

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Trenton NJ P&DC
Street Address: 680 US Highway 130
City: Trenton
State: NJ
5D Facility ZIP Code: 08650
Retail & Delivery District: New Jersey
Retail & Delivery Area: Atlantic
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 077, 085-087
Miles to "Transfer To" Facility: 46
Processing Region: Eastern
Processing Division: New York Metro
Postmaster or Plant Manager: Alvin L Simuel
Sr. Division Director: Steven Humin

2. "Transfer To" Facility Information

Facility Name & Type: Philadelphia PA P&DC
Street Address: 7500 Lindbergh Boulevard
City: Philadelphia
State: PA
5D Facility ZIP Code: 19176
Retail & Delivery District: DE-PA 2
Retail & Delivery Area: Atlantic
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 189-192, 194
Processing Region: Eastern
Processing Division: Chesapeake
Plant Manager: Roslyn Bowens
Sr. Division Director: Vernal D Webster

3. Background Information

Start of Study: Sep-27-2023
Date Range of Data: Jul-01-2022 Jun-30-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: Todd Hawkins
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

v05: 9/5/2023

MPFR Approval Signatures

Transfer From Facility Name and Type: Trenton NJ P&DC
Facility ZIP Code: 08650
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 077, 085-087
Type of Distribution Consolidated: Originating
Transfer To Facility Name and Type: Philadelphia PA P&DC
Facility ZIP Code: 19176
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 189-192, 194

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Postmaster or Plant Manager:

Alvin L. Simuel

Printed Name

E-SIGNED by Alvin.L Simuel
on 2023-11-15 02:28:37 GMT

Signature

Date

Sr. Division Director:

Stephen Humin

Printed Name

E-SIGNED by Stephen Humin
on 2023-12-01 20:36:15 GMT

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

Roslyn Bowens

Printed Name

E-SIGNED by Roslyn Bowens
on 2023-12-01 20:29:29 GMT

Signature

Date

Sr. Division Director:

Vernal David Webster

Printed Name

E-SIGNED by David Webster
on 2023-12-01 20:37:22 GMT

Signature

Date

REGION:

Regional Vice President:

Todd Hawkins

Printed Name

E-SIGNED by Todd.S Hawkins
on 2023-12-02 00:57:58 GMT

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane A Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2023-12-01 21:21:00 GMT

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Trenton NJ P&DC

Street Address: 680 US Highway 130

City, State: Trenton, NJ

Current 3D ZIP Code(s): 077, 085-087

Type of Distribution to Consolidate: Originating

Miles between facilities: 46

Transfer To Facility Name and Type: Philadelphia PA P&DC

Current 3D ZIP Code(s): 189-192, 194

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$890K - \$1.2M</u>	From Processing Tab
Management Workhour Savings =	<u>\$270K - \$360K</u>	From Management Complement Tab
Transportation Savings =	<u>\$1.4M - \$1.8M</u>	From Logistics Tab
Maintenance Savings =	<u>\$1.1M - \$1.4M</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$3.7M - \$4.8M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$3.7M - \$4.8M</u>	

Staffing Positions

Net Craft Position Loss =	<u>(29)</u>	From Craft Complement Tab
Net Management Position Loss =	<u>(3)</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 216 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Trenton NJ P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 077, 085-087. The Trenton facility is 381K square feet. The Trenton NJ P&DC is located 45 miles from the Philadelphia PA P&DC. The mail will ultimately be processed at the Philadelphia Regional Processing and Distribution Center (RPDC), approximately 27 miles, upon its completion. The Mail Processing Facility Review (MPFR) proposal to move originating mail and parcels from Trenton NJ P&DC to Philadelphia PA P&DC was announced on 9/27/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Trenton facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided would not change due to the MPFR implementation. A local postmark is still available at retail locations.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 216 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of July 1, 2022, through June 30, 2023.

The MPFR shows an estimated annual savings between \$3.7M and \$4.8M. There are no projected one-time costs associated with this MPFR.

Savings | Costs

Mail Processing Craft Workhour Savings	=	\$890K - \$1.2M
Management Workhour Savings	=	\$270K - \$360K
Transportation Savings	=	\$1.4M - \$1.8M
Maintenance Savings	=	\$1.1M - \$1.4M
Space Savings	=	\$0
Total Annual Savings	=	\$3.7M - \$4.8M
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$3.7M - \$4.8M

Mail Processing

The MPFR identified a net reduction of 15 craft positions and 0 management positions.

Craft Staffing Impacts											
LPC impacts	F1	Maint	Total	RPDC impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Trenton	-117	-14	-131	Philadelphia	102	0	102	Both	-15	-14	-29

Management Staffing Impacts											
LPC impacts	F1	Maint	Total	RPDC impacts	F1	Maint	Total	Net Impacts	Net F1	Net Maint	Net Total
Trenton	-4	-3	-7	Philadelphia	4	0	4	LPC/RPDC Total	0	-3	-3

Maintenance

The MPFR is projecting an annual maintenance savings due to supporting different equipment sets. The MPFR identified reductions of 14 craft and 3 management positions at Trenton.

Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

Transportation supporting the Trenton MPFR study contains PVS and HCR service. The MPFR shows an annual savings due to modifying and eliminating existing HCR routes and PVS trips as necessary. The MPFR has identified no transportation staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Trenton made available due to the transfer of operations to the Philadelphia would be evaluated for future utilization.

Conclusion

The Trenton facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Trenton MPFR projects an annual savings between \$3.7M and \$4.8M with no proposed one-time costs.

This go-forward plan for the Trenton facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



077, 085-087 Trenton

189-192, 194 Philadelphia

Craft Complement

Career Impacts by Craft - Trenton Only

F1 Clerks			F1 Mail Handlers			Total Career Craft		All Career Craft Impact
F1 Clerk Impact	PSEs On-rolls	Career Clerk (Clerk -PSEs)	F1 Mailhandler Impact	MHAs On-Rolls	Career Mailhandlers (MH -MHAs)	Maint Impact	Logistics Impact	
-48	42	-6	-69	33	-36	-14	0	-56

This is only the impact to the Trenton facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites

Trenton P&DC			Philadelphia P&DC			Net Impacts		
F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
-117	-14	-131	102	0	102	-15	-14	-29

Net MPFR Impacts	
F1 Mail Proc.	-15
F3A Logistics	0
F3B Maint.	-14
Total	-29

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Management Complement

Management Impacts - Trenton Only

Trenton P&DC

F1	Maintenance	Logistics	Total
-4	-3	0	-7

This is only the impact to the Trenton facility

Net Management Impacts

Trenton P&DC

Philadelphia P&DC

Net Impacts

F1	Maint	Total	F1	Maint	Total	Net F1	Net Maint	Net Total
-4	-3	-7	4	0	4	0	-3	-3

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Mgt Impacts	Management Savings \$
F1	0	
F3B	3	
Total	3	
Estimated Savings Range		\$270K - \$360K

Management
Complement

OM to Payroll Staffing Condition Report

Run Date: 09/27/23

SAP Organizational Management Data

Payroll Form 50 Data

Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
338552	TRENTON NJ P&DC					
23020030	EXEC PLANT MANAGER (3	1	1	0	8	80
23550054	MGR MAINTENANCE	1	1	0 3B		35
23157145	MGR PROCESSING SUPPO	1	1	0	0	1
23157140	MGR DISTRIBUTION OPER	2	2	0	1	10
8960028	INDUSTRIAL ENGINEER (P	2	0	-2	0	3
23550028	MGR MAINTENANCE OPER	2	2	0 3B		35
23157141	MGR DISTRIBUTION OPER	1	1	0	1	10
23150105	PROCESSING SUPPORT S	1	1	0	0	3
23550030	MAINTENANCE SUPPORT	1	1	0 3B		35
23550021	MGR MAINTENANCE SUPP	1	1	0 3B		35
8960019	INDUSTRIAL ENGN TRAIN	0	2	2	0	3
23150106	PROCESSING SUPPORT S	3	2	-1	0	3
23150066	SUPV DISTRIBUTION OPE	22	21	-1	1	10
23150103	SUPV DISTRIBUTION OPS	4	0	-4	1	10
23550010	SUPV MAINTENANCE OPE	8	7	-1 3B		35
23550066	SUPV MAINTENANCE OPS	1	1	0 3B		35
3180007	ADMINISTRATIVE ASSISTA	1	1	0	8	82
Cost Center	Total	52	45	-7		

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.
There will be an expected 216 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
FCM	96	0
PER	80	0
MKT	20	0
PKG	20	0
Total	216	0

MPE Inventory

From Facility: Trenton NJ P&DC

To Facility: Philadelphia PA P&DC

Data Extraction Date: 09/27/23

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
ADUS			0
AFCS			0
AFCS 200	4	0	(4)
AFSM100	2	2	0
APBS	2	2	0
APPS			0
CIOSS			0
DBCS	15	15	0
DIOSS	5	5	0
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	1	1	0
LCUS			0
PSM			0
RCS			0
SIPS	1	1	0
SPSS			0
USS			0
PIV			0
FSS	2	0	(2)
SAMP	3	0	(3)
(enter as needed)			0
(enter as needed)			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
ADUS	1	1	0	0	
AFCS			0	0	
AFCS 200	6	6	0	4	
AFSM100	5	5	0	0	
APBS			0	0	
APPS	2	2	0	0	
CIOSS			0	0	
DBCS	40	40	0	0	
DIOSS	5	5	0	0	
HOPS			0	0	
HSTS	1	1	0	0	
HSUS			0	0	
LCREM	2	2	0	0	
LCTS	4	4	0	0	
LCUS			0	0	
PSM			0	0	
RCS	4	4	0	0	
SIPS			0	0	
SPSS			0	0	
USS			0	0	
PIV			0	0	
FSS	2	0	(2)	4	
SAMP	2	0	(2)	5	
MaRS			0	0	
FRS			0	0	

\$0

Mail Processing Equipment Relocation Costs: \$0 (This number is carried forward to One-Time Costs)

(9) Notes: _____

Customer Service Analysis

Transfer From Facility: Trenton NJ P&DC

Current 3D ZIP Code(s): 077, 085-087
 Data Extraction Date: 09/27/23

1. Collection Points	3-Digit ZIP Code: 077		3-Digit ZIP Code: 085		3-Digit ZIP Code: 086		3-Digit ZIP Code: 087	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	24	45	12	40	24	39	12	35
Number picked up between 1-5 p.m.	74	98	55	40	45	31	54	43
Number picked up after 5 p.m.	62	3	17	1	2	0	18	1
Total Number of Collection Points	160	146	84	81	71	70	84	79

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Quarter/FY	Percent
QTR4/FY22	56.7%
QTR1/FY23	52.9%
QTR2/FY23	45.1%
QTR3/FY23	46.8%

% Carriers returning after 1700

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	17:00	8:00	17:00
Tuesday	8:00	17:00	8:00	17:00
Wednesday	8:00	17:00	8:00	17:00
Thursday	8:00	17:00	8:00	17:00
Friday	8:00	18:30	8:00	18:30
Saturday	8:00	15:00	8:00	15:00

Retail	<input type="text" value="Yes"/>
BMEU	<input type="text" value="Yes"/>
Delivery	<input type="text" value="No"/>

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	18:00	9:00	18:00
Tuesday	9:00	18:00	9:00	18:00
Wednesday	9:00	18:00	9:00	18:00
Thursday	9:00	18:00	9:00	18:00
Friday	9:00	18:00	9:00	18:00
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Philadelphia PA P&DC

9. What postmark will be printed on collection mail?

Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost

F1 Mail Processing Workhours and Costs/Savings

TRENTON NJ P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			178
Flats			54
Packages			127
Other			168
Grand Total			527

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			5,646	145
Flats			4,348	43
Packages			3,559	94
Other			735	128
Grand Total				410

Current On Rolls 554
 Impact (117)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			4,606	33	5,297		29	(4)	\$ 396,165
Flats			5,014	11	5,767		9	(2)	\$ 198,083
Packages			5,266	33	6,056		29	(4)	\$ 396,165
Other			683	40	785		35	(5)	\$ 495,206
Grand Total				117			102	(15)	\$ 1,485,619

Estimated Savings Range **\$890,000-\$1,190,000**
\$890K - \$1.2M

Site A Maintenance - Trenton P&DC

Major MPE Equipment List		
Equipment	Current Count	Future Count
AFC5200	4	0
AFSM100AFSM100	2	2
AFTL	1	1
AJAFSM	2	2
AFBS	2	2
ASD_DA	9	9
ATU	2	2
BDS	3	0
DBCS	15	15
DIOS5	5	2
DPRRCULL	2	0
EAA	1	0
FRESFRES	1	1
HDUMP	2	2
LICAFSM	1	0
LAN	1	1
LOREM	1	1
LOTSLCTSLCTS	1	1
LMS	1	0
MSWYB	6	6
VFS	6	0

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TRENTON NJ P&DC	14	77	7	38	5	141

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TRENTON NJ P&DC	\$2,112,854	\$9,657,049	\$885,652	\$3,818,615	\$566,281	\$17,040,450

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$14,927,597
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$2,112,854
Total Annual Cost	\$17,040,450

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-5397	-3	-\$452,754
36			-24962	-14	-\$1,755,827
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-30359	-17	-\$2,208,581

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TRENTON NJ P&DC	11	63	7	38	5	124

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TRENTON NJ P&DC	\$1,660,099	\$7,901,222	\$885,652	\$3,818,615	\$566,281	\$14,831,869

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$13,171,770
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$1,660,099
Total Annual Cost	\$14,831,869

Savings				
		80%	80%	Range
Maintenance Craft Work Hour Savings	\$1,755,827	\$1,053,496	\$1,404,662	\$1.1M - \$1.4M
Maintenance EAS Work Hour Savings	\$452,754	\$271,653	\$362,203	\$271K - \$362K
Total Annual Savings	\$2,208,581	\$1,325,149	\$1,766,865	\$1.3M - \$1.8M

Total Employee Reduction	-17	-14	-3
---------------------------------	------------	------------	-----------

\$\$\$/FTE (\$129,916.55)

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

IV. Productive Workyear Factors.

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours
Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/page2.htm>

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics Data

Route		Current Annual Mileage	I Mileage C	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
028M0	HCR						(\$5,637.82)
070M6	HCR						(\$3,235,479.47)
076AK	HCR						(\$135,532.90)
076FA	HCR						(\$25,145.79)
07ZVS	PVS						(\$237,103.53)
085FA	HCR						(\$739,686.99)
085M3	HCR						(\$222,797.71)
085VS	PVS						(\$627,837.25)
088U0	HCR						(\$821,992.26)
100VS	PVS						(\$111,844.14)
11730	HCR						(\$699,693.30)
117RJ	HCR						\$192,532.89
15094	HCR						(\$279,707.13)
170AT	HCR						(\$82,935.92)
180M7	HCR						(\$64,648.06)
190M8	HCR						\$3,654,758.79
190N1	HCR						\$1,037,190.33
190VS	PVS						\$0.00
192N3	HCR						\$150,230.93
192Y9	HCR						\$700,819.72
197M4	HCR						\$0.00
19ZVS	PVS						\$291,654.40
216L0	HCR						\$0.00
300AE	HCR						(\$5,140.35)
8529	HCR						(\$703,912.82)
8548	HCR						(\$300,811.68)
Grand Total							(\$2,272,720.06)

60% 80%
 \$ 1,363,632 \$ 1,818,176
 \$1.4M - \$1.8M