

# MPFR Data Entry Page

## 1. "Transfer From" Facility Information

**Type of Distribution Consolidated:** Originating  
**Facility Name & Type:** Eugene OR P&DC  
**Street Address:** 3148 Gateway Street  
**City:** Springfield  
**State:** OR  
**5D Facility ZIP Code:** 97475  
**Retail & Delivery District:** ID-MT-OR  
**Retail & Delivery Area:** WestPac  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 974  
**Miles to Gaining Facility:** 117  
**Processing Region:** Western  
**Processing Division:** Pacific Northwest  
**Postmaster or Plant Manager:** Robert English  
**Sr. Division Director:** John DiPeri

## 2. "Transfer To" Facility Information

**Facility Name & Type:** Portland OR RPDC  
**Street Address:** 7007 NE Cornfoot Road  
**City:** Portland  
**State:** OR  
**5D Facility ZIP Code:** 97218  
**Retail & Delivery District:** ID-MT-OR  
**Retail & Delivery Area:** WestPac  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 970-973, 977, 978, 986  
**Processing Region:** Western  
**Processing Division:** Pacific Northwest  
**Plant Manager:** Brian Gaines  
**Sr. Division Director:** John DiPeri

## 3. Background Information

**Start of Study:** Jul-12-2023  
**Date Range of Data:** Jul-01-2022 Jun-30-2023  
**Bargaining Unit Hours per Year:** 1750  
**EAS Hours per Year:** 1840

## 4. Other Information

**Regional Vice President:** Todd Hawkins  
**Vice President, Proc & Maint Ops:** Mike L Barber  
**Division Coordinator:** [REDACTED]  
**HQ MPFR Coordinator:** [REDACTED]

# MPFR Approval Signatures

Transfer From Facility Name and Type: Eugene OR P&DC  
Facility ZIP Code: 97475  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 974  
Type of Distribution Consolidated: Originating  
Transfer To Facility Name and Type: Portland OR RPDC  
Facility ZIP Code: 97218  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 970-973, 977, 978, 986

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**TRANSFER FROM FACILITY:**

<b>Postmaster or Plant Manager:</b> <b>Robert English</b> Printed Name	 Signature	2023-08-24 09:42:37 CDT Date
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<b>Sr. Division Director:</b> <b>John DiPeri</b> Printed Name	 Signature	2023-08-24 12:28:13 CDT Date
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**TRANSFER TO FACILITY:**

<b>Plant Manager:</b> <b>Brian Gaines</b> Printed Name	 Signature	2023-08-24 12:16:09 CDT Date
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<b>Sr. Division Director:</b> <b>John DiPeri</b> Printed Name	 Signature	2023-08-24 12:28:22 CDT Date
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**REGION:**

<b>Regional Vice President:</b> <b>Todd Hawkins</b> Printed Name	 Signature	2023-08-25 11:44:59 CDT Date
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**HEADQUARTERS:**

<b>Vice President, Proc &amp; Maint Ops:</b> <b>Mike L Barber</b> Printed Name	 Signature	2023-08-25 11:45:30 CDT Date
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Comments: \_\_\_\_\_

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# Executive Summary

**Transfer From Facility Name and Type:** Eugene OR P&DC  
**Street Address:** 3148 Gateway Street  
**City, State:** Eugene OR  
**Current 3D ZIP Code(s):** 974

**Type of Distribution to Consolidate:** Originating

**Miles to Gaining Facility:** 117

**Transfer To Facility Name and Type:** Portland OR RPDC  
**Current 3D ZIP Code(s):** 970-973, 977, 978, 986

## Summary of MPFR Analysis

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$360K - \$480K</u>	From Processing Tab
Management Workhour Savings =	<u>\$0</u>	From Management Complement Ta
Transportation Savings =	<u>\$1.6M - \$2.1M</u>	From Logistics Tab
Maintenance Savings =	<u>\$2.1M - \$2.8M</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
<b>Total Annual Savings =</b>	<b><u>\$4.0M - \$5.4M</u></b>	

**Total One-Time Costs =** \$380K From One-Time Costs Tab

**Total First Year Savings =** \$3.6M - \$5.0M

### Staffing Positions

Net Craft Position Loss = 36 From Craft Complement Tab

Net Management Position Loss = 0 From Management Complement Tab

### Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 125 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

# Summary Narrative

## Background

The Eugene OR P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 974. The Eugene facility is 148,064 square feet. The Eugene OR P&DC is located 117 miles from the Portland OR P&DC, soon to become Portland Regional Processing and Distribution Center (RPDC), approximately 1 hour 56 minutes via interstate highways. The Mail Processing Facility Review (MPFR) proposal to move originating mail from Eugene OR P&DC to Portland OR RPDC was announced on 7/12/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention. The proposal also includes transferring the destinating volumes of SCFs 973 and 977 from Portland to Eugene.

## Facility Future

The Eugene facility is not closing and will remain open and be modernized as a Local Processing Center.

## Customer Service Impacts

Retail and business mail acceptance services currently provided at the Eugene facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter. The co-located Gateway Postal store is the nearest retail services location with services expected to remain unchanged.

There are no changes to collection box times.

## Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 125 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

## Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

## Financial Summary

The annual baseline for the MPFR study represents the period of July 1, 2022, through June 30, 2023.

The MPFR shows an estimated annual savings between \$4.0M and \$5.4M. There are projected one-time costs of \$380K associated with this MPFR.

**Savings / Costs**

Mail Processing Craft Workhour Savings	=	<u>\$360K - \$480K</u>
Management Workhour Savings	=	<u>\$0</u>
Transportation Savings	=	<u>\$1.6M - \$2.1M</u>
Maintenance Savings	=	<u>\$2.1M - \$2.8M</u>
Space Savings	=	<u>\$0</u>
<b>Total Annual Savings</b>	=	<u><b>\$4.0M - \$5.4M</b></u>
<b>Total One-Time Costs</b>	=	<u><b>\$380K</b></u>
<b>Total First Year Savings</b>	=	<u><b>\$3.6M - \$5.0M</b></u>

**Mail Processing**

The MPFR identified a net reduction of 8 craft positions and no management positions. Organizational Design will determine the future Portland RPDC Management staffing.

Craft Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Eugene	-13	-1	-14	Portland RPDC	5	-27	-22	LPC/RPDC Total	-8	-28	-36

Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Eugene	0	0	0	Portland RPDC	0	0	0	LPC/RPDC Total	0	0	0

**Maintenance**

The MPFR is projecting an annual maintenance savings due to supporting different equipment sets. The MPFR identified reductions of 1 craft position at Eugene and 27 craft positions at Portland. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

**Transportation**

Transportation supporting the Eugene MPFR study contains only HCR service. The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has identified no transportation staffing impacts at this time.

### **\*Other Current Initiatives**

The Portland RPDC project also includes moving some or all mail processing operations from other facilities including Medford P&DC.

### **Space Impacts and One-Time Costs**

There are proposed one-time costs of \$380K due to equipment relocation for this MPFR. Any space in Eugene made available due to the transfer of operations to the Portland RPDC would be evaluated for future utilization.

### **Conclusion**

The Eugene facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Eugene to Portland RPDC MPFR projects a first-year savings between \$3.6M and \$5.0M with a proposed one-time cost of \$380K. The projected total annual savings is between \$4.0M and \$5.4M.

This go-forward plan for the Eugene facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.



# Craft Complement

	<b>Net Complement Impacts</b>
F1 Mail Processing	8
F3A Logistics	0
F3B Maintenance	28
Total	36

Craft Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Eugene	-13	-1	-14	Portland RPDC	5	-27	-22	LPC/RPDC Total	-8	-28	-36

Craft Career Impact (Losing Site)					
LPC Impacts	F1 Impact (Losing site)	F1 Pre-career On-rolls	F1 Career Impact Less Pre-Career	Maint Impact (Losing Site)**	Updated Career Craft Impact
Eugene	-13	16	0*	-1	-1





## Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.  
There will be an expected 125 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
PRI	5	0
GAL	36	0
GAH	36	0
FCM	17	0
PER	17	0
MKT	7	0
PKG	7	0
<b>Total</b>	<b>125</b>	<b>0</b>

# MPE Inventory

Losing Facility: Eugene OR P&DC

Gaining Facility: Portland OR RPDC

Data Extraction Date: 07/13/23

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
ADUS			0
AFCS			0
AFCS 200	2		(2)
AFSM100	1	1	0
APBS			0
APPS			0
CIOSS			0
DBCS	6	12	6
DIOSS	2	1	(1)
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS		1	1
LCUS	1		(1)
PSM			0
RCS			0
SIPS			0
SPSS	1		(1)
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0
(enter as needed)			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
ADUS			0	0	
AFCS			0	0	
AFCS 200	6	6	0	2	
AFSM100	3	3	0	0	
APBS	1	1	0	0	
APPS			0	0	
CIOSS	2	2	0	0	
DBCS	35	27	(8)	2	\$165,750
DIOSS	5	5	0	1	
HOPS			0	0	
HSTS		1	1	(1)	
HSUS			0	0	
LCREM	1	1	0	0	
LCTS	2	1	(1)	0	\$216,000
LCUS			0	1	
PSM			0	0	
RCS			0	0	
SIPS	1	1	0	0	
SPSS			0	1	
USS	1	1	0	0	
PIV			0	0	
MaRS			0	0	
FRS			0	0	
EPPS	1	1	0	0	

**\$381,750**

**Mail Processing Equipment Relocation Costs from Losing to Gaining Facility:** \$381,750 (This number is carried forward to One-Time Costs)

**(9) Notes:** One-time costs include 6 additional DBCSs and 1 LCTS for processing SCFs 973 and 977 in Eugene from Portland

## Customer Service Analysis

Transfer From Facility: Eugene OR P&DC

5-Digit ZIP Code: 974

Data Extraction Date: 07/13/23

	3-Digit ZIP Code: 974		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
<b>1. Collection Points</b>								
Number picked up before 1 p.m.	71	112						
Number picked up between 1-5 p.m.	159	70						
Number picked up after 5 p.m.	11	0						
Total Number of Collection Points	241	182						

2. How many collection boxes are designated for "local delivery"? 0

3. How many "local delivery" boxes will be removed as a result of MPFR? 0

**4. Delivery Performance Report**

	Quarter/FY	Percent
% Carriers returning after 1700	QTR4/FY22	42.0%
	QTR1/FY23	53.0%
	QTR2/FY23	40.0%
	QTR3/FY23	37.0%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	18:30	9:00	18:30
Tuesday	9:00	18:30	9:00	18:30
Wednesday	9:00	18:30	9:00	18:30
Thursday	9:00	18:30	9:00	18:30
Friday	9:00	18:30	9:00	18:30
Saturday	Closed	Closed	Closed	Closed

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	11:00	18:30	11:00	18:30
Tuesday	11:00	18:30	11:00	18:30
Wednesday	11:00	18:30	11:00	18:30
Thursday	11:00	18:30	11:00	18:30
Friday	11:00	18:30	11:00	18:30
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: \_\_\_\_\_

Transfer To Facility: Portland OR RPDC

9. What postmark will be printed on collection mail?

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

## One-Time Costs

MPE Relocation Costs	\$381,750
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Building Modifications

Prep on Workroom Floor

Employee Relocation

Total	\$381,750
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Estimated One-Time Cost	\$380K
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# Processing

CURRENT					FUTURE															
EUGENE OR P&DC					EUGENE OR P&DC				105%			115%								
Mail Mix	Total Workload Content	Total Workhour	Efficiency Index	FTEs	Mail Mix	Total Workload Content	Total Workhour	Efficiency Index	Mail Mix	5% EI Improvement @ Current Facility	Remaining Volume @ 5% Improvement	WH = FTEs @ 5% Improvement	Volume Moving	Current WH	WH = FTEs	15% EI Improvement @ Gaining Facility	15% EI WH Improvement @ Gaining Facility	15% EI Improvement WH = FTEs @ Gaining Facility	New Facility Change	\$ Savings
Letters			7,273	39	Letters			7,826	Letters	7,637		87	(49,491,369)			7,637	(6,480)	(51)	2	\$ 151,557
Flats			8,186	11	Flats			8,221	Flats	8,595		24	(14,212,680)			8,595	(1,654)	(13)	1	\$ 75,779
Packages			4,459	60	Packages				Packages	4,682		-	34,248,950			5,128	6,678	52	(8)	\$ (606,228)
Other			1,297	41	Other			286	Other	1,362		13	4,400,029			1,492	2,949	23	(3)	\$ (227,336)
<b>Grand Total</b>			<b>4,611</b>	<b>151</b>	<b>Grand Total</b>			<b>5,110</b>	<b>Grand Total</b>			<b>125</b>	<b>(25,055,070)</b>			<b>5,303</b>	<b>1,494</b>	<b>11</b>	<b>(8)</b>	<b>\$ (606,228)</b>

**Site A Maintenance - Eugene**

MACHINE Future	Count	Current MPE	Current eWHEP Authorized						
			SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
AFSM100	1	1	Eugene OR PDC	5	21	2	19	1	48
ATU	1	6							
DBCS	10	6							
DIOSS	1	2							
LCREM	1								
			Current Cost						
			SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
LCTS	1		Eugene OR PDC	\$754,591	\$2,633,741	\$253,043	\$1,909,308	\$113,256	\$5,663,938
MISA	5								
MSWYB	1								
PSS	3		Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$4,909,348					
AFCS200	2		Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$754,591					
<b>Total Annual Cost</b>				<b>\$5,663,938</b>					

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
Eugene OR LPC	5	19	2	19	2	47
Future Cost						
Eugene OR LPC	\$754,591	\$2,382,908	\$253,043	\$1,909,308	\$226,512	\$5,526,362

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$4,771,772
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$754,591
<b>Total Annual Cost</b>	<b>\$5,526,362</b>

Savings at Portland due to SCFs 973, 977 moving to Eugene			Supplies Savings
Savings	Eugene	Net Savings	
Maintenance Craft Work Hour Savings	\$137,576	\$3,374,078	\$3,511,654
Maintenance EAS Work Hour Savings	\$0	\$0	\$0
<b>Total Annual Savings</b>	<b>\$137,576</b>	<b>\$3,374,078</b>	<b>\$3,511,654</b>

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-3566	-2	(\$250,832)
37			0	0	\$0
38			0	0	\$0
39			1783	1	\$113,256
<b>Grand Total</b>			<b>-1783</b>	<b>-1</b>	<b>(\$137,576)</b>

<b>Total Employee Reduction</b>	<b>-1</b>	Portland Emp	<b>-27</b>	<b>-28</b>
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\$\$\$/FTE	(\$137,576.28)	(\$125,416.21)	Estimated Savings Range	\$2.1M - \$2.8M
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Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hour:  
 \* See Portland Maintenance Tab

March Volumes		FTE	Machine
Daily Cancellations	38,000	N/A	AFCS200
Daily Outgoing	80,000	N/A	DBCS
Losing 2 AFCS200s			
DPS to Eugene from Portland	665,515		<b>Total</b>
<b>Employee reduction at Portland (SCFs 973, 977) *</b>	<b>-27</b>		

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

**Site B Maintenance - Portland**

MACHINE Future	Count	Current MPE
AFC5200	6	6
AFSM100	3	3
APBS	1	1
AFTL	2	
ATU	4	4
ATS	3	
CLOSS	2	2
DBCS	27	35
DIOSS	5	5
EAA	4	
EPPS	1	1
HSTS	1	0
LCREM	1	
LCTS	1	2
MSA	4	
MSWYB	13	
PSS	6	
SPSS	1	1
USS	1	1

SITE	Current eWHEP Authorized					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
Portland OR PDC	19	135	6	64	9	233

SITE	Future					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
Portland OR RPDC	19	109	6	64	8	206

SITE	Current Cost					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
Portland OR PDC	\$2,867,444	\$16,931,190	\$759,130	\$6,431,352	\$1,019,305	\$28,008,422

Portland OR RPDC	Future Cost					\$24,634,344
	\$2,867,444	\$13,670,368	\$759,130	\$6,431,352	\$906,049	

<b>Total Maintenance Craft x 1783 Hrs x LDC Labor Rate</b>	<b>\$25,140,978</b>
<b>Total Maintenance EAS x 1799 Hrs x LDC Labor Rate</b>	<b>\$2,867,444</b>
<b>Total Annual Cost</b>	<b>\$28,008,422</b>

<b>Total Maintenance Craft x 1783 Hrs x LDC Labor Rate</b>	<b>\$21,766,900</b>
<b>Total Maintenance EAS x 1799 Hrs x LDC Labor Rate</b>	<b>\$2,867,444</b>
<b>Total Annual Cost</b>	<b>\$24,634,344</b>

Savings	
Maintenance Craft Work Hour Savings	\$3,374,078
Maintenance EAS Work Hour Savings	\$0
<b>Total Annual Savings</b>	<b>\$3,374,078</b>

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-46358	-26	-\$3,260,822
37			0	0	\$0
38			0	0	\$0
39			-1783	-1	-\$113,256
<b>Grand Total</b>			<b>-48141</b>	<b>-27</b>	<b>-\$3,374,078</b>

<b>Total Employee Reduction</b>	<b>-27</b>
<b>\$\$\$/FTE</b>	<b>(\$124,965.85)</b>

**Notes:**  
**Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours.**  
 MaRS and Ambi Sorter - No establish PM hours. APBS PM hours were used for calculation.

**IV. Productive Workyear Factors.**

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining	Supervisor
1,783 hours	1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link:  
<https://blue.usps.gov/oaep/page2.htm>

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	



# Logistics

HCR	Contract	Annual Miles	Edit Annual Miles	RATE PER MILE	Pre-Annual Cost	Post - Annual Cost	Annual Cost Δ	Comment
Network	'97410	36186.558					-92,994	Delete
	'97011	14822.392					-57,120	Delete
	'97011	2889					-11,133	Delete
	'97011	87041.704					-335,428	Delete
	'97011	36186.558					-139,450	Delete
	975L0	103731					-283,986	Delete
	'970M6	43610.85					-138,723	Delete
	'97011	105045.9					-404,810	Delete
	'970M6	43610.85					-138,723	Delete
	'97011	74564.403					-287,345	Delete
	'97011	36913.926					-142,253	Delete
	'97011	73921.828					-284,869	Delete
	'97011	14889.485					-57,379	Delete
	'97011	14910.129					-57,458	Delete
	'97011	43136.025					-166,231	Delete
	<b>Total</b>							<b>-2,597,904</b>

\$ - \$ - \$ -  
 Estimated Savings Range **\$1.6M - \$2.1M**

0 Net Craft Impacts