

# MPFR Data Entry Page

## 1. "Transfer From" Facility Information

**Type of Distribution Consolidated:** Originating  
**Facility Name & Type:** Augusta GA P&DF  
**Street Address:** 525 8th Street  
**City:** Augusta  
**State:** GA  
**5D Facility ZIP Code:** 30901  
**Retail & Delivery District:** Georgia  
**Retail & Delivery Area:** Southern  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 298, 308, 309  
**Miles to Gaining Facility:** 167  
**Processing Region:** Eastern  
**Processing Division:** Southeast  
**Postmaster or Plant Manager:** Kenneth B Germany  
**Sr. Division Director:** Sharon M Young

## 2. "Transfer To" Facility Information

**Facility Name & Type:** Atlanta GA RPDC  
**Street Address:** 600 Palmetto Logistics Parkway  
**City:** Palmetto  
**State:** GA  
**5D Facility ZIP Code:** 30268  
**Retail & Delivery District:** Georgia  
**Retail & Delivery Area:** Southern  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 300-303, 305-306, 311, 399  
**Processing Region:** Eastern  
**Processing Division:** Southeast  
**Plant Manager:** N/A  
**Sr. Division Director:** Sharon M Young

## 3. Background Information

**Start of Study:** Jul-12-2023  
**Date Range of Data:** Jul-01-2022 Jun-30-2023  
**Bargaining Unit Hours per Year:** 1750  
**EAS Hours per Year:** 1840

## 4. Other Information

**Regional Vice President:** Dane A Coleman  
**Vice President, Proc & Maint Ops:** Mike L Barber  
**Division Coordinator:** [REDACTED]  
**HQ MPFR Coordinator:** [REDACTED]

# MPFR Approval Signatures

Transfer From Facility Name and Type: Augusta GA P&DF  
Facility ZIP Code: 30901  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 298, 308, 309  
Type of Distribution Consolidated: Originating  
Transfer To Facility Name and Type: Atlanta GA RPDC  
Facility ZIP Code: 30268  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 300-303, 305-306, 311, 399

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**TRANSFER FROM FACILITY:**

**Postmaster or Plant Manager:**

**Kenneth B Germany**

Printed Name

E-SIGNED by Kenneth.B Germany  
on 2023-08-24 09:50:21 CDT

Signature

2023-08-24 09:50:21 CDT

Date

**Sr. Division Director:**

**Sharon M Young**

Printed Name

E-SIGNED by SHARON.M YOUNG  
on 2023-08-24 14:01:54 CDT

Signature

2023-08-24 14:01:54 CDT

Date

**TRANSFER TO FACILITY:**

Plant Manager:

N/A

Printed Name

Signature

Date

**Sr. Division Director:**

**Sharon M Young**

Printed Name

E-SIGNED by SHARON.M YOUNG  
on 2023-08-24 14:01:57 CDT

Signature

2023-08-24 14:01:57 CDT

Date

**REGION:**

**Regional Vice President:**

**Dane A Coleman**

Printed Name

E-SIGNED by VERNAL.D WEBSTER JR  
on 2023-08-25 11:41:05 CDT

Signature

2023-08-25 11:41:05 CDT

Date

**HEADQUARTERS:**

**Vice President, Proc & Maint Ops:**

**Mike L Barber**

Printed Name

E-SIGNED by Michael.L Barber  
on 2023-08-25 11:42:25 CDT

Signature

2023-08-25 11:42:25 CDT

Date

Comments: \_\_\_\_\_

# Executive Summary

**Transfer From Facility Name and Type:** Augusta GA P&DF

**Street Address:** 525 8th Street

**City, State:** Augusta GA

**Current 3D ZIP Code(s):** 298, 308, 309

**Type of Distribution to Consolidate:** Originating

**Miles between facilities:** 167

**Transfer To Facility Name and Type:** Atlanta GA RPDC

**Current 3D ZIP Code(s):** 300-303, 305-306, 311, 399

## Summary of MPFR Analysis

### Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$270K - \$360K</u>	From Processing Tab
Management Workhour Savings =	<u>\$240K - \$320K</u>	From Management Complement Tab
Transportation Savings =	<u>\$960K - \$1.3M</u>	From Logistics Tab
Maintenance Savings =	<u>\$570K - \$760K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
<b>Total Annual Savings =</b>	<b><u>\$2.0M - \$2.7M</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$220K</u></b>	From One-Time Costs Tab
<b>Total First Year Savings =</b>	<b><u>\$1.8M - \$2.5M</u></b>	

### Staffing Positions

Net Craft Position Loss =	<u>11</u>	From Craft Complement Tab
Net Management Position Loss =	<u>3</u>	From Management Complement Tab

### Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 144 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

# Summary Narrative

## Background

The Augusta GA P&DF is a postal owned facility that processes originating and destinating volumes for the service area of SCF 298, 308, and 309. The Augusta facility is 100,917 square feet. The Augusta GA is located 167 miles from the newly constructed Atlanta GA Regional Processing and Distribution Center (RPDC), approximately 2 hours 38 minutes via interstate highways.

The Mail Processing Facility Review (MPFR) proposal to move originating mail from Augusta GA P&DF to Atlanta GA RPDC was announced on 7/12/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

## Facility Future

The Augusta facility is not closing and will remain open and be modernized as a Local Processing Center.

## Customer Service Impacts

Retail and business mail acceptance services currently provided at the Augusta facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter.

There are no changes to collection box times.

## Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 144 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

## Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

## Financial Summary

The annual baseline for the MPFR study represents the period of July 1, 2022, through June 30, 2023.

The MPFR shows an estimated annual savings between \$2.0M to \$2.7M. There are projected one-time costs of \$220K associated with this MPFR.

**Savings / Costs**

Mail Processing Craft Workhour Savings	=	<b>\$270K - \$360K</b>
Management Workhour Savings	=	<b>\$240K - \$320K</b>
Transportation Savings	=	<b>\$960K - \$1.3M</b>
Maintenance Savings	=	<b>\$570K - \$760K</b>
Space Savings	=	<b>\$0</b>
<b>Total Annual Savings</b>	=	<b>\$2.0M - \$2.7M</b>
<b>Total One-Time Costs</b>	=	<b>\$220K</b>
<b>Total First Year Savings</b>	=	<b>\$1.8M - \$2.5M</b>

**Mail Processing**

The Augusta MPFR identified a net reduction of 6 craft positions and 1 management position. Organizational Design will determine the future Atlanta RPDC Management staffing.

Craft Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Augusta	-15	-5	-20	Atlanta RPDC	9	0	9	LPC/RPDC Total	-6	-5	-11

Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Augusta	-1	-2	-3	Atlanta RPDC	0	0	0	LPC/RPDC Total	-1	-2	-3

**Maintenance**

The MPFR identified a net reduction of 5 craft positions and 2 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

**Transportation**

The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has identified no staffing impacts at this time.

### **\*Other Current Initiatives**

The Atlanta RPDC (new building) includes moving some or all mail processing operations from other facilities including the Atlanta P&DC, Macon P&DC (including the Holt Annex), North Metro P&DC, Peachtree P&DC, Atlanta NDC, and Atlanta PSA.

### **Space Impacts and One-Time Costs**

There is a proposed one-time cost of \$220K due to equipment relocation costs for this MPFR. Any space in Augusta made available due to the transfer of operations to the Atlanta RPDC would be evaluated for future utilization.

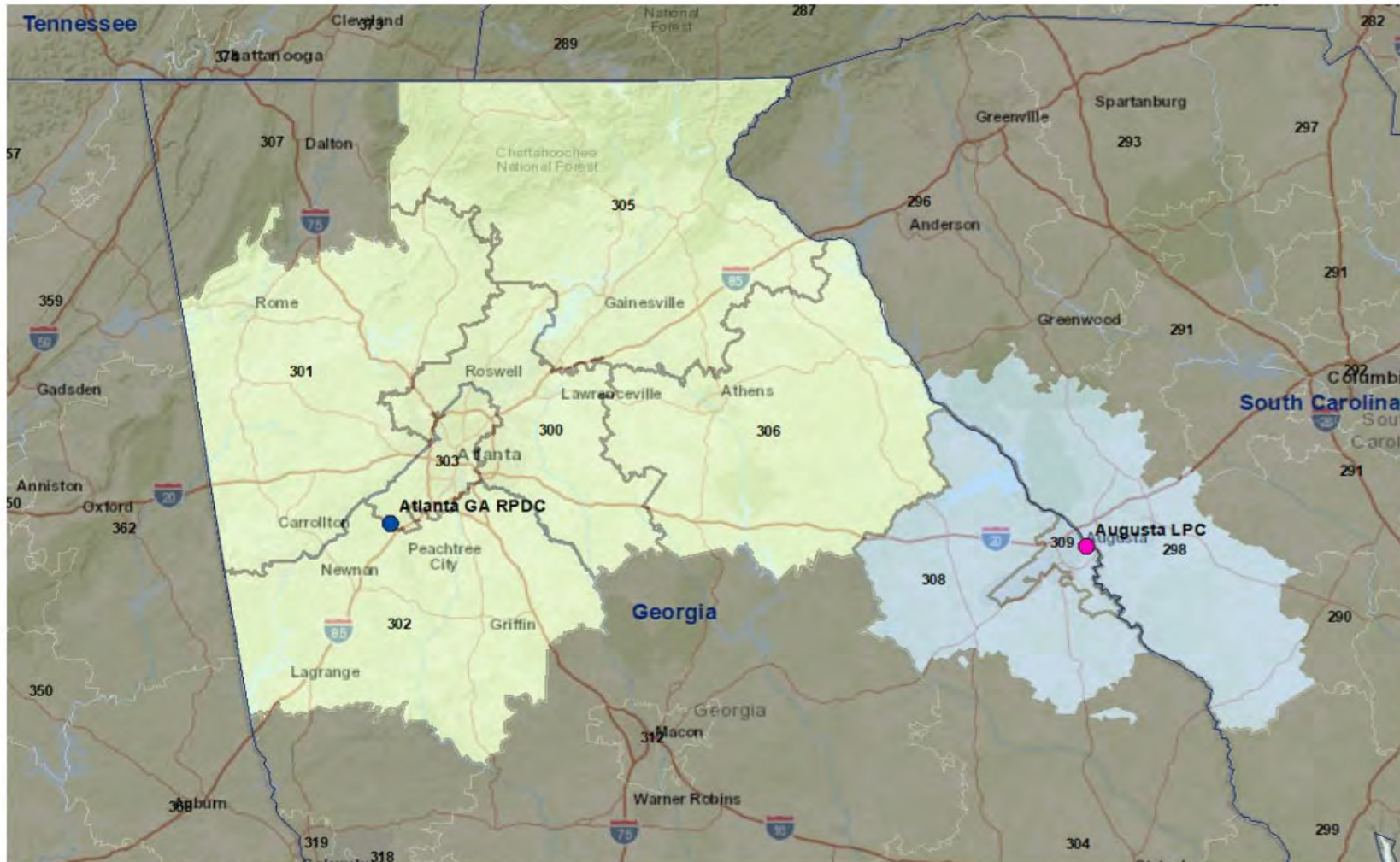
### **Conclusion**

The Augusta facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Augusta to Atlanta RPDC MPFR projects a first-year savings between \$1.8M to \$2.5M with a proposed one-time cost of \$220K. The projected total annual savings is between \$2.0M to \$2.7M.

This go-forward plan for the Augusta facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

# Map of Service Areas



300-303, 305-306, 311, 399 Atlanta

298, 308-309 Augusta

## Craft Complement

	Net Complement Impacts
F1 Mail Processing	6
F3A Logistics	0
F3B Maintenance	5
Total	11

Craft Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Augusta	-15	-5	-20	Atlanta RPDC	9	0	9	LPC/RPDC Total	-6	-5	-11

Craft Career Impact (Losing Site)					
LPC Impacts	F1 Impact (Losing site)	F1 Pre-career On-rolls	F1 Career Impact Less Pre-Career	Maint Impact (Losing Site)**	Updated Career Craft Impact
Augusta	-15	9	-6	-5	-11





## Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 144 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
FCM	72	0
PER	72	0
MKT	0	0
PKG	0	0
<b>Total</b>	<b>144</b>	<b>0</b>

# MPE Inventory

Losing Facility: Augusta GA P&DF

Gaining Facility: Atlanta GA RPDC

Data Extraction Date: 07/13/23

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
ADUS			0
AFCS	2	0	(2)
AFCS 200			0
AFSM100	1	1	0
APBS			0
APPS			0
CIOSS			0
DBCS	4	4	0
DIOSS	1	1	0
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	0	1	1
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
ADUS			0	0	
AFCS			0	2	
AFCS 200		10	10	(10)	
AFSM100		3	3	(3)	
APBS			0	0	
APPS			0	0	
CIOSS		3	3	(3)	
DBCS		9	9	(9)	
DIOSS		4	4	(4)	
HOPS			0	0	
HSTS		2	2	(2)	
HSUS			0	0	
LCREM		1	1	(1)	
LCTS			0	(1)	\$216,000
LCUS			0	0	
PSM			0	0	
RCS			0	0	
SIPS		8	8	(8)	
SPSS			0	0	
USS		2	2	(2)	
PIV			0	0	
MaRS		1	1	(1)	
FRS		1	1	(1)	

\$216,000

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$216,000 (This number is carried forward to One-Time Costs)

(9) Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Customer Service Analysis

Transfer From Facility: Augusta GA P&DF

5-Digit ZIP Code: 298, 308, 309

Data Extraction Date: 07/13/23

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

3-Digit ZIP Code: 298		3-Digit ZIP Code: 308		3-Digit ZIP Code: 309		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
29	93	10	43	0	4		
67	32	31	8	25	19		
36	3	14	0	4	1		
132	128	55	51	29	24		

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

**4. Delivery Performance Report**

% Carriers returning after 1700

Quarter/FY	Percent
QTR4/FY22	72.0%
QTR1/FY23	75.0%
QTR2/FY23	67.0%
QTR3/FY23	65.0%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	18:00	8:30	18:00
Tuesday	8:30	18:00	8:30	18:00
Wednesday	8:30	18:00	8:30	18:00
Thursday	8:30	18:00	8:30	18:00
Friday	8:30	18:00	8:30	18:00
Saturday	Closed	Closed	Closed	Closed

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	10:00	16:30	10:00	16:30
Tuesday	10:00	16:30	10:00	16:30
Wednesday	10:00	16:30	10:00	16:30
Thursday	10:00	16:30	10:00	16:30
Friday	10:00	16:30	10:00	16:30
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: \_\_\_\_\_  
 \_\_\_\_\_

Transfer To Facility: Atlanta GA RPDC

**9. What postmark will be printed on collection mail?**

Line 1 \_\_\_\_\_  
 Line 2 \_\_\_\_\_

# One-Time Costs

MPE Relocation Costs \$216,000

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$216,000

Estimated One-Time Cost \$220K

Processing

AUGUSTA GA P&DC					AUGUSTA GA P&DC				105%				115%									
Mail Mix	Total Workload Content	Total Workhour	Efficiency Index	FTEs	Mail Mix	Total Workload Content	Total Workhour	Efficiency Index	Mail Mix	5% EI Improvement @ Current Facility	Remaining Volume @ 5% Improvement	WH = FTEs @ 5% Improvement	Volume Moving	Current WH	WH = FTEs	15% EI Improvement @ Gaining Facility	15% EI WH Improvement @ Gaining Facility	15% EI Improvement WH = FTEs @ Gaining Facility	New Facility Change	\$ Savings		
Letters			10.459	27	Letters			10.982	Letters	10.982		24	3,079,941			12,028	256	2	-	\$ -		
Flats			9.826	7	Flats			10.107	Flats	10,107		3	4,496,342			11,069	406	3	(1)	\$ (75,779)		
Packages			2.460	8	Packages			2.583	Packages	2,583		-	2,558,410			2,829	904	7	(1)	\$ (75,779)		
Other			3.048	38	Other			3.200	Other	3,200		9	10,920,068			3,505	3,116	24	(4)	\$ (303,114)		
<b>Grand Total</b>			<b>6,094</b>	<b>80</b>	<b>Grand Total</b>			<b>8,694</b>	<b>Grand Total</b>	6,398		<b>51</b>	21,054,760			7,008	4,682	36	(6)	\$ (454,671)		
												Current on-rolls								Estimated Savings Range		\$270K - \$360K
												On-Rolls Impact										

**Site A Maintenance - Augusta**

Category	Equipment	Qty	Current	Current eWHEP Authorized						
				SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
Letter Sorter	DBCS	4	4	Augusta PDC	4	14	2	11	1	32
Letter Sorter	DIOSS	1	1							
Letter Sorter	LCREM	1	1							
Flat Sorter	AFSM	1	1							
Tray Sorter	LCT5	1	0							
Letter Sorter	AFCS	0	2							
Total		8	9	SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
				Augusta PDC	\$603,672	\$1,755,827	\$253,043	\$1,105,389	\$113,256	\$3,831,188

Supplies Reduction % -11%

<b>Total Maintenance Craft x 1783 Hrs x LDC Labor Rate</b>	<b>\$3,227,515</b>
<b>Total Maintenance EAS x 1799 Hrs x LDC Labor Rate</b>	<b>\$603,672</b>
<b>Total Annual Cost</b>	<b>\$3,831,188</b>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
Augusta LPC	2	9	2	11	1	25

Future Cost						
Augusta LPC	\$301,836	\$1,128,746	\$253,043	\$1,105,389	\$113,256	\$2,902,270

<b>Total Maintenance Craft x 1783 Hrs x LDC Labor Rate</b>	<b>\$2,600,434</b>
<b>Total Maintenance EAS x 1799 Hrs x LDC Labor Rate</b>	<b>\$301,836</b>
<b>Total Annual Cost</b>	<b>\$2,902,270</b>

Savings		Parts	Total Maint
Maintenance Craft Work Hour Savings	\$627,081		
Maintenance EAS Work Hour Savings	\$301,836		
<b>Total Annual Savings</b>	<b>\$928,917</b>	\$ (26,874)	<b>\$955,791</b>

**Total Employee Reduction 7** Estimated Savings Range \$570K - \$760K

Total Craft Reduction	5
\$\$\$/FTE	\$132,702.47
Craft \$\$\$/FTE	\$89,583.00

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Reduction	FTE Reduction	Estimated Savings
35			-3598	-2	(\$301,836)
36			-8915	-5	(\$627,081)
37			0	0	50
38			0	0	50
39			0	0	50
<b>Grand Total</b>			<b>-12513</b>	<b>-7</b>	<b>(\$928,917)</b>

March Volumes  
 Current Augusta  
 Cancellations - ADV  
 Outgoing Ltrs ADV 46,000  
 75,000

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Reduction to MPE Supplies Savings -11%  
 5 (26,874)

Finance Number	Effective FPR Line Num	Effective Account (8 Digits)	Metrics GL Period Status	Actual		Adjustment		Adjustment		Actual + Adjustment		Actual + Adjustment	
				Month Closed	Month Open	Month Closed	Month Open	Month Closed	Month Open	Month Closed	Month Open	Month Closed	Month Open
120476	AUGUSTA GA 31	SUPPLIES 52103.000 SPARE PARTS FOR MECHANIZATION&BLU		\$10	\$0	\$10	\$0	\$0	\$0	\$10	\$0	10	10
120476	AUGUSTA GA 31	SUPPLIES 52173.000 CUSTODIAL & BUILDING SUPPLIES PAID A		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	0
120476	AUGUSTA GA 31	SUPPLIES Total		\$10	\$0	\$10	\$0	\$0	\$0	\$10	\$0	10	10
120476	AUGUSTA GA 32	EQUIPMENT 52106.000 MAIL PROCESSING EQUIPMENT		\$4,816	\$0	\$4,816	\$0	\$0	\$0	\$4,816	\$0	4,816	4,816
120476	AUGUSTA GA 32	EQUIPMENT Total		\$4,816	\$0	\$4,816	\$0	\$0	\$0	\$4,816	\$0	4,816	4,816
120476	AUGUSTA GA 33	SUPPLIES-IE 52120.000 ISSUES FROM SUPPLY CENTERS-PARTS&		\$228,678	\$13,188	\$241,865	\$0	\$0	\$0	\$228,678	\$13,188	241,865	241,865
120476	AUGUSTA GA 33	SUPPLIES-IE 52110.000 INVENTORY ADJUSTMENTS-MES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	0
120476	AUGUSTA GA 33	SUPPLIES-IE 52230.000 REPAIRED ITEMS RETURNED TO MDC ST		(\$219)	(\$180)	(\$399)	\$0	\$0	\$0	(\$219)	(\$180)	(\$399)	(\$399)
120476	AUGUSTA GA 33	SUPPLIES-IE Total		\$228,459	\$13,008	\$241,467	\$0	\$0	\$0	\$228,459	\$13,008	241,467	241,467
120476	AUGUSTA GA 34	SERVICES 52213.000 CUSTODIAL AND BUILDING SERVICES		\$30,771	\$275	\$31,046	\$0	\$0	\$0	\$30,771	\$275	31,046	31,046
120476	AUGUSTA GA 34	SERVICES Total		\$30,771	\$275	\$31,046	\$0	\$0	\$0	\$30,771	\$275	31,046	31,046
120476	AUGUSTA GA 37	EQUIPMENT 54521.000 POSTAL OPER. EQUIP-REPAIR/MAINT		\$3,075	\$0	\$3,075	\$0	\$0	\$0	\$3,075	\$0	3,075	3,075
120476	AUGUSTA GA 37	EQUIPMENT 54521.998 POSTAL OPR EQUIP-REPAIR/MNT-IMPAC I		\$7,567	\$709	\$8,277	\$0	\$0	\$0	\$7,567	\$709	8,277	8,277
120476	AUGUSTA GA 37	EQUIPMENT Total		\$10,642	\$709	\$11,352	\$0	\$0	\$0	\$10,642	\$709	11,352	11,352
120476	AUGUSTA GA Total			\$274,699	\$13,991	\$288,690	\$0	\$0	\$0	\$274,699	\$13,991	288,690	288,690

# Logistics

	HCR	Contract	Annual Miles	Edit Annual Miles	RATE PER MILE	Pre-Annual Cost	Post - Annual Cost	Annual Cost Δ	Comment
Network	300XE	ATL STC	704,513					-342,813	Cost saving would be indicated as part of Atlanta STC saving.
	300AE	ATL STC	4,071,771					-863,968	Cost saving would be indicated as part of Atlanta STC saving.
	30094	ATL NDC	341,794					-734,858	Cost saving was indicated as part of Atlanta saving.
	300U0	NM	660,278					-1,869,147	Cost saving was indicated as part of North Metro saving.
		Total						-3,810,787	
	PVS SITE	Annual Miles	Edit Annual Miles	RATE PER MILE	Pre-Annual Cost	Post - Annual Cost	Annual Cost Δ		
	ATLANTA RPDC	0					2,206,501		
								\$ (1,604,285.73)	
								\$960K - \$1.3M	

0 Net Craft Impacts