

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Springfield IL P&DC
Street Address: 2105 E Cook St
City: Springfield
State: IL
5D Facility ZIP Code: 62703
Retail & Delivery District: Illinois 2
Retail & Delivery Area: Central
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 623, 625-627
Shape: Letters and Flats
Miles to "Transfer To" Facility: 100
Processing Region: Eastern
Processing Division: Westshores
Plant Manager: Latanya Gant (A)
Sr. Division Director: Frank Veal

[REDACTED]

N/A

N/A

[REDACTED]

2. "Transfer To" Facility Information

Facility Name & Type: St Louis MO P&DC
Street Address: 1720 Market St RM 3025
City: St Louis
State: MO
5D Facility ZIP Code: 63155
Retail & Delivery District: KS-MO
Retail & Delivery Area: Central
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 620, 622, 628-631, 633-634, 636-639
Shape: Letters and Flats
Processing Region: Western
Processing Division: Midwest
Plant Manager: Michael Behrend (A)
Sr. Division Director: Kathy Hand

N/A

N/A

N/A

N/A

N/A

N/A

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan-01-2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: Todd Hawkins John J DiPeri
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Springfield IL P&DC
Facility ZIP Code: 62703
Finance Number: ████████
Current SCF ZIP Code(s): 623, 625-627

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: St Louis MO P&DC
Facility ZIP Code: 63155
Finance Number: ████████
Current SCF ZIP Code(s): 620, 622, 628-631, 633-634, 636-639

Shape: Letters and Flats

Transfer To Facility Name and Type: N/A
Facility ZIP Code: N/A
Finance Number: N/A
Current SCF ZIP Code(s): N/A

Shape: N/A

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:

E-SIGNED by Latanya.R Gant
on 2024-05-02 14:13:54 CDT

Latanya Gant (A)

Printed Name

Signature

Date

Westshores Sr. Division Director

Frank Veal

Printed Name

E-SIGNED by Frank Veal
on 2024-05-03 08:57:16 CDT

Signature

Date

TRANSFER TO FACILITY:

Plant Manager

E-SIGNED by Michael.O Behrend
on 2024-05-02 13:16:12 CDT

Michael O Behrend /A

Printed Name

Signature

Date

Midwest Sr. Division Director:

Kathy Hand

Printed Name

E-SIGNED by Kathy Hand
on 2024-05-02 17:30:57 CDT

Signature

Date

REGION:

Eastern Regional Vice President:

Todd Hawkins

Printed Name

E-SIGNED by Todd.S Hawkins
on 2024-05-06 13:54:09 CDT

Signature

Date

Western Regional Vice President:

John J DiPeri

Printed Name

E-SIGNED by JOHN.J DIPERI
on 2024-05-06 16:06:44 CDT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Jason DeChambeau for Dane A Coleman

Printed Name

E-SIGNED by JASON.R DE CHAMBEAU
on 2024-05-06 16:31:13 CDT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Springfield IL P&DC

Street Address: 2105 E Cook St

City, State: Springfield, IL

Current 3D ZIP Code(s): 623, 625-627

Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: St Louis MO P&DC

Current 3D ZIP Code(s): 620, 622, 628-631, 633-634, 636-639

Transfer To Facility Name and Type: N/A

Current 3D ZIP Code(s): N/A

Miles between facilities: 100

Miles between facilities: N/A

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$120K - \$160K</u>	From Processing Tab
Management Workhour Savings =	<u>\$0</u>	From Management Complement Tab
Transportation Savings =	<u>\$50K - \$70K</u>	From Logistics Tab
Maintenance Savings =	<u>\$530K - \$700K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$700K - \$930K</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$700K - \$930K</u>	

Staffing Positions

Net Craft Position Loss =	<u>9</u>	From Craft Complement Tab
Net Management Position Loss =	<u>0</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 296 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Springfield IL P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 623, 625-627. The Springfield IL facility is 134,597 square feet. The Springfield IL facility is located 100 miles from the St. Louis MO P&DC. The Mail Processing Facility Review (MPFR) proposal to move originating letters and flats from Springfield IL P&DC to St. Louis MO P&DC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Springfield IL facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Springfield IL facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 296 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$700,000 to \$930,000. There are no projected one-time costs associated with this MPFR.

Mail Processing Craft Workhour Savings	=	\$120K - \$160K
Management Workhour Savings	=	\$0
Transportation Savings	=	\$50K - \$70K
Maintenance Savings	=	\$530K - \$700K
Space Savings	=	\$0
Total Annual Savings	=	\$700K - \$930K
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$700K - \$930K

Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$120,000 to \$160,000. The Springfield IL MPFR identified a net reduction of 2 craft positions and 0 management positions. Organization Design will determine the future St. Louis MO P&DC management staffing.

Net Craft Staffing Impacts - Both Sites											
Springfield IL P&DC				St. Louis MO P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-26	-7	0	-33	24	0	0	24	-2	-7	0	-9

Net Management Impacts											
Springfield IL P&DC				St. Louis MO P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	0	0	-1	1	0	0	1	0	0	0	0

Maintenance

The MPFR is projecting an annual maintenance savings between \$530,000 to \$700,000 due to supporting different equipment sets. The MPFR identified a net reduction of 7 craft positions and 0 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

The MPFR shows an annual savings between \$50,000 to \$70,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Springfield IL made available due to the transfer of operations to St. Louis would be evaluated for future utilization.

Conclusion

The Springfield IL facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Springfield IL P&DC to St. Louis MO P&DC MPFR projects an annual savings between \$700K and \$930K with no proposed one-time costs.

This go-forward plan for the Springfield IL facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



623, 625-627 Springfield

620, 622, 628-631, 633-634, 636-639 St Louis

Craft Complement

Career Impacts by Craft - Springfield IL P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-8	12	0	-18	7	-11	-7	0	-18

This is only the impact to the Springfield facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Springfield IL P&DC				St. Louis MO P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-26	-7	0	-33	24	0	0	24	-2	-7	0	-9

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	-2
F3A Logistics	0
F3B Maint.	-7
Total	-9

Management Complement

Management Impacts - Springfield IL Only			
Springfield IL P&DC			
Processing	Maintenance	Logistics	Total
-1	0	0	-1

This is only the impact to the Springfield facility

Net Management Impacts											
Springfield IL P&DC				St. Louis MO P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	0	0	-1	1	0	0	1	0	0	0	0

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	
F3A Logistics	0	
F3B Maint.	0	
Total	0	
Estimated Savings Range		\$000K - \$0.0M

Function	Hourly Rate
F1	

OM to Payroll Staffing Condition Report

Run Date: 3/11/2024

SAP Organizational Management Data		Payroll Form 50 Data				
Occupation		Total	On Rolls	Variance		
Series/Code	Title	Authorized	Count	On Rolls - Authorized	Func	LDC
	SPRINGFIELD IL P&DC					
23020038	PLANT MANAGER	1	1	0	8	80
23150067	MGR DISTRIBUTION OPERATIONS	3	2	-1	1	10
16407040	MGR MAINTENANCE	1	1	0	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	2	2	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	4	3	-1	1	10
23550010	SUPV MAINTENANCE OPERATIONS	2	1	-1	3B	35
23550022	SUPV MAINTENANCE SUPPORT	1	1	0	3B	35
Cost Center	Total	14	11	-3		

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 296 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL	0	
FCM	100	
PER	100	
MKT	48	
PKG	48	
GAH	0	
Total	296	0

Customer Service Analysis

Transfer From Facility: Springfield IL P&DC

Current 3-Digit ZIP Code(s): 623, 625-627
 Data Extraction Date: 01/08/24

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 623		3-Digit ZIP Code: 625		3-Digit ZIP Code: 626		3-Digit ZIP Code: 627	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
27	110	19	117	36	111	31	182
85	5	113	22	82	22	183	48
2	0	12	4	20	2	22	0
114	115	144	143	138	135	236	230

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Illinois 2 District

% Carriers returning after 1700

Quarter/FY	Percent
QTR2/FY23	36.4%
QTR3/FY23	35.5%
QTR4/FY23	36.8%
QTR1/FY24	40.5%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	7:30	17:30	7:30	17:30
Tuesday	7:30	17:30	7:30	17:30
Wednesday	7:30	17:30	7:30	17:30
Thursday	7:30	17:30	7:30	17:30
Friday	7:30	17:30	7:30	17:30
Saturday	8:00	15:00	8:00	15:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:30	17:30	9:30	17:30
Tuesday	9:30	17:30	9:30	17:30
Wednesday	9:30	17:30	9:30	17:30
Thursday	9:30	17:30	9:30	17:30
Friday	9:30	17:30	9:30	17:30
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: St Louis MO P&DC - Letters and Flats
 Transfer To Facility: N/A - N/A

9. What postmark will be printed on collection mail?

Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$000K

Processing

SPRINGFIELD IL P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			46
Flats			18
Packages			20
Other			55
Grand Total			139

FY23 YTD workhour rate				
Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			5,963	37
Flats			5,266	14
Packages			3,147	19
Other			101	42
Grand Total				112

Current On Rolls 143
Impact (27)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			3,889	9	4,473		8	(1)	\$ 99,041
Flats			5,608	3	6,449		3	-	\$ -
Packages			224	1	257		1	-	\$ -
Other			117	13	134		12	(1)	\$ 99,041
Grand Total				26			23	(2)	\$ 198,083

Estimated Savings Range **\$120K - \$160K**

Maintenance

Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA		
ADUS		
AFCS200	2	0
AFSM100	1	1
AFTL	1	1
AFTU		
AGV_UP		
AIAFSM	1	1
APBS		
APPS		
ASD_DA	2	2
ATSIATSU	1	1
ATU	1	1
BCS		
BDS	3	0
CBS		
CFPS		
CFS DACFS FACFS		
CIOSS		
COMPACTCOMPACT		
CONTI/CONTU		
CVY		
DBCS	5	5
DIOSS	2	1
DPBCRCULL	1	0
EAA	1	0
ELEC		
EPFS		
FMPCS		
FRESFRES	1	1
FRS		
HDLUMP	4	4
HCPS		
HSTS		
LJAFSM	1	0
LAN	1	1
LCREM	1	1
LCTSLCTSLCTS	1	1
LCUS		
LMS	1	0
MARS		
MSWYB	1	1
PARSPARS ABPARS		
PIVMS		
PRS	1	1
RSM		
RBUS		
RCS		
SDUS/SIPS		
SPSS		
USS		
VFS	1	0
OTD Conveyor Length		
Tray Transport System Length		
Parcel Feed System (incl sack conveyor)		

SITE	Current eWHEP Authorized					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
SPRINGFIELD IL PDC	4	21	2	14	1	42

SITE	Current Cost					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
SPRINGFIELD IL PDC	\$603,672	\$2,633,741	\$253,043	\$1,406,858	\$113,256	\$5,010,571

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$4,406,898
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$603,672
Total Annual Cost	\$5,010,571

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	50
36			-12481	-7	\$877,914
37			0	0	50
38			0	0	50
39			0	0	50
Grand Total			-12481	-7	\$877,914

IV. Productive Workyear Factors.

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours
Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/page2.htm>

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

SITE	Future					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
SPRINGFIELD IL PDC	4	14	2	14	1	35

SITE	Future Cost					Grand Total
	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	
SPRINGFIELD IL PDC	\$603,672	\$1,755,827	\$253,043	\$1,406,858	\$113,256	\$4,132,657

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$3,528,985
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$603,672
Total Annual Cost	\$4,132,657

Savings	
Maintenance Craft Work Hour Savings	\$877,914
Maintenance EAS Work Hour Savings	\$0
Total Annual Savings	\$877,914

Total Employee Reduction	-7	Estimated Savings Range	\$530K - \$700K
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\$\$\$/FTE	(\$125,416.22)
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Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMG hours.

Logistics

Springfield IL to St Louis MO

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
62590 HCR						(\$327,984.93)
625M3 HCR						\$193,745.04
625M4 HCR						\$139,015.22
63290 HCR						(\$92,224.45)
Grand Total						(\$87,449.12)

Estimated Savings Range	\$50K - \$70K
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0 Net Craft Impacts