



OWNER INFORMATION SHEET (PLEASE TYPE OR PRINT CLEARLY)

PROPERTY INFORMATION

Information can be found on Lease

POST OFFICE

FINANCE NUMBER

PRIMARY CONTACT

Provide owner information for rental checks, correspondence and PRIMARY CONTACT information

NAME

PHONE

ADDRESS

CELL

CITY / STATE / ZIP CODE

EMAIL

RENTAL CHECK ADDRESS

ONLY "IF" different than above

NAME

PHONE

ADDRESS

CELL

CITY / STATE / ZIP CODE

EMAIL

MULTIPLE OWNERSHIP

OWNER	%
1.	
2.	

OWNER	%
3.	
4.	

TAX INFORMATION IMPORTANT!!!

IRS may withhold 28% of earnings if the number provided to us does NOT match your year-end taxes
Provide the either Social Security Number **OR** Federal Identification number
This information **MUST** match the W-9 included in this package

PERSON OR ENTITY NAME

SSN OR EIN

ADDITIONAL CONTACTS

SECONDARY CONTACT

NAME

TELEPHONE OR CELL

EMAIL

MAINTENANCE CONTACT

NAME

TELEPHONE OR CELL

EMAIL

SIGNATURES

If multiple owners, all owners must sign separately, attach additional sheets if necessary

SIGNATURE NEW OWNER)

SIGNATURE (NEW OWNER)