

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest Non-MODS/Non-BPI Office
Facility Name & Type: Bemidji MN CSMPC
Street Address: 401 Irvine Ave NW
City: Bemidji
State: MN
5D Facility ZIP Code: 56601
District: Northland
Area: Western
Finance Number: 260770
Current 3D ZIP Code(s): 566
Miles to Gaining Facility: 129
EXFC office: Yes
Plant Manager: Brett Boysen
Senior Plant Manager: John Holden
District Manager: Anthony C. Williams
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Fargo ND P&DC
Street Address: 657 2nd Ave North
City: Fargo
State: ND
5D Facility ZIP Code: 58102
District: Dakotas
Area: Western
Finance Number: 373056
Current 3D ZIP Code(s): 565, 580-581, 584
EXFC office: Yes
Plant Manager: Paul Rowe
Senior Plant Manager: Marty Chavez
District Manager: Darrell Stoke

3. Background Information

Start of Study: 9/18/2014
Date Range of Data: Jul-01-2013 : Jun-30-2014
Processing Days per Year: 310
Bargaining Unit Hours per Year: 1,774
EAS Hours per Year: 1,837
Date of HQ memo, DAR Factors/Cost of Borrowing/ **New**
Facility Start-up Costs Update
Date & Time this workbook was last saved:

	November 18, 2013
	4/9/2015 15:46

4. Other Information

Area Vice President: Drew Aliperto
Vice President, Network Operations: David E. Williams
Area AMP Coordinator: Steve Murray
HQ AMP Coordinator: Daniel Mahnke

rev 09/12/2014

Approval Signatures

Losing Facility Name and Type: Bemidji MN CSMPC
Street Address: 401 Irvine Ave NW
City: Bemidji
State: MN
Facility ZIP Code: 56601
Finance Number: 260770
Current 3D ZIP Code(s): 566
Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Fargo ND P&DC
Street Address: 657 2nd Ave North
City: Fargo
State: ND
Facility ZIP Code: 58102
Finance Number: 373055
Current 3D ZIP Code(s): 565, 500-581, 584

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.


LOSING FACILITY:


Postmaster or Plant Manager:
Brett Boysen
Printed Name  Signature Date


Senior Plant Manager:
John Holden
Printed Name  Signature 11/26/14 Date

District Manager:
Anthony C. Williams
Printed Name  Signature 11/25/14 Date

GAINING FACILITY:

Plant Manager:
Paul Rowe
Printed Name  Signature 12/11/14 Date

Senior Plant Manager:
Marty Chavez
Printed Name  Signature 12/10/14 Date

District Manager:
Darrell Stoke
Printed Name  Signature 12/11/14 Date

AREA OFFICE:

Area Vice President:
Drew Aliperto
Printed Name  Signature 12-18-14 Date

Implementation Date: _____

HEADQUARTERS:

Approved: Disapproved:

Vice President, Network Operations:
Linda M. Malone
Printed Name  Signature 04/08/15 Date

Comments: _____

Executive Summary

Last Saved: April 9, 2015

Losing Facility Name and Type: Bemidji MN CSMPC

Street Address: 401 Irvine Ave NW

City, State: Bemidji, MN

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Orig & Dest

Miles to Gaining Facility: 129

Gaining Facility Name and Type: Fargo ND P&DC

Current 3D ZIP Code(s): 565, 580-581, 584

Summary of AMP Worksheets

Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$159,782</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>(\$0)</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$0</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$290,597</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$279,180</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
Total Annual Savings =	<u>\$729,560</u>	
Total One-Time Costs =	<u>\$49,000</u>	from Space Evaluation and Other Costs
Total First Year Savings =	<u>\$680,560</u>	

Staffing Positions

Craft Position Loss =	<u>3</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(1)</u>	from Staffing - PCES/EAS

Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>0</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>1,158,482</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

Service

Service Standard Impacts by ADV

First-Class Mail®
Priority Mail®
Package Services
Periodicals
Standard Mail

UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
ADV	ADV	ADV	%
			#DIV/0!
			#DIV/0!
			#DIV/0!
N/A*	N/A*	N/A*	N/A*
N/A*	N/A*	N/A*	N/A*

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

Summary Narrative

Last Saved: April 9, 2015

Losing Facility Name and Type: Bemidji MN CSMPC

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Fargo ND P&DC

Current 3D ZIP Code(s): 565, 580-581, 584

Background

The Dakotas and Northland Districts, with assistance from the Western Area office, has completed a comprehensive Area Mail Processing (AMP) study to determine the feasibility of relocating the originating and destinating mail processing operations for the 566 ZIP Code area from the Bemidji MN Customer Service Mail Processing Center (CSMPC)/ Post Office to the Fargo ND Processing & Distribution Center (P&DC). The distance between the two facilities is approximately 129 miles.

Facility Description

The Fargo ND P&DC, located at 657 2nd Ave N in Fargo ND, is GSA-leased facility with 36,000 square feet of workroom space on the main floor, with another 7,500 square feet in the basement, and 5,285 square feet of dock space, for all letter and flat mail processing operations and equipment. Operations are also housed at the Fargo ASF Annex at 4007 33rd St NW in Fargo ND, with 22,400 square feet workroom which is used to receive all drop-shipments and distribution of Priority and Parcel volumes. The Fargo P&DC provides automated processing of all originating and destinating volumes for the 565, 580, 581 & 584 ZIP Code areas. Additionally, Fargo serves as the ADC for the incoming Express Mail, first class, standard, periodical and parcels volumes for 565, 567, 580-588 ZIP Code area, and is the Priority Mail ADC for 565, 567, 580-584 ZIP Code area. The Fargo P&DC is co-located with the Fargo MPO housing retail, PO Box and Business Mail Entry Unit (BMEU) operations.

The Bemidji CSMPC, located at 401 Irvine Ave NW in Bemidji, MN, is a USPS-owned facility. The existing 24,085 square-foot facility includes a 5,349 square-foot interior parking garage. Bemidji provides automated distribution of all originating and destinating volumes for the 566 ZIP Code area. The Bemidji CSMPC is co-located with the Bemidji MPO and houses retail, PO Box, BMEU and carrier operations.

Financial Summary

The baseline data for this AMP feasibility study is for the period of July 1, 2013 to June 30, 2014. The projected financial savings associated with the approved consolidation of the Bemidji CSMPC to the Fargo P&DC are:

Total Annual Savings	\$ 729,560
One-Time Costs	\$ 49,000
Total First Year Savings	\$ 680,560

The \$49,000 one-time costs identified in the proposal are for Fargo P&DC for the relocation of an additional DIOSS and associated site prep.

Distribution Concept

Destinating mail flows for Bemidji and the 566 SCF offices will be processed at the Fargo P&DC at the appropriate 5-digit, carrier route, or DPS level. The Minneapolis P&DC is currently the ADC for the 566 service area and this responsibility will be transferred to Fargo with implementation of the proposal. Processing operations remaining at the Bemidji MPO will consist of hub & spoke dock transfer of volumes processed in Fargo and sortation of outside volumes that cannot be containerized to the 5-digit.

rev 06/10/2009

Summary Narrative *(continued)*

Customer Service

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at www.usps.com once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network. Collection Box pickup times will not change.

The Bemidji CSMPC will be retained as the Bemidji MN Main Post Office. There will be no change to the current retail (window) operations or hours and availability times for Bemidji box customers will remain as current. Caller service and mail acceptance times, locations and hours will remain as current. Local Collection box pick up times will not change and a local postmark will continue to be available at retail service locations.

The resources necessary to perform the Hub & Spoke functions assigned to the Bemidji MPO are provided for in the residual function four clerk positions. If the existing facility should be impacted in the future by other USPS initiatives, the remaining operations at the facility proposed in this study would be relocated to alternate quarters (new or existing) to provide the needed hub and spoke operation as well as retail, PO Box, BMEU and carrier services currently provided.

The most remote Post Office currently served by the Bemidji PO is International Falls MN 56649. In order to meet the Fargo Operating Plan CET, the final collection times in the 566 area for 31 local collection boxes Monday-Friday would be changed from 5-85 minutes and from 5-130 minutes on Saturdays. Additionally, Monday-Friday 26 remotely located Post Offices would pull collections for final dispatch, 3 offices on Saturday, prior to their window close time.

Employee and Staffing Impacts

Pursuant to this approved study, it is anticipated that a total of nine (9) bargaining unit positions will be impacted from the Bemidji complement – six (6) clerk positions and three (3) maintenance positions. Fargo craft complement will increase by six (6) – four (4) clerk and two (2) mail handlers positions to support the volume transfer.

There will be a no change in EAS position at Bemidji with AMP implementation. The AMP proposal identifies an increase of one (1) EAS position at Fargo with the filling of a vacant authorized Supervisor, Distribution Operations, in current Plant Staffing matrix.

Management and Craft Staffing Impacts							
	Bemidji MN			Fargo ND P&DC			Net Diff
	Current On-Rolls	Proposed	Diff	Current On-Rolls	Proposed	Diff	
Craft ¹	49	40	(9)	191	197	6	(3)
Management	3	3	-	19	20	1	1

¹ Craft = FTR+PTR+PTF+Casuals

Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft ₂ Ratios	Current		Proposed	
	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)	SDOs to Craft ₁ (1:25 target)	MDOs+SDOs to Craft ₁ (1:22 target)
Bemidji MN	1 : 8	1 : 8	1 : 10	1 : 10
Fargo ND P&DC	1 : 51	1 : 26	1 : 40	1 : 23

¹ Craft = FTR+PTR+PTF+Casuals
² Craft = F1 + F4 at Losing; F1 only at Gaining

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

Transportation

The transportation operating between the Fargo P&DC and Bemidji consists exclusively of Highway Contract Routes. It is proposed to utilize the Bemidji facility as the hub & spoke facility for originating and destinating volumes for the 566 ZIP Code area with minimal operations remaining to support the consolidation and dispatch of collection mail, inbound cross dock of mail, and sortation of outside parcels and standard & periodical direct bundles to HCR trip.

The AMP feasibility study projects an annual savings of \$290,597. All current HCRs based out of the Bemidji will remain with minor service schedule revisions to meet CET at Fargo except for HCR 58229 which will be terminated and replaced with new route 580XX with 2 daily round trips between Fargo and Bemidji. Trips servicing Bemidji on HCRs 566U1 and 553BA will be removed with implementation of the proposal.

Equipment Relocation and Maintenance Impacts

The AMP feasibility study projects an annual Maintenance savings of \$279,180. The maintenance changes are driven by the removal of equipment at Bemidji.

Additional equipment at Fargo is required and MPE relocation costs for Fargo are \$15,000 for the relocation of a DIOSS. The additional APBS and LCTS shown are associated with the new Fargo ASF Annex DAR and unrelated to the AMP.

One-time costs include the relocation of mail processing equipment as well as the facility modification and integration of the equipment to support the letter and flat automation process. Costs at the Fargo P&DC include site prep of \$34,000. All site prep and facility related costs were provided by the Western FSO, for use in this study. The total one-time costs are \$49,000 for this AMP proposal.

SPACE IMPACTS

If the AMP feasibility study is approved, the USPS-owned Bemidji MPO will remain as a dock transfer hub for the 566 delivery area and will continue to house retail, PO Boxes, BMEU and delivery operations. Any remaining excess space after reconfiguring to optimize mail flow and supervision will be identified to the WFSO for disposition. It is estimated that 5,371 square feet of space will be made available for other operations as a result of the AMP.

24 Hour Clock

Last Saved: April 9, 2015

Losing Facility Name and Type: Bemidji MN CSMPC

Current 3D ZIP Code(s): 566

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Fargo ND P&DC

Current 3D ZIP Code(s): 565, 580-581, 584

No 24-hour clock information for Bemidji

Weekly Trends Beginning Day	24 Hour Indicator Report			80%	100%	Millions	100%	100%	100%	100%	86.9%
			Facility	Cancelled by 2000 Goal = 80% Data Source = EDW MCGRS	MMP Cleared by 2000 Data Source = EDW EOR	MMP Volume On-Hand at 2000 Data Source = EDW MCGRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	Mail Assigned Commercial/FedEx By 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0600 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES
		%									
12-Apr	SAT	4/12	Fargo ND P&DC	55.8%	84.0%	0.1	90.2%	97.4%	88.6%	100.0%	93.5%
19-Apr	SAT	4/19	Fargo ND P&DC	62.8%	90.6%	0.2	95.2%	85.9%	91.2%	96.6%	86.0%
26-Apr	SAT	4/26	Fargo ND P&DC	49.5%	87.5%	#VALUE!	90.9%	85.5%	91.1%	93.3%	92.4%
3-May	SAT	5/3	Fargo ND P&DC	64.8%	88.3%	#VALUE!	89.1%	86.1%	86.9%	94.8%	86.0%
10-May	SAT	5/10	Fargo ND P&DC	55.6%	90.2%	#VALUE!	90.9%	84.4%	95.5%	99.8%	95.7%
17-May	SAT	5/17	Fargo ND P&DC	57.8%	87.8%	#VALUE!	91.3%	96.4%	89.2%	99.0%	97.8%
24-May	SAT	5/24	Fargo ND P&DC	57.1%	85.5%	#VALUE!	95.6%	97.7%	92.6%	97.3%	97.5%
31-May	SAT	5/31	Fargo ND P&DC	55.4%	92.2%	#VALUE!	93.8%	85.0%	96.7%	99.1%	96.8%
7-Jun	SAT	6/7	Fargo ND P&DC	62.2%	91.9%	#VALUE!	95.3%	60.8%	88.4%	99.0%	98.9%
14-Jun	SAT	6/14	Fargo ND P&DC	63.0%	91.4%	#VALUE!	94.6%	95.6%	90.5%	99.6%	96.7%
21-Jun	SAT	6/21	Fargo ND P&DC	59.0%	92.1%	#VALUE!	95.0%	98.6%	96.3%	99.7%	95.7%
28-Jun	SAT	6/28	Fargo ND P&DC	56.1%	85.1%	#VALUE!	93.6%	90.8%	93.2%	97.9%	93.7%
5-Jul	SAT	7/5	Fargo ND P&DC	52.1%	95.8%	#VALUE!	95.4%	87.5%	88.5%	98.4%	100.0%
12-Jul	SAT	7/12	Fargo ND P&DC	41.8%	92.5%	#VALUE!	91.4%	81.1%	96.8%	98.6%	93.5%
19-Jul	SAT	7/19	Fargo ND P&DC	54.9%	93.8%	#VALUE!	92.9%	80.7%	95.3%	95.0%	92.4%
26-Jul	SAT	7/26	Fargo ND P&DC	53.2%	89.7%	#VALUE!	87.3%	90.3%	93.7%	97.9%	95.7%
2-Aug	SAT	8/2	Fargo ND P&DC	55.4%	94.9%	#VALUE!	92.7%	84.5%	95.3%	98.0%	96.7%
9-Aug	SAT	8/9	Fargo ND P&DC	57.2%	90.5%	#VALUE!	92.6%	95.0%	93.2%	96.3%	94.6%
16-Aug	SAT	8/16	Fargo ND P&DC	60.8%	93.5%	#VALUE!	95.9%	95.2%	95.1%	100.0%	98.9%
23-Aug	SAT	8/23	Fargo ND P&DC	49.6%	91.3%	#VALUE!	93.7%	90.7%	93.7%	99.7%	95.7%
30-Aug	SAT	8/30	Fargo ND P&DC	51.3%	88.1%	#VALUE!	86.7%	72.3%	93.2%	94.6%	93.8%

rev 04/2/2008

MAP

Last Saved: April 9, 2015

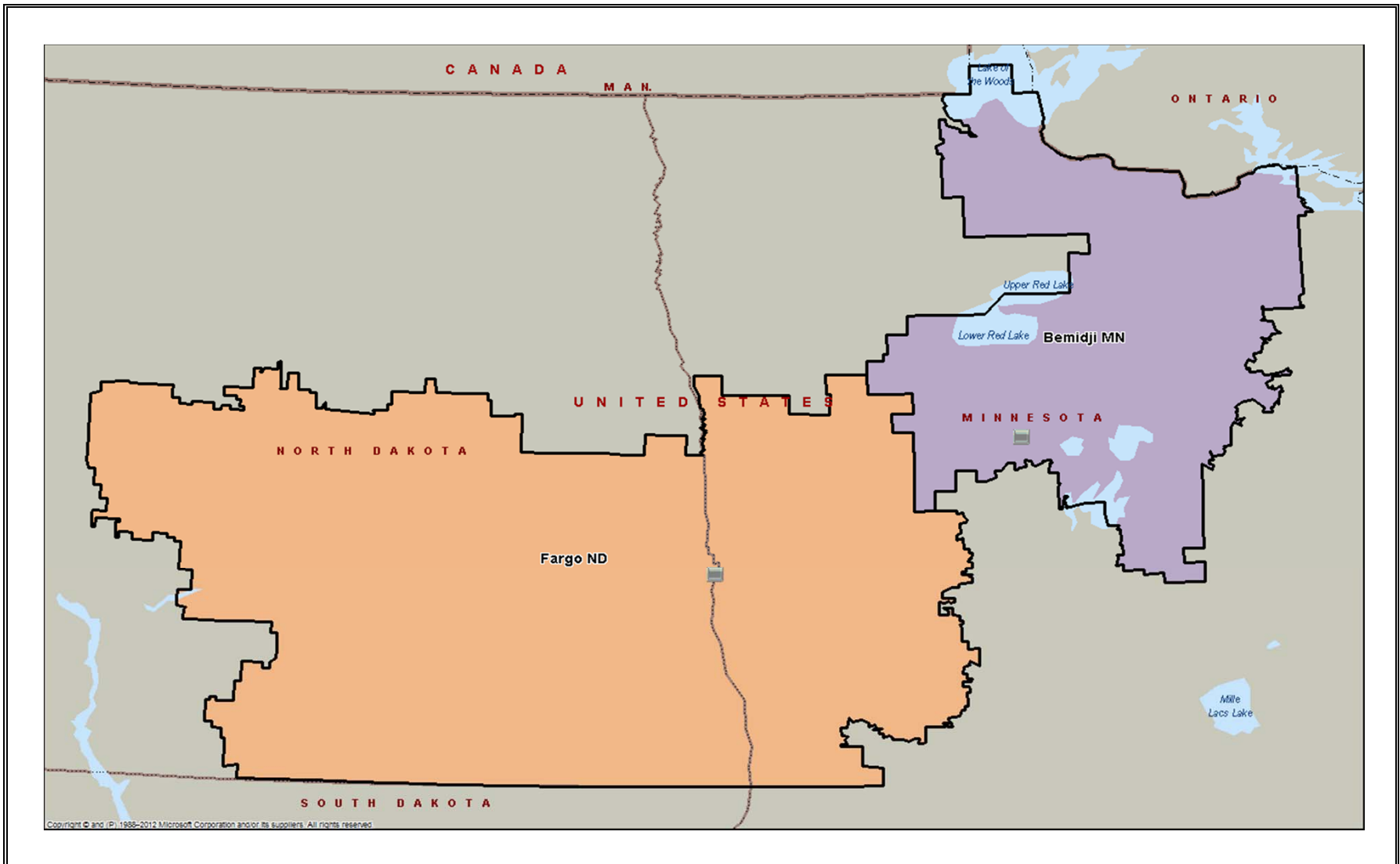
Losing Facility Name and Type: Bemidji MN CSMPC

Current 3D ZIP Code(s): 566

Miles to Gaining Facility: 129

Gaining Facility Name and Type: Fargo ND P&DC

Current 3D ZIP Code(s): 565, 580-581, 584



rev 03/20/2008

Service Standard Impacts

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Losing Facility 3D ZIP Code(s): 566

Gaining Facility 3D ZIP Code(s): 565, 580-581, 584

Based on report prepared by Network Integration Support dated: 3/27/2015

Service Standard Changes - Average Daily Volume (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE		0.0%		0.03%		0.0%		9.4%		0.0%		0.0%		9.7%		0.2%
DOWNGRADE		0.0%		41.6%		41.6%		45.2%		0.0%		0.0%		0.5%		41.3%
TOTAL		0.0%		41.7%		41.7%		54.7%		0.0%		0.0%		10.2%		41.6%
NET UP+NO CHNG		0.0%		-41.6%		-41.6%		-39.6%		0.0%		0.0%		10.2%		-41.2%
VOLUME TOTAL																

* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

Service Standard Changes - Pairs																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE	0	0.0%	2	0.1%	2	0.1%	122	6.6%	394	21.2%	1,195	64.8%	37	2.0%	1,850	19.0%
DOWNGRADE	8	100.0%	193	10.5%	201	10.9%	935	50.7%	391	21.2%	50	2.7%	56	3.0%	1,633	17.7%
TOTAL	8	100.0%	195	10.6%	203	11.0%	1,057	57.4%	785	42.6%	1,245	67.6%	93	5.0%	3,383	36.7%
NET	(8)	100.0%	(191)	-10.4%	(199)	-10.8%	(813)	-44.1%	3	0.2%	1,145	62.1%	(19)	-1.0%	117	1.3%

rev 10/16/2009

Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: April 9, 2015

Stakeholder Notification Page 1

Losing Facility: Bemidji MN CSMPC

AMP Event: Start of Study

Other Workhour Move Analysis

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Gaining Facility: Fargo ND P&DC

Date Range of Data: 07/01/13 to #REF!

Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
745	0.0%	0.0%		\$191	745				\$82,341
747	0.0%	38.7%		\$151,053	747				\$97,321
750	0.0%	100.0%		\$220,524	750				\$1,484,363
753	0.0%	100.0%		\$198	753				\$0
001				\$92,840	001				\$0
065				\$339,346	065				\$0
355				\$192,072	355				\$0
421				\$1,494,731	421				\$0
713				\$684,347	713				\$0
714				\$417,833	714				\$0
743				\$607	743				\$0
					228				\$96,226
					515				\$0
					550				\$161,940
					558				\$43,368
					568				\$234,935
					570				\$5,075
					581				\$2,670
					582				\$80,264
					591				\$101,131
					608				\$43
					621				\$3,588
					660				\$25,077
					666				\$48,212
					668				\$287,655
					679				\$2
					731				\$189
					742				\$181,746
					756				\$131,192
					794				\$13,312

Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
745	4	\$191	745		\$82,341
747	1,988	\$92,595	747		\$97,321
750	0	\$0	750		\$1,484,363
753	0	\$0	753		\$0
001	2,112	\$92,840	001		\$0
065	11,250	\$339,346	065		\$0
355	4,785	\$192,072	355		\$0
421	41,463	\$1,494,731	421		\$0
713	18,750	\$684,347	713		\$0
714	6,236	\$417,833	714		\$0
743	17	\$607	743		\$0
			228		\$96,226
			515		\$0
			550		\$161,940
			558		\$43,368
			568		\$234,935
			570		\$5,075
			581		\$2,670
			582		\$80,264
			591		\$101,131
			608		\$43
			621		\$3,588
			660		\$25,077
			666		\$48,212
			668		\$287,655
			679		\$2
			731		\$189
			742		\$181,746
			756		\$131,192
			794		\$13,312

Staffing - Management

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Data Extraction Date: 09/12/14

Finance Number: 260770

Management Positions						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	2	2	2	0
3						
4						
5						
6						
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68						
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71						
72						
73						
74						
75						
76						
77						
78						
79						
	Totals		3	3	3	0

Retirement Eligibles: 0

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	PLANT MANAGER	EAS-25	1	1	1	0
2	POSTMASTER (F)	EAS-24	1	1	1	0
3	MGR IN-PLANT SUPPORT	EAS-21	1	1	1	0
4	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	1	1	1	0
5	MGR DISTRIBUTION OPERATIONS	EAS-20	1	1	1	0
6	MGR DISTRIBUTION OPERATIONS	EAS-19	2	2	2	0
7	MGR MAINTENANCE	EAS-19	1	1	1	0
8	NETWORK SPECIALIST	EAS-17	3	3	3	0
9	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	2	2	0
10	SUPV CUSTOMER SERVICES	EAS-17	1	1	1	0
11	SUPV DISTRIBUTION OPERATIONS	EAS-17	4	3	4	1
12	SUPV MAINTENANCE OPERATIONS	EAS-17	1	1	1	0
13	ADMINISTRATIVE ASSISTANT (FLD)	EAS-12	1	1	1	0
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
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69						
70						
71						
72						
73						
74						
75						
76						
77						
78						
79						
	Total		20	19	20	1

Retirement Eligibles: 2

Position Loss: **(1)**

Total PCES/EAS Position Loss: **(1)** (This number carried forward to the *Executive Summary*)

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Staffing - Craft

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Finance Number: 260770

Data Extraction Date: 09/12/14

Craft Positions	(1) Non-Career On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	0			
Function 4 - Clerk	5	0	11	16	10	(6)
Function 1 - Mail Handler	0	0	0			
Function 4 - Mail Handler	0	0	0			
Function 1 & 4 Sub-Total	5	0	11	16	10	(6)
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	4	4	1	(3)
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	1	28	29	29	0
Total	5	1	43	49	40	(9)

Retirement Eligibles: 24

Gaining Facility: Fargo ND P&DC

Finance Number: 373056

Data Extraction Date: 09/12/14

Craft Positions	(7) Non-Career On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	15	0	88	103	107	4
Function 1 - Mail Handler	10	0	40	50	52	2
Function 1 Sub-Total	25	0	128	153	159	6
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	20	20	20	0
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	18	18	18	0
Total	25	0	166	191	197	6

Retirement Eligibles: 39

Total Craft Position Loss: 3 (This number carried forward to the *Executive Summary*)

(13) Notes: _____

Maintenance

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Gaining Facility: Fargo ND P&DC

Date Range of Data: Jul-01-2013 : Jun-30-2014

	Workhour Activity	(1) Current Cost	(2) Proposed Cost	(3) Difference
LDC 36	Mail Processing Equipment	\$ 220,524	\$ 0	\$ (220,524)
LDC 37	Building Equipment	\$ 198	\$ 0	\$ (198)
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 151,053	\$ 92,595	\$ (58,457)
LDC 39	Maintenance Operations Support	\$ 191	\$ 191	\$ 0
LDC 93	Maintenance Training	\$ 37	\$ 37	\$ 0
	Workhour Cost Subtotal	\$ 372,003	\$ 92,824	\$ (279,179)
	Other Related Maintenance & Facility Costs	Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 68,143	\$ 68,143	\$ (0)
	Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$	0	
	Grand Total	\$ 440,147	\$ 160,967	\$ (279,180)

	Workhour Activity	(4) Current Cost	(5) Proposed Cost	(6) Difference
LDC 36	Mail Processing Equipment	\$ 1,484,363	\$ 1,484,363	\$ 0
LDC 37	Building Equipment	\$ 0	\$ 0	\$ 0
LDC 38	Building Services <i>(Custodial Cleaning)</i>	\$ 97,321	\$ 97,321	\$ 0
LDC 39	Maintenance Operations Support	\$ 82,341	\$ 82,341	\$ 0
LDC 93	Maintenance Training	\$ 26,292	\$ 26,292	\$ 0
	Workhour Cost Subtotal	\$ 1,690,318	\$ 1,690,318	\$ 0
	Other Related Maintenance & Facility Costs	Current Cost	Proposed Cost	Difference
Total	Maintenance Parts, Supplies & Facility Utilities	\$ 241,055	\$ 241,055	\$ (0)
	Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$	0	
	Grand Total	\$ 1,931,373	\$ 1,931,373	\$ (0)

Annual Maintenance Savings: \$279,180 (This number carried forward to the Executive Summary)

(7) Notes: _____

Transportation - PVS

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC
Finance Number: 260770
Date Range of Data: 07/01/13 -- to -- 06/30/14

Gaining Facility: Fargo ND P&DC
Finance Number: 373056

	(1) Current	(2) Proposed	(3) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
PVS Owned Equipment			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
PVS Transportation			
Total Number of Schedules			0
Total Annual Mileage			0
Total Mileage Costs			\$0
PVS Leases			
Total Vehicles Leased			0
Total Lease Costs			\$0
PVS Workhour Costs			
LDC 31 (617, 679, 764)	\$2	\$2	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
Total Workhour Costs	\$2	\$2	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

Total PVS Transportation Savings: <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: _____

1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	0	0	0	0	0

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	64,779	0	0	0	64,779

HCR Annual Savings (Losing Facility): **\$623,813**

HCR Annual Savings (Gaining Facility): **(\$333,216)**

Total HCR Transportation Savings: **\$290,597**

<<<< (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

MPE Inventory

Last Saved: April 9, 2015

Lossing Facility: Bemidji MN CSMPC

Gaining Facility: Fargo ND P&DC

Data Extraction Date: 09/12/14

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0		0
AFCS200	0		0
AFSM - ALL	0		0
APPS	0		0
CIOSS	0		0
CSBCS	0		0
DBCS	0		0
DBCS-OSS	0		0
DIOSS	1	0	(1)
FSS	0		0
SPBS/APBS	0		0
UFSM	0		0
FC / MICRO MARK	0		0
ROBOT GANTRY	0		0
HSTS / HSUS	0		0
LCTS / LCUS	0		0
LIPS	0		0
MPBCS-OSS	0		0
TABBER	0		0
PIV	0		0
LCREM	0		0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
AFCS	2	2	0	0	\$0
AFCS200	0		0	0	
AFSM - ALL	1	1	0	0	
APPS	0		0	0	
CIOSS	1	0	(1)	(1)	
CSBCS	0		0	0	
DBCS	7	4	(3)	(3)	
DBCS-OSS	0		0	0	
DIOSS	1	2	1	0	\$15,000
FSS	0		0	0	
SPBS/APBS	0	1	1	1	
UFSM	0		0	0	
FC / MICRO MARK	0		0	0	
ROBOT GANTRY	0		0	0	
HSTS / HSUS	0		0	0	
LCTS / LCUS	1	2	1	1	
LIPS	0		0	0	
MPBCS-OSS	0		0	0	
TABBER	0		0	0	
PIV	0		0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$15,000 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Additional APBS and LCTS/LCUS will be located at the ASF Annex - costs associated with this MPE (and AFSM relocation to the facility) included in the DAR for this new space.

rev 03/04/2008

Customer Service Issues

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC
5-Digit ZIP Code: 56601
Data Extraction Date: 09/12/14

1. Collection Points	3-Digit ZIP Code: 566		3-Digit ZIP		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	25	47						
Number picked up between 1-5 p.m.	87	51						
Number picked up after 5 p.m.	6	8						
Total Number of Collection Points	118	106	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

Quarter/FY	Percent
Q4 2013	27.4%
Q1 2014	36.5%
Q2 2014	30.8%
Q3 2014	3.6%

% Carriers returning after 1700

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	17:00	8:30	17:00
Tuesday	8:30	17:00	8:30	17:00
Wednesday	8:30	17:00	8:30	17:00
Thursday	8:30	17:00	8:30	17:00
Friday	8:30	17:00	8:30	17:00
Saturday	8:30	12:00	8:30	12:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	15:00	8:00	15:00
Tuesday	8:00	15:00	8:00	15:00
Wednesday	8:00	15:00	8:00	15:00
Thursday	8:00	15:00	8:00	15:00
Friday	8:00	15:00	8:00	15:00
Saturday	closed	closed	closed	closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Gaining Facility: Fargo ND P&DC

9. What postmark will be printed on collection mail?

Line 1 FARGO ND 581

Line 2 Date

rev 6/18/2008

Space Evaluation and Other Costs

Last Saved: April 9, 2015

Losing Facility: Bemidji MN CSMPC

Space Evaluation

1. Affected Facility

Facility Name: Bemidji MN CSMPC
 Street Address: 401 Irvine Ave SW
 City, State ZIP: Bemidji MN 56601

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: owned
 Enter lease expiration date: N/A
 Enter lease options/terms: N/A

3. Current Square Footage

Enter the total interior square footage of the facility: 24,085
 Enter gained square footage expected with the AMP: 5,371

4. Planned use for acquired space from approved AMP

The Bemidji facility will be a dock transfer hub. Remaining excess space will classified as
"inactive storage" and be turned over to the FSO for NODE study for determination of best use.

5. Facility Costs

Enter any projected one-time facility costs: \$34,000
 (This number shown below under One-Time Costs section.)

6. Savings Information

Space Savings (\$): _____
 (This number carried forward to the *Executive Summary*)

7. Notes Site Prep costs to optimize MPE layout for DBCS platforms

One-Time Costs

Employee Relocation Costs: \$0

Mail Processing Equipment Relocation Costs: \$15,000
 (from MPE Inventory)

Facility Costs: \$34,000
 (from above)

Total One-Time Costs: \$49,000
 (This number carried forward to *Executive Summary*)

Remote Encoding Center Cost per 1000

Losing Facility: Bemidji MN CSMPC **Gaining Facility:** Fargo ND P&DC

YTD Range of Report: 07/01/13 : 06/30/14

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	National REC	\$35.35
Flats	National REC	\$36.30
PARS COA	National REC	\$217.81
PARS Redirects	National REC	\$31.19
APPS	National REC	\$26.47

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	National REC	\$35.35
Flats	National REC	\$36.30
PARS COA	National REC	\$217.81
PARS Redirects	National REC	\$31.19
APPS	National REC	\$26.47