

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

**Type of Distribution to Consolidate:** Destinating MODS/BPI Office  
**Facility Name & Type:** Manasota P&DC  
**Street Address:** 850 Tallevast Road  
**City:** Sarasota  
**State:** FL  
**5D Facility ZIP Code:** 34260  
**District:** Suncoast  
**Area:** Southwest  
**Finance Number:** 115605  
**Current 3D ZIP Code(s):** 342  
**Miles to Gaining Facility:** 86  
**EXFC office:** Yes  
**Plant Manager:** Maryann Manies (A)  
**Senior Plant Manager:** Mitchell R. Cade  
**District Manager:** Nancy L. Rettinhouse  
**Facility Type after AMP:** DDC

## 2. Gaining Facility Information

**Facility Name & Type:** Fort Myers  
**Street Address:** 14080 Jetport Loop Rm-111B  
**City:** Fort Myers  
**State:** FL  
**5D Facility ZIP Code:** 33913  
**District:** Suncoast  
**Area:** Southwest  
**Finance Number:** 113077  
**Current 3D ZIP Code(s):** 339, 341  
**EXFC office:** Yes  
**Plant Manager:** Dorinda Kolhun  
**Senior Plant Manager:** Mitchell R. Cade  
**District Manager:** Nancy L. Rettinhouse

## 3. Background Information

**Start of Study:** 02/23/12  
**Date Range of Data:** Jan-01-2011 : Dec-31-2011  
**Processing Days per Year:** 310  
**Bargaining Unit Hours per Year:** 1,745  
**EAS Hours per Year:** 1,822

**Date of HQ memo, DAR Factors/Cost of Borrowing/**  
**Facility Start-up Costs Update**

June 16, 2011
<b>1/10/2013 9:35</b>

**Date & Time this workbook was last saved:**

## 4. Other Information

**Area Vice President:** Jo Ann Feindt  
**Vice President, Network Operations:** David E. Williams  
**Area AMP Coordinator:** Steve Jackson  
**HQ AMP Coordinator:** Sarah Grover

rev 09/13/2010

# Approval Signatures

Last Saved: March 21, 2012

**Losing Facility Name and Type:** Manasota P&DC  
**Street Address:** 850 Tallevast Road  
**City:** Sarasota  
**State:** FL  
**Facility ZIP Code:** 34260  
**Finance Number:** 115605  
**Current 3D ZIP Code(s):** 342  
**Type of Distribution to Consolidate:** Destinating

**Gaining Facility Name and Type:** Fort Myers  
**Street Address:** 14080 Jetport Loop Rm-111B  
**City:** Fort Myers  
**State:** FL  
**Facility ZIP Code:** 33913  
**Finance Number:** 113077  
**Current 3D ZIP Code(s):** 339, 341

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

## LOSING FACILITY:

### Postmaster or Plant Manager:

Maryann Manies (A)

Printed Name

*Maryann Manies* 3-23-2012

Signature

Date

### Senior Plant Manager:

Mitchell R. Cade

Printed Name

*Mitchell R. Cade*

Signature

3-23-2012

Date

### District Manager:

Nancy L. Rettinhouse

Printed Name

*Nancy L. Rettinhouse*

Signature

3/23/2012

Date

## GAINING FACILITY:

### Plant Manager:

Dorinda Kolhun

Printed Name

*Dorinda Kolhun*

Signature

3/23/2012

Date

### Senior Plant Manager:

Mitchell R. Cade

Printed Name

*Mitchell R. Cade*

Signature

3-23-2012

Date

### District Manager:

Nancy L. Rettinhouse

Printed Name

*Nancy L. Rettinhouse*

Signature

3/23/2012

Date

## AREA OFFICE:

### Area Vice President:

Jo Ann Feindt

Printed Name

*Jo Ann Feindt*

Signature

4/24/12

Date

Implementation Date: \_\_\_\_\_

## HEADQUARTERS:

Approved:

Disapproved:

### Vice President, Network Operations:

David E. Williams

Printed Name

*David E. Williams*

Signature

10/15/12

Date

Comments: \_\_\_\_\_

rev 12/31/2008

# Executive Summary

Last Saved: January 10, 2013

**Losing Facility Name and Type:** Manasota P&DC

**Street Address:** 850 Tallevast Road

**City, State:** Sarasota, FL

**Current 3D ZIP Code(s):** 342

**Type of Distribution to Consolidate:** Destinating

**Miles to Gaining Facility:** 86

**Gaining Facility Name and Type:** Fort Myers

**Current 3D ZIP Code(s):** 339, 341

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$3,128,512</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$770,527</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$1,098,423</u>	from Other Curr vs Prop
Transportation Savings =	<u>(\$1,088,568)</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$5,612,182</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$9,521,076</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$531,364</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$8,989,712</u></b>	

### Staffing Positions

Craft Position Loss =	<u>124</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>13</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>1,289,862</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>2,071,799</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

First-Class Mail®  
Priority Mail®  
Package Services  
Periodicals  
Standard Mail

UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
			%
			100.0%
			94.4%
			100.0%
			N/A*
			N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: January 10, 2013

**Losing Facility Name and Type: Manasota P&DC**

**Current 3D ZIP Code(s): 342**

**Type of Distribution to Consolidate: Destinating**

**Gaining Facility Name and Type: Fort Myers**

**Current 3D ZIP Code(s): 339, 341**

## **BACKGROUND**

This is a summary of the feasibility study for the consolidation of Destinating and all remaining mail types from the Manasota P&DC (ZIP 342) to the Fort Myers P&DC (ZIP 339,341) with the intent of closing the Manasota P&DC facility to all mail processing operations.

This AMP feasibility study is due to the significant decline in originating and destinating volumes and to increase efficiencies. The current FHP to be transferred (average Daily Volume) from Manasota P&DC is 1,289,862 pieces. Cancellation volumes for SCF 342 are processed at the Tampa P&DC due to a previous AMP and will remain in that facility no matter the outcome of this study. Fort Myers currently does not process any ZIP 342 mail volumes of any class.

The Tampa L&DC currently processes the Originating and Destinating Priority Mail, FCM SPR's for SCF's 339, 341, 342, and would maintain those mail type distribution responsibilities.

Fort Myers is currently processing all Originating and Destinating mail for Zip Codes 339 and 341. All ZIP 339 & 341 collections are processed at the Tampa P&DC on Saturdays per previous consolidation efforts. The Fort Myers P&DC is approximately 90 miles from the Manasota P&DC.

## **FINANCIAL SUMMARY**

The annual baseline data for this AMP feasibility study is taken from the period of January 1, 2011 – December 31, 2011. Financial savings proposed for this consolidation of an average daily volume of 1,289,862 FHP destinating pieces from the Manasota P&DC (342) into the Fort Myers FL P&DC are:

Total First Year Savings	\$ 8,989,712
Total Annual Savings	\$ 9,521,076

A one-time cost of \$ 531,364 will be incurred for the employee relocation and site prep for mail processing equipment transferred from the Manasota P&DC to the Fort Myers FL P&DC. Of the \$ 531,364 in one-time costs, \$ 181,364 is directly associated with the relocation of the equipment, \$100,000 is for facility costs and \$250,000 for employee relocation costs.

## **CUSTOMER & SERVICE IMPACTS**

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

rev 06/10/2009

# Summary Narrative (continued)

## EMPLOYEE IMPACTS

The movement of all remaining mail processing operations will also require the movement of personnel. In this feasibility study, 109 craft and 13 management positions will be impacted. It is projected that 94 additional craft positions will be required at the Fort Myers FL P&DC after AMP implementation. The 94 craft position includes 52 clerks, 19 mail handlers, and 23 maintenance employees. Five custodians will remain at Manasota for building services. Thirteen mail handlers and 7 clerks will remain at Manasota for cross docking (hub) operations and 1 SDO. The remaining clerks at Manasota are needed to handle Registry mail cross dock procedures and BMEU operations. Fort Myers P&DC will fill its current vacant EAS positions up to the current authorized staffing levels. Staffing gains due to this study are an increase in 2 management positions at the Supervisors Distribution Operations level.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

The proposed complement changes are summarized below.

Management and Craft Staffing Impacts							
	Manasota FL			Ft Myers FL			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	228	25	(203)	424	503	79	(124)
Management	20	1	(19)	29	35	6	(13)

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

Mail Processing Management to Craft Ratio				
Management to Craft <sub>2</sub> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Manasota FL	1 : 21	1 : 16	1 : 20	1 : 20
Ft Myers FL	1 : 28	1 : 24	1 : 25	1 : 22

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

## RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS

There are no anticipated changes at this time to BMEU times as a result of the AMP implementation. The BMEU located at the Manasota P&DC will remain at this site until a different site can be found, and proper notice can be given to our customers. The new location will not be known until the NODE Study is completed and the results are found. Local collection box pick up times will remain unchanged. If this facility is closed, then the collection boxes at this facility will be relocated to another site. The closest Post Office to the Manasota P&DC is Tallevast PO. This office is 1.2 miles from Manasota P&DC. A local postmark will continue to be available at local offices.

# Summary Narrative *(continued)*

## **TRANSPORTATION**

Transportation supporting both the Fort Myers and Manasota P&DC's are exclusively HCR service. There is one inbound from Fort Myers on route 33510 at 1315 and two outbound trips to Fort Myers, one each on 339KE and 328AJ. The 339KE is mail from Memphis and the 328AJ is from Orlando STC. There is not enough space on these trips to transport DPS mail, empty DPS racks, MTE, and all classes of mail.

No transportation exists between Fort Myers and any of the SCF 342 offices. All costs per mile used were from the existing routes, as per SWA instructions.

Two scenarios were evaluated in transporting the destinating mail (letters and flats) to Manasota SCF 342 offices. The first scenario used the existing transportation from the SCF 342 offices round-trip into Fort Myers P&DC for Destinating volumes. This was not cost-effective due to the distance from the SCF 342 offices to Fort Myers P&DC. It is approximately 90 miles from the Fort Myers P&DC and Manasota P&DC.

The second scenario is both cost-effective and service-responsive. The proposed transportation to support this study will be operated at an increased cost of \$1,088,568 from current costs. These additional costs includes a new HCR route, adjusting existing routes 33551, 339KE, 328 AJ, and 32290 to transport destinating volumes from the Manasota P&DC to Fort Myers P&DC (339) and eliminating route 33510.

Adjustments to Routes 339KE and 328AJ: 328AJ travels between Fort Myers and the Orlando P&DC. We deleted one round trip from this route, and added an in-line stop on the 339KE (Atlanta STC trip) to Orlando. There was sufficient cube space on the 339KE to handle this move, saving \$130,702 in costs.

The new HCR route will consist of seven round trips from Fort Myers P&DC directly to Manasota P&DC. These trips are designated to transport destinating volumes to Manasota, and are scheduled to arrive before the existing trips to the AO's leave. Since these routes are not currently traveled between these plants, new routes will be bid if the AMP study is approved. This may affect the total costs for transportation.

Route 33551 will have six inline stops added at the Fort Myers P&DC. The route will start at Manasota, stop at Tampa P&DC and Fort Myers, and terminate at Manasota. This trip will transport all of the destinating volumes. Manasota sends out between 220 and 290 GPMC's of DPS mail to its AO's depending on the day and time of year. This does not account for non-DPS mail and/or needed MTE.

Route 32290 is transportation between Jacksonville NDC and Manasota. Manasota currently receives 5 trips from the NDC. They contain both working and direct volumes. Three of these 5 trips will need to take the working volumes on to Fort Myers for processing. This is an added cost of \$192,921.

Route 33510 will be eliminated due to the in-line stops being added onto route 33551. The elimination of 33510 is a savings of \$611,198 annually. Routes 328AJ and 339KE will each have in-line stops at Manasota removed. This is a savings of \$12,197.

All SCF 342 mail classes, including Priority Mail, Express Mail, Registry, DPS, and Destinating volumes, will be sent directly to/from the Manasota P&DC to all SCF 342 offices. All SCF 342 offices transportation will remain the same at this time. There will not be any savings from those routes given no change in mileage or direction.

All of the current Express Mail runs and trips from Manasota P&DC will remain.

# Summary Narrative *(continued)*

## **EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS**

The AMP feasibility study projects an annual Maintenance savings of \$ 4,250,707. Equipment identified for relocation from the Manasota P&DC to support operations at the Fort Myers FL P&DC includes 1 AFSM, 5 powered industrial equipment, and 17 stacker modules. The 4 CIOSS's will be transferred in from the St Petersburg P&DC. A one-time cost of \$ 100,000 will be required for the site preparation, of the relocated equipment indentified. Remaining equipment at the Manasota P&DC will be excessed to other sites with no costs incurred to this AMP study.

## **SPACE IMPACTS**

If the AMP feasibility study is approved, 255,727 sq ft of the 280,978 interior sq ft Manasota P&DC facility will be gained from this AMP. The 255,727 sq ft is the current mail processing area of the work room floor and does not include any office space. This space will be reviewed for other future Function 4 facility consolidations and or closure/ sale once the NODE Study findings are known.

## **IMPLEMENTATION PLAN**

The implementation of the mail movement would be accomplished in multiple phases. The processing of 3-digit volumes will be transferred first. Then the remainder mail volumes will transfer in the second stage. Due to the complexity of excessing and transportation, the amount of stages is limited.

## **OTHER CONCURRENT INITIATIVES**

In this feasibility study, volume, staffing and workhours (destinating only) for the Manasota P&DC (342) and Fort Myers P&DC (339, 341) are included, as per the format of the Headquarters AMP feasibility study. Fort Myers currently AMP's originating mail into Tampa P&DC on Saturdays. Manasota currently AMP's originating volumes into Tampa 6 days a week.

## **SUMMARY**

There is a first year savings of \$ 8,989,712. The first year savings reflects only the operations included in this AMP study. This figure does not include the relocation costs associated with the remaining mail processing equipment at the Manasota P&DC facility. This also does not account for the workload, cost, and savings from other concurrent initiatives being conducted at these facilities. The Manasota P&DC will remain open as a cross dock (hub), BMEU site facility after all mail processing operations have been relocated to Fort Myers until an alternate site is found by the SWA FSO.

A NODE Study is being conducted and the full results are not known at this time.

The Area Mail Processing project to consolidate all of the Manasota P&DC (342) destinating operations into the Fort Myers FI P&DC will result in a savings to the Postal Service of approximately \$9,521,076 per year if approved. There are additional savings from the sale of the facility which are not included in the study. This consolidation of operations will increase processing efficiency, create substantial financial savings, and be accomplished with no inconvenience to our customers.

# 24 Hour Clock

Last Saved: January 10, 2013

**Losing Facility Name and Type: Manasota P&DC**

**Current 3D ZIP Code(s): 342**

**Type of Distribution to Consolidate: Destinating**

**Gaining Facility Name and Type: Fort Myers**

**Current 3D ZIP Code(s): 339, 341**

24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day			Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES
		%									
16-Apr	SAT	4/16	MANASOTA P&DC					#VALUE!		100.0%	99.5%
23-Apr	SAT	4/23	MANASOTA P&DC					#VALUE!		100.0%	92.2%
30-Apr	SAT	4/30	MANASOTA P&DC					#VALUE!		100.0%	97.0%
7-May	SAT	5/7	MANASOTA P&DC					#VALUE!		100.0%	97.9%
14-May	SAT	5/14	MANASOTA P&DC					#VALUE!		99.8%	99.0%
21-May	SAT	5/21	MANASOTA P&DC					#VALUE!		100.0%	100.0%
28-May	SAT	5/28	MANASOTA P&DC					#VALUE!		100.0%	98.3%
4-Jun	SAT	6/4	MANASOTA P&DC					#VALUE!		99.8%	98.5%
11-Jun	SAT	6/11	MANASOTA P&DC					#VALUE!		100.0%	98.4%
18-Jun	SAT	6/18	MANASOTA P&DC					#VALUE!		99.7%	99.0%
25-Jun	SAT	6/25	MANASOTA P&DC					#VALUE!		99.8%	99.0%
2-Jul	SAT	7/2	MANASOTA P&DC					#VALUE!		100.0%	97.1%
9-Jul	SAT	7/9	MANASOTA P&DC					#VALUE!		99.7%	99.0%
16-Jul	SAT	7/16	MANASOTA P&DC					#VALUE!		100.0%	94.7%
23-Jul	SAT	7/23	MANASOTA P&DC					#VALUE!		99.9%	100.0%
30-Jul	SAT	7/30	MANASOTA P&DC					#VALUE!		99.1%	99.5%
6-Aug	SAT	8/6	MANASOTA P&DC					#VALUE!		100.0%	100.0%
13-Aug	SAT	8/13	MANASOTA P&DC					#VALUE!		100.0%	100.0%
20-Aug	SAT	8/20	MANASOTA P&DC					#VALUE!		100.0%	97.4%
27-Aug	SAT	8/27	MANASOTA P&DC					#VALUE!		99.8%	98.9%
3-Sep	SAT	9/3	MANASOTA P&DC					#VALUE!		100.0%	95.5%
24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day			Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES
		%									
16-Apr	SAT	4/16	FT MYERS P&DC	107.0%	96.6%		66.0%	0.6	100.0%	100.0%	89.0%
23-Apr	SAT	4/23	FT MYERS P&DC	89.8%	98.8%		60.0%	0.5	100.0%	100.0%	94.9%
30-Apr	SAT	4/30	FT MYERS P&DC	81.9%	94.7%	100.0%	66.8%	0.4	100.0%	100.0%	91.4%
7-May	SAT	5/7	FT MYERS P&DC	90.4%	100.0%	100.0%	68.4%	0.3	100.0%	100.0%	99.5%
14-May	SAT	5/14	FT MYERS P&DC	93.0%	100.0%	100.0%	63.0%	0.4	100.0%	100.0%	96.9%
21-May	SAT	5/21	FT MYERS P&DC	91.1%	99.7%	95.0%	67.1%	0.3	100.0%	100.0%	96.6%
28-May	SAT	5/28	FT MYERS P&DC	83.7%	100.0%	100.0%	69.2%	0.1	100.0%	100.0%	96.2%
4-Jun	SAT	6/4	FT MYERS P&DC	89.3%	100.0%	100.0%	72.0%	0.2	100.0%	100.0%	99.0%
11-Jun	SAT	6/11	FT MYERS P&DC	87.6%	100.0%	100.0%	72.4%	0.3	100.0%	100.0%	96.8%
18-Jun	SAT	6/18	FT MYERS P&DC	88.4%	100.0%	100.0%	62.2%	0.2	100.0%	100.0%	99.8%
25-Jun	SAT	6/25	FT MYERS P&DC	80.8%	99.9%	100.0%	74.2%	0.2	100.0%	100.0%	99.5%
2-Jul	SAT	7/2	FT MYERS P&DC	80.7%	100.0%		69.3%	0.2	100.0%	100.0%	98.9%
9-Jul	SAT	7/9	FT MYERS P&DC	91.9%	100.0%		75.6%	0.2	100.0%	100.0%	99.8%
16-Jul	SAT	7/16	FT MYERS P&DC	88.6%	100.0%		72.0%	0.1	100.0%	100.0%	99.8%
23-Jul	SAT	7/23	FT MYERS P&DC	88.0%	100.0%		71.1%	0.1	100.0%	100.0%	99.5%
30-Jul	SAT	7/30	FT MYERS P&DC	87.3%	100.0%		70.5%	0.1	100.0%	100.0%	96.9%
6-Aug	SAT	8/6	FT MYERS P&DC	88.5%	100.0%		64.6%	0.2	100.0%	100.0%	96.9%
13-Aug	SAT	8/13	FT MYERS P&DC	84.9%	100.0%		68.8%	0.1	100.0%	100.0%	96.9%
20-Aug	SAT	8/20	FT MYERS P&DC	85.4%	100.0%		60.7%	0.2	100.0%	100.0%	96.7%
27-Aug	SAT	8/27	FT MYERS P&DC	82.2%	100.0%		65.6%	0.1	100.0%	100.0%	94.8%
3-Sep	SAT	9/3	FT MYERS P&DC	96.6%	98.9%		69.6%	0.2	100.0%	100.0%	94.0%

rev 04/2/2008

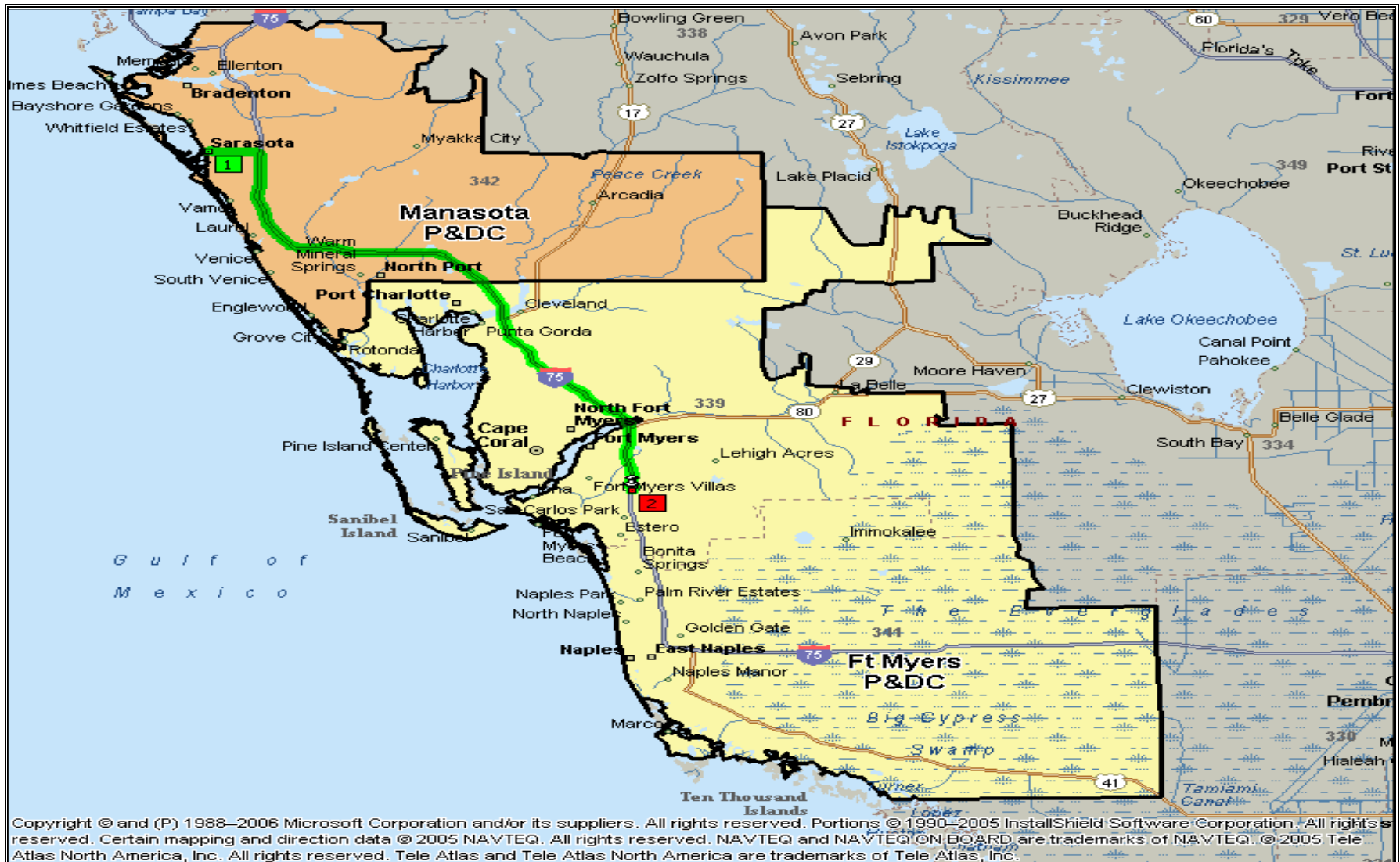


# MAP

Last Saved: January 10, 2013

**Losing Facility Name and Type:** Manasota P&DC  
**Current 3D ZIP Code(s):** 342  
**Miles to Gaining Facility:** 86

**Gaining Facility Name and Type:** Fort Myers  
**Current 3D ZIP Code(s):** 339, 341



rev 03/20/2008

# Service Standard Impacts

Last Saved: January 10, 2013

Losing Facility: Manasota P&DC

Losing Facility 3D ZIP Code(s): 342

Gaining Facility 3D ZIP Code(s): 339, 341

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE		9.7%		0.0%		4.1%		1.5%		0.0%		0.0%		0.2%		4.0%
DOWNGRADE		0.0%		0.0%		0.0%		5.6%		0.0%		0.0%		0.0%		0.1%
TOTAL		9.7%		0.0%		4.1%		7.1%		0.0%		0.0%		0.2%		4.1%
NET UP+NO CHNG		9.7%		0.0%		4.1%		-4.1%		0.0%		0.0%		0.2%		3.9%
VOLUME TOTAL	240,784		324,038		564,822		11,795						9,546		586,163	

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE	4	100.0%	0	0.0%	4	0.2%	2	0.1%	4	0.2%	2	0.1%	2	0.1%	14	0.2%
DOWNGRADE	0	0.0%	0	0.0%	0	0.0%	6	0.3%	0	0.0%	0	0.0%	0	0.0%	6	0.1%
TOTAL	4	100.0%	0	0.0%	4	0.2%	8	0.4%	4	0.2%	2	0.1%	2	0.1%	20	0.2%
NET	4	100.0%	0	0.0%	4	0.2%	(4)	-0.2%	4	0.2%	2	0.1%	2	0.1%	8	0.1%

rev 10/16/2009

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 10, 2013

Stakeholder Notification Page 1

**Losing Facility:** Manasota P&DC

**AMP Event:** Start of Study


## Workhour Costs - Current

Last Saved: January 10, 2013

Losing Facility: **Manasota P&DC**

Gaining Facility: **Fort Myers**

Date Range of Data: 01/01/11 <<==== : =====>> 12/31/11

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$46.96	\$0.00
12	\$48.05	\$0.00
13	\$54.39	\$0.00
14	\$46.54	\$0.00
15	\$38.35	\$0.00
16	\$0.00	\$0.00
17	\$44.63	\$0.00
18	\$43.11	\$0.00

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$47.61	\$0.00
12	\$40.49	\$0.00
13	\$46.38	\$0.00
14	\$47.66	\$0.00
15	\$41.85	\$0.00
16	\$0.00	\$0.00
17	\$42.13	\$0.00
18	\$38.41	\$36.99

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
003						\$6,877
035						\$815,272
044						\$382,005
055						\$29,801
074						\$297,185
083						\$83,610
112						\$39,723
114						\$3,008
126						\$79,999
127						\$147,903
180						\$103,410
185						\$60,550
<b>210</b>						<b>\$511,553</b>
211						\$103
225						\$355,384
229						\$724,424
<b>230</b>						<b>\$370,450</b>
231						\$1,919
233						\$31,464
235						\$82,034
264						\$77,716
274						\$61
326						\$107
404						\$508,515
405						\$29
406						\$1,099,137
484						\$35,620
549						\$112,768
554						\$191,333
555						\$1,608
560						\$51,853
561						\$5,161
562						\$12,029
563						\$20,505
564						\$41,208
567						\$13
<b>585</b>						<b>\$293,465</b>
<b>603</b>						<b>\$121</b>
607						\$81,855
612						\$2,315

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
003						\$7,975
140						\$1,966,442
044						\$61,074
060						\$258,534
074						\$630,628
083						\$173
112						\$142,400
114						\$84,673
126						\$76,327
127						\$208,532
180						\$266,045
185						\$489,499
210						\$333,058
210dup						
225						\$238,017
229						\$1,004,809
230						\$481,756
231						\$446,322
234						\$3,430
235						\$0
264						\$2,047
274						\$0
326						\$0
144						\$135,144
145						\$85
146						\$400,045
484						\$13,749
549						\$142,983
554						\$204,367
554dup						
560						\$307,536
561						\$23,022
562						\$12,886
563						\$446,524
564						\$13,973
567						\$0
585						\$209,283
603						\$484,245
607						\$191,623
612						\$92,810













## Workhour Costs - Proposed

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC

**Gaining Facility:** Fort Myers

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
003					\$0
035					\$0
044					\$0
055					\$0
074					\$0
083					\$0
112					\$0
114					\$0
126					\$0
127					\$0
180					\$0
185					\$0
<b>210</b>					<b>\$383,664</b>
211					\$0
225					\$0
229					\$0
<b>230</b>					<b>\$185,225</b>
231					\$0
233					\$0
235					\$0
264					\$0
274					\$0
326					\$0
404					\$0
405					\$0
406					\$0
484					\$0
549					\$0
554					\$0
555					\$0
560					\$0
561					\$0
562					\$0
563					\$0
564					\$0
567					\$0
<b>585</b>					<b>\$73,366</b>
<b>603</b>					<b>\$0</b>
607					\$0
612					\$0
620					\$0
629					\$0
<b>630</b>					<b>\$12,279</b>
776					\$0
793					\$0
893					\$0
894					\$0
896					\$0
918					\$0

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
003					\$11,221
140					\$2,351,247
044					\$438,663
060					\$280,378
074					\$906,885
083					\$173
112					\$161,149
114					\$86,092
126					\$114,086
127					\$278,342
180					\$314,854
185					\$518,078
210					\$393,469
210dup					\$0
225					\$405,757
229					\$1,346,735
230					\$656,607
231					\$447,228
234					\$3,430
235					\$77,439
264					\$24,835
274					\$0
326					\$106
144					\$504,107
145					\$0
146					\$1,177,534
484					\$67,579
549					\$228,593
554					\$342,825
554dup					\$0
560					\$353,729
561					\$27,619
562					\$21,547
563					\$464,791
564					\$37,636
567					\$0
585					\$362,482
603					\$484,245
607					\$264,545
612					\$94,872
620					\$6,937
629					\$32,099
630					\$3,149
776					\$46,331
793					\$393,401
893					\$728,875
894					\$1,362,068
896					\$57,875
918					\$4,581,733















## Other Workhour Move Analysis

Last Saved: January 10, 2013

Losing Facility: Manasota P&DC

Gaining Facility: Fort Myers

Date Range of Data: 01/01/11 to 12/31/11

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
515				\$1,828	515				\$4,312
566				\$85,901	566				\$9,904
570				\$55,986	570				\$30
581				\$296,733	581				\$385,332
582				\$249,056	582				\$209,275
592				\$1,011	592				\$0
594				\$231	594				\$0
624				\$19,602	624				\$22,290
653				\$5,587	653				\$0
665				\$26,873	665				\$0
666				\$81,272	666				\$77,859
676				\$86,651	691				\$61,583
679				\$98,816	679				\$84,320
680				\$323	680				\$0
745				\$345,092	745				\$499,887
747				\$1,673,854	747				\$2,887,779
750				\$3,538,732	750				\$4,574,932
753				\$630,779	753				\$687,367
550				\$403,477	550				\$0
660				\$50,725	660				\$0
					085				\$72
					571				\$75,923
					616				\$16,148
					751				\$91,171
					791				\$163
					792				\$211
					794				\$11
					797				\$144

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
515		\$0	515		\$4,312
566		\$2,577	566		\$38,059
570		\$1,680	570		\$19,845
581		\$0	581		\$385,332
582		\$7,472	582		\$282,147
592		\$0	592		\$0
594		\$0	594		\$0
624		\$0	624		\$22,290
653		\$0	653		\$5,587
665		\$0	665		\$0
666		\$0	666		\$77,859
676		\$8,665	691		\$68,416
679		\$0	679		\$84,320
680		\$0	680		\$0
745		\$0	745		\$499,887
747		\$20,466	747		\$2,930,222
750		\$0	750		\$5,196,198
753		\$128,575	753		\$924,030
550		\$403,477	550		\$0
660		\$50,725	660		\$0
			085		\$72
			571		\$75,923
			616		\$16,148
			751		\$91,171
			791		\$163
			792		\$211
			794		\$11
			797		\$144











rev 06/17/2008

# Staffing - Management

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC

**Data Extraction Date:** \_\_\_\_\_

**Finance Number:** 115605

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	MGR PROCESSING/DISTRIBUTION	EAS-25	1	0	0	0
2	MGR DISTRIBUTION OPERATIONS	EAS-22	2	2	0	-2
3	MGR MAINTENANCE	EAS-22	1	1	0	-1
4	MGR MAINTENANCE OPERATIONS	EAS-19	1	1	0	-1
5	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	0	-1
6	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	1	0	-1
7	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	1	0	-1
8	SUPV DISTRIBUTION OPERATIONS	EAS-17	7	7	1	-6
9	SUPV MAINTENANCE OPERATIONS	EAS-17	6	4	0	-4
10	NETWORKS SPECIALIST	EAS-16	1	1	0	-1
11	ADMINISTRATIVE ASSISTANT (FLD)	EAS-12	1	1	0	-1
12					0	
13						
14						
15						
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79					
	<b>Totals</b>		<b>24</b>	<b>20</b>	<b>1</b>
					<b>(19)</b>

Retirement Eligibles: 0

Position Loss: 19

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	MGR PROCESSING/DISTRIBUTION	EAS-25	1	1	1	0
2	MGR DISTRIBUTION OPERATIONS	EAS-22	2	2	2	0
3	MGR MAINTENANCE	EAS-22	1	1	1	0
4	MGR IN-PLANT SUPPORT	EAS-21	1	0	1	1
5	MGR MAINTENANCE OPERATIONS	EAS-19	1	1	1	0
6	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
7	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	1	1	0
8	OPERATIONS SUPPORT SPECIALIST	EAS-17	3	3	3	0
9	SUPV DISTRIBUTION OPERATIONS	EAS-17	13	11	15	4
10	SUPV MAINTENANCE OPERATIONS	EAS-17	7	6	7	1
11	NETWORKS SPECIALIST	EAS-16	1	1	1	0
12	ADMINISTRATIVE ASSISTANT (FLD)	EAS-12	1	1	1	0
13						
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79						
	<b>Total</b>		<b>33</b>	<b>29</b>	<b>35</b>	<b>6</b>

Retirement Eligibles: 0

Position Loss: **(6)**

**Total PCES/EAS Position Loss:** 13 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC

**Finance Number:** 115605

**Data Extraction Date:** 09/19/11

Craft Positions	(1) Casuals/PSE's On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	95	95	7	(88)
Function 4 - Clerk	0	0	0			
Function 1 - Mail Handler	0	0	50	50	13	(37)
Function 4 - Mail Handler	0	0	0			
<b>Function 1 &amp; 4 Sub-Total</b>	<b>0</b>	<b>0</b>	<b>145</b>	<b>145</b>	<b>20</b>	<b>(125)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	76	76	5	(71)
Functions 67-69 - Lmtd/Rehab/WC	0	0	2	2	0	(2)
Other Functions	0	0	5	5	0	(5)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>228</b>	<b>228</b>	<b>25</b>	<b>(203)</b>

Retirement Eligibles: 82

**Gaining Facility:** Fort Myers

**Finance Number:** 113077

**Data Extraction Date:** 09/19/11

Craft Positions	(7) Casuals/PSE's On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	1	0	198	199	251	52
Function 1 - Mail Handler	3	8	97	108	127	19
<b>Function 1 Sub-Total</b>	<b>4</b>	<b>8</b>	<b>295</b>	<b>307</b>	<b>378</b>	<b>71</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	114	114	122	8
Functions 67-69 - Lmtd/Rehab/WC	0	0	0			
Other Functions	0	0	3	3	3	0
<b>Total</b>	<b>4</b>	<b>8</b>	<b>412</b>	<b>424</b>	<b>503</b>	<b>79</b>

Retirement Eligibles: 130

**Total Craft Position Loss:** 124 (This number carried forward to the *Executive Summary*)

(13) Notes: Clerks at Manasota are for BMEU operations

rev 11/05/2008

# Maintenance

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC

**Gaining Facility:** Fort Myers

**Date Range of Data:** Jan-01-2011 : Dec-31-2011

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 3,538,732	\$ 0	\$ (3,538,732)
LDC 37 Building Equipment	\$ 630,779	\$ 128,575	\$ (502,204)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 1,673,854	\$ 20,466	\$ (1,653,387)
LDC 39 Maintenance Operations Support	\$ 365,017	\$ 0	\$ (365,017)
LDC 93 Maintenance Training	\$ 129,011	\$ 0	\$ (129,011)
<b>Workhour Cost Subtotal</b>	<b>\$ 6,337,392</b>	<b>\$ 149,041</b>	<b>\$ (6,188,351)</b>
<b>Other Related Maintenance &amp; Facility Costs</b>	<b>Current Cost</b>	<b>Proposed Cost</b>	<b>Difference</b>
Total Maintenance Parts, Supplies & Facility Utilities	\$ 697,829	\$ 13,957	\$ (683,872)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	<b>\$ 7,035,221</b>	<b>\$ 162,998</b>	<b>\$ (6,872,223)</b>

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 4,666,103	\$ 5,287,369	\$ 621,266
LDC 37 Building Equipment	\$ 687,367	\$ 924,030	\$ 236,663
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 2,887,779	\$ 2,930,222	\$ 42,442
LDC 39 Maintenance Operations Support	\$ 538,325	\$ 538,325	\$ 0
LDC 93 Maintenance Training	\$ 134,711	\$ 187,191	\$ 52,480
<b>Workhour Cost Subtotal</b>	<b>\$ 8,914,285</b>	<b>\$ 9,867,137</b>	<b>\$ 952,853</b>
<b>Other Related Maintenance &amp; Facility Costs</b>	<b>Current Cost</b>	<b>Proposed Cost</b>	<b>Difference</b>
Total Maintenance Parts, Supplies & Facility Utilities	\$ 877,684	\$ 1,184,873	\$ 307,189
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	<b>\$ 9,791,969</b>	<b>\$ 11,052,010</b>	<b>\$ 1,260,042</b>

**Annual Maintenance Savings:** **\$5,612,182** (This number carried forward to the Executive Summary)

(7) Notes: Manasota will remain open with BMEU and cross dock operations within the facility until off-site facilities can accommodate them.

**Transportation - PVS**  
Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC  
**Finance Number:** 115605  
**Date Range of Data:** 01/01/11 -- to -- 12/31/11

**Gaining Facility:** Fort Myers  
**Finance Number:** 113077

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$98,816	\$0	<b>\$98,816</b>
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$98,816	\$0	<b>\$98,816</b>

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$84,320	\$84,320	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$84,320	\$84,320	\$0

**PVS Transportation Savings (Losing Facility):** \$98,816

**PVS Transportation Savings (Gaining Facility):** \$0

**Total PVS Transportation Savings:** \$98,816 <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: The PVS hours are from the Network Specialist.







1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	73,752	0	0	0	73,752

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	95,714	0	0	0	95,714

HCR Annual Savings (Losing Facility): **(\$1,187,384)**

HCR Annual Savings (Gaining Facility):            \$0

**Total HCR Transportation Savings:            (\$1,187,384)**

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008



## MPE Inventory

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC

**Gaining Facility:** Fort Myers

**Data Extraction Date:** 11/14/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFCS 200	0	0	0
AFSM - ALL	2	0	(2)
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	13	0	(13)
DBCS-OSS	4	0	(4)
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	0	0	0
ROBOT GANTRY	1	0	(1)
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	18	2	(16)
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
AFCS	6	5	(1)	(1)	
AFCS 200	0	0	0	0	
AFSM - ALL	2	3	1	(1)	\$141,064
APPS	0	0	0	0	
CIOSS	0	4	4	4	\$32,240
CSBCS	0	0	0	0	
DBCS	19	19	0	(13)	\$8,060
DBCS-OSS	5	5	0	(4)	
DIOSS	2	2	0	(1)	
FSS	0	0	0	0	
SPBS	1	1	0	0	
UFSM	0	0	0	0	
FC / MICRO MARK	0	0	0	0	
ROBOT GANTRY	2	2	0	(1)	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	0	0	0	0	
LIPS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
PIV	7	12	5	(11)	
LCREM	1	1	0	0	

**Mail Processing Equipment Relocation Costs from Losing to Gaining Facility:** \$181,364 (This number is carried forward to *Space Evaluation and Other Costs*)

**(9) Notes:** Gaining 4 CIOSS from the St Petersburg P&DC. One AFSM AI/ATHS from Manasota to Ft Myers. Manasota will retain 2 fork lifts for cross dock and BMEU operations. Fort Myers will need 17 added stacker modules for the addition of the Manasota DPS. That is the additional \$8,060 on the tab.

rev 03/04/2008

## Customer Service Issues

Last Saved: January 10, 2013

**Losing Facility:** Manasota P&DC  
**5-Digit ZIP Code:** 34260  
**Data Extraction Date:** \_\_\_\_\_

**1. Collection Points**

Number picked up before 1 p.m. \_\_\_\_\_  
 Number picked up between 1-5 p.m. \_\_\_\_\_  
 Number picked up after 5 p.m. \_\_\_\_\_  
 Total Number of Collection Points \_\_\_\_\_

3-Digit ZIP Code: 342		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
26	78						
219	16						
21	3						
266	97			0	0	0	0

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m. \_\_\_\_\_

Quarter/FY	Percent
Q2/11	93.2%
Q3/11	93.8%
Q4/11	85.1%
Q1/12	

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	10:00am	18:30	10:00am	18:30
Tuesday	10:00am	18:30	10:00am	18:30
Wednesday	10:00am	18:30	10:00am	18:30
Thursday	10:00am	18:30	10:00am	18:30
Friday	10:00am	18:30	10:00am	18:30
Saturday	Closed	Closed	Closed	Closed

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?**

\_\_\_\_\_ **yes** \_\_\_\_\_

**8. Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Gaining Facility:** Fort Myers

**9. What postmark will be printed on collection mail?**

Line 1 Fort Myers FI 339

Line 2 \_\_\_\_\_

rev 6/18/2008

## Space Evaluation and Other Costs

Last Saved: January 10, 2013

Losing Facility: Manasota P&DC

### Space Evaluation

1. Affected Facility

Facility Name: Manasota P&DC  
Street Address: 850 Tellevast Road  
City, State ZIP: Sarasota, FL 34260

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: Owned  
Enter lease expiration date: n/a  
Enter lease options/terms: n/a

3. Current Square Footage

Enter the total interior square footage of the facility: 280,978  
Enter gained square footage expected with the AMP: 255,727

4. Planned use for acquired space from approved AMP

The space on the work room floor will be de-activated storage. The dock will be use for cross dock operaitons. The BMEU will remain as it is now. A NODE study is being conducted at this time to determine if worth of the facility and if it should be sold.

5. Facility Costs

Enter any projected one-time facility costs: \$100,000  
(This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \$0  
(This number carried forward to the *Executive Summary*)

7. Notes Manasota to Fort Myers is 90 miles. Relocation will need to be paid for the mail handlers that go to FTM. Any clerk that does not remain at Manasota or receives a residual with in 50 miles will be placed on Stand-By until a position is opened.

### One-Time Costs

Employee Relocation Costs: \$250,000

Mail Processing Equipment Relocation Costs: \$181,364  
(from MPE Inventory)

Facility Costs: \$100,000  
(from above)

**Total One-Time Costs:** \$531,364  
(This number carried forward to *Executive Summary*)

### Remote Encoding Center Cost per 1000

Losing Facility: Manasota P&DC

Gaining Facility: Fort Myers