

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Greenville P&DC
Street Address: 204 Fairforest Way
City: Greenville
State: SC
5D Facility ZIP Code: 29607
Retail & Delivery District: South Carolina
Retail & Delivery Area: Southern (G)
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 287-289, 293, 296
Shape: All
Miles to "Transfer To" Facility: 81
Processing Region: Eastern
Processing Division: Southeast
Postmaster or Plant Manager: Nathan Carter (A)
Sr. Division Director: Sharon Young



2. "Transfer To" Facility Information

Facility Name & Type: Charlotte RPDC N/A
Street Address: 524 Scalybark Rd
City: Gastonia
State: NC
5D Facility ZIP Code: 28054 N/A
Retail & Delivery District: North Carolina
Retail & Delivery Area: Atlantic (B)
Finance Number: [REDACTED] N/A
Current 3D ZIP Code(s): 280-285, 297
Shape: All N/A
Processing Region: Eastern
Processing Division: South Atlantic
Plant Manager: Margaret Ford (A)
Sr. Division Director: Scott Tosch

3. Background Information

Start of Study: Sep-27-2023
Date Range of Data: Jul-01-2022 Jun-30-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: Todd Hawkins
Vice President, Proc & Maint Ops: Dane Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Greenville P&DC
Facility ZIP Code: 29607
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 287-289, 293, 296

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Charlotte RPDC All
Facility ZIP Code: 28054
Finance Number: [REDACTED]

Transfer To Facility Name and Type: N/A N/A
Facility ZIP Code: N/A
Finance Number: N/A

Current SCF ZIP Code(s): 280-285, 297

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Postmaster or Plant Manager:

Nathan Carter (A)

Printed Name

E-SIGNED by Nathan Carter
on 2023-12-01 16:48:28 GMT

Signature

Date

Sr. Division Director:

Sharon Young

Printed Name

E-SIGNED by SHARON.M YOUNG
on 2023-12-01 16:38:18 GMT

Signature

Date

TRANSFER TO FACILITY:

Charlotte RPDC Plant Manager:

Margaret Ford (A)

Printed Name

E-SIGNED by Margaret Ford
on 2023-12-01 16:54:38 GMT

Signature

Date

N/A Plant Manager:

Printed Name

Signature

Date

Sr. Division Director:

Scott Tosch

Printed Name

E-SIGNED by SCOTT.D TOSCH
on 2023-12-01 16:47:21 GMT

Signature

Date

REGION:

Regional Vice President:

Todd Hawkins

Printed Name

E-SIGNED by Todd.S Hawkins
on 2023-12-02 00:58:43 GMT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2023-12-01 21:24:06 GMT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Greenville P&DC
Street Address: 204 Fairforest Way
City, State: Greenville, SC
Current 3D ZIP Code(s): 287-289, 293, 296
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Charlotte RPDC
Transfer To Facility Name and Type: N/A
Current 3D ZIP Code(s): 280-285, 297

Miles between facilities: 81
Miles between facilities: N/A

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$1.3M-\$1.7M</u>	From Processing Tab
Management Workhour Savings =	<u>\$79K-\$106K</u>	From Management Complement Tab
Transportation Savings =	<u>\$6.6M-\$8.8M</u>	From Logistics Tab
Maintenance Savings =	<u>\$530K-\$700K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$8.5M-\$11.3M</u>	
Total One-Time Costs =	<u>\$84K</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$8.4M-\$11.2M</u>	

Staffing Positions

Net Craft Position Loss =	<u>29</u>	From Craft Complement Tab
Net Management Position Loss =	<u>1</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 380 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Greenville SC P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 287-289, 293, and 296. The Greenville facility is 242,567 square feet. The Greenville SC P&DC is located 81 miles from the Charlotte NC RPDC, approximately 1 hours 20 minutes via interstate highways. The Mail Processing Facility Review (MPFR) proposal to move originating mail from Greenville SC P&DC to Charlotte NC RPDC was announced on 9/27/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Greenville facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Business mail acceptance services currently provided at the Greenville facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an estimated 380 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of July 1, 2022, through June 30, 2023.

The MPFR shows an estimated annual savings between \$8.5M and \$11.3M. There are projected one-time costs of \$84K associated with this MPFR.

Savings/Costs

Mail Processing Craft Workhour Savings	=	<u>\$1.3M-\$1.7M</u>
Management Workhour Savings	=	<u>\$79K-\$106K</u>
Transportation Savings	=	<u>\$6.6M-\$8.8M</u>
Maintenance Savings	=	<u>\$530K-\$700K</u>
Space Savings	=	<u>\$0</u>
Total Annual Savings	=	<u>\$8.5M-\$11.3M</u>
Total One-Time Costs	=	<u>\$84K</u>
Total First Year Savings	=	<u><u>\$8.4M-\$11.2M</u></u>

Mail Processing

The Greenville MPFR identified a net reduction of 29 craft positions and 1 management position. Organizational Design will determine the future Charlotte RPDC Management staffing.

Craft Staffing Impacts									
Transfer From Site	Transfer From Impacts			Transfer To Impacts			Net Impacts		
	F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
GREENVILLE SC P&DC	-174	-10	-184	152	3	155	-22	-7	-29

Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Greenville	-8	0	-8	Charlotte RPDC	7	0	7	-1	-1	0	-1

Maintenance

The MPFR identified a net reduction of 7 craft positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has identified no staffing impacts at this.

Space Impacts and One-Time Costs

There is a proposed one-time cost of \$84K due to equipment relocation costs for this MPFR. Any space in Greenville made available due to the transfer of operations to the Charlotte RPDC would be evaluated for future utilization.

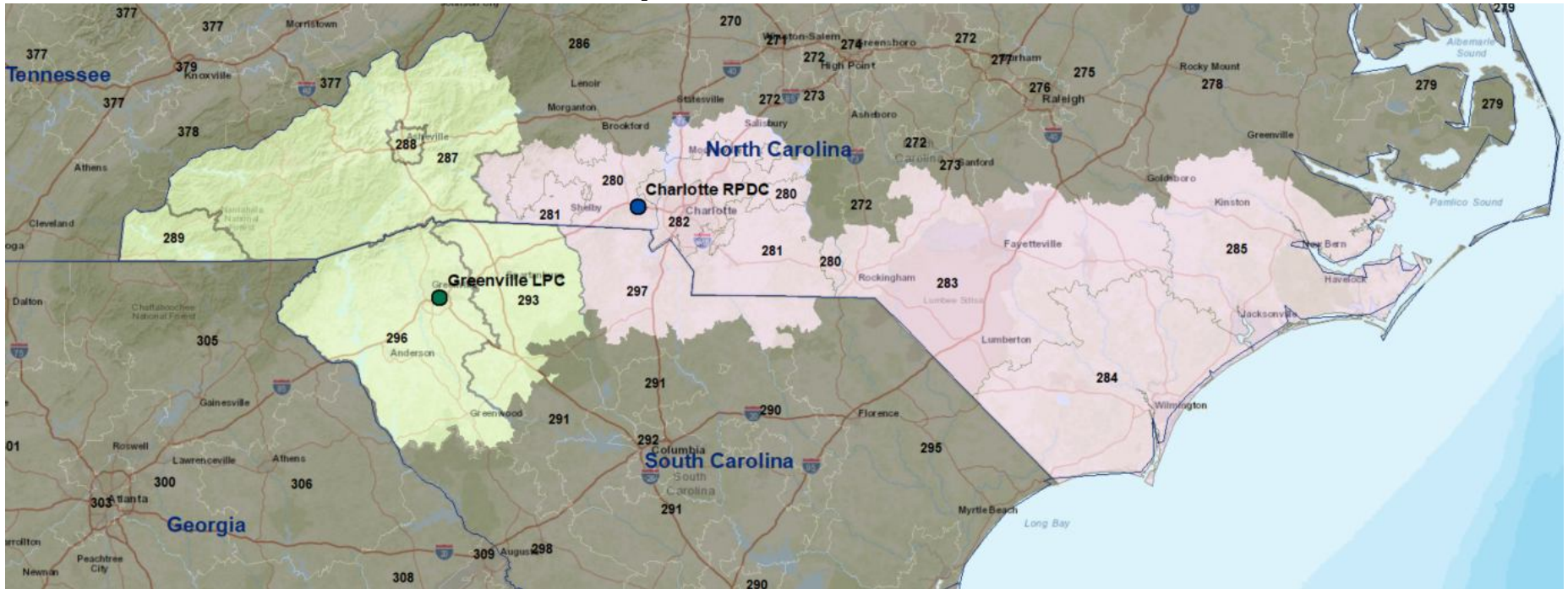
Conclusion

The Greenville facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Greenville to Charlotte RPDC MPFR projects a first-year savings between \$8.4M and \$11.2M with a proposed one-time cost of \$84K. The projected total annual savings is between \$8.5M to \$11.3M.

This go-forward plan for the Greenville facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



287-289, 293, 296 Greenville

280-285, 297 Charlotte

Craft Complement

	Net Complement Impacts
F1 Mail Processing	22
F3A Logistics	0
F3B Maintenance	7
Total	29

Craft Staffing Impacts									
Transfer From Site	Transfer From Impacts			Transfer To Impacts			Net Impacts		
	F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
GREENVILLE SC P&DC	-174	-10	-184	152	3	155	-22	-7	-29

Craft Career Impact (Transfer From Site)							
F1 Clerk Impact	F1 Mail Handler Impact	F1 PSE On-rolls	F1 MHA On Rolls	F1 Clerk Impact Less PSEs	F1 Mail Handler Impact Less MHAs	Maint Impact	Updated Career Craft Impact
-98	-76	25	48	-73	-28	-7	-108

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 380 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL	70	0
FCM	120	0
MKT	0	0
PER	120	0
PKG	0	0
GAH	70	0
Total	380	0

MPE Inventory

From Facility: Greenville P&DC

To Facility: Charlotte RPDC

To Facility: N/A

Data Extraction Date: 10/03/23

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
ADUS	1		(1)
AFCS			0
AFCS 200	4		(4)
AFSM100	2	2	0
APBS	2	2	0
APPS			0
CIOSS	4	4	0
DBCS	9	9	0
DIOSS	3	2	(1)
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	1	1	0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
MaRS			0
FRS			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference
ADUS			0
AFCS			0
AFCS 200	6	8	2
AFSM100	2	2	0
APBS			0
APPS			0
CIOSS	1	1	0
DBCS	21	21	0
DIOSS	5	5	0
HOPS		1	1
HSTS		1	1
HSUS			0
LCREM	1	1	0
LCTS			0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS		2	2
PIV			0
MaRS			0
FRS			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
ADUS			0	1	
AFCS			0	0	
AFCS 200			0	2	
AFSM100			0	0	
APBS			0	0	
APPS			0	0	
CIOSS			0	0	
DBCS			0	0	
DIOSS			0	1	
HOPS			0	(1)	
HSTS			0	(1)	
HSUS			0	0	
LCREM			0	0	
LCTS			0	0	
LCUS			0	0	
PSM			0	0	
RCS			0	0	
SIPS			0	0	
SPSS			0	0	
USS			0	(2)	
PIV			0	0	
MaRS			0	0	
FRS			0	0	

Mail Processing Equipment Relocation Costs: \$0 (This number is carried forward to One-Time Costs)

\$0

(9) Notes: _____

Customer Service Analysis

Transfer From Facility: Greenville P&DC

Current 3-Digit ZIP Code(s): 287-289, 293, 296

Data Extraction Date: 10/03/23

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 287		3-Digit ZIP Code: 288		3-Digit ZIP Code: 289		3-Digit ZIP Code: 293		3-Digit ZIP Code: 296	
Current		Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
22	139	11	11	3	10	54	169	87	248
216	47	26	12	9	0	140	22	236	67
41	0	18	0	1	0	14	0	29	0
279	186	55	23	13	10	208	191	352	315

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

% Carriers returning after 1700

Quarter/FY	Percent
QTR4/FY22	44.0%
QTR1/FY23	49.0%
QTR2/FY23	43.0%
QTR3/FY23	45.0%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	17:00	8:30	17:00
Tuesday	8:30	17:00	8:30	17:00
Wednesday	8:30	17:00	8:30	17:00
Thursday	8:30	17:00	8:30	17:00
Friday	8:30	17:00	8:30	17:00
Saturday	N/A	N/A	N/A	N/A

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Charlotte RPDC - All

Transfer To Facility: N/A -

9. What postmark will be printed on collection mail?

Line 1 TBD
 Line 2 TBD

One-Time Costs

MPE Relocation Costs	\$84,000
Building Modifications	0
Prep on Workroom Floor	0
Employee Relocation	0
Total	\$84,000
Estimated One-Time Cost	\$84K

Processing

GREENVILLE SC P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			165
Flats			52
Packages			140
Other			211
Grand Total			568

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			6,842	130
Flats			5,275	44
Packages			8,848	46
Other			718	174
Grand Total				394

Current On Rolls 567
On-Rolls Impact (174)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			3,778	35	4,345		30	(5)	\$ 495,206
Flats			7,536	8	8,666		7	(1)	\$ 99,041
Packages			2,336	94	2,687		82	(12)	\$ 1,188,495
Other			3,316	37	3,813		33	(4)	\$ 396,165
Grand Total				174			151	(22)	\$ 2,178,908
								Estimated Savings Range	\$1.3M-\$1.7M

Major MPE Equipment List		
Equipment	Current Count	Future Count
AFCS200	4	0
AFSM100AFSM100	2	2
AIAFSM	2	2
APBS	2	2
ASD_DA	2	2
ATSIATSU	2	2
ATU	2	2
BDS	3	0
CIOSS	4	4
DBCS	9	9
DIOSS	3	2
DPRCRCULL	2	0
EAA	2	0
FRESFRES	1	1
HDUMP	6	6
LCAFSM	2	0
LAN	1	1
LCREM	1	1
LCTSLCTSLCTS	1	1
LMS	3	2
MSWYB	10	10
VFS	6	0

Current eWHEP Authorized							
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total	
GREENVILLE SC P&DC	10	57	3	31	4	105	

Current Cost							
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total	
GREENVILLE SC P&DC	\$1,509,181	\$7,148,725	\$379,565	\$3,115,186	\$453,025	\$12,605,682	

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$11,096,501
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$1,509,181
Total Annual Cost	\$12,605,682

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-17830	-10	-\$1,254,162
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-17830	-10	-\$1,254,162

Future							
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total	
GREENVILLE SC P&DC	10	47	3	31	4	95	
Offset to Charlotte		3				98	

Future Cost							
GREENVILLE SC P&DC	\$1,509,181	\$5,894,562	\$379,565	\$3,115,186	\$453,025	\$11,351,519	
Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$9,842,338						
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$1,509,181						
Total Annual Cost	\$11,351,519						

Savings				Total Maint
Maintenance Craft Work Hour Savings	\$1,254,162			\$877,914
Maintenance EAS Work Hour Savings	\$0			
Total Annual Savings	\$1,254,162			\$877,914

Total Employee Reduction	-10	-7	Estimated Savings Range	\$530K-\$700K
---------------------------------	------------	----	-------------------------	---------------

\$\$\$/FTE (\$125,416.22)

Note: calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hrs

IV. Productive Workyear Factors

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/page2.htm>

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Offset: The new Charlotte RPDC will have 8 AFCS200s. Charlotte P&DC currently has 6. Therefore, the other 2 will be needed to process Greenville's mail. This equates to 3 FTEs.

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
29613 HCR						(\$853,584.65)
29614 HCR						(\$1,630,635.17)
296CZ HCR						(\$1,363,765.15)
296GZ HCR						(\$5,570,577.68)
296M3 HCR						(\$753,207.12)
296MZ HCR						(\$1,305,008.38)
280VS PVS						\$401,385.91
Grand Total						(\$11,075,392.25)

Estimated Savings Range	\$6.6M-\$8.8M
--------------------------------	----------------------