

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Champaign IL P&DC
Street Address: 2001 N Mattis Ave
City: Champaign
State: IL
5D Facility ZIP Code: 61821
Retail & Delivery District: Illinois 2
Retail & Delivery Area: Central
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 609, 617-619, 624
Shape: Letters & Flats
Miles to "Transfer To" Facility: 127
Processing Region: Eastern
Processing Division: Westshores
Plant Manager: Dapo Oladeji
Sr. Division Director: Frank Veal

Packages
140

2. "Transfer To" Facility Information

Facility Name & Type: South Suburban IL P&DC	Chicago South IL RPDC
Street Address: 6801 SW 73rd St	7500 Roosevelt Rd
City: Bedford Park	Forest Park
State: IL	IL
5D Facility ZIP Code: 60499	60130
Retail & Delivery District: Illinois 2	Illinois 1
Retail & Delivery Area: Central	Central
Finance Number: [REDACTED]	[REDACTED]
Current 3D ZIP Code(s): 463-464, 604-606, 608	463-464, 600-608, 610, 611
Shape: Letters & Flats	Packages
Processing Region: Eastern	Eastern
Processing Division: Westshores	Westshores
Plant Manager: Charlesten Anderson	Taunya Lewis
Sr. Division Director: Frank Veal	Frank Veal

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan-01-2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: Todd Hawkins
Vice President, Proc & Maint Ops: Dane A. Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Champaign IL P&DC
Facility ZIP Code: 61821
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 609, 617-619, 624

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: South Suburban IL P&DC
Facility ZIP Code: 60499
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 463-464, 604-606, 608

Shape: Letters & Flats

Transfer To Facility Name and Type: Chicago South IL RPDC
Facility ZIP Code: 60130
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 463-464, 600-608, 610, 611

Shape: Packages

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:

E-SIGNED by Dapo.O Oladeji
on 2024-04-19 19:26:33 CDT

Dapo Oladeji

Printed Name

Signature

Date

Westshores Sr. Division Director

Timothy DePauw for **Frank Veal**

Printed Name

E-SIGNED by Timothy.M Depauw
on 2024-04-22 14:45:52 CDT

Signature

Date

TRANSFER TO FACILITY:

**Plant Manager: Timothy DePauw
for Charlesten Anderson**

Printed Name

E-SIGNED by Timothy.M Depauw
on 2024-04-22 14:46:15 CDT

Signature

Date

Plant Manager:

Taunya Lewis

Printed Name

[REDACTED SIGNATURE]

Signature

04/22/24

Date

Westshores Sr. Division Director:

Timothy DePauw for **Frank Veal**

Printed Name

E-SIGNED by Timothy.M Depauw
on 2024-04-22 14:46:17 CDT

Signature

Date

REGION:

Eastern Regional Vice President:

Todd Hawkins

Printed Name

E-SIGNED by Todd.S Hawkins
on 2024-04-23 10:54:35 CDT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane A. Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2024-04-23 12:50:19 CDT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Champaign IL P&DC
Street Address: 2001 N Mattis Ave
City, State: Champaign, IL
Current 3D ZIP Code(s): 609, 617-619, 624
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: South Suburban IL P&DC
Current 3D ZIP Code(s): 463-464, 604-606, 608

Miles between facilities: 127

Transfer To Facility Name and Type: Chicago South IL RPDC
Current 3D ZIP Code(s): 463-464, 600-608, 610, 611

Miles between facilities: 140

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$770K - \$1.0M</u>	From Processing Tab
Management Workhour Savings =	<u>\$80K - \$110K</u>	From Management Complement Tab
Transportation Savings =	<u>\$1.1M - \$1.5M</u>	From Logistics Tab
Maintenance Savings =	<u>\$700K - \$900K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$2.7M - \$3.5M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$2.7M - \$3.5M</u>	

Staffing Positions

Net Craft Position Loss =	<u>20</u>	From Craft Complement Tab
Net Management Position Loss =	<u>1</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 690 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Champaign IL P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 609, 617-619, 624. The Champaign IL facility is 191,010 square feet. The Champaign facility is located 127 miles from the South Suburban Processing and Distribution Center (PDC) and 140 miles from the Chicago South Regional Processing and Distribution Center (RPDC). The Mail Processing Facility Review (MPFR) proposal to move originating mail from Champaign P&DC to South Suburban P&DC and Chicago South RPDC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Champaign facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Champaign facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter. The co-located Post Office is the nearest retail services location with services expected to remain unchanged.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 690 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$2,700,000 to \$3,500,000.

Savings / Costs		
Mail Processing Craft Workhour Savings	=	\$770K - \$1.0M
Management Workhour Savings	=	\$80K - \$110K
Transportation Savings	=	\$1.1M - \$1.5M
Maintenance Savings	=	\$700K - \$900K
Space Savings	=	\$0
Total Annual Savings	=	\$2.7M - \$3.5M
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$2.7M - \$3.5M

Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$770,000 - \$1,000,000. The Champaign P&DC MPFR identified a net reduction of 11 craft positions and 1 management position. Organization Design will determine the future South Suburban P&DC management staffing.

Net Craft Staffing Impacts - Both Sites											
Champaign P&DC				South Suburban P&DC/Chicago South RPDC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-91	-9	0	-100	80	0	0	80	-11	-9	0	-20

Net Management Impacts											
Champaign P&DC				South Suburban P&DC/Chicago South RPDC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-4	0	0	-4	3	0	0	0	-1	0	0	-1

Maintenance

The MPFR is projecting an annual maintenance savings between \$700,000 to \$900,000 due to supporting different equipment sets. The MPFR identified a net reduction of 9 craft positions and 0 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts

Transportation

The MPFR shows an annual savings between \$1,100,000 to \$1,500,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Transportation

The MPFR shows an annual savings between \$1,100,000 to \$1,500,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There is no proposed one-time cost due to equipment relocation costs for this MPFR. Any space in Champaign P&DC made available due to the transfer of operations to the South Suburban P&DC would be evaluated for future utilization.

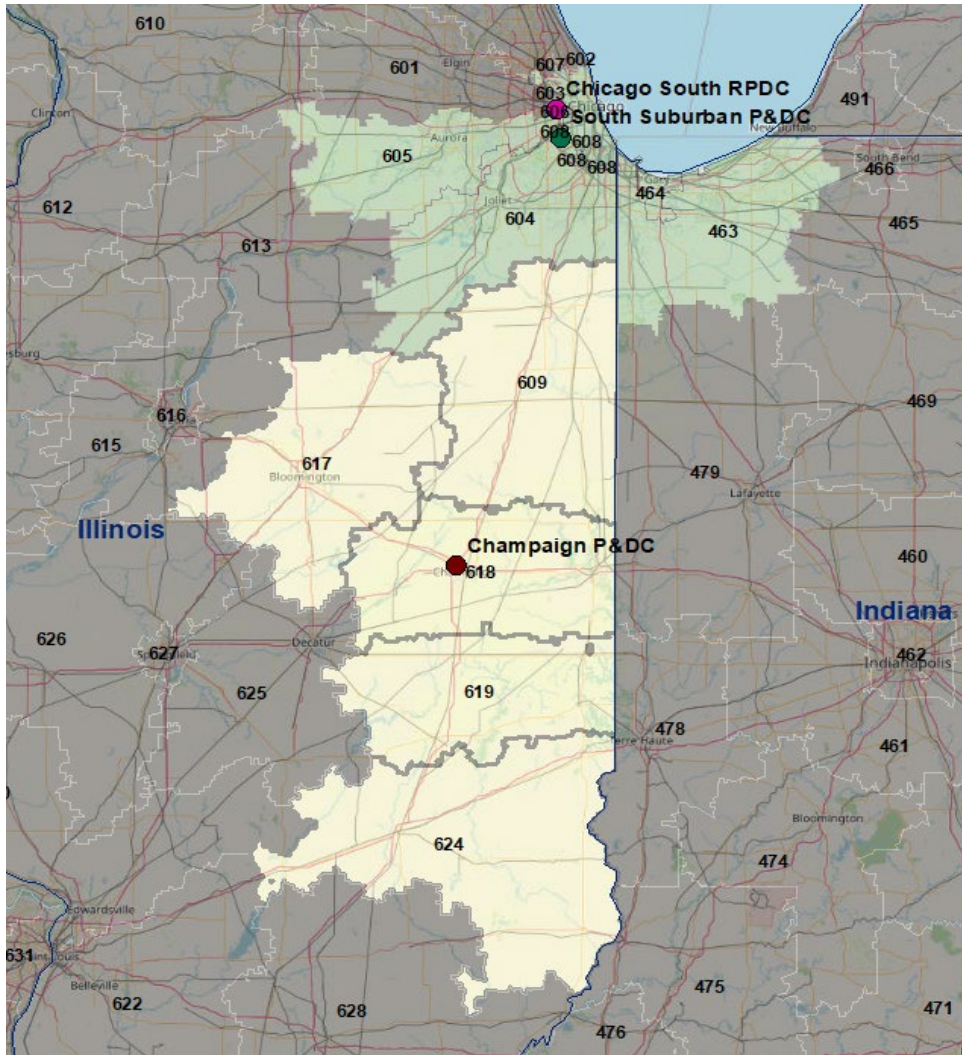
Conclusion

The Champaign facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Champaign P&DC to South Suburban P&DC MPFR projects an annual savings is between \$2,700,000 to \$3,500,000 with no proposed one-time costs.

This go-forward plan for the Champaign IL facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



609, 617-619, 624 Champaign

463-464, 604-606, 608 South Suburban

Chicago South RPDC

Craft Complement

Career Impacts by Craft - Champaign P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-54	19	-35	-37	11	-26	-9	0	-70

This is only the impact to the Champaign facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Champaign P&DC				South Suburban P&DC/Chicago South RPDC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-91	-9	0	-100	80	0	0	80	-11	-9	0	-20

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	-11
F3A Logistics	0
F3B Maint.	-9
Total	20

Management Complement

Management Impacts - Champaign Only			
Champaign P&DC			
Processing	Maintenance	Logistics	Total
4	0	0	4

This is only the impact to the Champaign facility

Net Management Impacts											
Champaign P&DC				South Suburban P&DC/Chicago South RPDC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-4	0	0	-4	3	0	0	0	-1	0	0	-1

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	-1	
F3A Logistics	0	
F3B Maint.	0	
Total	1	
Estimated Savings Range		\$80K - \$110K

Function
F1

Hourly Rate
[REDACTED]

OM to Payroll Staffing Condition Report

Run Date: 1/12/2024

SAP Organizational Management Data		Payroll Form 50 Data				
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
	CHAMPAIGN IL P&DC					
23020031	EXEC PLANT MANAGER (4)	1	1	0	8	80
23157145	MGR PROCESSING SUPPORT	1	1	0	0	1
23157140	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
8960028	INDUSTRIAL ENGINEER (PROCESSING)	2	1	-1	0	3
23550023	MGR MAINTENANCE	1	1	0	3B	35
23157141	MGR DISTRIBUTION OPERATIONS	1	0	-1	1	10
23150105	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
23150067	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
23550021	MGR MAINTENANCE SUPPORT INDUSTRIAL ENGN	1	1	0	3B	35
8960019	TRAINEE (LVL-01) PROCESSING SUPPORT	0	1	1	0	3
23150106	SPECIALIST SUPV DISTRIBUTION OPERATIONS	2	2	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	7	7	0	1	10
23150103	OPS (RELIEF) SUPV MAINTENANCE OPERATIONS	1	0	-1	1	10
23550010	ADMINISTRATIVE ASSISTANT (FLD)	3	2	-1	3B	35
3180007	ASSISTANT (FLD)	1	1	0	8	82
Cost Center	Total	24	21	-3		

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 690 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL	75	0
FCM	285	0
PER	5	0
MKT	245	0
PKG	5	0
GAH	75	0
Total	690	0

Customer Service Analysis

Transfer From Facility: Champaign IL P&DC

Current 3-Digit ZIP Code(s): 609, 617-619, 624

Data Extraction Date: 01/12/24

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 609		3-Digit ZIP Code: 617		3-Digit ZIP Code: 618		3-Digit ZIP Code: 619	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
27	138	23	108	40	151	21	71
118	52	110	46	113	23	76	28
53	6	40	1	29	8	10	6
198	196	173	155	182	182	107	105

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Illinois 2 District

% Carriers returning after 1700

Quarter/FY	Percent
QTR2/FY23	36.4%
QTR3/FY23	35.5%
QTR4/FY23	36.8%
QTR1/FY24	40.5%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	7:30	18:30	7:30	18:30
Tuesday	7:30	18:30	7:30	18:30
Wednesday	7:30	18:30	7:30	18:30
Thursday	7:30	18:30	7:30	18:30
Friday	7:30	18:30	7:30	18:30
Saturday	9:00	17:00	9:00	17:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	18:00	9:00	18:00
Tuesday	9:00	18:00	9:00	18:00
Wednesday	9:00	18:00	9:00	18:00
Thursday	9:00	18:00	9:00	18:00
Friday	9:00	18:00	9:00	18:00
Saturday	Closed		Closed	

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: South Suburban IL P&DC - Letters & Flats

Transfer To Facility: Chicago South IL RPDC - Packages

9. What postmark will be printed on collection mail?

Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$000K

Processing

Champaign P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			56
Flats			19
Packages			86
Other			54
Grand Total			215

FY23 YTD workhour rate				
Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			7,777	41
Flats			6,077	12
Packages			4,814	41
Other			51	29
Grand Total			18,720	123

Current On Rolls 215
Impact (92)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			3,547	51	4,078		44	(7)	\$ 693,289
Flats			5,770	7	6,636		6	(1)	\$ 99,041
Packages			2,025	4	2,329		3	(1)	\$ 99,041
Other			2,230	31	2,565		27	(4)	\$ 396,165
Grand Total				93			81	(13)	\$ 1,287,537

Estimated Savings Range	\$770K - \$1.0M
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Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA		
ADUS		
AFCSS200	2	0
AFSM100AFSM100	2	1
AFTL	1	1
AFTU		
AGV_UP		
AIAFSM	2	2
APBS	2	2
APPS		
ASD_DA	3	3
ATSIATSU	1	1
ATU	1	1
BCS		
BDS	3	0
CBS		
CFPS		
CFS_DACFS_FACFS		
CIOSS		
COMPACTCOMPACT		
CONTLCONTU	6	6
CIY		
DBCS	6	6
DIOS	2	1
DIPRCRULL		
EAA	1	0
ELEC		
EPSS		
FMPSS		
FRESFRES		
FRS		
HDUMP	1	1
HOFS		
HSTS		
IJCAFMS	1	0
LAN	1	1
LCREM	1	1
LCTSLCTSLCTS	1	1
LCUS		

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
CHAMPAIGN IL PDC	5	32	3	16	2	58

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
CHAMPAIGN IL PDC	\$754,591	\$4,013,319	\$379,565	\$1,607,838	\$226,512	\$6,981,825

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$6,227,234
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$754,591
Total Annual Cost	\$6,981,825

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-16047	-9	-\$1,128,746
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-16047	-9	-\$1,128,746

IV. Productive Workyear Factors.

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining	Supervisor
1,783 hours	1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
CHAMPAIGN IL PDC	5	23	3	16	2	49

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
CHAMPAIGN IL PDC	\$754,591	\$2,884,573	\$379,565	\$1,607,838	\$226,512	\$5,853,079

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$5,098,489
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$754,591
Total Annual Cost	\$5,853,079

Savings	
Maintenance Craft Work Hour Savings	\$1,128,746
Maintenance EAS Work Hour Savings	\$0
Total Annual Savings	\$1,128,746

Total Employee Reduction	-9	Estimated Savings Range	\$700K - \$900K
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\$\$\$/FTE	(\$125,416.22)
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Note:
Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current yearly amount	Proposed Yearly Amount	Annual Cost Change
614L2 HCR						(\$53,383.16)
615FE HCR						(\$642,932.34)
615N7 HCR						\$292,078.19
618EE HCR						(\$655,539.63)
618FE HCR						(\$439,985.87)
618GE HCR						(\$204,158.39)
618N2 HCR						\$12,051.48
618P1 HCR						(\$385,969.51)
618P4 HCR						\$142,804.33
625M3 HCR						(\$184,361.95)
630L3 HCR						(\$215,901.93)
630N0 HCR						(\$297,249.97)
630Y0 HCR						(\$380,611.33)
63290 HCR						(\$45,574.68)
Unknown HCR						\$1,203,245.48
Grand Total						(\$1,855,489.27)

Estimated Savings Range	\$1.1M- \$1.5M
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0 Net Craft Impacts