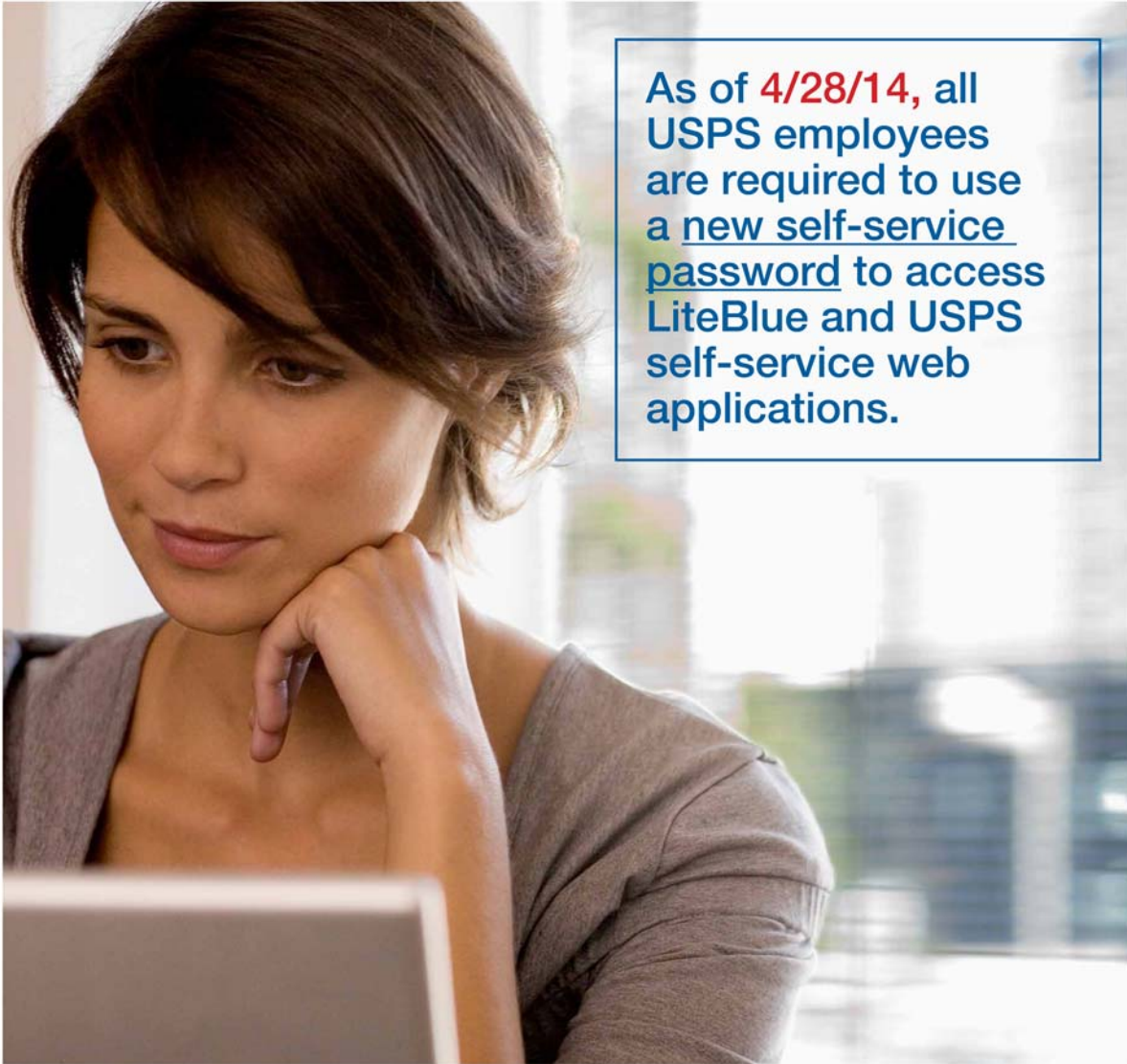
A letter with a temporary password and instructions on how to create new passwords was mailed to each employee at their address of record. Any employees who did not receive this letter can go to <http://ssp.usps.gov> and click on "Forgot Password," then follow the prompts to create a new password. Employees who provide an email address will receive a verification link — you must click on the verification link within 72 hours to complete setup of your new password.

Employees conducting telephone self-service transactions will continue using their current 4-digit USPS Personal Identification Numbers (PINs) and Employee Identification Numbers (EINs).

If you have questions or need assistance, contact the HR Shared Service Center at 877-477-3273, option 5.

— *Strategic Workforce Planning and HR Analytics,
Employee Resource Management, 5-15-14*

NEW! INTERNET SECURITY ENHANCEMENT FOR USPS EMPLOYEE WEB SELF-SERVICE APPLICATIONS



As of **4/28/14**, all USPS employees are required to use a new self-service password to access LiteBlue and USPS self-service web applications.

Go to ssp.usps.gov to create and manage your password and 4-digit USPS PIN.

RIF Competitive Areas for the Postal Service

The Postal Service™ divides its organizational structure into multiple competitive areas for reduction in force (RIF) and transfer of function (TOF) purposes. Competitive areas are established based on organizational factors (separate operation, work function, staff, and personnel management authority) and geographical location factors. During the RIF process, an employee can be assigned only to a position in his or her competitive area. Listed below are the Postal Service's competitive areas as of May 15, 2014.

Organization	Office	Competitive Area
Headquarters	Office of the Postmaster General Chief Executive Officer	Separate
	Office of the Deputy Postmaster General	Separate
	Office of the Judicial Officer	Separate
	Office of the Chief Postal Inspector	Separate
	Each Executive Vice President's Office	Separate
	Each Vice President's Organization	Separate
Headquarters – Related Organization – Organizational Type	Each Accounting Service Center	Separate
	Each Communications Service Center ¹	Separate
	Each Equal Employment Opportunity (EEO), Compliance and Appeals Region ¹	Separate
	Each Field Counsel Unit ¹	Separate
	Each Inspection Service DCI Field Operations Unit ¹	Separate
	Each Inspection Service Investigations Service Center ¹	Separate
	Each Inspection Service Division ¹	Separate
	Each Sales Field Office (<i>Grouped by Area</i>)	Separate
	Each National Preparedness Office ¹	Separate
	Each Customer Care Center	Separate
Unique Organization – Separate Competitive Area	Address Management, Memphis, TN	Separate
	Raleigh IT Support Site	Separate
	Eagan IT Support Site	Separate
	San Mateo IT Support Site	Separate
	Asset Management, Topeka, KS ²	Separate
	Wilkes-Barre Solutions Center	Separate
	Saint Louis Solutions Center	Separate
	Accounting Center Support, Saint Louis, MO	Separate
	Human Resources Shared Service Center, Greensboro, NC	Separate
	National Center for Employee Development, Norman, OK	Separate
	Maintenance Technical Support Center, Norman, OK	Separate
	Stamp Fulfillment Services, Kansas City, MO	Separate
	Pricing and Classification Service Center, New York, NY	Separate
	Distinct Eagan/San Mateo IT Site ³	Separate
EEO Services, Tampa, FL	Separate	

Unique Organization – Part of Another Competitive Area	Mail Recovery Center, Atlanta, GA	Supply Management, National HQ, Washington, DC
	Employee, Financial and Tactical Services Category Management Center (CMC), Aurora, CO	Supply Management, National HQ, Washington, DC
	Each Transportation Contract Management Team (CMT)	Supply Management, National HQ, Washington, DC
	Telecom and IT Hardware CMC, Greensboro, NC	Supply Management, National HQ, Washington, DC
	Mail Equipment Shop, Washington, DC	Supply Management, National HQ, Washington, DC
	Facility Services CMC, Windsor, CT	Supply Management, National HQ, Washington, DC
	Each Stamp Distribution Center	Stamp Fulfillment Services, Kansas City, Missouri
	Career Development Division, Inspector in Charge, Potomac, MD	Inspection Service, National HQ, Washington, DC
	Technical Service Division, Inspector in Charge, Dulles, VA	Inspection Service, National HQ, Washington, DC
	William F. Bolger Center for Leadership Development, Potomac, MD	VP Employee Resource Management, National HQ, Washington, DC
	Customer Products and Fulfillment CMC, Aurora, CO	Supply Management, National HQ, Washington, DC
	Vehicles and Delivery/Industrial Equipment CMC, Philadelphia, PA	Supply Management, National HQ, Washington, DC
	Forensic Laboratory Services, Dulles, VA	Inspection Service, National HQ, Washington, DC
	Each Processing and Distribution Annex	Host Processing and Distribution Center (P&DC)
Field Organizations	Each Postmaster’s Organization	Separate
	Each Area Office	Separate
	Each Network Distribution Center (NDC)	Separate
	Each District Office	Separate
	Each Vehicle Maintenance Facility (VMF)	Separate
	Each Independent Surface Transfer Center (STC)	Separate
	Each International Service Center (ISC)	Separate
	Each Processing and Distribution Center (P&DC)	Separate
	Each Remote Encoding Center (REC)	Separate
Each Mail Processing Facility	Separate	

¹ Some units located in the Washington, DC, commute area and Headquarters domiciled employees may be part of the parent national Headquarters organization Competitive Area.

² Including: Asset Mgmt Planning; Process Improvement & Analytics; Label Print Ctr; Topeka, Material Dist Ctr; Operating Asset Mgmt Fulfillment; and Nat’l Material Customer Svc Ctr.

³ Including: Enterprise Systems Monitoring; IT Facilities; Eagan Host Computing Facilities; IT Corp. Help Desk; and IT Corp. Help Desk Staff and MRCO Distributed Systems, San Mateo.

Information Security

Information Security Awareness

The technology that you use at work is primarily for the authorized business of the Postal Service™. It is there to help you do your job.

Limited personal use of desktop and laptop computers, email, and the Internet is permitted. But to protect yourself and the Postal Service, you should consult the acceptable use policy and discuss this use with your supervisor/manager. A clear understanding of the limitations on this privilege can help you avoid unnecessary problems.

All managers must continually strive to incorporate information security into training courses, service talks, internal newsletters, posters, case studies, and other tools and visual aids to increase information security awareness among all personnel. Corporate Information Security Office (CISO) training courses and materials include:

- USPS Handbook 805-C — *Information Security for General Users*

- USPS Course #10014890 — *Managing email at Work and at Home*
- USPS Course #10015154 — *Telecommunicating Program*
- USPS Course #10021144 — *Information Security, Our Shared Responsibility.*
- USPS Course #15Q01 — *Respect & Protect, Collecting and Safeguarding Personal Information.*

For additional information, please refer to Handbook, AS-805, *Information Security*, Section 6.

— *Corporate Information Security Office,
Chief Information Officer, 5-15-14*

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
5/13/14–5/15/14	Publishers Clearing House — PB209X	Standard Letter	1.675	National	3/5 Digit	Advertising Distributors of America
5/13/14–5/15/14	Publishers Clearing House — NP210	Standard Letter	2.018	National	3/5 Digit	Midwest Direct Mailers
5/13/14–5/15/14	Publishers Clearing House — NP211	Standard Letter	2.172	National	3/5 Digit	Midwest Direct Mailers
5/13/14–5/15/14	Publishers Clearing House — PB210	Standard Letter	1.900	National	3/5 Digit	Midwest Direct Mailers
5/13/14–5/15/14	Publishers Clearing House — PB2211	Standard Letter	1.750	National	3/5 Digit	Advertising Distributors of America
5/19/14–5/22/14	One Step Ahead	Standard Catalog	2.000	National	3/5 Digit	Quad Graphics
5/24/14–5/27/14	May Costco Com Mailer	Standard Flat	3.500	National	3/5 Digit	Segerdahl Graphics

— *Business Customer Support and Services, Consumer and Industry Affairs, 5-15-14*

Retail

Changes to Age Verification for Mailing of Cigarettes and Smokeless Tobacco Products

Cigarettes and smokeless tobacco are subject to numerous mailability restrictions. These restrictions may require Postal Service™ employees to conduct age verification of the sender and/or recipient of the item, as indicated below.

- **DMM 601.11.5.3(a):** For the exception for businesses mailing cigarettes and smokeless tobacco products to other businesses or government agencies, the recipient must be an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery, which should be verified by a postal employee before releasing or delivering the item to the recipient.
- **DMM 601.11.6.1(b)/DMM 601.11.6.3(a):** For cigarettes and smokeless tobacco mailed under the “certain individuals” exception, cigarettes or smokeless tobacco may be entered only by an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of entry. Additionally, the recipient receiving or signing for the article must be an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery. This must be confirmed by postal employees in both transactions.
- **DMM 601.11.7.3(a):** For mailings permitted under the “consumer testing” exception, the recipient signing for the article must be an adult of at least 21 years of age.

Effective May 18, 2014, the minimum age for purchasing cigarettes and other tobacco products in New York, NY, will be changed from age 18 to age 21. Several towns in Massachusetts (Canton, Dover, Sharon, and Arlington) have also raised the minimum age for purchase of tobacco to 21. In addition, several locations require purchasers of tobacco to be age 19 or older: Alaska, Alabama, New Jersey, Utah, and the following New York counties: Nassau, Onondaga, and Suffolk. The table below specifies the locations and the minimum age. If not specified, then the minimum age is presumed to be 18 years of age under federal law.

Minimum Purchasing Age	Location
19 years old	Alaska; Alabama; New Jersey; Utah; Nassau, Onondaga, and Suffolk counties in New York.
21 years old	New York City, NY; Canton, Dover, Sharon, and Arlington, MA.
18 years old	All other locations.

Postal Service employees should be aware of these requirements and ensure that the sender and/or recipient meet the required minimum age as specified in the DMM, and should be especially watchful when the item is being sent or received in an area where the minimum purchasing age is above age 18.

— *Delivery and Post Office Operations, 5-15-14*

Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) print run cutoff schedule for fiscal year (FY) 2014. Each date has a designation whether it is for the year-round (YR) brochure or the holiday (HOL) brochure. The FY 2014 print cycle cut-off dates are as follows:

- June 13, 2014 (YR)
- August 8, 2014 (HOL)

The cost per unit of 500 is \$12.50. This cost includes overprinting the address of the fulfillment office placing the order. Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

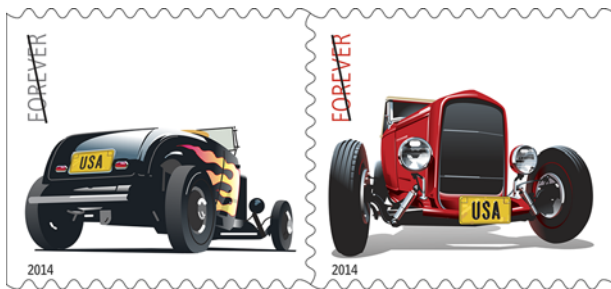
Use eBuy2 to order Stamps by Mail brochures. These approved eBuy2 orders must be received by Supply Management at least 10 days prior to a published run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard.

— *Retail Services,
Retail Channel Operations, 5-15-14*

Stamp Services

Stamp Announcement 14-30: Hot Rods Stamps



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On June 6, 2014, in York, Pennsylvania, the U.S. Postal Service® will issue the *Hot Rods* 49-cent Forever® stamps, in two designs, in a pressure sensitive adhesive (PSA) booklet of 20 stamps (Item 689200).

The stamps will go on sale nationwide June 6, 2014

With these two stamps, the U.S. Postal Service celebrates hot rods, the fast, powerful vehicles that thrill-seeking enthusiasts have been modifying for nearly a century. The cars depicted are 1932 Ford “Deuce” roadsters. One stamp features a black '32 Ford with orange flames running down the car's body. The other stamp showcases a red '32 Ford. Art director Derry Noyes designed the stamps, which feature art by John Mattos.

To learn more about the stories behind the stamps, visit <http://uspsstamps.com>.

Distribution: Item 689200, Hot Rods First-Class Mail (Forever stamp priced at 49 cents) PSA Booklet of 20 Stamps

Stamp Distribution Offices (SDOs) and Stamp Distribution Centers (SDCs) will receive their standard automatic distribution quantity for a double-sided booklet of 20 stamps. Distributions are rounded up to the nearest master carton size of 4,000 stamps.

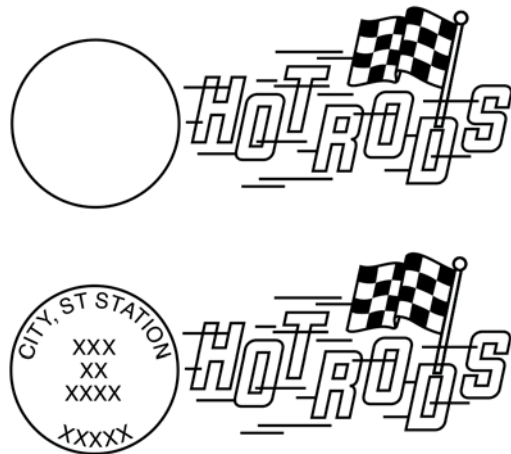
Initial Supply to Post Offices

Stamp Fulfillment Services will make a subsequent automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution will be posted, by finance number and unit ID, on the Asset Management SDC webpage at http://blue.usps.gov/purchase/assetmgnt/am_sdchome.htm. Post Offices may preorder these stamps prior to FDOI through the eBay2 SEAM Catalog. However, offices should check the website noted above to determine the amount they will receive on their automatic push distribution.

Special Dedication Postmarks

Only the following pictorial postmark is permitted for *Hot Rod* stamps. The word “Station” or the abbreviation “STA” is required somewhere in the design, because it will be a temporary station.

Guidelines for Finalizing Hot Rod Stamps Pictorial Postmark Art



To finalize the *Hot Rod* stamps pictorial postmark art, insert the date, city, state, and ZIP™ Code of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3-1/2 inches by 1.

The Postal Service™ must make all special postmarks known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all special dedication cancellations must be reported to Stamp Services four weeks before the event using PS Form 413, *Pictorial Postmark Announcement/Report*. To get a copy of the form, go to <http://blue.usps.gov/formmgmt/forms/ps413.pdf>.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at <http://www.usps.com/shop>, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Hot Rods Stamps
Postmaster
3435 Concord Rd
York, PA 17402-9998

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. For more than 50, customers have to pay five cents each. All orders must be postmarked by August 5, 2014.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog, online at <http://www.usps.com/shop>, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are eight philatelic products for this stamp issue:

- 689206*, Press Sheet w/Die cut, \$68.60 (print quantity 1,000).
- 689208*, Press Sheet w/o Die cut, \$68.60 (print quantity 1,500).
- 689210*, Keepsake w/Digital Color Postmark (Set of 2), \$13.95.
- 689216*, First-Day Cover (Set of 2), \$1.86.
- 689221*, Digital Color Postmark (Set of 2), \$3.28.
- 689224*, Framed Art, \$19.95.
- 689230*, Ceremony Program, \$6.95.
- 689231*, Stamp Deck Card, \$0.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	<i>Hot Rods</i>
Item Number:	689200
Denomination & Type of Issue:	First-Class Mail Forever
Format:	Double-sided Booklet of 20 (2 designs)
Series:	N/A
Issue Date & City:	June 6, 2014, York, PA 17402
Art Director:	Derry Noyes, Washington, DC
Designer:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Artist:	John Mattos, San Francisco, CA
Modeler:	CCL Label, Inc.
Manufacturing Process:	Gravure
Engraver:	WRE
Printer:	CCL Label, Inc.
Printed at:	Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Booklet:	20
Print Quantity:	100 Million Stamps
Paper Type:	Nonphosphored Type III, Overall tagged
Adhesive Type:	Pressure sensitive adhesive
Processed at:	AVR, Clinton, SC
Stamp Orientation:	Horizontal
Image Area (w x h):	0.84 x 0.73 in./21.34 x 18.54 mm
Stamp Size (w x h):	0.98 x 0.87 in./24.89 x 22.09 mm
Full Booklet Size (w x h):	1.96 x 5.5 in./49.78 x 139.7 mm
Press Sheet Size (w x h):	5.5 x 13.72 in./139.7 x 348.49 mm
Colors:	Yellow, 1795 Red, Cyan, Black,
Plate Size:	140 stamps per revolution
Plate Numbers:	"C" followed by 1111 (4) single digits
Marginal Markings:	• Plate numbers • © 2014 USPS • USPS logo • Barcode (689200)

— Stamp Services,
Marketing and Sales, 5-15-14

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

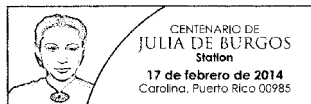
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 90 days:



February 17, 2014

Autonomous Municipality of Carolina
San Juan Stamp Distribution Office
c/o Milagros Fontan A/Supervisor SDO
585 Avenue FD Roosevelt, Suite 110
San Juan, PR 00936-9681

The following pictorial postmarks have been extended for 30 days:



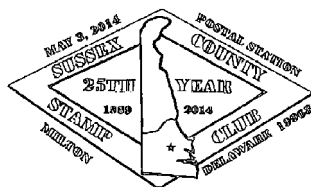
April 25, 2014

Pharmacy School of the University of Puerto Rico-(UPR)
San Juan Stamp Distribution Office
c/o Lisette Ortiz Supervisor SDO
585 Avenue FD Roosevelt, Suite 110
San Juan, PR 00936-9681



April 27, 2014

United States Postal Service
Berkeley Station
Postmaster
2000 Allston Way
Berkeley, CA 94704-9998



May 3, 2014

Sussex County Stamp Club of Delaware
Sussex County Stamp Club Station
Postmaster
219 Milton Ellendale Road
Milton, DE 19968-9998



May 5, 2014
Circus World
 Baraboo Post Office
 Postmaster
 303 Broadway Street
 Baraboo, WI 53913-9998



May 9, 2014
Stephen Decatur Chapter #4, Universal Ship Cancellation Society
 Commissioning Station
 Postmaster
 11251 Rancho Carmel Drive
 San Diego, CA 92199-9996



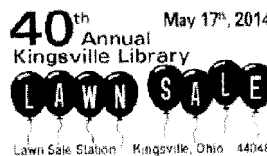
May 14, 2014
A/Manager Marketing
 NEDMA Conference Station
 A/Manager Marketing
 25 Dorchester Avenue, Room 4009G
 Boston, MA 02205-9998



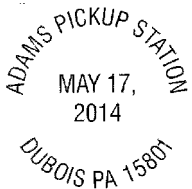
May 14, 2014
Allegheny County Health Department
 WIC 40th Anniversary Station
 Retail Specialist
 1001 California Avenue, Room 2036
 Pittsburgh, PA 15290-9681



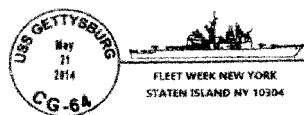
May 17, 2014
Clearfield County Historical Society
 Adams Pickup Station
 Postmaster
 PO Box 9998
 Clearfield, PA 16830-9998



May 17, 2014
Kingsville Public Library
 Lawn Sale Station
 James Hernandez-
 Postmaster
 3110 West Main Street
 Kingsville, OH 44048-9998



May 17, 2014
Clearfield County Historical Society
 Adams Pickup Station
 Postmaster
 PO Box 9998
 DuBois, PA 15801-9998



May 21, 2014
USS New Jersey Chapter #90, Universal Ship Cancellation Society
 Postmaster Saint George Station
 Postmaster (USS Gettysburg)
 45 Bay Street
 Staten Island, NY 10301-9998



May 23, 2014
 United States Postal Service
 United States Postal Service
 Postmaster
 PO Box 9998
 Mount Vernon, IA
 52314-9998



May 24, 2014
 Town of White Springs
 Stephen Foster Folk Culture
 Center State Park Station
 Postmaster
 16555 Springs Street
 White Springs, FL
 32096-9998



May 23, 2014
 United States Postal
 Service-Monessen Post
 Office
 50th Anniversary Station
 Postmaster
 PO Box 9998
 Monessen, PA 15062-9998



May 26, 2014
 Batsto Citizens Committee
 Memorial Day Station
 Postmaster
 114 3rd Street
 Hammonton, NJ
 08037-9998



May 23, 2014
 Civil War Trails
 North Anna 150th
 Anniversary Station
 Postmaster
 16410 Washington Highway
 Doswell, VA 23047-9998



May 28, 2014
 United States Postal Service
 Graduation Day Station
 Postmaster
 634 Swift Road
 West Point, NY 10996-9998



May 24, 2014
 Webster County
 Woodchopping Festival
 Webster Springs Post Office
 Postmaster
 100 Back Fork Street
 Webster Springs, WV
 26288-9998



May 28, 2014
 Association of Graduates
 USAF Academy Post Office
 Postmaster
 5136 Community Center
 Drive
 USAF Academy, CO
 80840-9998



May 24, 2014
 Hibbing Chamber of
 Commerce
 Dylan Days Station
 115 East Howard Street
 Hibbing, MN 55746-9998



May 30, 2014
 Town of Argyle
 250th Anniversary Station
 Postmaster
 38 Main Street
 Argyle, NY 12809-9998



APOLLO

1964-2014

May 31-June 1, 2014

Huntsville Philatelic Club
 Huntspex Station
 Julia Wilbert-Postmaster
 3408 Wall Triana Highway
 Huntsville, AL
 35813-9998



120th Urich Reunion
 Reunion Station
 Urich, MO 64788
 May 31, 2014

May 31, 2014

Urich Reunion Association
 Reunion Station
 Howard Long
 310 North Main
 Urich, MO 64788-9998

– Stamp Services,
 Marketing and Sales, 5-15-14

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as “laser safe.” The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

Yes, I Do Stamp
Retail Manager
Clayton Post Office
7750 Maryland Avenue
Clayton, MO 63105

May 21, 2014



Digital Color Pictorial

Songbirds Stamp
Postmaster
401 Tom Landry Frwy, Room 645
Dallas, TX 75260-9998

June 4, 2014



Digital Color Pictorial

Charlton Heston Stamp
Special Events
USPS Marketing-Admin Building
7001 South Central Avenue, Room 307
Los Angeles, CA 90052-9998

June 10, 2014



Black and White Pictorial

Charlton Heston Stamp
Special Events
USPS Marketing-Admin Building
7001 South Central Avenue, Room 307
Los Angeles, CA 90052-9998

June 10, 2014



Digital Color Pictorial

Global: Sea Surface Temperatures Stamp
Special Events
PO Box 92282
Washington, DC 20090-2282

June 21, 2014



Digital Color Pictorial

Red, White, and Blue Stamps
Retail Manager
220 Park Road
Burlingame, CA 94010

June 24, 2014



Digital Color Pictorial

Where Dreams Blossom Stamp
Postmaster
Acton Post Office
7 Post Office Square
Acton, MA 01720-9998

July 1, 2014



Vintage Circus Posters Stamps
 Postmaster
 1661 Ringling Boulevard
 Sarasota, FL 34230-9998

July 4, 2014

Digital Color Pictorial



Vintage Circus Posters Stamps
 Postmaster
 1661 Ringling Boulevard
 Sarasota, FL 34230-9998

July 4, 2014

Black and White Pictorial



Harvey Milk Stamp
 Special Events
 PO Box 92282
 Washington, DC 20090-2282

July 21, 2014

Digital Color Pictorial



Nevada Statehood Stamp
 USPS Customer Relations Coordinator
 1001 East Sunset Road, Rm 1030
 Las Vegas, NV 89199-9998

July 28, 2014

Digital Color Pictorial



Hot Rods Stamps
 Postmaster
 3435 Concord Rd
 York, PA 17402-9998

August 5, 2014

Digital Color Pictorial



Hot Rods Stamps
 Postmaster
 3435 Concord Rd
 York, PA 17402-9998

August 5, 2014

Black and White Pictorial



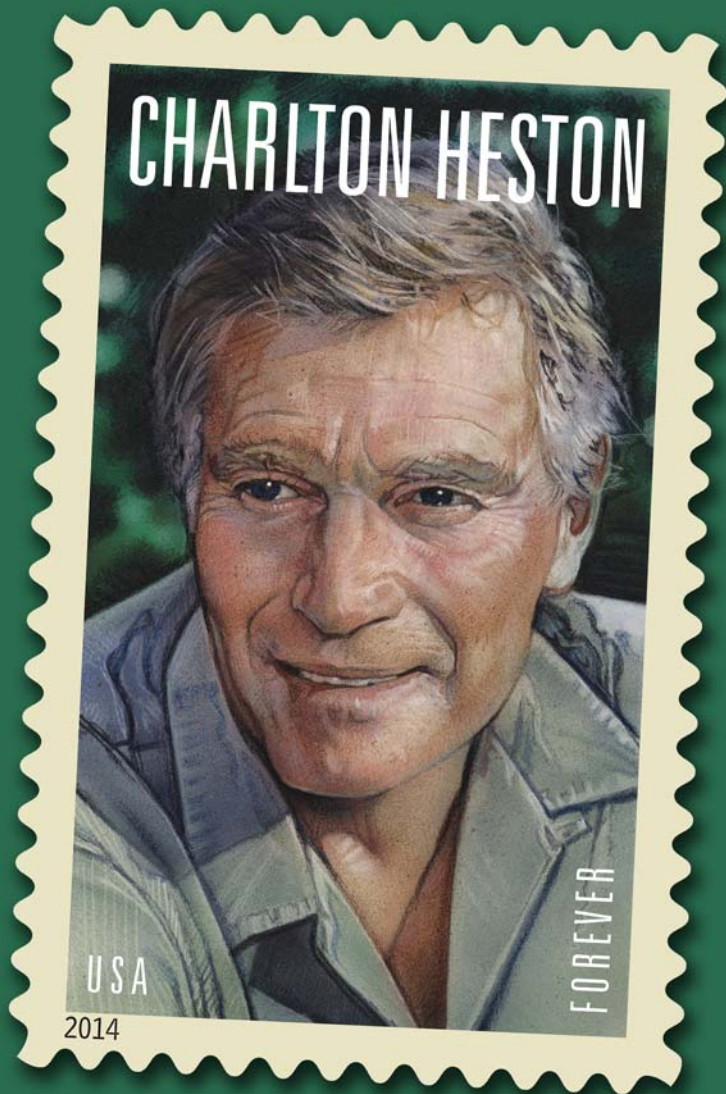
UNITED STATES
POSTAL SERVICE

475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

USPS® Presents *Charlton Heston*

Forever®
Stamp for
*Legends of
Hollywood
Series.*



On Sale Nationwide:
April 11, 2014

Name and image of Charlton Heston licensed by the Charlton Heston Family Trust.