

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Minneapolis MN P&DC
Street Address: 100 S 1st ST
City: Minneapolis
State: MN
5D Facility ZIP Code: 55401
Retail & Delivery District: MN-ND
Retail & Delivery Area: Central
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 553-555, 560-564
Miles to Gaining Facility: 16
Processing Region: Western
Processing Division: Midwest
Postmaster or Plant Manager: Robert Walker
Sr. Division Director: Kathy Hand (A)

2. "Transfer To" Facility Information

Facility Name & Type: St. Paul MN P&DC
Street Address: 3232 Denmark Ave.
City: Saint Paul
State: MN
5D Facility ZIP Code: 55121
Retail & Delivery District: MN-ND
Retail & Delivery Area: Central
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 540, 546-548, 550-551, 556-559
Processing Region: Western
Processing Division: Midwest
Plant Manager: Greg Tate
Sr. Division Director: Kathy Hand (A)

3. Background Information

Start of Study: Sep-27-2023
Date Range of Data: Jul-01-2022 Jun-30-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John DiPeri
Vice President, Proc & Maint Ops: Dane Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Minneapolis MN P&DC
Facility ZIP Code: 55401
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 553-555, 560-564
Type of Distribution Consolidated: Originating
Transfer To Facility Name and Type: St. Paul MN P&DC
Facility ZIP Code: 55121
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 540, 546-548, 550-551, 556-559

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Postmaster or Plant Manager:
Robert Walker E-SIGNED by Robert Walker
Printed Name Signature on 2023-11-15 02:13:54 GMT
Date

Sr. Division Director:
Kathy Hand E-SIGNED by Kathy Hand
Printed Name Signature on 2023-12-01 19:24:19 GMT
Date

TRANSFER TO FACILITY:

Plant Manager:
Greg Tate E-SIGNED by Gregory Tate
Printed Name Signature on 2023-12-01 19:14:35 GMT
Date

Sr. Division Director:
Kathy Hand E-SIGNED by Kathy Hand
Printed Name Signature on 2023-12-01 19:24:26 GMT
Date

REGION:

Regional Vice President:
John DiPeri E-SIGNED by JOHN.J DIPERI
Printed Name Signature on 2023-12-01 20:04:47 GMT
Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:
Dane Coleman E-SIGNED by DANE.A COLEMAN
Printed Name Signature on 2023-12-01 21:23:11 GMT
Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Minneapolis MN P&DC

Street Address: 100 S 1st ST

City, State: Minneapolis , MN

Current 3D ZIP Code(s): 553-555, 560-564

Type of Distribution to Consolidate: Originating

Miles between facilities: 16

Transfer To Facility Name and Type: St. Paul MN P&DC

Current 3D ZIP Code(s): 540, 546-548, 550-551, 556-559

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$1.7M-\$2.2M</u>	From Processing Tab
Management Workhour Savings =	<u>\$300K - \$410K</u>	From Management Complement Tab
Transportation Savings =	<u>\$280K-\$370K</u>	From Logistics Tab
Maintenance Savings =	<u>\$1.1M - \$1.4M</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$3.4M-\$4.4M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$3.4M-\$4.4M</u>	

Staffing Positions

Net Craft Position Loss =	<u>(42)</u>	From Craft Complement Tab
Net Management Position Loss =	<u>(4)</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 184 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Minneapolis MN P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 553-555 and 560-564. The Minneapolis facility is 1,160,600 square feet and is located 16 miles from St. Paul MN P&DC, which will ultimately become the St. Paul MN RPDC.

The Mail Processing Facility Review (MPFR) proposal to move originating mail and packages from Minneapolis MN P&DC to St. Paul MN P&DC was announced on 09/27/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance

Facility Future

The Minneapolis facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided would not change due to the MPFR implementation. A local postmark is still available at retail locations.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 144 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of July 1, 2022, through June 30, 2023.

The MPFR shows an estimated annual savings between \$3.4M to \$4.4M. There are no one-time costs for this

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$1.7M-\$2.2M</u>	From Processing Tab
Management Workhour Savings =	<u>\$300K - \$410K</u>	From Management Complement Tab
Transportation Savings =	<u>\$280K-\$370K</u>	From Logistics Tab
Maintenance Savings =	<u>\$1.1M - \$1.4M</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$3.4M-\$4.4M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$3.4M-\$4.4M</u>	

Mail Processing

The Minneapolis MPFR identified a net reduction of 28 craft positions and 1 management position. Organizational Design will determine the future St. Paul RPDC Management staffing.

Craft Staffing Impacts									
Transfer From Site	Transfer From Impacts			Transfer To Impacts			Net Impacts		
	F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
Minneapolis MN	-209	-14	-223	181	0	181	-28	-14	-42

Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Minneapolis MN P&DC	-8	-3	-11	St. Paul MN P&DC	7	0	7	Minneapolis/St. Paul	-1	-3	-4

Maintenance

The MPFR is projecting an annual maintenance savings due to supporting different equipment sets. The MPFR identified a net reduction of 14 craft positions and 3 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

Transportation supporting the Minneapolis MPFR study contains both PVS and HCR service. The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has

Space Impacts and One-Time Costs

There are no one-time costs for this MPFR. Any space in Minneapolis made available due to the transfer of operations to the St. Paul P&DC would be evaluated for future utilization.

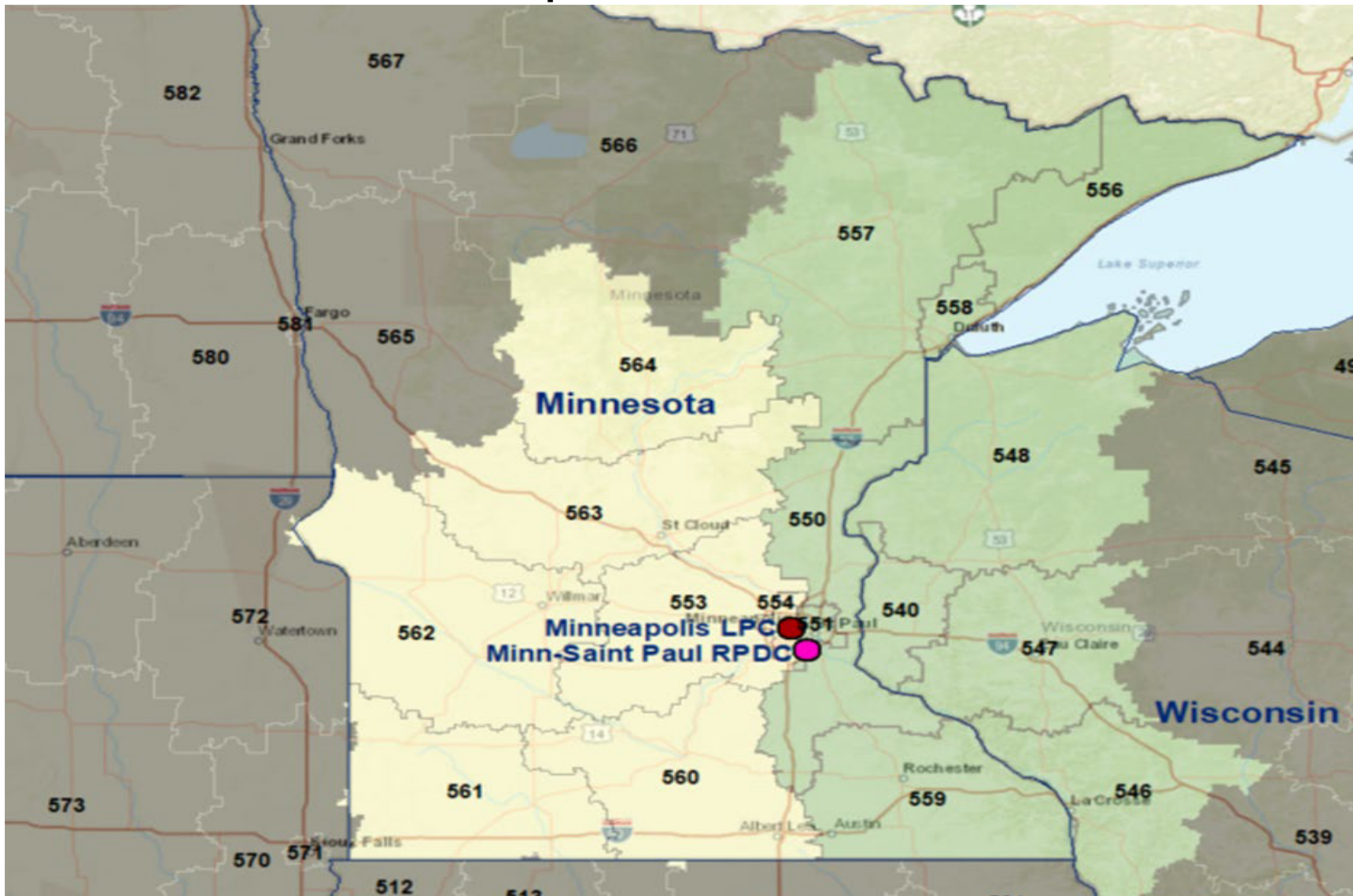
Conclusion

The Minneapolis facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Minneapolis to St. Paul P&DC MPFR projects a first-year savings between \$3.4M to \$4.4M. There will be no one-time cost savings. The projected total annual savings is between \$3.4M to \$4.4M.

This go-forward plan for the Minneapolis facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



Craft Complement

Craft Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Minneapolis MN	-209	-14	-223	St. Paul MN	181	0	181	LPC/RPDC Total	-28	-14	-42

Craft Career Impact (Transfer From Site)							
F1 Clerk Impact	F1 Mail Handler Impact	F1 PSE On Rolls	F1 MHA On Rolls	F1 Clerk Impact Less PSE's	F1 Mail Handler Impact Less PSE's	Maint Impact	Updated Career
-131	-22	57	30	-74	0	-14	-88

Net Complement Impacts

F1 Mail Processing	-28
F3A Logistics	0
F3B Maintenance	-14
Total	-42

Management Complement

OM to Payroll Staffing Condition Report

Run Date: 09/28/23

SAP Organizational Management Data		Payroll Form 50 Data				
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
266362	MINNEAPOLIS MN P&DC					
23020028	EXEC PLANT MANAGER (1)	1	1	0	8	80
16407037	MGR MAINTENANCE	1	1	0	3B	35
23150023	MGR PROCESSING SUPPORT	1	1	0	0	1
23157138	SR MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
23157139	MGR DISTRIBUTION OPERATIONS	2	2	0	1	10
8960029	INDUSTRIAL ENGINEER (PROCESSING)	1	1	0	0	3
23550027	MGR MAINTENANCE OPERATIONS	0	2	2	3B	35
23157140	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
23550051	MGR MAINTENANCE OPERATIONS	3	1	-2	3B	35
8960028	INDUSTRIAL ENGINEER (PROCESSING)	2	1	-1	0	3
23157141	MGR DISTRIBUTION OPERATIONS	0	1	1	1	10
23550052	MGR MAINT ENGINEERING SUPPORT	1	1	0	3B	35
23550024	MGR MAINTENANCE SUPPORT	1	1	0	3B	35
23150105	PROCESSING SUPPORT SPECIALIST	2	2	0	0	3
23550030	MAINTENANCE SUPPORT SPECIALIST	1	1	0	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	4	4	0	0	8
23150066	SUPV DISTRIBUTION OPERATIONS	30	28	-2	1	10
23150103	SUPV DISTRIBUTION OPS (RELIEF)	6	0	-6	1	10
23550010	SUPV MAINTENANCE OPERATIONS	11	11	0	3B	35
23550066	SUPV MAINTENANCE OPS (RELIEF)	2	0	-2	3B	35
3180007	ADMINISTRATIVE ASSISTANT (FLD)	1	1	0	8	82
Cost Center Total		72	62	-10		

Summary		
	Net Mgt Impacts	Management Savings \$
F0		
F1	1	
F3B	3	
Total	4	
Estimated Savings Range		\$506,910
\$304,146	\$405,528	\$300K - \$410K

Future EAS Staffing				
Occupation Series/Code	Title	Total Authorized	On Rolls Count	LDC
266362	MINNEAPOLIS MN P&DC			
23020028	EXEC PLANT MANAGER (1)	1	1	80
16407037	MGR MAINTENANCE	1	1	35
23150023	MGR PROCESSING SUPPORT	1	1	1
23157138	SR MGR DISTRIBUTION OPERATIONS	1	1	10
23157139	MGR DISTRIBUTION OPERATIONS	2	2	10
8960029	INDUSTRIAL ENGINEER (PROCESSING)	1	1	3
23550027	MGR MAINTENANCE OPERATIONS	0	2	35
23157140	MGR DISTRIBUTION OPERATIONS	1	1	10
23550051	MGR MAINTENANCE OPERATIONS	3	1	35
8960028	INDUSTRIAL ENGINEER (PROCESSING)	2	1	3
23157141	MGR DISTRIBUTION OPERATIONS	0	1	10
23550052	MGR MAINT ENGINEERING SUPPORT	1	1	35
23550024	MGR MAINTENANCE SUPPORT	1	1	35
23150105	PROCESSING SUPPORT SPECIALIST	2	2	3
23550030	MAINTENANCE SUPPORT SPECIALIST	1	1	35
23150106	PROCESSING SUPPORT SPECIALIST	4	4	8
23150066	SUPV DISTRIBUTION OPERATIONS	24	28	10
23150103	SUPV DISTRIBUTION OPS (RELIEF)	4	0	10
23550010	SUPV MAINTENANCE OPERATIONS	9	11	35
23550066	SUPV MAINTENANCE OPS (RELIEF)	1	0	35
3180007	ADMINISTRATIVE ASSISTANT (FLD)	1	1	82
Cost Center Total		64	62	

Management Staffing Impacts											
LPC Impacts	F1	Maint	Total	RPDC Impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Minneapolis MN P&DC	-8	-3	-11	St. Paul MN P&DC	7	0	7	Minneapolis/St. Paul	-1	-3	-4

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.
There will be an expected 184 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
FCM	0	0
PER	0	0
MKT	100	0
PKG	84	0
Total	184	0

MPE Inventory

Lossing Facility: Minneapolis MN P&DC

Gaining Facility: St. Paul MN P&DC

Data Extraction Date: 09/29/23

	(1)	(2)	(3)
Equipment Type	Current Number	Proposed Number	Difference
ADUS	2	2	0
AFCS	0	0	0
AFCS 200	7	0	(7)
AFSM100	4	4	0
APBS	1	1	0
APPS			0
CIOSS	3	3	0
DBCS	24	24	0
DIOSS	5	3	(2)
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	2	2	0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0

	(4)	(5)	(6)	(7)	(8)
Equipment Type	Current Number	Proposed Number	Difference	Excess Equipment	Relocation Costs
ADUS	1	1	0	0	
AFCS	0	0	0	0	
AFCS 200	6	6	0	7	
AFSM100	4	4	0	0	
APBS			0	0	
APPS			0	0	
CIOSS			0	0	
DBCS	20	20	0	0	
DIOSS	4	4	0	2	
HOPS			0	0	
HSTS			0	0	
HSUS			0	0	
LCREM	1	1	0	0	
LCTS	4	4	0	0	
LCUS			0	0	
PSM			0	0	
RCS			0	0	
SIPS	1	1	0	0	
SPSS	1	1	0	0	
USS			0	0	
PIV			0	0	
MaRS			0	0	
FRS			0	0	

\$0

Mail Processing Equipment Relocation Costs from Transfer from to Transfer to \$0 (This number is carried forward to One-Time Costs)

(9) Notes: _____

Customer Service Analysis

Transfer From Facility: Minneapolis MN P&DC

5-Digit ZIP Code: 553-555, 560-564

Data Extraction Date: 09/28/23

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 553		3-Digit ZIP Code: 554		3-Digit ZIP Code: 555		3-Digit ZIP Code: 560	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
91	240	40	90	N/A	N/A	40	97
249	69	255	213	N/A	N/A	145	67
73	14	136	7	N/A	N/A	1	2
413	323	431	310	0	0	186	166

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 561		3-Digit ZIP Code: 562		3-Digit ZIP Code: 563		3-Digit ZIP Code: 564	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
81	109	46	124	34	109	23	82
40	13	137	54	95	17	91	25
1	1	18	10	23	16	1	3
122	123	201	188	152	142	0	110

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

% Carriers returning after 1700

Quarter/FY	Percent
QTR4/FY22	34.5%
QTR1/FY23	45.3%
QTR2/FY23	43.0%
QTR3/FY23	36.0%

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	7:00	20:00	7:00	20:00
Tuesday	7:00	20:00	7:00	20:00
Wednesday	7:00	20:00	7:00	20:00
Thursday	7:00	20:00	7:00	20:00
Friday	7:00	20:00	7:00	20:00
Saturday	9:00	13:00	9:00	13:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: St. Paul MN P&DC

9. What postmark will be printed on collection mail?

Line 1 St. Paul, MN
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost

Processing

MINNEAPOLIS MN P&DC

Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			259
Flats			111
Packages			95
Other			259
Grand Total			724

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			6,366	175
Flats			3,488	73
Packages			5,133	95
Other			2,409	173
Grand Total				516

Current On Rolls Impact -153

FY23 YTD workhour rate \$47.62

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			4,997	84	5,747		73	-11	\$1,089,454
Flats			4,571	39	5,257		33	-6	\$594,248
Packages			30,436	-	35,001		-	-	\$-
Other			1,617	86	1,860		75	-11	\$1,089,454
Grand Total				209			181	-28	\$2,773,156
Estimated Savings Range									\$1.7M-\$2.2M

60% \$ 1,663,894
80% \$2,218,524.80

Maintenance

Major MPE Equipment List		
Equipment	Current Count	Future Count
ADUS	1	1
AFCS200	7	0
AFSM100A	4	4
AFTL	1	1
APBS	1	1
ASD_DA	6	6
ATSIATSU	3	3
ATU	2	2
BDS	5	0
CFPS	2	2
CFS_DACFS	27	27
CIOSS	3	3
CONTLCON	14	14
DBCS	24	24
DIOSS	5	3
DPRRCULL	2	0
EAA	4	4
FRESFRES	1	1
HDUMP	5	5
IJCAF5M	2	0
LAN	1	1
LCREM	1	1
LCUS	3	3
LMS	1	0
MSWYB	5	5
PIVMS	3	3

SITE	Current eWHEP Authorized					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
MINNEAPOLIS MN P&DC	20	119	10	67	7	223

SITE	Current Cost					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
MINNEAPOLIS MN P&DC	\$3,018,362	\$14,924,530	\$1,265,217	\$6,732,822	\$792,793	\$26,733,724

1799 Hrs x LDC Labor Rate	\$23,715,362
1783 Hrs x LDC Labor Rate	\$3,018,362
Total Annual Cost	\$26,733,724

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-5397	-3	(\$452,754)
36			-26745	-15	(\$1,881,243)
37			0	0	\$0
38			0	0	\$0
39			1783	1	\$113,256
Grand Total			-30359	-17	(\$2,220,741)

SITE	Future					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
MINNEAPOLIS MN P&DC	17	104	10	67	8	206

SITE	Future Cost					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
MINNEAPOLIS MN P&DC	\$2,565,608	\$13,043,287	\$1,265,217	\$6,732,822	\$906,049	\$24,512,983

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$21,947,375
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$2,565,608
Total Annual Cost	\$24,512,983

Savings	
Maintenance Craft Work Hour Savings	\$1,767,987
Maintenance EAS Work Hour Savings	\$452,754
Total Annual Savings	\$2,220,741

Total Employee Reduction	-17
\$\$/FTE	(\$130,631.85)

	60%	80%	Range
	\$1,060,792	\$1,414,390	\$1.1M - \$1.4M
	\$271,652	\$362,203	\$271K - \$362K
	\$1,332,445	\$1,776,593	\$1.3M - \$1.8M

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours.

de	Work Hour Rate
35	
36	
38	

Logistics

Route		Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
50314	HCR	74,908					\$18,662.65
540L1	HCR	85,525					\$26,837.89
55212	HCR	5,788					(\$15,144.07)
55214	HCR	108,616					(\$96,823.53)
55222	HCR	4,881					(\$9,780.42)
55314	HCR	89,355					\$23,315.99
553BA	HCR	78,337					(\$13,613.74)
553CA	HCR	21,151					(\$62,250.65)
553DA	HCR	52,164					(\$144,437.95)
553VS	HCR	52,554					(\$99,849.25)
554L0	HCR	355,199					\$142,915.13
554Y1	HCR	4,818					(\$10,639.99)
560DA	HCR	134,807					\$193,473.07
56290	HCR	91,822					(\$170,809.99)
56311	HCR	46,299					(\$114,345.57)
566U1	HCR	46,644					(\$126,876.34)
Grand Total		1,252,868					(\$459,366.77)

Savings **\$459,366**

60% \$275,619.60

80% \$367,492.80

\$280K-\$370K