



Issue 25

August 3, 2017

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Notice of Upcoming Changes for Remote Connection

Postal Suppliers,

Cybersecurity has always been, and continues to be, a priority for the U.S. Postal Service. As part of our mission to strengthen the security of our network, measures are being taken to limit external access from unauthorized and/or malicious actors.

As part of these efforts, the Corporate Information Security Office (CISO) will **shut down remote.usps.gov as an approved connection to USPS applications on August 28.**

Impact:

If you **do not** use remote.usps.gov to access USPS applications, no further action is required at this time.

If you **do** use remote.usps.gov, log on to eAccess to request Business Partner Virtual Private Network (BP VPN) access by August 21.

- The use of two-factor authentication, using a USPS-issued token, will remain in effect when using BP VPN.

What's Next?

Instructions on how to request BP VPN access are shown below.

Please note the following dates.

Date	Activities
Monday August 21, 2017	Last day to request BP VPN access: If needed, log on to eAccess by this date to request BP VPN access and to receive approval prior to the shutdown on August 28.

**Monday
August 28, 2017**

[Remote.usps.gov](http://remote.usps.gov) disabled: The Postal Service will disable remote.usps.gov as an approved connection to Postal Service applications.

Where should I go if I have questions?

If your employer does not appear on the BP VPN drop down list, contact the Postal Service IT Service Desk at (800) 877-7435.

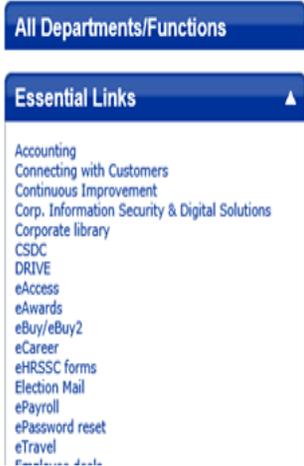
Thank you for your continued commitment to safeguarding the Postal Service network!

Sincerely,

Susan M. Brownell
Vice President
Supply Management

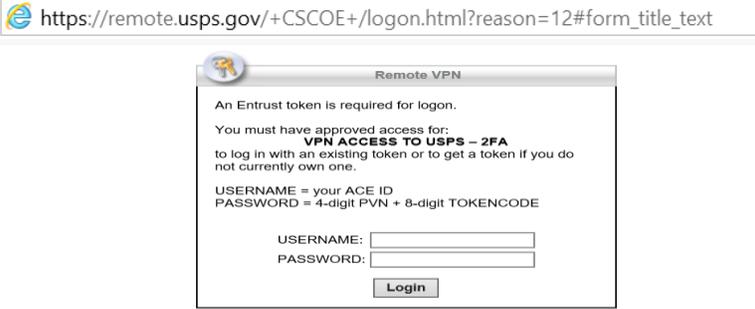
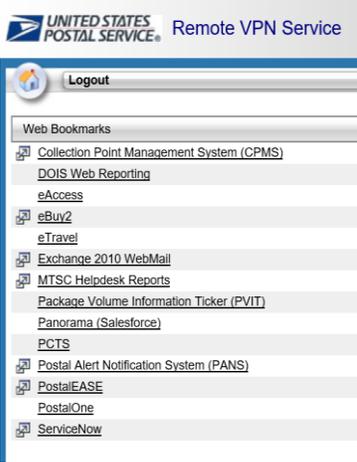
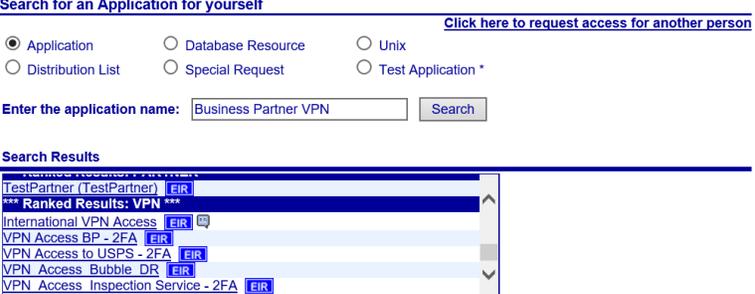
This issue is simultaneously being sent to USPS Supply Management employees for their information.

Instructions for requesting BP VPN using an ACE Machine

1. If you are logged in to an ACE machine, go to the USPS Blue page	
2. Click on eAccess in the left side navigation bar, under Essential Links	
3. Click on Enter Application	

<p>4. Log in with your ACE ID and Password</p>	<p>ACE Logon ID: <input type="text"/></p> <p>ACE Password: <input type="password"/></p> <p>Note: Password is case sensitive</p> <p><input type="button" value="Log On"/> <input type="button" value="Cancel"/></p>														
<p>5. Search for 'Business Partner VPN' in the search box</p> <p>6. Scroll down and click on 'VPN Access BP-2FA'</p>	<p><u>Search for an Application for yourself</u> Click here to request access for another person</p> <p> <input checked="" type="radio"/> Application <input type="radio"/> Database Resource <input type="radio"/> Unix <input type="radio"/> Distribution List <input type="radio"/> Special Request <input type="radio"/> Test Application * </p> <p>Enter the application name: <input type="text" value="Business Partner VPN"/> <input type="button" value="Search"/></p> <p>Search Results</p> <table border="1"> <tr><td>TestPartner (TestPartner)</td><td>EIR</td></tr> <tr><td>Ranked Results: VPN ***</td><td></td></tr> <tr><td>International VPN Access</td><td>EIR</td></tr> <tr><td>VPN Access BP - 2FA</td><td>EIR</td></tr> <tr><td>VPN Access to USPS - 2FA</td><td>EIR</td></tr> <tr><td>VPN Access Bubble DR</td><td>EIR</td></tr> <tr><td>VPN Access Inspection Service - 2FA</td><td>EIR</td></tr> </table>	TestPartner (TestPartner)	EIR	Ranked Results: VPN ***		International VPN Access	EIR	VPN Access BP - 2FA	EIR	VPN Access to USPS - 2FA	EIR	VPN Access Bubble DR	EIR	VPN Access Inspection Service - 2FA	EIR
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<p>7. Find your company's name in the Business Partner Name drop down box. If you are EEO, select the Business Partner Name, 'EEO.' *If company name does not appear, an NCRB request will need to be completed.</p> <p>8. Complete all necessary forms. Enter a home or work address. If you do not currently have a token, one will be sent to you at the address you provide when you select "Click Here to Make a Selection". If you already have a token, you will not receive another one.</p>	<p>Request Setup Information (Required information when submitting a request.)</p> <p>Options displayed will depend upon System chosen</p> <p>BUSINESS PARTNER NAME* <input type="text"/> <input <="" p="" type="button" value="?"/> <p>Two-factor Credentials (Token)* <input type="text"/> Click Here to Make Selection <input <="" p="" type="button" value="?"/> <p>Dependent Request Setup Information</p> <p>Options displayed will depend upon Request Setup Info selected</p> <p>Request Related Processing Instructions</p> <p>Date needed (mm/dd/yyyy) <input type="text"/> <input type="button" value="Calendar"/> <input type="button" value="Clear Date"/></p> <p>Special Instructions (Max.2000 characters) <input type="text"/></p> <p>Is this request associated with a detail assignment?</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>Submitted To Manager</p> <p>.....</p> </p></p>														
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<p>11. Click Next</p> <p>12. Review information for accuracy</p> <p>13. Click Submit</p> <p>14. You will receive a confirmation upon submitting your request</p>	<p>Your request has been submitted!</p> <p><input type="button" value="Close"/></p>														

Instructions for requesting BP VPN using remote.usps.gov

<p>1. If you have a token, log in to remote.usps.gov with your username and password</p>	
<p>2. Click on eAccess in the navigation bar</p>	
<p>3. Click on Enter Application</p>	
<p>4. Log in with your ACE ID and Password</p>	
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<p style="text-align: center;">ARE YOU REGISTERED TO DO BUSINESS WITH THE U.S. POSTAL SERVICE?</p> <p>Almost 19,000 suppliers have registered since our launch of the Supplier Registration site in July 2009.</p> <p>All suppliers interested in doing business with the U.S. Postal Service should register their company in the Postal Service Supplier Registration system.</p> <p>For more information, please go to http://about.usps.com/suppliers/becoming/registration.htm.</p>	<p style="text-align: center;">CONTACT US!</p> <p>We value your questions and feedback to this newsletter. Please feel free to reply to this message with your feedback or mail to:</p> <p>U.S. Postal Service Supply Management Communications 475 L'Enfant Plaza, SW, Room 1100 Washington, DC 20260-6201</p>
<p>If you prefer not to receive future issues of <i>re:supply</i> from the U.S. Postal Service, click SMCommunications@usps.gov and type Unsubscribe in the Subject line.</p> <p>To be added to our <i>re:supply</i> email list, click SMCommunications@usps.gov and type Subscribe in the Subject line.</p>	

**DID YOU
KNOW ?**

**The United States
Postal Service
receives no federal
tax dollars for
its operations.**

