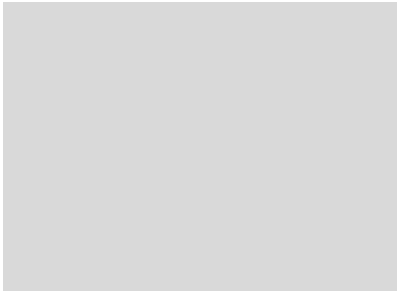


MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Wenatchee WA P&DC
Street Address: 3075 Ohme Rd
City: Wenatchee
State: WA
5D Facility ZIP Code: 98801
Retail & Delivery District: Washington
Retail & Delivery Area: Westpac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 988
Shape: Letters, Flats, and Parcels
Miles to "Transfer To" Facility: 171
Processing Region: Western
Processing Division: Pacific Northwest
Postmaster or Plant Manager: Brandon Flynn
Sr. Division Director: Brian Gaines



N/A
N/A



2. "Transfer To" Facility Information

Facility Name & Type: Spokane WA P&DC
Street Address: 2928 S Spotted Rd
City: Spokane
State: WA
5D Facility ZIP Code: 99224
Retail & Delivery District: Washington
Retail & Delivery Area: Westpac
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 835, 838, 990-994
Shape: Letters, Flats, and Parcels
Processing Region: Western
Processing Division: Pacific Northwest
Plant Manager: Earl Eisenrich
Sr. Division Director: Brian Gaines

N/A
N/A
N/A

3. Background Information

Start of Study: Oct-25-2023
Date Range of Data: Oct-01-2022 Sep-30-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John DiPeri
Vice President, Proc & Maint Ops: Dane Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Wenatchee WA P&DC
Facility ZIP Code: 98801
Finance Number: [REDACTED]
Current SCF ZIP Code(s): 988

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Spokane WA P&DC Letters, Flats, and Parcels
Facility ZIP Code: 99224
Finance Number: [REDACTED]

Transfer To Facility Name and Type: N/A N/A
Facility ZIP Code: N/A
Finance Number: N/A

Current SCF ZIP Code(s): 835, 838, 990-994

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Postmaster or Plant Manager:

Brandon Flynn

Printed Name

E-SIGNED by Brandon.T Flynn
on 2023-12-29 00:09:27 GMT

Signature

Date

Sr. Division Director:

Brian Gaines

Printed Name

E-SIGNED by BRIAN.C GAINES
on 2024-01-04 21:10:22 GMT

Signature

Date

TRANSFER TO FACILITY:

Plant Manager:

Earl Eisenrich

Printed Name

E-SIGNED by Earl.R Eisenrich
on 2024-01-03 20:42:52 GMT

Signature

Date

Sr. Division Director:

Brian Gaines

Printed Name

E-SIGNED by BRIAN.C GAINES
on 2024-01-04 21:10:24 GMT

Signature

Date

REGION:

Regional Vice President:

John DiPeri

Printed Name

E-SIGNED by JOHN.J DIPERI
on 2024-02-26 17:49:02 EST

Signature

Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:

Dane Coleman

Printed Name

E-SIGNED by DANE.A COLEMAN
on 2024-02-29 18:23:46 EST

Signature

Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Wenatchee WA P&DC
Street Address: 3075 Ohme Rd
City, State: Wenatchee, WA
Current 3D ZIP Code(s): 988
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Spokane WA P&DC
Transfer To Facility Name and Type: N/A
Current 3D ZIP Code(s): 835, 838, 990-994

Miles between facilities: 171
Miles between facilities: N/A

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$120K - \$160K</u>	From Processing Tab
Management Workhour Savings =	<u>\$0</u>	From Management Complement Tab
Transportation Savings =	<u>\$0</u>	From Logistics Tab
Maintenance Savings =	<u>\$150K - \$200K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$270K - \$360K</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$270K - \$360K</u>	

Staffing Positions

Net Craft Position Loss =	<u>4</u>	From Craft Complement Tab
Net Management Position Loss =	<u>0</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 184 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Wenatchee WA P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 988. The Wenatchee facility is 52,400 square feet. The Wenatchee WA P&DC is located 171 miles from the Spokane WA P&DC, which will become the Spokane Regional Processing and Distribution Center (RPDC), approximately 2 hours and 41 minutes via interstate highways. The Mail Processing Facility Review (MPFR) proposal to move originating mail from Wenatchee WA P&DC to Spokane WA P&DC was announced on 10/25/2023 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Wenatchee facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided would not change due to the MPFR implementation. A local postmark is still available at the retail service counter.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 184 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of October 1, 2022, through September 30, 2023.

The MPFR shows an estimated annual savings between \$270K and \$360K. There are no projected one-time costs associated with this MPFR.

Savings / Costs

Mail Processing Craft Workhour Savings	=	<u>\$120K – 160K</u>
Management Workhour Savings	=	<u>\$0</u>
Transportation Savings	=	<u>\$0</u>
Maintenance Savings	=	<u>\$150K - \$200K</u>
Space Savings	=	<u>\$0</u>
Total Annual Savings	=	<u>\$270K - \$360K</u>
Total One-Time Costs	=	<u>\$0</u>
Total First Year Savings	=	<u>\$270K - \$360K</u>

Mail Processing

The MPFR identified a net reduction of 2 craft positions and no management positions. Organizational Design will determine the future Spokane RPDC Management staffing.

Net Craft Staffing Impacts - Both Sites											
Wenatchee P&DC				Spokane P&DC				Net Impacts			
F1	Maint	Logistics	Total	F1	Maint	Logistics	Total	Net F1	Net Maint	Net Logistics	Net Total
-9	-2	0	-11	7	0	0	7	-2	-2	0	-4

Net Management Impacts											
Wenatchee P&DC				Spokane P&DC				Net Impacts			
F1	Maint	Logistics	Total	F1	Maint	Logistics	Total	Net F1	Net Maint	Net Logistics	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

Maintenance

The MPFR is projecting an annual maintenance savings due to supporting different equipment sets. The MPFR identified reductions of 2 craft and no management positions at Wenatchee. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

Transportation supporting the Wenatchee MPFR study contains only HCR service. The MPFR shows no annual savings as existing transportation will be used. The MPFR has identified no transportation staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Wenatchee made available due to the transfer of operations to the Spokane WA P&DC would be evaluated for future utilization.

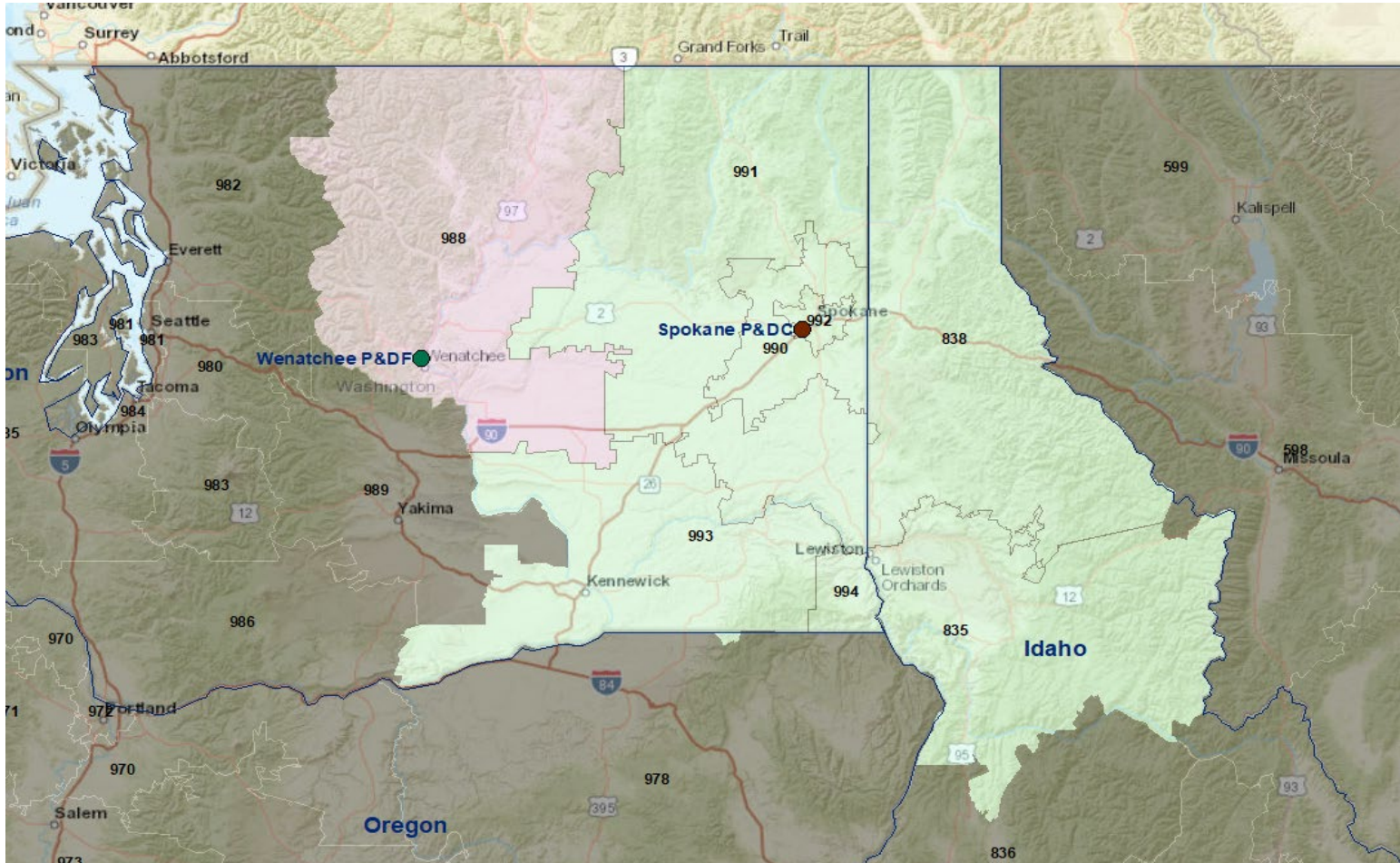
Conclusion

The Wenatchee facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Wenatchee to Spokane MPFR projects an annual savings between \$270K and \$360K with no proposed one-time costs.

This go-forward plan for the Wenatchee facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



988 Wenatchee

835, 838, 990-994 Spokane

Craft Complement

Career Impacts by Craft - Wenatchee Only

F1 Clerks			F1 Mail Handlers			Other Career Craft		Total
F1 Clerk Impact	PSEs On-rolls	Career Clerk (Clerk -PSEs)	F1 Mailhandler Impact	MHAs On-Rolls	Career Mailhandlers (MH -MHAs)	Maint Impact	Logistics Impact	All Career Craft Impact
-6	1	<u>-5</u>	-1	0	<u>-1</u>	<u>-2</u>	<u>0</u>	-8

This is only the impact to the Wenatchee facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites

Wenatchee P&DC				Spokane P&DC				Net Impacts			
F1	Maint	Logistics	Total	F1	Maint	Logistics	Total	Net F1	Net Maint	Net Logistics	Net Total
-9	-2	0	-11	7	0	0	7	-2	-2	0	-4

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net MPFR Impacts	
F1 Mail Proc.	-2
F3A Logistics	0
F3B Maint.	-2
Total	-4

Management Complement

Management Impacts - Wenatchee Only			
Wenatchee P&DC			
F1	Maint	Logistics	Total
0	0	0	0

This is only the impact to the Wenatchee facility

Net Management Impacts											
Wenatchee P&DC				Spokane P&DC				Net Impacts			
F1	Maint	Logistics	Total	F1	Maint	Logistics	Total	Net F1	Net Maint	Net Logistics	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Mgt Impacts	Management Savings \$
F1 Proc.	0	\$0
F3A Logistics	0	\$0
F3B Maint.	0	\$0
Total	0	\$0
Estimated Savings Range		\$0

\$0

OM to Payroll Staffing Condition Report

Run Date:

SAP Organizational Management Data			Payroll Form 50 Data			
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance		
				On Rolls - Authorized	Func	LDC
549157	WENATCHEE MPF					
23150005	MGR MAIL PROCESSING OPERATIONS	1	1	0	8	80
23150106	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	1	1	0	1	10
23550010	SUPV MAINTENANCE OPERATIONS	1	1	0	3B	35

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.
There will be an expected 184 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL		
FCM	94	0
MKT	7	0
PER	76	0
PKG	7	0
GAH		
Total	184	0

MPE Inventory

Transfer From Facility: Wenatchee WA P&DC

Transfer To Facility: Spokane WA P&DC

Transfer To Facility: N/A

Data Extraction Date: 10/30/23

	(1)	(2)	(3)
Equipment Type	Current Number	Proposed Number	Difference
ADUS			0
AFCS			0
AFCS 200			0
AFSM100			0
APBS			0
APPS			0
CIOSS			0
DBCS	2	2	0
DIOSS	1	0	(1)
HOPS			0
HSTS			0
HSUS			0
LCREM			0
LCTS			0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0

	(4)	(5)	(6)
Equipment Type	Current Number	Proposed Number	Difference
ADUS	1	1	0
AFCS			0
AFCS 200	3	3	0
AFSM100	2	2	0
APBS	1	1	0
APPS			0
CIOSS	1	1	0
DBCS	11	11	0
DIOSS	2	2	0
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	2	2	0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0

	(4)	(5)	(6)	(7)	(8)
Equipment Type	Current Number	Proposed Number	Difference	Excess Equipment	Relocation Costs
ADUS			0	0	
AFCS			0	0	
AFCS 200			0	0	
AFSM100			0	0	
APBS			0	0	
APPS			0	0	
CIOSS			0	0	
DBCS			0	0	
DIOSS			0	1	
HOPS			0	0	
HSTS			0	0	
HSUS			0	0	
LCREM			0	0	
LCTS			0	0	
LCUS			0	0	
PSM			0	0	
RCS			0	0	
SIPS			0	0	
SPSS			0	0	
USS			0	0	
PIV			0	0	
(enter as needed)			0	0	
(enter as needed)			0	0	

Mail Processing Equipment Relocation Costs: \$0 (This number is carried forward to One-Time Costs)

\$0

(9) Notes:

Customer Service Analysis

Transfer From Facility: Wenatchee WA P&DC

5-Digit ZIP Code: 988

Data Extraction Date: 10/25/23

	3-Digit ZIP Code: 988		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
1. Collection Points								
Number picked up before 1 p.m.	15	71						
Number picked up between 1-5 p.m.	117	50						
Number picked up after 5 p.m.	19	2						
Total Number of Collection Points	151	123	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

% Carriers returning after 1700

Quarter/FY	Percent
QTR1/FY23	58.6%
QTR2/FY23	47.6%
QTR3/FY23	46.8%
QTR4/FY23	47.6%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	N/A	N/A	N/A	N/A
Tuesday	N/A	N/A	N/A	N/A
Wednesday	N/A	N/A	N/A	N/A
Thursday	N/A	N/A	N/A	N/A
Friday	N/A	N/A	N/A	N/A
Saturday	N/A	N/A	N/A	N/A

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: Wenatchee Main Post Office located at 1050 Maple St, Wenatchee, WA, 98801.

Transfer To Facility: Spokane WA P&DC - Letters, Flats, and Parcels

Transfer To Facility: N/A - N/A

9. What postmark will be printed on collection mail?

Line 1 _____
Line 2 _____

One-Time Costs

MPE Relocation Costs \$0

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost

Processing

FY23 YTD workhour rate \$

WENATCHEE MPF			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			10
Flats			1
Packages			9
Other			5
Grand Total			25

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			7.737	10
Flats			2.807	1
Packages			2.326	4
Other			4.934	3
Grand Total				18
Current On Rolls				24
On Rolls Impact				(6)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			7.094	1	8,158		1	-	\$ -
Flats			-	-	-		-	-	\$ -
Packages			4.153	6	4,776		5	(1)	\$ 99,041
Other			3.297	2	3,792		1	(1)	\$ 99,041
Grand Total				9			7	(2)	\$ 198,083
Estimated Savings Range									\$ \$120,000-\$160,000

Site A Maintenance - Wenatchee

Major MPE Equipment List		
Equipment	Current Count	Future Count
CONT/CONTR	1	1
IBCS	2	2
IBDSS	1	0
HDUMP	1	1
MSWYB	2	2

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
WENATCHEE WA P&DF	1	6	1	4	0	12

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
WENATCHEE WA P&DF	\$150,918	\$752,497	\$126,522	\$401,960	\$0	\$1,431,897

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$1,280,979
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$150,918
Total Annual Cost	\$1,431,897

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-2924	-2	-\$205,674
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-2924	-2	-\$205,674

IV. Productive Workyear Factors

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining 1,783 hours
Supervisor 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/saps/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
WENATCHEE WA P&DF	1	4	1	4	0	10

Future Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
WENATCHEE WA P&DF	\$150,918	\$501,665	\$126,522	\$401,960	\$0	\$1,181,064

Total Maintenance Craft x 1783 Hrs x LDC Labor Rate	\$1,030,146
Total Maintenance EAS x 1799 Hrs x LDC Labor Rate	\$150,918
Total Annual Cost	\$1,181,064

Savings	
Maintenance Craft Work Hour Savings	\$250,832
Maintenance EAS Work Hour Savings	\$0
Total Annual Savings	\$250,832

Total Employee Reduction -2

\$\$\$/FTE (\$125,416.22)

Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
980BK HCR	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00
980L7 HCR	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00
980M7 HCR	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00
988AD HCR	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00
Grand Total	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00
						\$-\$

Existing transportation in place for Outgoing volumes

\$0

Net Craft Impacts

0